

File No. 160628

Committee Item No. _____

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance

Date June 22, 2016

Board of Supervisors Meeting

Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Mayor's Proposed Budget and Appropriation Ordinance - 5/31/16</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Mayor's 2016-2017 and 2017-2018 Proposed Budget</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Victor Young Date June 16, 2016

Completed by: _____ Date _____

To view this document in its entirety, please visit the following link:
<https://sfgov.legistar.com/View.ashx?M=F&ID=4476630&GUID=A692983C-D358-4412-8947-D7163E5DF986>

CITY AND COUNTY OF SAN FRANCISCO

MAYOR'S PROPOSED (INTERIM) BUDGET

AND

APPROPRIATION ORDINANCE

AS OF MAY 31, 2016



File No. 160628 Ordinance _____

**FISCAL YEAR ENDING JUNE 30, 2017 and
FISCAL YEAR ENDING JUNE 30, 2018**

To view this document in its entirety, please visit the following link:
<https://sfgov.legistar.com/View.ashx?M=F&ID=4481625&GUID=A4E01D1E-635C-4F60-8A8A-C872E018B9DB>

City & County of San Francisco, California

MAYOR'S 2016-2017 & 2017-2018

PROPOSED BUDGET

MAYOR EDWIN M. LEE



MAYOR'S OFFICE OF PUBLIC POLICY AND FINANCE

Kate Howard, Director of Mayor's Office of
Public Policy and Finance

Melissa Whitehouse, Acting Budget Director

Carol Lu, Deputy Budget Director

Anthony Ababon, Senior Fiscal and Policy Analyst

Jason Cunningham, Senior Fiscal and Policy Analyst

Marisa Pereira Tully, Senior Fiscal and Policy Analyst

Chris Simi, Senior Fiscal and Policy Analyst

Laura Busch, Fiscal and Policy Analyst

Theodore Conrad, Fiscal and Policy Analyst

Kelly Kirkpatrick, Fiscal and Policy Analyst

John Tucker, Fiscal and Policy Assistant

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Acting Budget Director
Date: May 31, 2016
Re: Mayor's FY 2016-17 and FY 2017-18 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1st, corresponding legislation, and related materials for Fiscal Year 2016-17 and Fiscal Year 2017-18.

In addition to the Annual Appropriation Ordinance, Annual Salary Ordinance, and Mayor's Proposed FY 2016-17 and FY 2017-18 Budget Book, the following items are included in the Mayor's submission:

- The budget for the Treasure Island Development Authority for FY 2016-17 and FY 2017-18
- The budget for the Office of Community Investment and Infrastructure for FY 2016-17
- 21 separate pieces of legislation (see list attached)
- A Transfer of Function letter detailing the transfer of 1.0 position within the Executive Branch
- An Interim Exception letter
- A letter addressing funding levels for consumer price index increases for nonprofit corporations or public entities for the coming two fiscal years
- A memo highlighting technical adjustments to the Mayor's Proposed May 1st Budget
- A Controller Budget Memo - San Francisco Municipal Transportation Agency (MTA)

If you have any questions, please contact me at (415) 554-6253.

Best Regards,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Acting Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2016 MAY 31 PM 2:15
BY [Handwritten initials]

DEPT	Budget & Finance Committee Calendar Date	Description or Title of Local Legislation	Type of Legislation
ADM	6/16/16	Real Property Purchase – 450 Sixth Street – Multiple Party Ownership - \$2,403,333	Resolution
CON	6/16/16	Designation of MuniServices, LLC ("Contractor") as City's Authorized Representative in Sales and Use Tax Records Examination.]	Resolution
CON	6/16/16	Resolution Adjusting the Access Line Tax with the Consumer Price Index of 2016	Resolution
CON	6/16/16	Neighborhood Beautification and Graffiti Clean-up Fund Tax Designation Ceiling	Resolution
CON	6/16/16	Administrative Code - City Membership in Certain Organizations	Ordinance
CON	6/16/16	Proposition J Contract Certification Specified Contracted-Out Services Previously Approved	Resolution
CPC	6/17/16	Planning, Administrative Codes - Planning Department Fees; Future Fee Adjustments	Ordinance
DAT	6/17/16	Administrative Code - Establishing District Attorney Neighborhood Justice Fund	Ordinance
DPH	6/17/16	Administrative Code - Department of Public Health Managed Care Contracts	Ordinance
DPH	6/17/16	Health Code - Patient Rates 2016-2018	Ordinance
DPH	6/17/16	Accept and Expend Grants- Recurring State Grant Funds - Department of Public Health- FY2016-2017	Resolution
DPH	6/17/16	Accept and Expend Grant – The San Francisco Foundation - Hope SF - \$1,400,500	Resolution
DSS	6/17/16	Administrative Code - County Adult Assistance Programs	Ordinance
DSS	6/17/16	Save \$90,000 in General Fund annually by terminating the use the Statewide Finger Imaging System in CCSF County Adult Assistance Programs	Resolution
FIR	6/17/16	Ordinance amending the Fire Code to increase fees for certain Fire Department services.	Ordinance
HOM	6/17/16	Administrative Code - Department of Homelessness and Supportive Housing	Ordinance
HOM	6/17/16	Real Property Purchase – 440 Turk Street – San Francisco Housing Authority – Not to Exceed \$5,000,000	Ordinance
HOM	6/17/16	Approval of FY16-17 and FY17-18 Expenditure Plans for the Homelessness and Supportive Housing Fund	Resolution
MTA	6/17/16	Approving the Transfer of \$4.0 Million to the General Fund for Citation Overpayments Received by the City	Resolution
MYR	6/17/16	Initiative Ordinance - Business and Tax Regulations Code - Three-Quarter Cent Sales Tax Increase	Ordinance
TTX	6/16/16	Administrative Code - Fee for Credit and Debit Card Transactions	Ordinance



To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Acting Budget Director
Date: May 31, 2016
Re: Notice of Transfer of Functions under Charter Section 4.132

This memorandum constitutes notice to the Board of Supervisors under Charter Section 4.132 of transfers of functions between departments within the Executive Branch. All positions are regular positions unless otherwise specified. The positions include the following:

Thirty-eight positions will be transferred from the Department of Public Health and 60 from the Department of Human Services into a newly created Office of Homelessness and Supportive Housing. This will include the roles and functions of the Mayor's Office of Housing Opportunities, Partnerships, and Engagement. On May 31, 2016, the Mayor introduced legislation to create a new Department of Homelessness and Supportive Housing (DHS) to coordinate and centralize the range of homeless services provided by the City from street outreach to permanent supportive housing. By consolidating the majority of homeless services into one department, the legislation aims to maximize existing resources, improve coordination, and make homelessness in San Francisco rare, brief, and one-time. If that ordinance is enacted by the Board of Supervisors, all personnel and functions within the Office of Homelessness and Supportive Housing will transfer to the newly created DHS immediately upon the effective date of that ordinance.

Five positions (1.0 FTE 1446 Secretary II and 4.0 FTE 2533 Emergency Medical Services Specialists) will transfer from the Department of Emergency Management (DEM) to the Department of Public Health (DPH) in FY 2017-18. These positions will integrate the Emergency Medical Services Agency (EMSA) within DPH, which previously managed EMSA prior to FY 2009-10. Currently, the EMSA Medical Director reports to the Health Officer at DPH. The movement of EMSA to DPH unifies the reporting structure to ensure better coordination of emergency medical services and improved policy development and management of EMSA.

Two positions (2.0 FTE 1043) will transfer from the Controller's Office to the Department of Technology to provide technical and operational support for systems and services related to Emerge.

If you have any questions please feel free to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Acting Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller



To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Acting Budget Director
Date: May 31, 2016
Re: Interim Exceptions to the Annual Salary Ordinance

I herein present exceptions to the Annual Salary Ordinance (ASO) for consideration by the Budget and Finance Committee of the Board of Supervisors. The City's standard practice is to budget new positions at 0.77 FTE. Where there is justification for expedited hiring however, the Board may authorize exceptions to the Interim ASO, which allow new positions to be filled in the first quarter of the fiscal year, prior to final adoption of the budget.

Exceptions are being requested for the following positions:

General Fund Positions (120.08 FTE)

- **Sheriff Department (38.5 FTE)**
8310 Sheriff's Lieutenant (1.0 FTE); 8504 Deputy Sheriff (7.0 FTE); 8306 Senior Deputy Sheriff (4.0 FTE); 8300 Sheriff's Cadet (15.5 FTE); 8249 Fingerprint Technician I (3.0 FTE): The rebuilt Zuckerberg San Francisco General Hospital opened May 2016 requires 29.0 FTE for the increased work order with the Department of Public Health. The Sheriff's Department will also convert an 8504 Deputy Sheriff previously funded through overtime into a position and allow the Department to hire an 8249 Fingerprint Technician to staff intake and release functions in the Department. Finally, 0.50 FTE Sheriff's Cadet will provide security at the Public Utilities Commission headquarters starting in July 2016.
- **Department of Public Health (38.0 FTE)**
2320 Registered Nurse (35.0 FTE); 9924 Public Service Aide – Health Services (2.0 FTE); 1657 Accountant IV (1.0 FTE): The Department of Public Health recently opened the rebuilt Zuckerberg San Francisco General Hospital in May 2016 and 35 new off budget, limited term 2320 Registered Nurses will enable the department to manage its workload at the new facility. The 9924 positions provides critical support to the rapid response team and will ensure that this important program starts immediately at the beginning of the fiscal year. The 1657 Accountant position supports expansion of residential treatment, intensive outpatient treatment, and case management related to Drug Medical Organized Delivery System Waiver. Having this position on board at the beginning of the fiscal year will allow the Department to draw down on state revenue for the program expeditiously.

- **Fire Department (20.0 FTE)**
H3 EMT / Paramedic / Firefighter (20.0 FTE): These positions are part of a budgeted academy class that began in FY 2015-16 and are scheduled to graduate in FY 2016-17.
- **Homelessness and Support Services (6.0 FTE)**
1202 Personnel Clerk (1.0 FTE); 0953 Deputy Director III (1.0 FTE); 0963 Department Head III (1.0 FTE); 1842 Management Assistant (1.0 FTE); 0923 Manager II (2.0 FTE): These positions are critical to the start-up, transition, and implementation of services and programs for the new Department of Homelessness and Supportive Services.
- **Police Department (5.0 FTE)**
Q4 Police Officer III (5.0 FTE): These positions will provide additional authority for an expanded recruitment class for the Airport.
- **Controller (5.0 FTE)**
1649 Accountant Intern (4.0 FTE); 1824 Principal Administrative Analyst (1 FTE). The 1649 positions provide the Controller's Office available requisitions for the annual class of accounting interns that begin in August. The off-budget 1824 position will provide support for citywide collective bargaining labor in the upcoming year.
- **City Administrator (2.0 FTE)**
1823 Senior Administrative Analyst (1.0 FTE); 0933 Manager V (1.0 FTE): The 1823 position will be hired immediately in FY 2016-17 to complete the Interagency Plan Implementation Committee seasonal workload for Summer 2016. The 0933 position will manage the new Digital Strategies Program, to ensure quick implementation and complete ambitious work plan for first year of the program. The recruitment is already underway for this role.
- **Department of Human Resources (2.0 FTE)**
1362 Special Assistant III (2.0 FTE): The San Francisco Fellows program is transitioning to a new 1362 Special Assistant III classification from the 9910 classification. These two new positions are needed at the full FTE to onboard the new cohort in August 2016.
- **Art Commission (1.0 FTE)**
1823 Senior Administrative Analyst (1.0 FTE): This critical 1823 grant funded position ensures continuity of employment for existing staff, upon expiration of grant funding.
- **Department of Public Works (1.0 FTE)**
5506 Project Manager III (1.0 FTE): Recruitment for this position, which will oversee the Citywide connectivity project, began in FY 2015-16
- **Mayor's Office (1.0 FTE)**
0901 Mayoral Staff XIII (1.0 FTE): This off-budget position will provide support for citywide collective bargaining labor in the upcoming year.
- **City Planning (0.58 FTE)**
5291 Planner III (0.58 FTE): This position provides the Department budget authority for Planner III at 0.58 FTE in both FY 2016-17 and FY 2017-18.

Non-General Fund Positions (45.0 FTE)

- **Fire Department (36.0 FTE)**
H002 Firefighters (36.0 FTE): Grant funded class of H2 Firefighters that began in FY 2015-16 and are scheduled to graduate at the start of FY 2016-17.
- **Public Utilities Commission (5.0 FTE)**
7484 Senior Power Generation Technician (1.0 FTE); 5602 Utility Specialist (3.0 FTE); 0923 Manager II (1.0 FTE): These positions are required for CleanPowerSF which launched in May 2016.
- **Treasurer & Tax Collector (2.0 FTE)**
0923 Manager II (1.0 FTE); 1844 Senior Management Assistant (1.0 FTE): These positions are existing grant-funded positions that renew each year and the positions allow continuity of programs.
- **Human Services Agency (1.0 FTE)**
0941 Manager VI (1.0 FTE): This new, grant funded position allows for the continuation of an existing off-budget grant funded position leading Continuum of Care Reform work for the state.
- **Department of Emergency Management (1.0 FTE)**
0931 Manager III (1.0 FTE): This position is needed to complete critical emergency management plans early in the fiscal year, including the Threat and Hazard Identification and Risk Assessment (THIRA) that is required by the Federal Emergency Management Agency (FEMA) by the end of the calendar year.

Please do not hesitate to contact me if you have any questions regarding the requested interim exceptions to the Annual Salary Ordinance.

Sincerely,



Melissa Whitehouse
Mayor's Acting Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Budget Director, Acting
Date: May 31, 2016
Re: Minimum Compensation Ordinance and the Mayor's FY 2016-17 and FY 2017-18
Proposed Budget

Madam Clerk,

Pursuant to Proposition J, the Minimum Wage Ordinance, passed by the voters of San Francisco in November 2014, the minimum wage now exceeds the value of minimum compensation as defined in San Francisco Administrative Code, SEC 12P.3. This letter provides notice to the Board of Supervisors that the Mayor's Proposed Budget for Fiscal Years (FY) 2016-17 and 2017-18 contains funding to support minimum wage for nonprofit corporations and public entities in FY 2016-17 and FY 2017-18.

If you have any questions, please contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Acting Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

May 31, 2016

Supervisor Mark Farrell
Chair, Budget and Finance Committee
Board of Supervisors, City and County of San Francisco
City Hall, 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Re: Technical adjustments to the Mayor's Proposed May 1 Budget

Supervisor Farrell:

Per Charter Section 9.101, I am submitting the following technical adjustments to the Mayor's Proposed May 1 Budget for FY 2016-17 and FY 2017-18. The May 1 budget is now part of the June 1 Mayor's Proposed budget, but since the Board of Supervisors has already reviewed these budgets, attached is a summary of the changes to these departments since the May 1 submission.

These adjustments include:

- Changes to salaries and benefit costs;
- Citywide changes to work orders;
- Balancing entries and transfers;
- Changes to departmental revenues;
- Changes related to departmental capital budgets;
- An increase in staffing at the Assessor- Recorder's office funded through a work order with the Department of Building Inspection; and
- Other small miscellaneous expenditure changes.

Please contact me at 554-6253 with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Acting Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Char	Obj/Sobj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes
Self Supporting	MTA	MTASSLSGE	BEB	5NCPLOC	68K920A02017	CPK920A02017		060	BLDGS;STRUCTURES & IMPRVY PROJECT-BUDGET	9,270,000	9,500,000	230,000	0	0	0	capital related
Self Supporting	MTA	MTASSLSGE	BEB	5NCPLOC	68K920A02018	CPK920A02018		060	BLDGS;STRUCTURES & IMPRVY PROJECT-BUDGET	0	0	0	10,740,000	11,200,000	460,000	capital related
Self Supporting	PRT	PRTAA	BKY	5PAAAACP	392601	CP075601		060	BLDGS;STRUCTURES & IMPRVY PROJECT-BUDGET	2,000,000	3,000,000	1,000,000	0	1,000,000	1,000,000	capital related
Self Supporting	PRT	PRTAA	BKY	5PAAAACP	392601	CP075601		086	EXP REC FR CITY PLANNING (AAO)	0	(500,000)	(500,000)	0	(500,000)	(500,000)	capital related
Self Supporting	PRT	PRTAA	BKY	5PAAAACP	392601	CP075601		086	EXP REC FR MUNICIPAL TRANSPORTATION(AAO)	0	(500,000)	(500,000)	0	(500,000)	(500,000)	capital related
Self Supporting	PRT	PRTAA	BKY	5PAAAACP	392601	CP09410101		060	BLDGS;STRUCTURES & IMPRVY PROJECT-BUDGET	1,500,000	1,500,000	0	1,970,000	5,470,000	3,500,000	capital related
Self Supporting	PRT	PRTAA	BKY	5PAAAACP	392601	CP09410101		086	EXP REC FR GENERAL CITY RESP (AAO)	0	0	0	0	(3,500,000)	(3,500,000)	capital related
Self Supporting	PRT	PRTAA	FAU	3CXCFPL	398000	CP075601		060	BLDGS;STRUCTURES & IMPRVY PROJECT-BUDGET	0	1,000,000	1,000,000	0	3,000,000	3,000,000	capital related
GFS	RET	RETO1	EDC	1GAGFACP	440004	PR5001		081	LEASES PAID TO REAL ESTATE	91,448	91,447	(1)	98,811	98,812	1	citywide worker order change
Self Supporting	AJR	AIR01A8K3	BG1	5AAAAAAA	AIRPERSONNEL			081	GF-HR-RECRUITMENT/ASSESSMENT W/O	116,436	116,436	0	116,436	32,879	(83,557)	citywide worker order change
Self Supporting	AJR	AIR02A7F3	BG2	5AAAAAAA	AIRACCTNG			081	GF-CON-INTERNAL AUDITS	986,456	988,460	2,004	1,006,721	1,009,053	2,332	citywide worker order change
Self Supporting	AJR	AIR05A1A5	BG5	5AAAAAAA	AIREEO			081	GF-HR-EQUAL EMPLOYMENT OPPORTUNITY	109,793	108,856	(937)	65,000	64,063	(937)	citywide worker order change
Self Supporting	CSS	CSS01	CAF	25CSSANP	170006			081	GF-CON-INTERNAL AUDITS	26,113	26,638	525	26,008	26,657	649	citywide worker order change
Self Supporting	CWP	CWP01DZ	BAX	5CAAAAAA	9201DZ			081	GF-GSA-FACILITIES MANAGEMENT SERVICES	247,931	376,414	128,483	259,802	333,364	73,562	citywide worker order change
Self Supporting	CWP	CWP0301	BDC	5CAAAAAA	920301			081	GF-GSA-FACILITIES MANAGEMENT SERVICES	1,117,653	899,137	(218,516)	1,171,164	942,187	(228,977)	citywide worker order change
Self Supporting	DBI	DBIAD00	BAN	25BIFANP	DBIADM			081	GF-CON-INTERNAL AUDITS	71,142	71,358	216	70,424	70,612	188	citywide worker order change
Self Supporting	DBI	DBIAD00	BAN	25BIFANP	DBIADM			081	GF-ADM-GENERAL(AAO)	359,349	415,717	56,368	359,349	415,717	56,368	citywide worker order change
Self Supporting	DBI	DBIAD00	BAN	25BIFANP	DBIADM			081	GF-HR-HGMT TRAINING	1,784	0	(1,784)	1,784	0	(1,784)	citywide worker order change
Self Supporting	DBI	DBIIS00	BIS	25BIFANP	DBIINSF			081	GF-CON-INTERNAL AUDITS	41,730	41,857	127	41,309	41,419	110	citywide worker order change
Self Supporting	DBI	DBIIS00	BIS	25BIFANP	DBIINSF			081	GF-ADM-GENERAL(AAO)	160,000	101,353	(58,647)	160,000	101,353	(58,647)	citywide worker order change
Self Supporting	DBI	DBIIS00	BIS	25BIFANP	DBIINSF			081	TIS-SFGTV SERVICES (AAO)	9,885	9,886	1	9,885	9,886	1	citywide worker order change
Self Supporting	DBI	DBIIS00	BIS	25BIFANP	DBIINSF			081	GF-FIRE	300,000	1,057,772	757,772	300,000	1,103,031	803,031	citywide worker order change
Self Supporting	DBI	DBIIS00	BIS	25BIFANP	DBIINSF			081	GF-HR-HGMT TRAINING	4,197	0	(4,197)	4,197	0	(4,197)	citywide worker order change
Self Supporting	DBI	DBIP500	BPS	25BIFANP	DBIPERM			081	GF-CON-INTERNAL AUDITS	31,057	31,151	94	30,744	30,826	82	citywide worker order change
Self Supporting	DBI	DBIP500	BPS	25BIFANP	DBIPERM			081	GF-ADM-GENERAL(AAO)	63,041	72,930	9,889	63,041	72,930	9,889	citywide worker order change
Self Supporting	DBI	DBIP500	BPS	25BIFANP	DBIPERM			081	TIS-SFGTV SERVICES (AAO)	7,112	7,113	1	7,112	7,113	1	citywide worker order change
Self Supporting	DBI	DBIP500	BPS	25BIFANP	DBIPERM			081	GF-HR-HGMT TRAINING	3,019	0	(3,019)	3,019	0	(3,019)	citywide worker order change
Self Supporting	ENV	ENV01	BA1	25ENVANP	220210			086	EXP REC FR PUBLIC WORKS (AAO)	(33,990)	(33,990)	0	(35,010)	0	35,010	citywide worker order change
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			081	GF-CON-INTERNAL AUDITS	15,228	15,202	(26)	15,149	15,127	(22)	citywide worker order change
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			081	GF-HR-CLIENT SRVS/RECRUIT/ASSESS	70,910	58,644	(12,266)	70,910	58,644	(12,266)	citywide worker order change
Self Supporting	ENV	ENV01	CIG	25PWFSWN	220005			081	GF-CON-INTERNAL AUDITS	17,771	17,744	(27)	17,683	17,657	(26)	citywide worker order change
Self Supporting	ENV	ENV01	CIG	25PWFSWN	220005			081	GF-HR-CLIENT SRVS/RECRUIT/ASSESS	81,775	84,833	2,058	82,775	84,833	2,058	citywide worker order change
Self Supporting	HHP	HHP0907	B01	5TAAAAAA	326198			086	EXP REC FR PORT COMMISSION (AAO)	(3,184,262)	(2,679,864)	504,398	(3,275,839)	(2,748,940)	526,899	citywide worker order change
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			081	GF-MENTAL HEALTH	316,868	0	(316,868)	316,868	0	(316,868)	citywide worker order change
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			081	GF-HOMELESSNESS SERVICES	0	316,868	316,868	0	316,868	316,868	citywide worker order change
Self Supporting	LIB	LIB01	EGH	25LIBNPR	415235			081	ADM-REAL ESTATE SPECIAL SERVICES	0	(126)	(126)	0	154	154	citywide worker order change
Self Supporting	LIB	LIB01	EGH	25LIBNPR	415235			081	SR-OPW-BUILDING REPAIR	1,275,000	1,658,230	383,230	975,000	975,000	0	citywide worker order change
Self Supporting	LIB	LIB01	EIB	25LIBNPR	415034			081	GF-CON-INTERNAL AUDITS	247,013	246,762	(251)	257,021	256,613	(408)	citywide worker order change
Self Supporting	MTA	MTAAWAS	BEB	5MAAAAAA	689021			081	IS-TIS-ISD SERVICES	0	4,105	4,105	0	4,105	4,105	citywide worker order change
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689008			081	GF-CON-INTERNAL AUDITS	341,595	342,413	818	346,157	347,407	1,250	citywide worker order change
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689008			081	IS-TIS-ISD SERVICES	0	29,052	29,052	0	29,052	29,052	citywide worker order change
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689008			081	TIS-SFGTV SERVICES (AAO)	60,447	67,702	7,255	60,447	67,702	7,255	citywide worker order change
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689020			086	EXP REC-UNALLOCATED (NON-AAO FDS)	(149,670,776)	(150,002,625)	(331,849)	(157,256,885)	(157,580,539)	(323,654)	citywide worker order change
Self Supporting	MTA	MTAAACGA	BEB	5MAAAPSF	683011			081	GF-CON-INTERNAL AUDITS	290,493	291,188	695	294,373	295,435	1,062	citywide worker order change
Self Supporting	MTA	MTASSPK	BES	5XOPFAKA	686001			081	GF-CON-INTERNAL AUDITS	84,278	84,481	202	85,405	85,713	308	citywide worker order change
Self Supporting	MTA	MTATSTBTE	BEN	5MAAAAAA	687040			081	GF-CON-INTERNAL AUDITS	1,546,271	1,549,972	3,701	1,566,924	1,572,578	5,654	citywide worker order change
Self Supporting	MTA	MTATZTX	BEB	5OAAAAAA	682004			081	GF-CON-INTERNAL AUDITS	12,594	12,584	(10)	12,722	12,768	46	citywide worker order change
Self Supporting	PRT	PRTD103	BKZ	5PAAAAAA	390103			081	GF-FUC-LIGHT HEAT & POWER	2,002,499	1,498,101	(504,398)	2,086,338	1,559,439	(526,899)	citywide worker order change
Self Supporting	PRT	PRTD403	BKO	5PAAAAAA	390403			081	GF-HRD-PERSONNEL ANALYST DEVELOPMENT	0	190,000	190,000	0	0	0	citywide worker order change
Self Supporting	PRT	PRTD405	BKO	5PAAAAAA	390405			081	TIS-SFGTV SERVICES (AAO)	42,173	52,224	10,051	43,438	52,224	8,786	citywide worker order change
Self Supporting	PRT	PRTD408	BKO	5PAAAAAA	390408			081	GF-CON-INTERNAL AUDITS	227,083	232,474	5,391	200,917	206,282	5,365	citywide worker order change
Self Supporting	PRT	PRTAA	BKY	5PAAAAAP	392000			081	GF-ADM-GENERAL(AAO)	85,000	95,000	10,000	85,000	95,000	10,000	citywide worker order change

GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Chr	Obj/Sobj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes	
Self Supporting	AIR	AIR05A1A5	BGS	5AAAAAAA	AIR00			013	DENTAL COVERAGE	10,557	10,631	74	10,804	10,972	168	salary and benefit changes	
Self Supporting	AIR	AIR05A1A5	BGS	5AAAAAAA	AIR00			013	FLEXIBLE BENEFIT PACKAGE	13,747	13,884	137	14,370	14,562	192	salary and benefit changes	
Self Supporting	AIR	AIR08DC	BGB	5AAAA0HF	AIRDDCOHF			013	HEALTH SERVICE-CITY MATCH	72,652	72,652	0	83,856	84,039	183	salary and benefit changes	
Self Supporting	AIR	AIR08DC	BGB	5AAAA0HF	AIRDDCOHF			013	DEPENDENT COVERAGE-MISCELLANEOUS	177,888	177,888	0	203,752	203,701	(51)	salary and benefit changes	
Self Supporting	AIR	AIR08DC	BGB	5AAAA0HF	AIRDDCOHF			013	DENTAL COVERAGE	27,340	27,340	0	30,050	30,057	7	salary and benefit changes	
Self Supporting	AIR	AIR08DC	BGB	5AAAA0HF	AIRDDCOHF			013	FRINGE ADJUSTMENTS-BUDGET	0	3,482	3,482	0	6,222	6,222	0	salary and benefit changes
Self Supporting	AIR	AIR08DC	BGB	5AAAA0HF	AIRDDCOHF			013	FLEXIBLE BENEFIT PACKAGE	4,628	4,628	0	4,662	4,854	192	salary and benefit changes	
Self Supporting	CLP	CLPAA	BGS	5QAAAAAA	329500			013	FRINGE ADJUSTMENTS-BUDGET	0	1,395	1,395	0	2,753	2,753	0	salary and benefit changes
Self Supporting	CSS	CSS01	CAF	25CSSANP	170006			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	302,120	427,643	125,523	338,916	497,579	116,663	salary and benefit changes	
Self Supporting	CSS	CSS01	CAF	25CSSANP	170009			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	19,259	19,439	180	20,607	20,800	193	salary and benefit changes	
Self Supporting	CSS	CSS01	CAF	25CSSANP	170016			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	38,516	38,876	360	41,212	41,597	385	salary and benefit changes	
Self Supporting	CSS	CSS01	CAF	25CSSANP	170016			013	FRINGE ADJUSTMENTS-BUDGET	4,369	0	(4,369)	4,369	0	(4,369)	salary and benefit changes	
Self Supporting	CWP	CWP0101	BDA	5CAAAAAA	920101			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	2,692,596	2,717,761	25,165	2,881,078	2,908,004	26,926	salary and benefit changes	
Self Supporting	DBI	DBIAD00	BAN	25BIFANP	DBIADM			013	FRINGE ADJUSTMENTS-BUDGET	0	0	0	0	(90)	(90)	salary and benefit changes	
Self Supporting	DBI	DBIAD00	BAN	25BIFANP	DBIADS			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	1,533,531	1,547,864	14,333	1,640,878	1,656,213	15,335	salary and benefit changes	
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			013	HEALTH SERVICE-CITY MATCH	22,400	22,401	1	23,476	23,478	2	salary and benefit changes	
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	222,018	224,091	2,073	237,557	239,777	2,220	salary and benefit changes	
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			013	DEPENDENT COVERAGE-MISCELLANEOUS	55,305	55,312	7	57,915	57,925	10	salary and benefit changes	
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			013	DENTAL COVERAGE	6,526	6,539	13	6,556	6,577	21	salary and benefit changes	
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			013	FRINGE ADJUSTMENTS-BUDGET	0	11,870	11,870	0	(21,991)	(21,991)	salary and benefit changes	
Self Supporting	ENV	ENV01	CIG	25ENVANP	220201			013	FLEXIBLE BENEFIT PACKAGE	3,750	3,755	5	3,931	3,937	6	salary and benefit changes	
Self Supporting	ENV	ENV01	CIO	25PWFSVN	220005			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	295,105	297,863	2,758	315,762	318,713	2,951	salary and benefit changes	
Self Supporting	ENV	ENV01	CIO	25ENVVCR	220352	PEVNRP16		013	FRINGE ADJUSTMENTS-BUDGET	0	102	102	0	171	171	salary and benefit changes	
Self Supporting	ENV	ENV01	CIO	25ENVVGC	220286		EVTDMS15	013	FRINGE ADJUSTMENTS-BUDGET	78	110	34	719	787	68	salary and benefit changes	
Self Supporting	ENV	ENV01	CIO	25ENVVGC	220333		EVFCP15	013	FRINGE ADJUSTMENTS-BUDGET	1	3	2	2	2	0	salary and benefit changes	
Self Supporting	ENV	ENV01	CIO	25ENVVGC	220336		EVSRIS16	013	FRINGE ADJUSTMENTS-BUDGET	0	(2)	(2)	(1)	(1)	0	salary and benefit changes	
Self Supporting	ENV	ENV01	CIT	25ENVVGC	220329		EVOLB17	013	FRINGE ADJUSTMENTS-BUDGET	(2)	(3)	(1)	(3)	(3)	0	salary and benefit changes	
Self Supporting	ENV	ENV01	CIU	25ENVVGC	220327		EVBOTL16	013	FRINGE ADJUSTMENTS-BUDGET	0	1	1	(1)	2	3	salary and benefit changes	
Self Supporting	HHP	HHP0901	BDA	5TAAAAAA	326108			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	1,628,634	1,643,855	15,221	1,742,638	1,758,925	16,287	salary and benefit changes	
Self Supporting	HHP	HHP0903	BDA	5TAAAAAA	326120			013	HEALTH SERVICE-CITY MATCH	98,227	98,174	(53)	103,621	103,572	(49)	salary and benefit changes	
Self Supporting	HHP	HHP0903	BDA	5TAAAAAA	326120			013	DEPENDENT COVERAGE-MISCELLANEOUS	263,424	263,465	41	277,989	278,058	69	salary and benefit changes	
Self Supporting	HHP	HHP0903	BDA	5TAAAAAA	326120			013	DENTAL COVERAGE	40,113	40,205	93	40,511	40,672	161	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			001	PERMANENT SALARIES-MISC	12,191,387	12,250,360	58,973	12,312,331	12,424,811	112,480	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	RETIRE CITY MISC	2,281,192	2,291,908	10,716	2,636,028	2,659,307	23,279	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	SOCIAL SECURITY (OASDI & HI)	770,918	774,129	3,211	778,287	784,685	6,398	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	180,814	181,669	855	182,570	184,200	1,630	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	HEALTH SERVICE-CITY MATCH	610,133	611,779	1,646	644,514	647,964	3,450	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	DEPENDENT COVERAGE-MISCELLANEOUS	1,322,573	1,327,132	4,559	1,393,968	1,403,516	9,548	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	DENTAL COVERAGE	207,917	208,599	682	210,200	211,568	1,368	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	UNEMPLOYMENT INSURANCE	33,669	33,826	159	33,998	34,302	304	salary and benefit changes	
Self Supporting	LIB	LIB01	EEF	25LIBNPR	415032			013	LONG TERM DISABILITY INSURANCE	46,399	46,581	182	46,649	47,012	363	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			001	PERMANENT SALARIES-MISC	15,354,386	15,599,444	245,058	15,933,842	16,260,223	346,381	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	RETIRE CITY MISC	2,881,164	2,935,801	44,637	3,439,869	3,511,750	71,881	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	SOCIAL SECURITY (OASDI & HI)	981,291	996,040	14,749	1,017,150	1,038,050	20,900	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	229,599	239,492	9,893	238,338	243,359	5,021	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	HEALTH SERVICE-CITY MATCH	813,312	827,073	13,761	878,955	899,281	20,326	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	DEPENDENT COVERAGE-MISCELLANEOUS	1,800,297	1,828,277	27,980	1,942,317	1,982,136	39,819	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	DENTAL COVERAGE	281,937	285,942	4,005	292,849	297,343	4,494	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	UNEMPLOYMENT INSURANCE	42,817	43,478	661	44,381	45,316	935	salary and benefit changes	
Self Supporting	LIB	LIB01	EEG	25LIBNPR	415035			013	LONG TERM DISABILITY INSURANCE	59,139	60,069	930	61,290	62,608	1,318	salary and benefit changes	
Self Supporting	LIB	LIB01	EGH	25LIBNPR	415235			013	HEALTH SERVICE-CITY MATCH	287,066	287,088	22	314,756	314,826	70	salary and benefit changes	
Self Supporting	LIB	LIB01	EGH	25LIBNPR	415235			013	DEPENDENT COVERAGE-MISCELLANEOUS	697,964	697,734	(230)	761,795	761,273	(522)	salary and benefit changes	

GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Char	Obj/Sobj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes
Self Supporting	LIB	LIB01	EGH	25LBNPR	415034			013	DENTAL COVERAGE	107,437	107,335	(102)	112,719	112,389	(330)	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			001	PERMANENT SALARIES-MISC	3,143,939	3,332,082	188,143	3,112,516	3,355,920	243,404	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	RETIRE CITY MISC	566,479	600,271	33,792	640,624	680,445	49,821	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	SOCIAL SECURITY (OASDI & HI)	184,761	195,600	10,839	183,184	197,235	14,051	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	47,199	49,927	2,728	46,741	50,270	3,529	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	HEALTH SERVICE-CITY MATCH	113,449	118,741	5,292	118,931	126,112	7,181	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	4,386,614	4,427,610	40,996	4,693,677	4,737,943	43,866	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	DEPENDENT COVERAGE-MISCELLANEOUS	264,477	278,249	13,772	276,569	295,692	18,723	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	DENTAL COVERAGE	41,443	43,605	2,166	41,618	44,441	2,823	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	UNEMPLOYMENT INSURANCE	8,790	9,298	508	8,702	9,359	657	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	FLEXIBLE BENEFIT PACKAGE	22,138	25,702	3,564	23,216	28,072	4,854	salary and benefit changes
Self Supporting	LIB	LIB01	EIB	25LBNPR	415034			013	LONG TERM DISABILITY INSURANCE	8,796	9,090	294	8,707	9,088	381	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BE2	5MAAAA	689021			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	3,894,003	3,930,395	36,392	4,166,583	4,205,523	38,940	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689006			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	25,658,206	25,898,003	239,797	27,454,280	27,710,862	256,582	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689054			013	HEALTH SERVICE-CITY MATCH	(43,358)	(44,300)	(1,032)	(45,240)	(46,530)	(1,290)	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689054			013	DEPENDENT COVERAGE-MISCELLANEOUS	(89,171)	(77,230)	11,941	(93,024)	(80,193)	12,831	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689054			013	DENTAL COVERAGE	(15,123)	(13,194)	1,969	(15,948)	(13,133)	2,815	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAOHF	689054			013	FLEXIBLE BENEFIT PACKAGE	(1,405)	(1,222)	183	(1,477)	(1,281)	196	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAPSF	689055			013	HEALTH SERVICE-CITY MATCH	32	0	(32)	35	0	(35)	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAPSF	689055			013	DEPENDENT COVERAGE-MISCELLANEOUS	(229)	0	229	(261)	0	261	salary and benefit changes
Self Supporting	MTA	MTAAWAS	BEG	5MAAAPSF	689055			013	DENTAL COVERAGE	(101)	0	101	(165)	0	165	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682022			013	HEALTH SERVICE-CITY MATCH	35,019	35,101	82	38,244	38,342	98	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682022			013	DEPENDENT COVERAGE-MISCELLANEOUS	90,924	90,860	(64)	99,668	99,530	(138)	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682022			013	DENTAL COVERAGE	14,113	13,971	(142)	14,975	14,653	(322)	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682025			013	HEALTH SERVICE-CITY MATCH	31,665	31,715	50	34,990	35,060	70	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682025			013	DEPENDENT COVERAGE-MISCELLANEOUS	78,303	77,950	(353)	86,101	85,579	(522)	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682025			013	DENTAL COVERAGE	12,276	12,121	(155)	13,085	12,766	(319)	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682025			013	HEALTH SERVICE-CITY MATCH	3,724	3,671	(53)	3,857	3,848	(9)	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682035			013	DEPENDENT COVERAGE-MISCELLANEOUS	8,083	8,124	41	8,438	8,507	69	salary and benefit changes
Self Supporting	MTA	MTACOCO	BE1	5MAAAOHF	682035			013	DENTAL COVERAGE	1,185	1,278	93	1,122	1,283	161	salary and benefit changes
Self Supporting	MTA	MTAFAAD	BE1	5MAAAOHF	683001			013	HEALTH SERVICE-CITY MATCH	27,239	27,292	53	28,549	28,598	49	salary and benefit changes
Self Supporting	MTA	MTAFAAD	BE1	5MAAAOHF	683001			013	DEPENDENT COVERAGE-MISCELLANEOUS	63,205	63,164	(41)	66,214	66,149	(69)	salary and benefit changes
Self Supporting	MTA	MTAFAAD	BE1	5MAAAOHF	683001			013	DENTAL COVERAGE	10,072	9,579	(493)	10,183	10,022	(161)	salary and benefit changes
Self Supporting	MTA	MTAFAFS	BE1	5MAAAOHF	683015			013	HEALTH SERVICE-CITY MATCH	24,224	24,118	(106)	25,341	25,243	(98)	salary and benefit changes
Self Supporting	MTA	MTAFAFS	BE1	5MAAAOHF	683015			013	DEPENDENT COVERAGE-MISCELLANEOUS	62,124	62,206	82	64,994	65,132	138	salary and benefit changes
Self Supporting	MTA	MTAFAFS	BE1	5MAAAOHF	683015			013	DENTAL COVERAGE	9,452	9,638	186	9,354	9,676	322	salary and benefit changes
Self Supporting	MTA	MTAFAMM	BE1	5MAAAAA	682014			013	HEALTH SERVICE-CITY MATCH	158,708	158,834	128	178,522	178,768	246	salary and benefit changes
Self Supporting	MTA	MTAFAMM	BE1	5MAAAAA	682014			013	DEPENDENT COVERAGE-MISCELLANEOUS	345,286	344,368	(918)	388,340	386,514	(1,826)	salary and benefit changes
Self Supporting	MTA	MTAFAMM	BE1	5MAAAAA	682014			013	DENTAL COVERAGE	54,397	53,592	(405)	59,276	58,123	(1,153)	salary and benefit changes
Self Supporting	MTA	MTAFARCT	BE2	5MAAAAA	683031			013	HEALTH SERVICE-CITY MATCH	180,166	180,134	(32)	189,173	189,138	(35)	salary and benefit changes
Self Supporting	MTA	MTAFARCT	BE2	5MAAAAA	683031			013	DEPENDENT COVERAGE-MISCELLANEOUS	396,455	396,884	429	415,264	415,525	261	salary and benefit changes
Self Supporting	MTA	MTAFARCT	BE2	5MAAAAA	683031			013	DENTAL COVERAGE	62,169	62,270	101	62,390	62,555	165	salary and benefit changes
Self Supporting	MTA	MTAFAROMA	BE1	5MAAAAA	683026			013	HEALTH SERVICE-CITY MATCH	243,576	243,672	96	255,730	255,835	105	salary and benefit changes
Self Supporting	MTA	MTAFAROMA	BE1	5MAAAAA	683026			013	DEPENDENT COVERAGE-MISCELLANEOUS	533,767	533,079	(688)	559,178	558,395	(783)	salary and benefit changes
Self Supporting	MTA	MTAFAROMA	BE1	5MAAAAA	683026			013	DENTAL COVERAGE	84,248	83,945	(303)	84,826	84,332	(494)	salary and benefit changes
Self Supporting	MTA	MTAFAREPMGE	BE1	5MAAAOHF	683013			013	HEALTH SERVICE-CITY MATCH	30,151	30,204	53	31,563	31,512	(49)	salary and benefit changes
Self Supporting	MTA	MTAFAREPMGE	BE1	5MAAAOHF	683013			013	DEPENDENT COVERAGE-MISCELLANEOUS	81,401	81,360	(41)	85,255	85,166	(89)	salary and benefit changes
Self Supporting	MTA	MTAFAREPMGE	BE1	5MAAAOHF	683013			013	DENTAL COVERAGE	12,532	12,439	(93)	12,647	12,486	(161)	salary and benefit changes
Self Supporting	MTA	MTAGAGA	BE1	5MAAAOHF	682023			013	HEALTH SERVICE-CITY MATCH	20,447	20,369	(78)	22,239	22,105	(134)	salary and benefit changes
Self Supporting	MTA	MTAGAGA	BE1	5MAAAOHF	682023			013	DEPENDENT COVERAGE-MISCELLANEOUS	50,927	50,937	10	55,441	55,423	(18)	salary and benefit changes
Self Supporting	MTA	MTAGAGA	BE1	5MAAAOHF	682023			013	DENTAL COVERAGE	8,349	8,275	(74)	8,811	8,643	(168)	salary and benefit changes
Self Supporting	MTA	MTAGAGA	BE1	5MAAAOHF	682023			013	FLEXIBLE BENEFIT PACKAGE	22,213	22,076	(137)	24,462	24,270	(192)	salary and benefit changes

GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Char	Obj/Sobj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682018			013	HEALTH SERVICE-CITY MATCH	39,431	39,484	53	41,195	41,244	49	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682018			013	DEPENDENT COVERAGE-MISCELLANEOUS	94,976	94,935	(41)	99,446	99,377	(69)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682018			013	DENTAL COVERAGE	15,443	15,380	(63)	15,574	15,413	(161)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682019			013	HEALTH SERVICE-CITY MATCH	33,303	33,467	164	34,843	35,027	184	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682019			013	DEPENDENT COVERAGE-MISCELLANEOUS	74,872	74,646	(226)	78,271	78,075	(196)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682019			013	DENTAL COVERAGE	11,631	11,793	162	11,543	11,826	283	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682019			013	FLEXIBLE BENEFIT PACKAGE	3,287	3,336	49	3,438	3,492	54	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682020			013	HEALTH SERVICE-CITY MATCH	104,474	104,418	(56)	113,530	113,502	(28)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682020			013	DEPENDENT COVERAGE-MISCELLANEOUS	230,724	230,616	(108)	250,536	250,118	(418)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682020			013	DENTAL COVERAGE	36,645	36,457	(188)	38,369	37,910	(459)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682020			013	FLEXIBLE BENEFIT PACKAGE	13,911	13,885	(26)	14,591	14,562	(29)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682006			013	HEALTH SERVICE-CITY MATCH	7,516	7,461	(55)	7,891	7,829	(62)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682006			013	DEPENDENT COVERAGE-MISCELLANEOUS	16,247	16,324	77	17,032	17,097	65	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682006			013	DENTAL COVERAGE	2,621	2,566	(55)	2,672	2,577	(95)	salary and benefit changes
Self Supporting	MTA	MTAHRAD	BEL	5MAAAOHF	682006			013	FLEXIBLE BENEFIT PACKAGE	17	0	(17)	18	0	(18)	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAAAA	685005			013	HEALTH SERVICE-CITY MATCH	119,889	120,630	741	127,389	128,237	848	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAAAA	685005			013	DEPENDENT COVERAGE-MISCELLANEOUS	574,605	572,730	(1,875)	605,297	603,412	(1,885)	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAAAA	685005			013	DENTAL COVERAGE	79,870	80,660	790	80,158	81,584	1,426	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAAAA	685005			013	FLEXIBLE BENEFIT PACKAGE	2,480	2,522	42	2,591	2,637	46	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAOHF	685004			013	HEALTH SERVICE-CITY MATCH	21,372	21,398	26	24,101	24,150	49	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAOHF	685004			013	DEPENDENT COVERAGE-MISCELLANEOUS	59,288	59,267	(21)	65,905	66,836	(69)	salary and benefit changes
Self Supporting	MTA	MTAHRSA	BE3	5MAAAOHF	685004			013	DENTAL COVERAGE	8,906	8,860	(46)	9,377	9,576	(161)	salary and benefit changes
Self Supporting	MTA	MTASASA	BE3	5MAAAAAA	685003			013	HEALTH SERVICE-CITY MATCH	40,450	40,408	(41)	43,622	43,534	(88)	salary and benefit changes
Self Supporting	MTA	MTASASA	BE3	5MAAAAAA	685003			013	DEPENDENT COVERAGE-MISCELLANEOUS	148,882	148,995	113	161,772	161,882	210	salary and benefit changes
Self Supporting	MTA	MTASASA	BE3	5MAAAAAA	685003			013	DENTAL COVERAGE	21,775	21,729	(46)	22,789	22,612	(177)	salary and benefit changes
Self Supporting	MTA	MTASSEF	BE3	5MAAAAAA	685012			013	HEALTH SERVICE-CITY MATCH	1,051,368	1,050,987	(381)	1,083,517	1,082,923	(594)	salary and benefit changes
Self Supporting	MTA	MTASSEF	BE3	5MAAAAAA	685012			013	DEPENDENT COVERAGE-MISCELLANEOUS	2,291,403	2,294,103	2,700	2,353,162	2,357,588	4,426	salary and benefit changes
Self Supporting	MTA	MTASSEF	BE3	5MAAAAAA	685012			013	DENTAL COVERAGE	358,565	359,792	1,227	351,723	354,594	2,871	salary and benefit changes
Self Supporting	MTA	MTASSEF	BE3	5MAAAAAA	685012			013	FLEXIBLE BENEFIT PACKAGE	2,036	2,054	18	1,937	1,964	27	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686008			013	HEALTH SERVICE-CITY MATCH	77,957	78,051	94	80,948	81,026	78	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686008			013	DEPENDENT COVERAGE-MISCELLANEOUS	204,740	204,791	51	211,999	212,102	103	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686008			013	DENTAL COVERAGE	31,112	30,873	(239)	30,936	30,733	(203)	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686008			013	FLEXIBLE BENEFIT PACKAGE	6,740	6,754	14	6,904	6,926	22	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686010			013	HEALTH SERVICE-CITY MATCH	80,421	80,461	40	84,985	85,032	47	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686010			013	DEPENDENT COVERAGE-MISCELLANEOUS	195,404	195,376	(28)	206,745	206,683	(62)	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686010			013	DENTAL COVERAGE	30,667	30,599	(68)	31,180	31,025	(155)	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686010			013	FLEXIBLE BENEFIT PACKAGE	27,707	27,707	0	29,056	29,057	1	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686017			013	HEALTH SERVICE-CITY MATCH	34,144	33,872	(272)	36,323	35,987	(336)	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686017			013	DEPENDENT COVERAGE-MISCELLANEOUS	221,374	222,210	836	231,852	233,052	1,200	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686017			013	DENTAL COVERAGE	28,307	28,202	(95)	28,124	28,132	1,08	salary and benefit changes
Self Supporting	MTA	MTASSENGE	BE2	5MAAAAAA	686017			013	FLEXIBLE BENEFIT PACKAGE	(2,001)	(1,928)	73	268	257	(11)	salary and benefit changes
Self Supporting	MTA	MTASSFOME	BE2	5MAAAAAA	686014			013	HEALTH SERVICE-CITY MATCH	104,064	104,041	(23)	109,116	109,096	(20)	salary and benefit changes
Self Supporting	MTA	MTASSFOME	BE2	5MAAAAAA	686014			013	DEPENDENT COVERAGE-MISCELLANEOUS	252,075	252,238	163	263,802	264,043	241	salary and benefit changes
Self Supporting	MTA	MTASSFOME	BE2	5MAAAAAA	686014			013	DENTAL COVERAGE	40,745	40,815	70	40,811	40,930	119	salary and benefit changes
Self Supporting	MTA	MTASSFOME	BE2	5MAAAAAA	686014			013	FLEXIBLE BENEFIT PACKAGE	3,414	3,431	17	3,494	3,515	21	salary and benefit changes
Self Supporting	MTA	MTASSFOPT	BE2	5MAAAAAA	686019			013	HEALTH SERVICE-CITY MATCH	43,326	43,304	(22)	44,796	44,768	(28)	salary and benefit changes
Self Supporting	MTA	MTASSFOPT	BE2	5MAAAAAA	686019			013	DEPENDENT COVERAGE-MISCELLANEOUS	260,434	260,502	68	266,974	267,099	125	salary and benefit changes
Self Supporting	MTA	MTASSFOPT	BE2	5MAAAAAA	686019			013	DENTAL COVERAGE	36,584	36,632	48	36,428	36,541	113	salary and benefit changes
Self Supporting	MTA	MTASSFOPT	BE2	5MAAAAAA	686019			013	FLEXIBLE BENEFIT PACKAGE	3,601	3,607	6	3,714	3,723	9	salary and benefit changes
Self Supporting	MTA	MTASSFOSN	BE2	5MAAAAAA	686015			013	HEALTH SERVICE-CITY MATCH	62,672	62,475	(197)	63,811	63,604	(207)	salary and benefit changes
Self Supporting	MTA	MTASSFOSN	BE2	5MAAAAAA	686015			013	DEPENDENT COVERAGE-MISCELLANEOUS	163,856	164,465	609	165,630	166,559	929	salary and benefit changes
Self Supporting	MTA	MTASSFOSN	BE2	5MAAAAAA	686015			013	DENTAL COVERAGE	24,287	24,721	434	23,152	23,991	839	salary and benefit changes

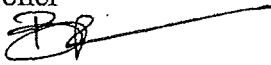
GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Char	Obj/Subj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes	
Self Supporting	MTA	MTASSFOSN	BE2	5NAAAAAA	686015			013	FLEXIBLE BENEFIT PACKAGE	(1,519)	(1,465)	54	(1,796)	(1,730)	66	salary and benefit changes	
Self Supporting	MTA	MTASSLSBK	BE8	5NAAAAAA	686003			013	HEALTH SERVICE-CITY MATCH	13,102	13,102	0	13,697	13,696	(1)	salary and benefit changes	
Self Supporting	MTA	MTASSLSBK	BE8	5NAAAAAA	686003			013	DEPENDENT COVERAGE-MISCELLANEOUS	36,290	36,290	0	37,905	37,906	1	salary and benefit changes	
Self Supporting	MTA	MTASSLSBK	BE8	5NAAAAAA	686003			013	DENTAL COVERAGE	5,425	5,425	0	5,430	5,431	1	salary and benefit changes	
Self Supporting	MTA	MTASSLSXG	BE2	5NAAAAAA	686007			013	HEALTH SERVICE-CITY MATCH	16,223	16,209	(14)	16,609	16,592	(17)	salary and benefit changes	
Self Supporting	MTA	MTASSLSXG	BE2	5NAAAAAA	686007			013	DEPENDENT COVERAGE-MISCELLANEOUS	31,660	31,702	42	31,963	32,041	78	salary and benefit changes	
Self Supporting	MTA	MTASSLSXG	BE2	5NAAAAAA	686007			013	DENTAL COVERAGE	5,240	5,270	30	5,054	5,125	71	salary and benefit changes	
Self Supporting	MTA	MTASSLSXG	BE2	5NAAAAAA	686007			013	FLEXIBLE BENEFIT PACKAGE	8,624	8,627	3	9,003	9,008	5	salary and benefit changes	
Self Supporting	MTA	MTASSPK	BE5	5XOPFAAA	686001			013	HEALTH SERVICE-CITY MATCH	56,516	55,598	(82)	60,738	60,836	98	salary and benefit changes	
Self Supporting	MTA	MTASSPK	BE5	5XOPFAAA	686001			013	DEPENDENT COVERAGE-MISCELLANEOUS	147,636	147,572	(64)	159,046	158,908	(138)	salary and benefit changes	
Self Supporting	MTA	MTASSPK	BE5	5XOPFAAA	686001			013	DENTAL COVERAGE	22,881	22,739	(142)	23,778	23,456	(322)	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685010			013	HEALTH SERVICE-CITY MATCH	90,370	90,376	6	85,714	85,759	45	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685010			013	DEPENDENT COVERAGE-MISCELLANEOUS	228,928	229,071	142	221,415	221,764	349	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685010			013	DENTAL COVERAGE	37,098	37,889	791	33,612	35,225	1,613	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685010			013	FLEXIBLE BENEFIT PACKAGE	3,024	3,033	9	3,070	3,084	14	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685011			013	HEALTH SERVICE-CITY MATCH	92,499	92,499	0	96,804	96,845	41	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685011			013	DEPENDENT COVERAGE-MISCELLANEOUS	150,716	150,891	175	157,333	157,643	310	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685011			013	DENTAL COVERAGE	22,682	23,657	975	22,249	23,680	1,431	salary and benefit changes	
Self Supporting	MTA	MTASSPP	BE3	5MAAAAAA	685011			013	FLEXIBLE BENEFIT PACKAGE	(297)	(287)	10	(316)	(303)	13	salary and benefit changes	
Self Supporting	MTA	MTASSSI	BE3	5MAAAAAA	687144			013	HEALTH SERVICE-CITY MATCH	8,216	8,216	0	8,439	8,440	1	salary and benefit changes	
Self Supporting	MTA	MTASSSI	BE3	5MAAAAAA	687144			013	DEPENDENT COVERAGE-MISCELLANEOUS	18,180	18,183	3	18,644	18,651	7	salary and benefit changes	
Self Supporting	MTA	MTASSSI	BE3	5MAAAAAA	687144			013	DENTAL COVERAGE	2,811	2,828	17	2,747	2,781	34	salary and benefit changes	
Self Supporting	MTA	MTASSSI	BE3	5MAAAAAA	687144			013	FLEXIBLE BENEFIT PACKAGE	(35)	(35)	0	(39)	(38)	1	salary and benefit changes	
Self Supporting	MTA	MTASSTPGE	BE8	5MAAAAAA	686002			013	HEALTH SERVICE-CITY MATCH	19,818	19,859	41	21,494	21,543	49	salary and benefit changes	
Self Supporting	MTA	MTASSTPGE	BE8	5MAAAAAA	686002			013	DEPENDENT COVERAGE-MISCELLANEOUS	51,590	51,558	(32)	56,238	56,169	(69)	salary and benefit changes	
Self Supporting	MTA	MTASSTPGE	BE8	5MAAAAAA	686002			013	DENTAL COVERAGE	8,194	8,123	(71)	8,630	8,469	(161)	salary and benefit changes	
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			001	PERMANENT SALARIES-MISC	77,418	80,465	3,051	77,123	80,162	3,039	salary and benefit changes	
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	RETIRE CITY MISC	14,248	14,804	556	16,115	16,745	630	salary and benefit changes	
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	SOCIAL SECURITY (OASDI & HI)	7,009	7,198	189	6,987	7,176	189	salary and benefit changes	
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	1,619	1,664	45	1,615	1,659	44	salary and benefit changes	
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	HEALTH SERVICE-CITY MATCH	214	2,578	2,364	217	2,699	2,482	(217)	salary and benefit changes
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	DEPENDENT COVERAGE-MISCELLANEOUS	2,323	13,401	11,078	2,408	14,039	11,631	(2,407)	salary and benefit changes
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	DENTAL COVERAGE	215	1,898	1,683	137	1,904	1,767	(137)	salary and benefit changes
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	UNEMPLOYMENT INSURANCE	49	311	262	49	310	261	(49)	salary and benefit changes
Self Supporting	MTA	MTATSCCRO	BEN	5MAAAAAA	687065			013	LONG TERM DISABILITY INSURANCE	30	409	379	29	407	378	(29)	salary and benefit changes
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687072			013	HEALTH SERVICE-CITY MATCH	20,703	20,867	164	24,833	25,029	196	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687072			013	DEPENDENT COVERAGE-MISCELLANEOUS	54,670	54,543	(127)	66,175	65,899	(276)	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687072			013	DENTAL COVERAGE	8,661	8,375	(286)	10,309	9,665	(644)	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687074			013	HEALTH SERVICE-CITY MATCH	106,727	106,418	(309)	113,728	113,295	(431)	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687074			013	DEPENDENT COVERAGE-MISCELLANEOUS	460,055	460,624	569	489,730	490,428	698	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687074			013	DENTAL COVERAGE	64,662	64,439	(223)	66,271	65,756	(515)	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687075			013	HEALTH SERVICE-CITY MATCH	30,254	30,139	(115)	33,061	32,899	(162)	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687075			013	DEPENDENT COVERAGE-MISCELLANEOUS	222,373	222,795	422	241,947	242,418	471	salary and benefit changes	
Self Supporting	MTA	MTATSMWBI	BEN	5MAAAAAA	687075			013	DENTAL COVERAGE	29,101	28,887	(214)	30,663	30,147	(516)	salary and benefit changes	
Self Supporting	MTA	MTATSMWSS	BEN	5MAAAAAA	687084			013	HEALTH SERVICE-CITY MATCH	23,317	23,218	(99)	28,312	28,095	(217)	salary and benefit changes	
Self Supporting	MTA	MTATSMWSS	BEN	5MAAAAAA	687084			013	DEPENDENT COVERAGE-MISCELLANEOUS	163,293	163,657	364	197,133	197,760	627	salary and benefit changes	
Self Supporting	MTA	MTATSMWSS	BEN	5MAAAAAA	687084			013	DENTAL COVERAGE	21,518	21,333	(185)	25,409	24,720	(689)	salary and benefit changes	
Self Supporting	MTA	MTATSSUDG	BEN	5MAAAAAA	687426			013	HEALTH SERVICE-CITY MATCH	3,720	3,668	(52)	7,811	7,712	(99)	salary and benefit changes	
Self Supporting	MTA	MTATSSUDG	BEN	5MAAAAAA	687426			013	DEPENDENT COVERAGE-MISCELLANEOUS	8,592	8,484	(108)	18,044	17,765	(279)	salary and benefit changes	
Self Supporting	MTA	MTATSSUDG	BEN	5MAAAAAA	687426			013	DENTAL COVERAGE	1,468	1,369	(99)	3,082	2,749	(333)	salary and benefit changes	
Self Supporting	MTA	MTATSSUDG	BEN	5MAAAAAA	687426			013	FLEXIBLE BENEFIT PACKAGE	2,403	2,314	(89)	5,046	4,854	(192)	salary and benefit changes	
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687003			013	HEALTH SERVICE-CITY MATCH	27,951	26,973	(978)	29,197	29,063	(134)	salary and benefit changes	

GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Char	Obj/Subj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687003			013	DEPENDENT COVERAGE-MISCELLANEOUS	33,465	33,475	10	37,151	37,133	(18)	salary and benefit changes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687003			013	DENTAL COVERAGE	6,641	6,567	(74)	7,096	6,928	(168)	salary and benefit changes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687003			013	FLEXIBLE BENEFIT PACKAGE	17,033	16,896	(137)	19,029	18,637	(392)	salary and benefit changes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687361			013	HEALTH SERVICE-CITY MATCH	18,644	18,483	(161)	23,991	23,716	(275)	salary and benefit changes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687361			013	DEPENDENT COVERAGE-MISCELLANEOUS	66,712	67,005	293	83,893	84,134	241	salary and benefit changes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687361			013	DENTAL COVERAGE	10,147	9,711	(436)	12,727	11,732	(995)	salary and benefit changes
Self Supporting	MTA	MTATSTBAD	BEN	5MAAAAAA	687361			013	FLEXIBLE BENEFIT PACKAGE	3,701	3,564	(137)	5,046	4,854	(192)	salary and benefit changes
Self Supporting	MTA	MTATSTBPL	BEN	5MAAAAAA	687039			013	HEALTH SERVICE-CITY MATCH	32,429	32,323	(106)	33,921	33,823	(98)	salary and benefit changes
Self Supporting	MTA	MTATSTBPL	BEN	5MAAAAAA	687039			013	DEPENDENT COVERAGE-MISCELLANEOUS	66,170	66,252	82	69,213	69,351	138	salary and benefit changes
Self Supporting	MTA	MTATSTBPL	BEN	5MAAAAAA	687039			013	DENTAL COVERAGE	10,587	10,773	186	10,469	10,611	322	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			001	PERMANENT SALARIES-MISC	3,081,282	3,084,333	3,051	3,069,477	3,072,516	3,039	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	RETIRE CITY MISC	562,688	563,244	556	637,405	638,035	630	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	SOCIAL SECURITY (OASDI & HI)	252,555	252,744	189	251,804	251,993	189	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	58,920	58,965	45	58,748	58,792	44	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	HEALTH SERVICE-CITY MATCH	73,806	76,170	2,364	77,322	79,804	2,482	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	DEPENDENT COVERAGE-MISCELLANEOUS	372,193	383,271	11,078	389,853	401,484	11,631	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	DENTAL COVERAGE	52,183	53,866	1,683	52,300	54,067	1,767	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	UNEMPLOYMENT INSURANCE	10,718	10,980	262	10,686	10,947	261	salary and benefit changes
Self Supporting	MTA	MTATSTBSC	BEN	5MAAAAAA	687033			013	LONG TERM DISABILITY INSURANCE	12,381	12,760	379	12,333	12,711	378	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687013			013	HEALTH SERVICE-CITY MATCH	20,140	20,072	(68)	21,637	21,539	(98)	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687013			013	DEPENDENT COVERAGE-MISCELLANEOUS	51,231	51,405	174	56,596	56,546	(50)	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687013			013	DENTAL COVERAGE	8,219	8,143	(76)	8,720	8,543	(177)	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			001	PERMANENT SALARIES-MISC	1,966,403	1,975,556	9,153	1,960,400	1,969,518	9,118	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	RETIRE CITY MISC	286,467	288,135	1,668	324,349	326,240	1,891	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	SOCIAL SECURITY (OASDI & HI)	135,419	135,987	568	135,050	135,615	565	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	31,470	31,603	133	31,383	31,515	132	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	HEALTH SERVICE-CITY MATCH	33,387	40,478	7,091	34,949	42,394	7,445	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	DEPENDENT COVERAGE-MISCELLANEOUS	175,951	208,794	32,843	183,827	218,721	34,894	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	DENTAL COVERAGE	24,463	29,512	5,049	24,317	29,619	5,302	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	UNEMPLOYMENT INSURANCE	5,101	5,866	765	5,087	5,669	782	salary and benefit changes
Self Supporting	MTA	MTATSTMRODG	BEN	5MAAAAAA	687068			013	LONG TERM DISABILITY INSURANCE	6,071	7,208	1,137	6,047	7,180	1,133	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			001	PERMANENT SALARIES-MISC	7,755,343	7,762,445	6,102	7,873,233	7,879,312	6,079	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	RETIRE CITY MISC	1,392,733	1,393,845	1,112	1,620,429	1,621,690	1,261	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	SOCIAL SECURITY (OASDI & HI)	542,787	543,166	379	550,579	550,956	377	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	SOCIAL SECURITY - MEDICARE (HI ONLY)	128,914	129,002	88	130,605	130,693	88	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	HEALTH SERVICE-CITY MATCH	181,935	186,505	4,570	193,687	198,357	4,670	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	DEPENDENT COVERAGE-MISCELLANEOUS	826,448	845,004	22,556	880,005	903,897	23,892	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	DENTAL COVERAGE	117,188	128,379	3,191	119,790	122,793	3,003	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	UNEMPLOYMENT INSURANCE	23,495	24,018	523	23,815	24,336	521	salary and benefit changes
Self Supporting	MTA	MTATSTISCL	BEN	5MAAAAAA	687029			013	LONG TERM DISABILITY INSURANCE	28,226	28,984	758	28,690	29,445	755	salary and benefit changes
Self Supporting	MTA	MTATSTISSO	BEN	5MAAAAAA	687019			013	HEALTH SERVICE-CITY MATCH	180,349	180,620	271	199,081	199,468	387	salary and benefit changes
Self Supporting	MTA	MTATSTISSO	BEN	5MAAAAAA	687019			013	DEPENDENT COVERAGE-MISCELLANEOUS	793,692	791,761	(1,941)	854,063	851,193	(2,870)	salary and benefit changes
Self Supporting	MTA	MTATSTISSO	BEN	5MAAAAAA	687019			013	DENTAL COVERAGE	113,497	112,581	(916)	118,114	116,303	(1,811)	salary and benefit changes
Self Supporting	MTA	MTATSVMBH	BEN	5MAAAAAA	687009			013	HEALTH SERVICE-CITY MATCH	263,670	263,391	(279)	281,774	281,238	(536)	salary and benefit changes
Self Supporting	MTA	MTATSVMBH	BEN	5MAAAAAA	687009			013	DEPENDENT COVERAGE-MISCELLANEOUS	1,601,890	1,602,881	991	1,710,251	1,711,249	998	salary and benefit changes
Self Supporting	MTA	MTATSVMBH	BEN	5MAAAAAA	687009			013	DENTAL COVERAGE	216,113	215,343	(770)	222,670	220,215	(2,455)	salary and benefit changes
Self Supporting	MTA	MTATSVMBH	BEN	5MAAAAAA	687028			013	HEALTH SERVICE-CITY MATCH	59,542	59,446	(96)	73,515	73,269	(246)	salary and benefit changes
Self Supporting	MTA	MTATSVMBH	BEN	5MAAAAAA	687028			013	DEPENDENT COVERAGE-MISCELLANEOUS	394,920	395,341	421	471,013	471,712	699	salary and benefit changes
Self Supporting	MTA	MTATSVMBH	BEN	5MAAAAAA	687028			013	DENTAL COVERAGE	52,194	51,699	(495)	61,035	59,343	(1,692)	salary and benefit changes
Self Supporting	MTA	MTATZAS	BEV	5MAAAAAA	682001			013	HEALTH SERVICE-CITY MATCH	37,079	37,095	16	40,851	40,886	35	salary and benefit changes
Self Supporting	MTA	MTATZAS	BEV	5MAAAAAA	682001			013	DEPENDENT COVERAGE-MISCELLANEOUS	91,372	91,257	(115)	100,126	99,865	(261)	salary and benefit changes
Self Supporting	MTA	MTATZAS	BEV	5MAAAAAA	682001			013	DENTAL COVERAGE	14,111	14,060	(51)	14,930	14,765	(165)	salary and benefit changes

GFS Type	Dept	Org	Program	Fund Structure	Index Code Code	Project	Grant	Char	Obj/Sobj Title	FY 16-17 Start	FY 16-17 End	FY 16-17 Change	FY 17-18 Start	FY 17-18 End	FY 17-18 Change	Notes
Self Supporting	MTA	MTATZTX	BES	50AAAAA	682004			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	54,462	54,871	509	58,274	58,819	545	salary and benefit changes
Self Supporting	PRT	PRT0310	BKD	5PSBHAP	393003	PPO1030101		013	FRINGE ADJUSTMENTS-BUDGET	0	3,244	3,244	0	4,321	4,321	salary and benefit changes
Self Supporting	PRT	PRT0401	BKO	5PAAAAA	390401			013	HEALTH SERVICE-CITY MATCH	(1)	0	1	0	0	0	salary and benefit changes
Self Supporting	PRT	PRT0401	BKO	5PAAAAA	390401			013	DEPENDENT COVERAGE-MISCELLANEOUS	8	0	(8)	12	0	(12)	salary and benefit changes
Self Supporting	PRT	PRT0401	BKO	5PAAAAA	390401			013	DENTAL COVERAGE	12	0	(12)	21	0	(21)	salary and benefit changes
Self Supporting	PRT	PRT0401	BKO	5PAAAAA	390401			013	FLEXIBLE BENEFIT PACKAGE	3	0	(3)	3	0	(3)	salary and benefit changes
Self Supporting	PRT	PRT0407	BKO	5PAAAAA	390407			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	1,313,607	1,325,884	12,277	1,405,559	1,418,696	13,137	salary and benefit changes
Self Supporting	PUC	PUC0101	BCR	5WPUCOPF	400100			013	FRINGE ADJUSTMENTS-BUDGET	0	7	7	0	40,668	40,668	salary and benefit changes
Self Supporting	PUC	PUC0101	BCR	5WPUCOPF	400100			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	3,815,998	3,851,661	35,663	4,083,116	4,121,278	38,160	salary and benefit changes
Self Supporting	PUC	PUC0405	BCU	5WPUCPSF	400559			013	FRINGE ADJUSTMENTS-BUDGET	0	1,017	1,017	0	1,038	1,038	salary and benefit changes
Self Supporting	PUC	PUC110201	BCT	5WPUCOPF	400210			013	HEALTH SERVICE-CITY MATCH	116,734	116,771	37	122,534	122,557	23	salary and benefit changes
Self Supporting	PUC	PUC110201	BCT	5WPUCOPF	400210			013	DEPENDENT COVERAGE-MISCELLANEOUS	298,832	298,712	(120)	313,536	313,354	(182)	salary and benefit changes
Self Supporting	PUC	PUC110201	BCT	5WPUCOPF	400210			013	DENTAL COVERAGE	46,079	45,889	(190)	46,486	46,153	(333)	salary and benefit changes
Self Supporting	PUC	PUC110201	BCT	5WPUCOPF	400210			013	FLEXIBLE BENEFIT PACKAGE	24,527	24,468	(59)	25,777	25,711	(66)	salary and benefit changes
Self Supporting	PUC	PUC110301	BCS	5WPUCOPF	400310			013	HEALTH SERVICE-CITY MATCH	255,539	255,652	113	264,337	264,386	49	salary and benefit changes
Self Supporting	PUC	PUC110301	BCS	5WPUCOPF	400310			013	DEPENDENT COVERAGE-MISCELLANEOUS	700,775	700,734	(41)	724,280	724,211	(69)	salary and benefit changes
Self Supporting	PUC	PUC110301	BCS	5WPUCOPF	400310			013	DENTAL COVERAGE	105,532	105,439	(93)	104,623	104,462	(161)	salary and benefit changes
Self Supporting	RET	RET01	FDD	7PRETERT	445001			013	FRINGE ADJUSTMENTS-BUDGET	0	20,693	20,693	0	31,532	31,532	salary and benefit changes
Self Supporting	RET	RET01	FDD	7PRETERT	445001			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	529,009	533,953	4,944	566,040	571,330	5,290	salary and benefit changes
Self Supporting	RET	RET03	FED	7PRETERT	445003			013	HEALTH SERVICE-CITY MATCH	10,091	10,169	78	11,426	11,560	134	salary and benefit changes
Self Supporting	RET	RET03	FED	7PRETERT	445003			013	DEPENDENT COVERAGE-MISCELLANEOUS	23,215	23,205	(10)	26,254	26,272	18	salary and benefit changes
Self Supporting	RET	RET03	FED	7PRETERT	445003			013	DENTAL COVERAGE	3,645	3,719	74	3,864	4,032	168	salary and benefit changes
Self Supporting	RET	RET03	FED	7PRETERT	445003			013	FLEXIBLE BENEFIT PACKAGE	4,491	4,628	137	4,662	4,854	192	salary and benefit changes
Self Supporting	RNT	RNT01	CCC	25NDFRAB	655004			013	HEALTH SERVICE-CITY MATCH	117,670	117,646	(24)	132,638	132,638	0	salary and benefit changes
Self Supporting	RNT	RNT01	CCC	25NDFRAB	655004			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	196,149	197,982	1,833	209,879	211,841	1,962	salary and benefit changes
Self Supporting	RNT	RNT01	CCC	25NDFRAB	655004			013	DEPENDENT COVERAGE-MISCELLANEOUS	302,967	303,153	186	341,052	341,052	0	salary and benefit changes
Self Supporting	RNT	RNT01	CCC	25NDFRAB	655004			013	DENTAL COVERAGE	45,757	45,838	81	49,451	49,451	0	salary and benefit changes
Self Supporting	RNT	RNT01	CCC	25NDFRAB	655004			013	FRINGE ADJUSTMENTS-BUDGET	564	1,693	1,129	564	5,308	4,744	salary and benefit changes
Self Supporting	WTR	WTR01	BDA	5WAAAAA	470101			013	HEALTH SERVICE-RETIREE HEALTH SUBSIDY	3,709,006	3,743,670	34,664	3,968,636	4,005,726	37,090	salary and benefit changes

Ben Rosenfield
ControllerTodd Rydstrom
Deputy Controller**MEMORANDUM**

TO: The Honorable Board of Supervisors
Clerk of the Board

FROM: Ben Rosenfield, Controller


DATE: May 31, 2016

SUBJECT: San Francisco Municipal Transportation Agency (MTA)
Mayor's FY 2016-17 & FY 2017-18 Proposed Budget

This memorandum outlines the changes made to the MTA FY 2016-17 & FY 2017-18 Mayor's proposed budget since its issuance on May 2nd, 2016.

Pursuant to Charter Article 8A.106, the Board of Supervisors (Board) may allow the MTA's budget to take effect without any action on its part, or it may reject the MTA's budget by a seven-elevenths' vote. The Board may only approve or reject the entire budget, and has no discretion to modify or reject specific expenditures contained therein. However, additional General Fund support to the MTA over the base amount stipulated in the Charter is subject to normal budgetary review and amendment under the general financial provisions of the Charter.


The MTA has requested that the Mayor add the three items below to its FY 2016-17 & FY 2017-18 budgets, which constitute General Fund support over the base amount and are thus subject to line-item review and approval. The Board may modify these proposed expenses at the level of appropriation:

- General Fund transfers of \$500,000 in FY 2016-17 and \$500,000 in FY 2017-18 to support a work order to the Port for work to strengthen the seawall;
- General Fund transfers of \$6,900,000 in FY 2016-17 and \$28,640,000 in FY 2017-18 to support capital spending related to fleet overhauls;
- General Fund transfers of \$8,050,000 in FY 2016-17 and \$33,430,000 in FY 2017-18 to support capital spending related to regional transit.

cc: Melissa Whitehouse, Mayor's Budget Office
Sonali Bose, MTA
Severin Campbell, Board of Supervisors Budget & Legislative Analyst

**CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST**

1390 Market Street, Suite 1150, San Francisco, CA 94102
(415) 552-9292 FAX (415) 252-0461

To: Budget and Finance Committee 
From: Budget and Legislative Analyst
Date: June 14, 2016
Re: Issues Identified in the Mayor's Proposed FY 2016-17 Budget

The Mayor's proposed FY 2016-17 budget has increased by \$664 million or 7.4 percent, from \$8.9 billion in FY 2015-16 to \$9.6 billion in FY 2016-17. Of the \$9.6 billion budget, \$4.9 billion is General Fund. The City Charter establishes Property Tax set-asides, baseline transfers and General Fund reserves based on these General Fund revenues, such as the Children's Baseline, the Housing Trust Fund, required reserve deposits, and others. The balance of General Fund revenues, after Property Tax set-asides, baseline transfers and General Fund reserves are available for appropriation to City departments and programs.

Sources of funds for the City's General Fund departments consist of department revenues and direct General Fund Support. Direct General Fund support to City departments of \$3.5 billion in the Mayor's FY 2016-17 budget, which are discretionary revenues, is an increase of \$97 million or approximately 2.9 percent from direct General Fund support of \$3.4 billion in the FY 2015-16 budget adopted by the Board of Supervisors.

This report highlights some of the major changes, trends, and issues identified during our review of the proposed budget that the Board of Supervisors should be aware of as it reviews and approves a final budget.

Salary Surpluses

The City's salary and fringe benefits budget provides funding that exceeds the City departments' actual staffing based on prior expenditure history. In the current year (FY 2015-16), according to the Controller's High Level Monthly Spending Rate report, City General Fund departments will have a projected year-end salary surplus of \$59.1 million¹, or 3.2 percent of FY 2015-16 budgeted salaries of \$1.9 billion.

¹ This amount does not include fringe benefits since fringe benefits are a function of salaries. Also, although salaries may be budgeted in the General Fund, the actual source may be state, federal or other funds specific to the department.

New Positions

The Mayor's proposed FY 2016-17 budget increases the number of funded full time equivalent (FTE) positions by 1,199.18², from 29,552.57 FTEs in FY 2015-16 to 30,751.75 FTEs in FY 2016-17, an increase of 4.1 percent.

Many of the new positions in the FY 2016-17 budget are permanent positions, committing the City to new long term salary and fringe benefit costs. However, as noted in the budget projections jointly prepared by the Mayor's Office, the Controller's Office and the Budget and Legislative Analyst's Office for FY 2016-17 through FY 2019-20, "the current economic expansion began more than six years ago" and that "it would be a historic anomaly to not experience a recession [before 2020]." Therefore, the level of revenues that support the growth in salaries and fringe benefits in FY 2016-17 may not continue over the next four years.

Limited Duration Positions Becoming Permanent

29.00 full time equivalent General funded positions in the two year proposed budget are proposed to become permanent full-time positions from limited tenure (limited to three years) by the second budget year. Limited tenure positions are set up in the budget to address needs that are limited in nature or are funded through time-restricted funding sources. If approved, these 29 positions will add \$4,428,169 in ongoing costs to the General Fund by FY 2017-18. These positions are included in the budgets of Administrative Services, City Planning, Public Works, Human Services Agency, Economic and Workforce Development, Ethics Commission, and Health Service System.

Creation of a Dignity Fund

The proposed budget assumes the passage of a November ballot measure, which would dedicate an additional \$6 million of General Fund revenues in FY 2017-18 for community based services for seniors and people with disabilities. The proposed Dignity Fund would ensure the continuation of existing General Fund expenditures for such purposes by establishing a baseline of investment based on FY 2016-17 spending levels.

The Human Services Agency's proposed budget includes \$423,562 in FY 2016-17 and \$6,173,562 in FY 2017-18 for services to seniors and people with disabilities funded by the Dignity Fund, which the Budget and Legislative Analyst has recommended placing on Budget and Finance Committee Reserve pending approval by the voters of the proposed Dignity Fund in the November 2016 ballot and submission of budget details to the Budget and Finance Committee. FY 2016-17 funding of \$423,562 would be allocated to a needs assessment and planning for the Dignity Fund. FY 2017-18 funding of \$6,173,562 would be allocated to programs and contractual services to seniors and people with disabilities.

² Of this amount, 315.19 or 26.3 percent are new positions in enterprise departments (Airport, Port, Municipal Transportation Agency, and Public Utilities Commission).

The New Department of Homelessness and Supportive Housing

The Mayor's Office has submitted an ordinance (File 16-0638) to the Board of Supervisors, amending the Administrative Code to establish a new Department of Homelessness and Supportive Housing. The proposed ordinance (1) transfers all homeless-related functions previously performed by the Human Services Agency (HSA) to the new department, and (2) establishes the Local Homeless Coordinating Board³ ("Board") as the advisory body to the new department. Under the proposed ordinance, the new Department of Homelessness and Supportive Housing:

- Manages all housing programs and services for homeless individuals in the City; and
- Provides administrative and clerical support to the Local Homeless Coordinating Board.

Local Homeless Coordinating Board

Under the proposed ordinance, the Mayor appoints four members to the Local Homeless Coordinating Board, of whom one is a homeless or formerly homeless person and three represent organizations or projects serving the homeless population, including single adults, families, chronically homeless, persons with substance use or mental health disorders, and other homeless subpopulations. The Board of Supervisors appoints four members to the Local Homeless Coordinating Board and the Controller appoints one member to the Local Homeless Coordinating Board, who represent organizations or projects serving the homeless subpopulations noted above. The Local Homeless Coordinating Board serves as the Continuum of Care governing body and advises the Department of Homelessness and Supportive Housing on Homeless policy and budget allocations.

Proposed FY 2016-17 and FY 2017-18 Department of Homelessness and Supportive Housing Budget

The Mayor's proposed budget for the new Department of Homelessness and Supportive Housing transfers homeless services from the Human Services Agency (HSA) and Department of Public Health (DPH) into the new Department. The proposed FY 2016-17 budget for the new Department of Homelessness and Supportive Housing is \$213,742,490, of which \$159,066,639 or 74 percent is General Fund. The proposed FY 2017-18 budget is \$229,278,357, of which \$174,709,361 or 76 percent is General Fund.

³ The Local Homeless Coordinating Board ("Board") is the lead entity for the Continuum of Care program, which is funded by the U.S. Department of Housing and Urban Development (HUD). The Board was formed in 1996 to oversee the integrated health, housing, employment and social service system in the Continuum of Care plan. The Board is currently made up of nine members, of which four are appointed by the Board of Supervisors, four are appointed by the Mayor, and one is appointed by the Controller.

The Mayor has proposed 110 positions for the new Department, of which 96 are existing positions in HSA and DPH and 14 are new positions. Key issues in the proposed budget include:

- Resources for strategic planning;
- Purchase of a new building at 440 Turk Street for administrative offices; and
- Use of sales tax revenues generated by the proposed 0.75 cent sales tax increase proposed for the November 2016 ballot.

The Budget and Legislative Analyst has reviewed the proposed FY 2016-17 and FY 2017-18 budgets for the new Department of Homelessness and Supportive Services, including the purchase of 440 Turk Street, and has made recommendations in the budget recommendation report to the June 17, 2016 Budget and Finance Committee.

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 14, 2016

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst



SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2016-2017 to Fiscal Year 2017-2018 Budget.

Page

Descriptions for Departmental Budget Hearing, June 16, 2016 Meeting, 10:00 a.m.

HSS	Health Service System.....	1
REG	Elections, Department of	4
FAM	Fine Arts Museum	10
ASR	Assessor/Recorder, Office of the	14
CON	Controller, Office of the	18
CAT	City Attorney, Office of the	22
TIS	Technology, Department of	26
MYR	Mayor's Office.....	33
REC	Recreation and Park Department	38
DPW	Public Works	45
ADM	City Administrator, Office of the.....	52
GEN	General City Responsibility	59
HRD	Human Resources, Department of	62
BOS	Board of Supervisors	70

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$10,954,130 budget for FY 2016-17 is \$227,510 or 2.1% more than the original FY 2015-16 budget of \$10,726,620.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 51.36 FTEs, which are 0.56 FTEs more than the 50.80 FTEs in the original FY 2015-16 budget. This represents a 1.1% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$10,954,130 in FY 2016-17, are \$227,510 or 2.1% more than FY 2015-16 revenues of \$10,726,620.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$11,149,353 budget for FY 2017-18 is \$195,223 or 1.8% more than the Mayor's proposed FY 2016-17 budget of \$10,954,130.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 51.36 FTEs, which are the same number of FTEs in the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$11,149,353 in FY 2017-18, are \$195,223 or 1.8% more than FY 2016-17 estimated revenues of \$10,954,130.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: HSS – HEALTH SERVICE SYSTEM

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$147,465 in FY 2016-17. Of the \$147,465 in recommended reductions, \$112,000 are one-time savings and \$35,465 are ongoing savings. These reductions would still allow an increase of \$80,045 or 0.7% in the Department's FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$117,893 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$77,330 or 0.7% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HSS - Health Service System

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF	FTE		Amount		Savings	GF
	From	To	From	To			From	To	From	To		
HSS - Health Service System												
Materials & Supplies			\$21,800	\$17,800	\$4,000	X			\$18,290	\$17,800	\$490	X
Attrition Savings			(\$161,319)	(\$241,319)	\$80,000	X			(\$161,319)	(\$221,319)	\$60,000	X
Mandatory Fringe Benefits			(\$64,736)	(\$96,736)	\$32,000	X			(\$69,796)	(\$95,106)	\$25,310	X
			<i>Total Savings</i>	<i>\$112,000</i>					<i>Total Savings</i>	<i>\$85,310</i>		
Reduce to reflect historical spending and needs for Wellness Program. Ongoing savings.												
Increase HSS Administration Attrition Savings to reflect expected start dates of vacant 1802 Research Assistant and 0923 Contract Compliance and Employer Relations Manager positions, ongoing search for vacant 0931 Operations Manager, and to reflect historical salary savings.												
Step Adjustments			(\$44,442)	(\$69,442)	\$25,000	X			(\$44,442)	(\$69,442)	\$25,000	X
Mandatory Fringe Benefits			(\$11,493)	(\$17,958)	\$6,465	X			(\$12,609)	(\$19,702)	\$7,093	X
			<i>Total Savings</i>	<i>\$31,465</i>					<i>Total Savings</i>	<i>\$32,093</i>		
Increase step adjustments savings to reflect impact of position substitutions and reclassifications. Ongoing savings.												

FY 2016-17

	Total Recommended Reductions		Total
	One-Time	Ongoing	
General Fund	\$57,120	\$18,087	\$75,207
Non-General Fund	\$54,880	\$17,378	\$72,258
Total	\$112,000	\$35,465	\$147,465

FY 2017-18

	Total Recommended Reductions		Total
	One-Time	Ongoing	
General Fund	\$0	\$60,125	\$60,125
Non-General Fund	\$0	\$57,768	\$57,768
Total	\$0	\$117,893	\$117,893

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$14,761,609 budget for FY 2016-17 is \$4,080,139 or 21.7% less than the original FY 2015-16 budget of \$18,841,748.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 49.39 FTEs, which are 7.62 FTEs less than the 57.01 FTEs in the original FY 2015-16 budget. This represents a 13.4% decrease in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$752,689 in FY 2016-17 are \$317,572 or 73% more than FY 2015-16 revenues of \$435,117.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$14,609,302 budget for FY 2017-18 is \$152,307 or 1.0% less than the Mayor's proposed FY 2016-17 budget of \$14,761,609.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 49.10 FTEs, which are 0.29 FTEs less than the 49.39 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.59% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$95,159 in FY 2017-18 are \$657,530 or 87.4% less than FY 2016-17 estimated revenues of \$752,689.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: REG – DEPARTMENT OF ELECTIONS

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$647,615 in FY 2016-17. Of the \$647,615 in recommended reductions, \$240,615 are ongoing savings and \$407,000 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$21,315 for additional one-time General Fund savings.

Together, these recommendations equal \$668,930 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$269,724 in FY 2017-18. Of the \$269,724 in recommended reductions, \$249,724 are ongoing savings and \$20,000 are one-time savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

REG - Department of Elections

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
FCH - Elections														
GF-City Hall Fellows Program			\$77,000	\$0	\$77,000	x	x							
<p>Given the start date of the City Hall Fellows Program is in September, which falls in the middle of the upcoming November Presidential Election cycle, the Department cannot provide the necessary attention and support for this one Fellow position and needs to cancel their participation this fiscal year. The Department has already contacted the Department of Human Resources, which will replace this General Fund position with an additional Fellow for the Airport.</p>														
Systems Consulting Services			\$286,093	\$271,093	\$15,000	x				\$312,014	\$292,014	\$20,000	x	
<p>Reduce to reflect that the Department has previously not needed the additional on-call support or as-needed assistance from the vendor who supports the Election Information Management System database.</p> <p style="text-align: right;">Ongoing savings.</p>														

Recommendations of the Budget and Legislative Analyst
 For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

REG - Department of Elections

Object Title	FY 2016-17				FY 2017-18														
	FTE		Amount		FTE		Amount												
	From	To	From	To	From	To	From	To											
Other Professional Services			\$300,000	\$0			\$300,000												
<p>The requested \$300,000 would allow the Department of Elections to develop specifications for a proposed new open source voting system. An open source voting system is software that operates the voting system that would be freely available, such as on the internet, for others to review and use to create their own voting systems. No other jurisdiction in the country has undertaken such a project. The Department of Elections cannot estimate what such an open source voting system may ultimately cost the City. Some estimates are \$4.6 million to \$6 million for initial development, however, as noted, such a system has never been developed before. In addition, an open source system will require certification testing and ultimate approval by the Secretary of State, with additional funds required to deploy an open source voting system which will require the purchase of the necessary hardware. All Department of Elections costs are currently funded by the General Fund. The City of Los Angeles has spent over seven years and expended \$15 million to develop their own voting system, which is not an open source system, does not include the ability to process vote-by-mail ballots and has not yet been certified by the Secretary of State. In 2014, the Board of Supervisors approved a resolution (File 14-1105) for the Department of Elections to work with other jurisdictions and organizations to create new voting systems using open source software. The Elections Commission approved open source voting in November 2015, such that the Department has now canceled its plans to issue a Request for Proposal for new voting system and machines in 2016 and will instead seek an extension of the contract with the City's existing voting system vendor, which expires this year. Currently, the Department expends approximately \$900,000 annually for the vendor for one election. The Budget and Legislative Analyst also questions whether the Department of Elections has the capacity to develop their own first of its kind open source voting system while running elections each year. Disapprove the requested \$300,000 to initiate the first phase to develop a new open source voting system in San Francisco. It is uncertain at this time how much such an open source voting system would cost the City or how long it may take to implement.</p>																			
Garage Rent			\$63,308	\$33,308			\$30,000												
<p>Reduce to reflect that only one election will be held in FY 2016-17, rather than the two elections held in FY 2015-16 and that the Department was previously able to secure parking in the Stonestown parking lot rather than paying \$30,000 for parking at the Cow Palace.</p>																			

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

REG - Department of Elections

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
Miscellaneous Facilities Rental			\$1,035,822	\$1,015,822	x	\$20,000			\$1,100,069	\$1,080,069	x	\$20,000
Printing	Reduce to reflect that the Department has previously been able to secure hearing rooms in City Hall to conduct poll worker classes, such that expenditures can be reduced.											
									\$1,763,580	\$1,743,580	x	\$20,000
Postage			\$462,954	\$437,954	x	\$25,000			\$928,854	\$903,854	x	\$25,000
	Reduce to reflect the increase in the number of voters who require election materials to be mailed in various languages.											
Attrition Savings	(2.50)	(4.00)	(\$211,311)	(\$338,098)	x	\$126,787			(\$211,311)	(\$338,098)	x	\$126,787
Mandatory Fringe Benefits			(\$89,713)	(\$143,541)	x	\$53,828			(\$96,561)	(\$154,498)	x	\$57,937
			Total Savings			\$180,615			Total Savings			\$184,724
	Increase Attrition Savings due to the existing five vacant permanent positions and surplus salary funds of over \$800,000 remaining in each of the past three fiscal years, partially offset by new State requirements for automatic registration through DMV and same-day voter registration at Department of Elections as well as potential new election programs and changes.											

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$407,000	\$240,615
Non-General Fund	\$0	\$0
Total	\$407,000	\$240,615

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$20,000	\$249,724
Non-General Fund	\$0	\$0
Total	\$20,000	\$249,724

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	REG	1GAGFAAA	69219	K & H INTEGRATED PRINT SOLUTIONS	805002	442.12
15	REG	1GAGFAAA	69219	K & H INTEGRATED PRINT SOLUTIONS	805002	3,283.26
15	REG	1GAGFAAA	69219	K & H INTEGRATED PRINT SOLUTIONS	805002	17,589.18
Total						\$ 21,314.56

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$19,454,312 budget for FY 2016-17 is \$1,192,014 or 6.5% more than the original FY 2015-16 budget of \$18,262,298.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 108.97 FTEs, which are 4.61 FTEs less than the 113.58 FTEs in the original FY 2015-16 budget. This represents a 4.1% decrease in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$3,582,951 in FY 2016-17 are \$1,100,146 or 44.3% more than FY 2015-16 revenues of \$2,482,805.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$20,229,012 budget for FY 2017-18 is \$774,700 or 4.0% more than the Mayor's proposed FY 2016-17 budget of \$19,454,312.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 108.62 FTEs, which are 0.35 FTEs less than the 108.97 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.3% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$3,504,352 in FY 2017-18, are \$78,599 or 2.2% less than FY 2016-17 estimated revenues of \$3,582,951.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

FAM – FINE ARTS MUSEUM

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$92,771 in FY 2016-17. Of the \$92,771 in recommended reductions, \$58,015 are ongoing savings and \$34,756 are one-time savings. These reductions would still allow an increase of \$1,099,303 or 6.0% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,483.58, for total General Fund savings of \$94,254.58.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$67,166 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$707,534 or 3.6% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

FAM - Fine Arts Museum

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
EEC - Operation & Maintenance of Museums												
Annual Facilities Maintenance			\$183,015	\$125,000	\$58,015	X			\$192,166	\$125,000	\$67,166	X
Reduce budgeted amount for annual facilities maintenance due to inadequate justification for increase and to reflect historical expenditures.												
7334 Stationary Engineer	0.77	0.50	\$69,350	\$45,033	\$24,317	X	X					
Mandatory Fringe Benefits			\$29,773	\$19,334	\$10,439	X	X				\$0	
			<i>Total Savings</i>	\$34,756				<i>Total Savings</i>		\$0		
Adjust proposed new 0.77 FTE 7334 Stationary Engineer to 0.50 FTE to reflect hiring date.												

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$34,756	\$58,015
Non-General Fund	\$0	\$0
Total	\$34,756	\$58,015

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$67,166
Non-General Fund	\$0	\$0
Total	\$0	\$67,166

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	FAM	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	615006	1,034.96
15	FAM	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	615003	448.62
Total						\$1,483.58

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$31,653,966 budget for FY 2016-17 is \$7,508,612 or 31.1% more than the original FY 2015-16 budget of \$24,145,354.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 174.28 FTEs, which are 12.20 FTEs more than the 162.08 FTEs in the original FY 2015-16 budget. This represents a 7.5% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$8,745,109 in FY 2016-17, are \$3,145,150 or 56.2% more than FY 2015-16 revenues of \$5,599,959.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$38,117,127 budget for FY 2017-18 is \$6,463,161 or 20.4% more than the Mayor's proposed FY 2016-17 budget of \$ 31,653,966.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 172.34 FTEs, which are 1.94 FTEs less than the 174.28 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.1% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$6,880,399 in FY 2017-18, are \$1,864,710 or 21.3% less than FY 2016-17 estimated revenues of \$8,745,109.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: ASR – ASSESSOR-RECORDER

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$530,201 in FY 2016-17. Of the \$530,201 in recommended reductions, \$140,117 are ongoing savings and \$390,084 are one-time savings. These reductions would still allow an increase of \$6,978,411 or 28.9% in the Department’s FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$143,016 in FY 2017-18, all of which are ongoing savings. These reductions would still allow an increase of \$6,320,145 or 20.0 % in the Department’s FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ASR - Assessor-Recorder

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
Real Property Appraiser	32.00	31.00	\$2,943,071	\$2,851,100	\$91,971	X	32.00	31.00	\$2,943,071	\$2,851,100	\$91,971	X
Mandatory Fringe Benefits			\$1,220,673	\$1,182,527	\$38,146	X			\$1,313,450	\$1,272,405	\$41,045	X
			Total Savings		\$130,117				Total Savings		\$133,016	
	<p>Deny two of three proposed upward substitutions of 3.00 FTE vacant 4260 Real Property Appraiser Trainees to 3.00 FTE 4261 Real Property Appraisers and recommend approval of one of the three requested upward substitutions.</p> <p>Three 4260s were new positions approved in FY 2015-16 that remain vacant. In FY 2015-16, the Department proposed to use these Real Property Appraiser Trainee positions to cost effectively support core operations and increase the annual number of properties reviewed. However, none have been hired to date. According to the Department, the Appraiser Trainee Program has not been created, and will not be implemented until the end of FY 2016-17 at the earliest.</p> <p>The Department proposes to upward substitute the three vacant 4260 positions to 4261s in order to provide a career path for the trainees after they complete the year-long training program which has not yet been developed. The Department currently has two vacant 4261 Real Property Appraiser positions and plans to fill them in FY 2016-17 with two Trainees who will then have career path positions available. Therefore, two upward substitutions are not needed. Approve one of three upward substitutions instead.</p> <p>The new HR Manager should work with Real Property Manager II to develop effective recruitment plan to attract new employees directly to 4261 positions.</p>											
	Ongoing savings.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ASR - Assessor-Recorder

Object Title	FY 2016-17						FY 2017-18																																																																																																													
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T																																																																																																						
	From	To	From	To				From	To	From	To																																																																																																									
Administrative Analyst	4.00	2.00	\$370,784	\$185,392	\$185,392	X	X																																																																																																													
Mandatory Fringe Benefits			\$151,517	\$75,759	\$75,759	X	X																																																																																																													
Assessor-Recorder Office Assistant	7.00	9.00	\$430,701	\$553,759	(\$123,058)	X	X																																																																																																													
Mandatory Fringe Benefits			\$207,254	\$266,470	(\$59,216)	X	X																																																																																																													
			<i>Total Savings</i>	\$78,877																																																																																																																
	Deny proposed upward substitution of 2.00 FTE 4213 Assessor-Recorder Office Assistants to 2.00 FTE 1822 Administrative Analyst. According to the Department, these positions are needed to fill a void that will occur when two State grant funded positions sunset at the end of FY 2016-17. Approve the upward substitutions in FY 2017-18 instead.																																																																																																																			
Attrition Savings	(8.15)	(10.02)	(\$785,943)	(\$966,276)	\$180,333	X	X																																																																																																													
Mandatory Fringe Benefits			(\$319,795)	(\$393,171)	\$73,376	X	X																																																																																																													
			<i>Total Savings</i>	\$253,709																																																																																																																
	Increase Attrition Savings due to estimated hiring timelines for four vacant positions within this program. The Department had a salary surplus of \$300,000 in FY 2015-16.																																																																																																																			
	One-time reduction.																																																																																																																			
	One-time reduction.																																																																																																																			
	FDK- Personal Property																																																																																																																			
Professional & Specialized Services			\$60,000	\$50,000	\$10,000	X				\$60,000	\$50,000	\$10,000	X																																																																																																							
	Reduce Auditing & Accounting budget by \$10,000. The actual cost to the Department over the last three fiscal years has not exceeded \$37,000. FY 2015-16 expenditures were \$20,000, leaving a \$40,000 surplus in this subobject.																																																																																																																			
	Ongoing savings.																																																																																																																			
Project close out			\$27,423	\$0	\$27,423	X	X																																																																																																													
	Close out fund balance in inactive project.																																																																																																																			
Project close out			\$30,075	\$0	\$30,075	X	X																																																																																																													
	Close out fund balance in inactive project.																																																																																																																			
	One-time reduction.																																																																																																																			
	One-time reduction.																																																																																																																			
	<table border="0" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="6"></td> <td align="center" colspan="6">FY 2016-17</td> <td colspan="6"></td> </tr> <tr> <td colspan="6"></td> <td align="center" colspan="6">Total Recommended Reductions</td> <td colspan="6"></td> </tr> <tr> <td colspan="6"></td> <td align="center" colspan="2">One-Time</td> <td align="center" colspan="2">Ongoing</td> <td align="center" colspan="2">Total</td> <td colspan="6"></td> </tr> <tr> <td colspan="2"></td> <td align="right">General Fund</td> <td>\$390,084</td> <td>\$140,117</td> <td>\$530,201</td> <td colspan="10"></td> </tr> <tr> <td colspan="2"></td> <td align="right">Non-General Fund</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td colspan="10"></td> </tr> <tr> <td colspan="2"></td> <td align="right">Total</td> <td>\$390,084</td> <td>\$140,117</td> <td>\$530,201</td> <td colspan="10"></td> </tr> </table>																				FY 2016-17																		Total Recommended Reductions																		One-Time		Ongoing		Total										General Fund	\$390,084	\$140,117	\$530,201													Non-General Fund	\$0	\$0	\$0													Total	\$390,084	\$140,117	\$530,201										
						FY 2016-17																																																																																																														
						Total Recommended Reductions																																																																																																														
						One-Time		Ongoing		Total																																																																																																										
		General Fund	\$390,084	\$140,117	\$530,201																																																																																																															
		Non-General Fund	\$0	\$0	\$0																																																																																																															
		Total	\$390,084	\$140,117	\$530,201																																																																																																															
	<table border="0" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="6"></td> <td align="center" colspan="6">FY 2017-18</td> <td colspan="6"></td> </tr> <tr> <td colspan="6"></td> <td align="center" colspan="6">Total Recommended Reductions</td> <td colspan="6"></td> </tr> <tr> <td colspan="6"></td> <td align="center" colspan="2">One-Time</td> <td align="center" colspan="2">Ongoing</td> <td align="center" colspan="2">Total</td> <td colspan="6"></td> </tr> <tr> <td colspan="2"></td> <td align="right">General Fund</td> <td>\$0</td> <td>\$143,016</td> <td>\$143,016</td> <td colspan="10"></td> </tr> <tr> <td colspan="2"></td> <td align="right">Non-General Fund</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td colspan="10"></td> </tr> <tr> <td colspan="2"></td> <td align="right">Total</td> <td>\$0</td> <td>\$143,016</td> <td>\$143,016</td> <td colspan="10"></td> </tr> </table>																				FY 2017-18																		Total Recommended Reductions																		One-Time		Ongoing		Total										General Fund	\$0	\$143,016	\$143,016													Non-General Fund	\$0	\$0	\$0													Total	\$0	\$143,016	\$143,016										
						FY 2017-18																																																																																																														
						Total Recommended Reductions																																																																																																														
						One-Time		Ongoing		Total																																																																																																										
		General Fund	\$0	\$143,016	\$143,016																																																																																																															
		Non-General Fund	\$0	\$0	\$0																																																																																																															
		Total	\$0	\$143,016	\$143,016																																																																																																															

GF = General Fund
1T = One Time

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$69,498,000 budget for FY 2016-17 is \$7,044,874 or 11.3% more than the original FY 2015-16 budget of \$62,453,126.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 264.59 FTEs, which are 12.01 FTEs more than the 252.58 FTEs in the original FY 2015-16 budget. This represents a 4.8% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$58,423,371 in FY 2016-17 are \$6,273,798 or 12.0% more than FY 2015-16 revenues of \$52,149,573.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$64,645,600 budget for FY 2017-18 is \$4,852,400 or 7% less than the Mayor's proposed FY 2016-17 budget of \$69,498,000.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 258.29 FTEs, which are 6.30 FTEs less than the 264.59 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 2.4% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$53,038,799 in FY 2017-18 are \$5,384,572 or 9.2% less than FY 2016-17 estimated revenues of \$58,423,371.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: CON – CONTROLLER’S OFFICE

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$274,598 in FY 2016-17, all of which are ongoing savings. These reductions would still allow an increase of \$6,770,276 or 10.8% in the Department’s FY 2016-17 budget.

The Budget and Legislative Analyst also recommends approval of the requested interim exceptions.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$21,726, which allows the return of \$21,726 to the General Fund.

Together, these recommendations equal \$296,324 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$230,342 in FY 2017-18, all of which are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

CON - Controller

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	IT	FTE		Amount		GF	IT
	From	To	From	To			From	To	From	To		
FEB - Management, Budget & Analysis												
Attrition Savings			(\$326,221)	(\$354,221)	\$28,000	x			(\$326,221)	(\$344,221)	\$18,000	x
Mandatory Fringe Benefits			(\$122,284)	(\$132,780)	\$10,496	x			(\$132,315)	(\$139,616)	\$7,301	x
			<i>Total Savings</i>		\$38,496				<i>Total Savings</i>		\$25,301	
Other Current Expenses			\$55,000	\$50,000	\$5,000	x			\$55,000	\$50,000	\$5,000	x
Department is able to absorb higher Attrition Savings due to turnover and the number of resulting vacant positions.												
			<i>Total Savings</i>		\$100,000	x			\$722,117	\$622,117	\$100,000	x
Reduce to reflect surplus funds in prior fiscal years based on historical expenditure patterns.												
FDG - Accounting Operations												
Auditing and Accounting			\$722,117	\$622,117	\$100,000	x			\$722,117	\$622,117	\$100,000	x
Reduce to reflect significant increase in requested funding, offset by reduction based on prior year surplus funds at end of fiscal year.												
Attrition Savings			(\$482,094)	(\$542,094)	\$60,000	x			(\$482,094)	(\$518,094)	\$36,000	x
Mandatory Fringe Benefits			(185,279)	(208,339)	23,060	x			(200,038)	(214,976)	\$14,938	x
Attrition Savings			(\$47,310)	(\$51,310)	\$4,000	x			(47,310)	(51,310)	\$4,000	x
Mandatory Fringe Benefits			(\$18,126)	(\$19,659)	\$1,533	x			(19,573)	(21,228)	\$1,655	x
			<i>Total Savings</i>		\$88,593				<i>Total Savings</i>		\$56,593	
Department is able to absorb higher Attrition Savings due to turnover and the number of resulting vacant positions.												
FDC - Payroll & Personnel Services												
Attrition Savings			(\$142,807)	(\$172,807)	\$30,000	x			(\$143,355)	(\$173,355)	\$30,000	x
Mandatory Fringe Benefits			(59,545)	(72,054)	12,509	x			(64,259)	(77,707)	\$13,448	x
			<i>Total Savings</i>		\$42,509				<i>Total Savings</i>		\$43,448	
Department is able to absorb higher Attrition Savings due to turnover and the number of resulting vacant positions.												

FY 2016-17			FY 2017-18		
Total Recommended Reductions		Total	Total Recommended Reductions		Total
One-Time	Ongoing		One-Time	Ongoing	
General Fund	\$0	\$274,598	General Fund	\$0	\$230,342
Non-General Fund	\$0	\$0	Non-General Fund	\$0	\$0
Total	\$0	\$274,598	Total	\$0	\$230,342

FY 2016-17			FY 2017-18		
Total Recommended Reductions		Total	Total Recommended Reductions		Total
One-Time	Ongoing		One-Time	Ongoing	
General Fund	\$0	\$274,598	General Fund	\$0	\$230,342
Non-General Fund	\$0	\$0	Non-General Fund	\$0	\$0
Total	\$0	\$274,598	Total	\$0	\$230,342

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	CON	1GAGFAAA	62283	GRM Information Management	CON309252	\$3,424.82
15	CON	1GAGFAAA	03033	SF Bay Area Rapid Transit District	CON314005	510.00
15	CON	1GAGFAAA	08401	Recology Golden Gate	CON314005	80.00
15	CON	1GAGFAAA	08401	Recology Golden Gate	CON314005	90.00
15	CON	1GAGFAAA	17399	Pivot Interiors Inc	CON314005	3,400.00
15	CON	1GAGFAAA	48427	Ergo Works Inc	CON314005	945.11
15	CON	1GAGFAAA	53035	The Ligature	CON314005	191.97
15	CON	1GAGFAAA	54419	Verizon Wireless	CON314005	1,402.01
15	CON	1GAGFAAA	59184	LanguageLine Solutions	CON314005	500.00
15	CON	1GAGFAAA	62283	GRM Information Management	CON314005	2,766.42
15	CON	1GAGFAAA	78761	Laserlink International	CON314005	2,500.00
15	CON	1GAGFAAA	88232	Uptime Resources LLC	CON314005	1,010.94
15	CON	1GAGFAAA	88232	Uptime Resources LLC	CON314005	1,312.34
15	CON	1GAGFAAA	11764	Mardave Compu Inc	CONAOSD-GFNP	2,257.50
15	CON	1GAGFAAA	14396	Pelican Delivery	CONAOSD-GFNP	927.29
15	CON	1GAGFAAA	14660	Pitney Bowes	CONAOSD-GFNP	408.00
Total						\$21,726.40

YEAR ONE: FY 2016-17Budget Changes

The Department’s proposed \$79,193,998 budget for FY 2016-17 is \$3,004,604 or 3.9% more than the original FY 2015-16 budget of \$76,189,394.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 308.67 FTEs, which are 2.28 FTEs more than the 306.39 FTEs in the original FY 2015-16 budget. This represents a 0.7% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$65,332,668 in FY 2016-17 are \$468,228 or 0.7% more than FY 2015-16 revenues of \$64,864,440.00.

YEAR TWO: FY 2017-18Budget Changes

The Department’s proposed \$81,397,689 budget for FY 2017-18 is \$2,203,691 or 2.8% more than the Mayor’s proposed FY 2016-17 budget of \$79,193,998.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 308.85 FTEs, which is 0.18 FTE more than the 308.67 FTEs in the Mayor’s proposed FY 2016-17 budget. This represents a 0.1% increase in FTEs from the Mayor’s proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$64,967,794 in FY 2017-18, are \$364,874 or 0.6% less than FY 2016-17 estimated revenues of \$65,332,668.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

CAT – CITY ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$413,217 in FY 2016-17. Of the \$413,217 in recommended reductions, \$8,031 are ongoing savings and \$405,186 are one-time savings. These reductions would still allow an increase of \$2,591,387 or 3.4% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$85.42. Together these recommendations equal \$413,302.42 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$8,031 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$2,195,660 or 2.8% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

CAT - City Attorney's Office

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
FC2 - Legal Services												
Attrition Savings	(19.25)	(21.73)	(\$3,136,213)	(\$3,403,857)	\$267,644	x	x					
Mandatory Fringe Benefits			(\$1,030,633)	(\$1,147,111)	\$116,478	x	x					
			<i>Total Savings</i>	\$384,123								
Equipment	2.00	1.00	\$52,200	\$31,137	\$21,063	x	x					
	Increase attrition savings due to delays in hiring.											
Temporary Salaries			\$208,031	\$200,000	\$8,031	x				\$208,031	\$200,000	\$8,031
	Deny request to replace 1 new vehicle (117 Y 216). Existing vehicle has under 100,000 miles, and department has provided insufficient justification for need for a new vehicle. Department has 12 other vehicles, 10 of which have been purchased in the past 3 years.											
	Reduce Temporary Salaries to current budgeted level. In FY 2015-16, Department underspent the FY 2015-16 budget of \$200,000 and has stated that the spending for next fiscal year is anticipated to remain the same.											

On-going savings.

FY 2016-17			FY 2017-18		
Total Recommended Reductions	Total		Total Recommended Reductions	Total	
	One-Time	Ongoing		One-Time	Ongoing
General Fund	\$405,186	\$8,031	\$0	\$8,031	\$8,031
Non-General Fund	\$0	\$0	\$0	\$0	\$0
Total	\$405,186	\$8,031	\$0	\$8,031	\$8,031

FY 2016-17			FY 2017-18		
Total Recommended Reductions	Total		Total Recommended Reductions	Total	
	One-Time	Ongoing		One-Time	Ongoing
General Fund	\$405,186	\$8,031	\$0	\$8,031	\$8,031
Non-General Fund	\$0	\$0	\$0	\$0	\$0
Total	\$405,186	\$8,031	\$0	\$8,031	\$8,031

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code Code	Remaining Balance
15	CAT	1GAGFAAA	37487	THE CHAIR PLACE	035004	85.42

TOTAL

85.42

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: TIS - TECHNOLOGY

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$114,836,097 budget for FY 2016-17 is \$18,094,694 or 18.7% more than the original FY 2015-16 budget of \$96,741,403.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 232.09 FTEs, which are 11.49 FTEs more than the 220.6 FTEs in the original FY 2015-16 budget. This represents a 5.2% increase/decrease in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$108,371,766 in FY 2016-17, are \$17,127,781 or 18.8% more than FY 2015-16 revenues of \$91,243,985.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$108,761,272 budget for FY 2017-18 is \$6,074,825 or 5.3% less than the Mayor's proposed FY 2016-17 budget of \$114,836,097.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 233.4 FTEs, which are 1.31 FTEs more than the 232.09 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.6% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$105,176,018 in FY 2017-18, are \$3,195,748 or 2.9% less than FY 2016-17 estimated revenues of \$108,371,766.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: TIS - TECHNOLOGY

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,158,722 in FY 2016-17. Of the \$1,158,722 in recommended reductions, \$382,546 are ongoing savings and \$776,176 are one-time savings. Of the \$1,158,722 in recommended reductions, \$844,307 are General Fund savings. These reductions would still allow an increase of \$16,935,972 or 17.5% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$75,763, of which \$51,519 is General Fund. Together, these recommendations equal \$895,826 in General Fund savings for FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$761,556 in FY 2017-18. Of the \$761,556 in recommended reductions, \$668,574 are ongoing savings and \$92,982 are one-time savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

TIS - Department of Technology

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	Savings	FTE		Amount		GF	Savings
	From	To	From	To			From	To	From	To		
GOVERNANCE AND OUTREACH												
Attrition Savings - Miscellaneous			(\$68,376)	(\$383,376)		\$315,000					X	
Attrition Savings - Miscellaneous			(\$573,683)	(\$598,683)		\$25,000					X	
Attrition Savings - Miscellaneous			(\$190,285)	(\$375,285)		\$185,000					X	
Attrition Savings - Miscellaneous			(\$280,701)	(\$305,701)		\$25,000					X	
Attrition Savings - Miscellaneous			(\$171,718)	(\$221,718)		\$50,000					X	
			<i>Total Savings</i>	<i>\$600,000</i>								
	Increase attrition savings by \$600,000 to account for the Department's projected salary surplus of \$2.4 million in FY 2015-16, 32 vacant positions reported by the Department as of April 30, 2016, and the Department's reduction of attrition savings of \$386,000 in FY 2016-17.											
	One-time reduction											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

TIS - Department of Technology

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
Equipment Purchase			\$54,375	\$0	\$54,375	X	X							
Equipment Purchase			\$54,375	\$0	\$54,375	X	X							
Equipment Purchase			\$33,713	\$0	\$33,713	X	X							
Equipment Purchase			\$33,713	\$0	\$33,713	X	X							
			<i>Total Savings</i>		\$176,176									
	Delete four replacement vans. The Department is requesting four replacement vans in FY 2016-17 that were put into service in 1999 through 2004. According to the City's Fleet Management report, the Department currently has 35 vans, seven of which were purchased in the last three years have no recent mileage. These 35 vans each have an average mileage of less than 3,200 per year and each have an average maintenance cost of \$1,700 per year. Therefore, the Department should have sufficient vans to meet their operational needs without purchasing replacement vans. The Department should take older vans out of service if their maintenance costs exceed their usefulness.													
Equipment Purchase										\$33,713	\$0	\$33,713	X	X
	Delete one replacement van. The Department is requesting one replacement van in FY 2017-18 that was put into service in 2001. According to the City's Fleet Management report, the Department currently has 35 vans, seven of which were purchased in the last three years have no recent mileage. These 35 vans each have an average mileage of less than 3,200 per year and each have an average maintenance cost of \$1,700 per year. Therefore, the Department should have sufficient vans to meet their operational needs without purchasing replacement vans. The Department should take older vans out of service if their maintenance costs exceed their usefulness.													
	Reduction in FY 2017-18													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		GF	1T	Savings		FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To	From	To		
Equipment Purchase														
Equipment Purchase								\$32,081	\$0			\$32,081	x	x
								\$27,188	\$0			\$27,188	x	x
								Total Savings				\$59,269		
								Delete two new SUVs that the Department is requesting to replace two vans. The Department is requesting three total SUVs, of which the Budget and Legislative Analyst recommends approval of one SUV to replace an existing SUV and disapproval of two SUVs to replace two existing vans. As noted previously, the Department has 35 vans, seven of which were purchased in the past three years and for which the City's Fleet Management Division reports no recent mileage.						
								Reduction in FY 2017-18						
								TECHNOLOGY						
Principal Analyst	0.77	0.00	\$96,366	\$0				\$96,366	\$0	1.00	0.00	\$125,151	\$0	\$125,151
Mandatory Fringe Benefits	0.00	0.00	\$35,340	\$0				\$35,340	\$0	0.00	0.00	\$49,655	\$0	\$49,655
								Total Savings				\$174,806		
								Delete on new 1824 Principal Analyst. This position is in the Open Data Group. Currently the Open Data Group has 5 positions, including the chief data officer, two program managers, and two geographic information specialists. The 5 existing positions are sufficient to accommodate the workload of the Open Data Group, including new initiatives.						
								Ongoing savings						

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

TIS - Department of Technology

Object Title	FY 2016-17						FY 2017-18												
	FTE		Amount		Savings		GF		1T		Amount		Savings		GF		1T		
	From	To	From	To	From	To	From	To	From	To	From	To	From	To	From	To	From	To	
Professional & Specialized Services			\$160,840	\$60,000	\$100,840							\$160,840	\$60,000	\$100,840					
	Reduce the budget for this contract to match actual historical spending. Actual spending on this contract was \$57,000 in FY 2014-15 and \$45,000 in FY 2015-16.																		
	ADMINISTRATION																		
Professional & Specialized Services			\$392,928	\$242,928	\$150,000							\$392,928	\$0	\$392,928					
	Reduce the contract for project manager services by \$150,000 in FY 2016-17. The Department has used contract managers in lieu of permanent staff, but hired four full time 5504 Project Managers in FY 2015-16 , which should provide sufficient project management resources.																		
	Reduce the contract for project manager services to zero in FY 2017-18. The Department has used contract managers in lieu of permanent staff, but hired four full time 5504 Project Managers in FY 2015-16 , which should provide sufficient project management resources.																		

FY 2016-17

Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$584,176	\$260,131	\$844,307
Non-General Fund	\$192,000	\$122,415	\$314,415
Total	\$776,176	\$382,546	\$1,158,722

FY 2017-18

Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$92,982	\$454,630	\$547,612
Non-General Fund	\$0	\$213,944	\$213,944
Total	\$92,982	\$668,574	\$761,556

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
14	TIS	6ITIFAAP		NO VENDOR	751402	22,609.13
15	TIS	6ITIFAAP		NO VENDOR	750019	27,132.05
15	TIS	6ITIFAAP		NO VENDOR	750019	1,640.00
15	TIS	6ITIFAAP		NO VENDOR	750019	3,356.00
15	TIS	6ITIFAAP		NO VENDOR	751408	20,662.50
15	TIS	6ITIFAAP		NO VENDOR	751410	363.81
Total						75,763

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$160,603,632 budget for FY 2016-17 is \$48,364,825 or 43.1% more than the original FY 2015-16 budget of \$112,238,807.

Personnel Changes

The number of full-time equivalent operating positions (FTE) budgeted for FY 2016-17 are 56.46 FTEs, which are 1.78 FTEs more than the 54.68 FTEs in the original FY 2015-16 budget. This represents a 3.3% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$138,521,852 in FY 2016-17, are \$47,345,964 or 51.9% more than FY 2015-16 revenues of \$91,175,888.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$96,055,347 budget for FY 2017-18 is \$64,548,285 or 40.2% less than the Mayor's proposed FY 2016-17 budget of \$160,603,632.

Personnel Changes

The number of full-time equivalent operating positions (FTE) budgeted for FY 2017-18 are 57.51 FTEs, which are 1.05 FTEs more than the 56.46 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.9% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$76,329,029 in FY 2017-18, are \$62,192,823 or 44.9% less than FY 2016-17 estimated revenues of \$138,521,852.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

MYR - MAYOR

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$60,083 in FY 2016-17, all of which are ongoing savings. These reductions would still allow an increase of \$48,304,742 or 43.0% in the Department's FY 2016-17 budget.

The Budget and Legislative Analyst recommends approval of the one requested interim exception.

The Budget and Legislative Analyst also recommends closing out prior year unexpended encumbrances of \$22,830, which will allow the return of \$22,830 to the General Fund.

In addition, the Budget and Legislative Analyst recommends closing out \$217,000 of unexpended FY 2015-16 appropriations that were not assumed as part of the Mayor's fund balance.

Together, these recommendations equal \$299,913 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$69,525 in FY 2017-18, all of which are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

MYR - Mayor's Office

Object Title	FY 2016-17						FY 2017-18						
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings	
	From	To	From	To			From	To	From	To			
FEA - City Administration													
Attrition Savings			(\$108,399)	(\$127,000)	\$18,601	x			(\$103,399)	(\$127,000)		\$23,601	x
Mandatory Fringe Benefits			(\$42,856)	(\$50,210)	\$7,354	x			(\$44,200)	(\$54,289)		\$10,089	x
			<i>Total Savings</i>		\$25,955				<i>Total Savings</i>		\$33,690		
Increase Attrition Savings to reflect actual projected staffing.													
FEY - Public Policy & Finance													
Mayoral Staff XIII	1.00N	1.00L	\$0	\$0	\$0	x		1.00N	0.00	\$0	\$0	\$0	
			<i>Total Savings</i>		\$0				<i>Total Savings</i>		\$0		
Delete the requested 0901 Mayoral Staff XIII workorder position from a continuing position to a Limited Tenure (L) position. There are no salary or fringe benefits in the budget for this off-budget position. This new position will assist the Department of Human Resources in FY 2016-17 with labor negotiations.													
Attrition Savings			(\$30,767)	(\$35,413)	\$4,646	x			(\$28,767)	(\$33,413)		\$4,646	x
Mandatory Fringe Benefits			(\$12,249)	(\$14,099)	\$1,850	x			(\$12,302)	(\$14,289)		\$1,987	x
			<i>Total Savings</i>		\$6,496				<i>Total Savings</i>		\$6,633		
Increase Attrition Savings to reflect actual projected staffing.													
FAJ - Neighborhood Services													
Attrition Savings			(\$98,348)	(\$117,000)	\$18,652	x			(\$93,348)	(\$112,000)		\$18,652	x
Mandatory Fringe Benefits			(\$52,049)	(\$61,029)	\$8,980	x			(\$52,799)	(\$63,349)		\$10,550	x
			<i>Total Savings</i>		\$27,632				<i>Total Savings</i>		\$29,202		
Increase Attrition Savings to reflect actual projected staffing.													

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
\$0	\$60,083	\$60,083
General Fund		
Non-General Fund	\$0	\$0
Total	\$60,083	\$60,083

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
\$0	\$69,525	\$69,525
General Fund		
Non-General Fund	\$0	\$0
Total	\$69,525	\$69,525

GF = General Fund
1T = One Time

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	MYR	1GAGFAAP	42599	SF LBGT Community Center	MYR171GAAP	\$22,830.40

Recommended Reduction in Funds from FY 2015-16

Department	Program	Program Title	Fund	Index Code	Project Title	Amount
Mayor	FAB	Community Investment	1GAGFAAP	MYR171GAAP	Community Based Organizations	\$217,000

Reduce the Department's proposed unspent current year appropriations by \$217,000 and return to the General Fund balance.

Explanation: The Department will have \$217,000 of unspent FY 2015-16 appropriations previously allocated to nonprofit organizations. Of the total \$6,494,819 of General Fund monies appropriated for these purposes in FY 2015-16, a total of \$6,277,819 is projected to be expended, leaving a remaining \$217,000. The savings resulted because the contracts for services with each of the nonprofit providers were delayed in beginning, resulting in the projected one-time savings. This amount was not assumed as part of the fund balance in the Mayor's budget. The Department has budgeted additional General Fund monies for these purposes in the FY 2016-17 budget.

DEPARTMENT:**REC – RECREATION AND PARK****YEAR ONE: FY 2016-17**Budget Changes

The Department's proposed \$206,725,984 budget for FY 2016-17 is \$28,026,046 or 15.7% more than the original FY 2015-16 budget of \$178,699,938.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 939.99 FTEs, which are 23.64 FTEs more than the 916.35 FTEs in the original FY 2015-16 budget. This represents a 2.6% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$139,367,621 in FY 2016-17, are \$24,826,046 or 21.7% more than FY 2015-16 revenues of \$114,541,575.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$196,281,171 budget for FY 2017-18 is \$10,444,813 or 5.1% less than the Mayor's proposed FY 2016-17 budget of \$206,725,984.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 948.69 FTEs, which are 8.70 FTEs more than the 939.99 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.9% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$125,919,568 in FY 2017-18, are \$13,448,053 or 9.6% less than FY 2016-17 estimated revenues of \$139,367,621.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

REC – RECREATION AND PARK

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$725,051 in FY 2016-17. Of the \$725,051 in recommended reductions, \$115,000 are ongoing savings and \$610,051 are one-time savings. Of the \$725,051 in recommended reductions, \$699,136 are General Fund savings. These reductions would still allow an increase of \$27,300,995 or 15.3% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$223,729 for total General Fund savings of \$922,865.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$115,000 in FY 2017-18, which are ongoing savings to the General Fund.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

REC - Recreation and Park

Object Title	FY 2016-17						FY 2017-18						
	FTE		Amount		Savings	GF	1T		Amount		Savings	GF	
	From	To	From	To			From	To	From	To			
FAL - Children's Baseline													
Temporary - Miscellaneous			\$ 1,099,120	\$ 1,049,120	\$ 50,000	X			\$ 1,099,120	\$ 1,049,120	\$ 50,000	X	
Temporary - Miscellaneous			\$ 753,100	\$ 718,100	\$ 35,000	X			\$ 753,100	\$ 718,100	\$ 35,000	X	
Temporary - Miscellaneous			\$ 1,122,490	\$ 1,097,490	\$ 25,000	X			\$ 1,122,490	\$ 1,097,490	\$ 25,000	X	
			Total Savings	\$ 110,000					Total Savings	\$ 110,000			
Reduce the proposed increase to temporary salaries in the FY 2016-17 budget to reflect actual need.													
EIA - Administration													
Attrition Savings (General Fund)	0.00	(0.50)	-	(\$46,348)	\$ 30,126	X	X						
Mandatory Fringe Benefits (General Fund)			-	(\$20,857)	\$ 13,557	X	X						
			Total Savings	\$ 43,683									
Increase attrition savings to reflect the Department's planned hiring timeline for an 1822 Administrative Analyst. This calculation is based on a 0.5 FTE for the position in FY 2016-17 to reflect a hiring date of January, 2017. 65% of the savings for this cut returns to the General Fund. The remainder is reflected in the recommendation directly below.													
Attrition Savings (Non-General Fund)	0.00	(0.50)	-	(\$46,348)	\$ 16,222		X						
Mandatory Fringe Benefits (Non-General Fund)			-	(\$20,857)	\$ 7,300		X						
			Total Savings	\$ 23,522									
Increase attrition savings to reflect the Department's planned hiring timeline for an 1822 Administrative Analyst. This calculation is based on a 0.5 FTE for the position in FY 2016-17 to reflect a hiring date of January, 2017. 35% of the savings for this cut are non-General Fund savings. The remainder is reflected in the recommendation directly above.													
EAP - Parks													
Attrition Savings			\$ (268,322)	(\$474,682)	\$ 206,360	X	X						
Mandatory Fringe Benefits			\$ (121,165)	(\$214,350)	\$ 93,185	X	X						
			Total Savings	\$ 299,545									
Increase attrition savings to reflect the realistic hiring dates for 14.0 FTE 8208 Park Patrol Officers. The Department received approval for 11 additional Park Patrol Officers in the current year, but has not filled any of the new positions to-date. This proposed increase in attrition savings allows for 0.77 FTE for all 14 of the currently vacant positions to reflect a hiring date of October 1, 2016.													
Attrition Savings			\$ (268,322)	(\$30,476)	\$ 62,154	X	X						
Mandatory Fringe Benefits			\$ (121,165)	(\$147,619)	\$ 26,454	X	X						
			Total Savings	\$ 88,608									
Increase attrition savings for three vacant 8210 Head Park Patrol Officers, one of which has been vacant since 2013. Budget all three positions as 0.8 FTEs.													
One-time savings.													

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

REC- Recreation and Park

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
Attrition Savings	(1.16)	(2.16)	\$ (40,646)	\$ (138,474)	X	\$ 97,828						
Mandatory Fringe Benefits			\$ (18,265)	\$ (57,919)	X	\$ 39,654						
			<i>Total Savings</i>	<i>\$ 137,482</i>								
Increase attrition savings to account for two vacant pest management specialists, one 3424 Integrated Pest Management Specialist which has been vacant since 2012 and one 3425 Senior Integrated Pest Management position. Budget each of these two vacant positions as 0.5 FTEs.												
Equipment Purchase - Budget			\$ 155,918	\$ 141,100	X	\$14,818	X	X				
Reduce the equipment purchase budget to reflect actual spending in FY 2015-16.												
Equipment Purchase - Budget			\$ 58,920	\$ 56,527	X	\$2,393	X					
Reduce the equipment purchase budget to reflect actual spending in FY 2015-16.												
Materials and Supplies			\$20,000	\$15,000	X	\$5,000	X		\$20,000	\$15,000	\$5,000	X
Reduce 040 Materials and Supplies to reflect historical expenditures and actual need.												

FY 2016-17

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$ 584,136	\$ 115,000	\$ 699,136
Non-General Fund	\$ 25,915	\$ -	\$ 25,915
Total	\$610,051	\$115,000	\$ 725,051

FY 2017-18

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$ -	\$ 115,000	\$ 115,000
Non-General Fund	\$ -	\$ -	\$ -
Total	\$ -	\$ 115,000	\$ 115,000

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	REC	1GOHFREC	58376	C K R INTERACTIVE	RECADMFIN	845.76
15	REC	1GOHFREC	05064	INTERNATIONAL FIRE INC	RECADMFIN	1,705.00
15	REC	1GOHFREC	05064	INTERNATIONAL FIRE INC	RECADMFIN	7,547.66
15	REC	1GOHFREC	12764	KONE INC	RECADMFIN	7,435.66
15	REC	1GOHFREC	59184	LANGUAGELINE SOLUTIONS(SM)	RECADMFIN	1,934.06
15	REC	1GOHFREC	76414	LINK2GOV CORP	RECADMFIN	1,404.40
15	REC	1GOHFREC	13962	OTIS ELEVATOR CO	RECADMFIN	3,882.43
15	REC	1GOHFREC	13962	OTIS ELEVATOR CO	RECADMFIN	3,124.46
15	REC	1GOHFREC	13962	OTIS ELEVATOR CO	RECADMFIN	10,000.00
15	REC	1GOHFREC	13962	OTIS ELEVATOR CO	RECADMFIN	9,499.48
15	REC	1GOHFREC	13962	OTIS ELEVATOR CO	RECADMFIN	5,246.96
15	REC	1GOHFREC	18151	RICOH USA INC	RECADMFIN	30,225.28
15	REC	1GOHFREC	18151	RICOH USA INC	RECADMFIN	569.27
15	REC	1GOHFREC	18151	RICOH USA INC	RECADMFIN	3,900.00
15	REC	1GOHFREC	90690	S C A ENVIRONMENTAL INC	RECADMFIN	1,076.68
15	REC	1GOHFREC	76161	WORKSPACE SOLUTIONS	RECADMFIN	880.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	837.37
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	267.92
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	267.92
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	875.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	32.62
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	319.60
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	32.62
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	244.63
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	957.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	1,011.36
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	29.34
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	119.63
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	250.00
15	REC	1GOHFREC	39554	ACME SURPLUS STORE	RECADMHR	125.00
15	REC	1GOHFREC	25058	ALEXANDER COHN	RECADMHR	3,587.93
15	REC	1GOHFREC	75753	BARRY WINOGRAD	RECADMHR	2,600.00
15	REC	1GOHFREC	69196	JIM'S REDWING SHOES	RECADMHR	125.00
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00

15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	39.23
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	579.53
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00
15	REC	1GOHFREC	52134	SHOE DEPOT INC	RECADMHR	125.00
15	REC	1GOHFREC	82040	THE HARD WEAR STORE	RECADMHR	375.00
15	REC	1GOHFREC	19087	THE URBAN FARMER STORE INC	RECADMHR	48.94
15	REC	1GOHFREC	19737	WEST MARINE PRODUCTS DBA PORT SUPPLY	RECADMHR	15.17
15	REC	1GOHFREC	19737	WEST MARINE PRODUCTS DBA PORT SUPPLY	RECADMHR	365.06
15	REC	1GOHFREC	54631	C M PROS	RECADMHS	2,379.84
15	REC	1GOHFREC	72660	COMCAST OF CA/COLORADO/WASHINGTON I INC	RECADMIS	558.49
15	REC	1GOHFREC	82196	STAPLES BUSINESS ADVANTAGE	RECCAPADMIN	8.42
15	REC	1GAGFAAA	04678	CENTER HARDWARE CO INC	RECCATEMPCB	500.00
15	REC	1GAGFAAA	84860	FITGUARD INC	RECCSTEMPCB	168.05
15	REC	1GAGFAAA	75889	VERIZON WIRELESS	RECDRAMACB	297.63
15	REC	2SGOLNPR	04678	CENTER HARDWARE CO INC	RECGOLFHARD	1,979.57
15	REC	2SGOLNPR	31317	CENTRAL BUILDERS SUPPLY	RECGOLFHARD	2,667.94
15	REC	2SGOLNPR	07338	EWING IRRIGATION PRODUCTS INC	RECGOLFHARD	138.84
15	REC	2SGOLNPR	07338	EWING IRRIGATION PRODUCTS INC	RECGOLFHARD	1,143.10
15	REC	2SGOLNPR	03051	GOLDEN GATE PETROLEUM	RECGOLFHARD	19,285.34
15	REC	2SGOLNPR	17033	SIERRA PACIFIC TURF SUPPLY	RECGOLFHARD	12.47
15	REC	2SGOLNPR	17033	SIERRA PACIFIC TURF SUPPLY	RECGOLFHARD	538.75
15	REC	2SGOLNPR	17033	SIERRA PACIFIC TURF SUPPLY	RECGOLFHARD	132.46
15	REC	2SGOLNPR	17366	SOUTH CITY LUMBER & SUPPLY COMPANY	RECGOLFHARD	4,690.74
15	REC	2SGOLNPR	03051	GOLDEN GATE PETROLEUM	RECGOLFLIN	4,608.91
15	REC	2SGOLNPR	45265	ANCON INTERNATIONAL	RECGOLFSHARP	2,086.19
15	REC	2SGOLNPR	52891	FARWEST SANITATION & STORAGE INC	RECGOLFSHARP	2,591.77
15	REC	2SGOLNPR	03051	GOLDEN GATE PETROLEUM	RECGOLFSHARP	11,123.56
15	REC	2SGOLNPR	16419	SAN MATEO COUNTY	RECGOLFSHARP	52.00
15	REC	2SGOLNPR	41815	SAN MATEO COUNTY MOSQUITO & VECTOR CONTR	RECGOLFSHARP	20,723.84
15	REC	2SOSPMPR	72443	SEAN W SMITH INC	RECNAOS	4,000.00
15	REC	1GAGFAAA	39875	AIXTEK DBA EATON & ASSOCIATES	RECPATROL	720.00
15	REC	1GAGFAAA	39875	AIXTEK DBA EATON & ASSOCIATES	RECPATROL	2,187.50
15	REC	1GAGFAAA	39875	AIXTEK DBA EATON & ASSOCIATES	RECPATROL	435.00
15	REC	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	RECPATROL	1,732.02
15	REC	1GAGFAAA	66236	GALLS/LONG BEACH UNIFORM	RECPATROL	4,899.18
15	REC	1GAGFAAA	66236	GALLS/LONG BEACH UNIFORM	RECPATROL	9,505.84
15	REC	1GAGFAAA	66636	I/O SOLUTIONS INC	RECPATROL	361.00
15	REC	1GAGFAAA	52891	FARWEST SANITATION & STORAGE INC	RECPERMITSGF	631.37
15	REC	1GAGFAAA	52891	FARWEST SANITATION & STORAGE INC	RECPERMITSGF	1,600.00

15	REC	1GAGFAAA	05064	INTERNATIONAL FIRE INC	RECPERMITSGF	3,529.00
15	REC	1GAGFAAA	54845	PACIFIC PRODUCE LLC	RECRANDALLGF	864.59
15	REC	1GAGFAAA	59037	SENTRY ALARM SYSTEMS	RECRANDALLGF	433.00
15	REC	1GAGFAAA	91168	MOORE BROS. SCAVENGER CO.	RECSMOPGF	427.44
15	REC	1GAGFAAA	07338	EWING IRRIGATION PRODUCTS INC	RECTURF	1,364.12
15	REC	1GAGFAAA	16903	SHEEDY DRAYAGE CO	RECUF	7,317.50
15	REC	2SCRFRPN	71927	JOSS WILSON UNDERWATER SERVICES	RECYACHTEAST	787.48
15	REC	2SCRFRPN	74423	KELLY-MOORE PAINT CO INC	RECYACHTEAST	835.90
15	REC	2SCRFRPN	71927	JOSS WILSON UNDERWATER SERVICES	RECYACHTWEST	1,043.87
15	REC	2SCRFRPN	74423	KELLY-MOORE PAINT CO INC	RECYACHTWEST	1,108.07
15					TOTAL	\$223,729

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$289,121,064 budget for FY 2016-17 is \$28,907,468 or 11.1 % more than the original FY 2015-16 budget of \$260,213,596.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 986.90 FTEs, which are 61.96 FTEs more than the 924.94 FTEs in the original FY 2015-16 budget. This represents a 6.7 % increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$167,219,826 in FY 2016-17 are \$20,516,988 or 14.0% more than FY 2015-16 revenues of \$146,702,838.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$249,338,732 budget for FY 2017-18 is \$39,782,332 or 13.8% less than the Mayor's proposed FY 2016-17 budget of \$289,121,064.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 995.34 FTEs, which are 8.44 FTEs more than the 986.90 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.9% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$135,692,477 in FY 2017-18 are \$31,527,349 or 18.9% less than FY 2016-17 estimated revenues of \$167,219,826.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: DPW – DEPARTMENT OF PUBLIC WORKS

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,109,120 in FY 2016-17. Of the \$1,109,120 in recommended reductions, \$408,696 are ongoing savings and \$700,424 are one-time savings. These reductions would still allow an increase of \$27,798,348 or 10.7% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$2,111, for total General Fund savings of \$672,297.

Interim Exception

The Department has requested approval of 1.0 position as an interim exception. The Budget and Legislative Analyst recommends approval of 1.0 position as an interim exception.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$604,517 in FY 2017-18. Of the \$604,517 in recommended reductions, \$509,284 are ongoing savings and \$95,233 are one-time savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To				
Materials & Supplies			\$198,514	\$193,514	\$5,000	x			\$198,514	\$193,514	\$5,000	x
	Reduce budgeted amount for Materials & Supplies due to historical underspending.											
	BKJ-General Administration											
Senior Management Assistant	0.77	0.00	\$75,303	\$0	\$75,303	x			\$97,796	\$48,898	\$48,898	x
Mandatory Fringe Benefits			\$30,210	\$0	\$30,210	x			\$42,271	\$21,135.50	\$21,136	x
			<i>Total Savings</i>		\$105,513				<i>Total Savings</i>		\$70,034	
	Deny 1.00 FTE new 1844 Senior Management Assistant. The justification for the new position need is a 15% increase in requests for digital records in the FY 2015-16, which does not justify a new full-time position. The additional responsibilities of developing and managing a policy for obsolete records can be done by 4.00 other existing positions within the division.											
Temporary Salaries			\$464,471	\$399,471	\$65,000	x			\$464,471	\$379,471	\$85,000	x
	Reduce temporary salaries equivalent to the amount of one new approved 0.77 FTE 1842 Management Assistant the Department will receive in FY 2016-17. The new 1842 will perform duties previously performed by a temporary 1842 employee.											
Other Current Expenses									\$226,805	\$184,805	\$42,000	x
	Reduce budgeted amount for Other Current Expenses by \$42,000. The Department proposes to increase funding in FY 2016-17 for one-time expenses including a \$19,000 Baldrige Strategic Plan Award which includes consulting services, and \$23,000 in one-time initial costs including discovery, pre-design, design and programming for the Public Works University website. These are one-time expenses that should be reduced in FY 2017-18.											
Systems Consulting Services			\$865,000	\$715,000	\$150,000	x	x					
	Reduce budgeted amount for Systems Consulting Services for the new Financial Systems Project based on projected need.											
	One-time reduction.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Data Processing Supplies			\$364,000	\$314,000	\$50,000	x				\$364,000	\$314,000	\$50,000	x	
	Reduce budgeted amount for Data Processing Supplies. The requested increase is for 20 tablets for the Public Works University. The vendor quote provided for this justification included 117 tablets. 20 tablets will cost only \$6,460, and recurring monthly charges are estimated to be \$9,112, which is an estimate.													
F350 Extended Cab Truck			\$48,592	\$0	\$48,592	x	x							
	Deny one new requested F350 Extended Cab Truck. The requested replacement vehicle is for the Equipment Pool Division which currently has three staff members and two vehicles. The Department will get one new replacement vehicle in FY 2016-17. The requested replacement vehicle only has 32,222 miles.													
Attrition Savings	(8.33)	(9.96)	(\$939,396)	(\$1,123,215)	\$183,819	x	x							
Mandatory Fringe Benefits			(\$359,478)	(\$429,820)	\$70,342	x	x							
			Total Savings		\$254,161									
	Increase Attrition Savings based on the Department's projected need.													
	BAZ-Street Environmental Services													
Public Relations Assistant	1.54	0.77	\$99,508	\$49,754	\$49,754	x		2.00	1.00	\$129,232	\$64,616	\$64,616	x	
Mandatory Fringe Benefits			\$46,858	\$23,429	\$23,429	x				\$65,268	\$32,634.00	\$32,634	x	
			Total Savings		\$73,183		Total Savings \$97,250							
	Deny 0.77 FTE new 1310 Public Relations Assistant. The Department explains that it needs this position to support the new Fix-it Initiative, as well as other programs. However, there are no new resources allocated to the Fix-it Initiative, per the Mayor's Budget Office.													
PickUp 3/4 Ton Dump	6.00	5.00	\$270,000	\$210,000	\$60,000	x	x							
	Reduce budgeted amount by \$45,000 for one PickUp 3/4 Ton Dump truck in the Enhanced Street Cleaning program. The Department has sufficient resources and can perform the duties with five new trucks in addition to their existing fleet.													
	Reduce the budgeted amount by \$15,000 based on the vendor quote provided by the Department for five new trucks budgeted in this program.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17				FY 2017-18						
	FTE		Amount		FTE		Amount				
	From	To	From	To	From	To	From	To			
All Electric Smart Car			\$0	\$0			\$31,703	\$0	\$31,703		
Reduce budgeted amount for one new all electric smart car for the Public Relations team. This new vehicle was requested to support a new position requested for the Fix It Initiative. Per the Mayor's Budget Office, there are no new resources allocated for the Fix It Initiative.											
Vector Truck			\$150,000	\$140,000			\$10,000				
Reduce budgeted amount for Vector Truck to support expanded Pit Stop Program based on vendor quote.											
Materials & Supplies			\$1,690,690	\$1,590,690			\$100,000		\$1,640,690		\$100,000
Reduce budgeted amount for Materials & Supplies based on the Department's efforts to reduce its FY 2016-17 costs for cleaning solution for street cleaning activities.											
Attrition Savings	(0.52)	(2.00)	(\$36,863)	(\$141,781)			\$104,918				
Mandatory Fringe Benefits			(\$16,776)	(\$64,523)			\$47,747				
<i>Total Savings \$152,665</i>											
Increase Attrition Savings due to delays in expected hiring dates for four vacant positions in this program and expected hiring delays resulting from 20 proposed new hires in FY 2016-17 recommended for approval by the Budget & Legislative Analyst.											
BAT- Street Use Management											
Hybrid Vehicle							\$127,060		\$63,530		\$63,530
Approve two new one-time expense hybrid vehicles and disapprove two new requested hybrid vehicles. The Department is currently has 23 vehicles and 25 staff members, and is able to complete their job duties. Two new vehicles for four new staff members is sufficient based on the Department's current operations.											
Attrition Savings	(0.80)	(1.00)	(\$70,595)	(\$88,244)			\$17,649				
Mandatory Fringe Benefits			(\$29,429)	(\$36,786)			\$7,357				
<i>Total Savings \$25,006</i>											
Increase Attrition Savings based on the Department's projected need.											
BA1-Urban Forestry											
Materials & Supplies							\$197,477		\$147,477		\$50,000
Reduce budgeted amount for Materials & Supplies. The justification for an increased budget is for new equipment for the cement shop and tree crews. Some equipment needs are one-time expenses in FY 2016-17 and should be reduced in FY 2017-18.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings		GF		1T		GF		1T	
	From	To	From	To	From	To	From	To	From	To	From	To	From	To
Materials & Supplies			\$80,825	\$70,825	\$10,000	x			\$80,655	\$70,655	\$10,000	x		
BA2-Street and Sewer Repair Reduce budgeted amount for Materials & Supplies based on historical underspending.														
Ongoing savings.														

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$399,955	\$270,231	\$670,186
Non-General Fund	\$300,469	\$138,465	\$438,934
Total	\$700,424	\$408,696	\$1,109,120

FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$95,233	\$310,725	\$405,958
Non-General Fund	\$0	\$198,558	\$198,558
Total	\$95,233	\$509,284	\$604,517

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
14	DPW	1GAGFAAA	49690	H & H PRINTING INC	PWD301GGFAAA	1,059.28
15	DPW	1GAGFAAA	49690	H & H PRINTING INC	PWD301GGFAAA	272.80
15	DPW	2SGTFRDN	04678	CENTER HARDWARE CO INC	PWS102STFRDN	357.65
15	DPW	2SGTFRDN	07811	THE FRAME & EYE	PWS102STFRDN	110.00
15	DPW	2SGTFRDN	04678	CENTER HARDWARE CO INC	PWS102STFRDN	311.07
Total						2,110.80

DEPARTMENT: ADM - ADMINISTRATIVE SERVICES

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$364,393,850 budget for FY 2016-17 is \$7,707,345 or 2.1% less than the original FY 2015-16 budget of \$372,101,195.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 828.37 FTEs, which are 25.73 FTEs less than the 802.64 FTEs in the original FY 2015-16 budget. This represents a 3.2% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$313,693,994 in FY 2016-17, are \$2,774,531 or 0.9% less than FY 2015-16 revenues of \$316,468,525.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$362,651,859 budget for FY 2017-18 is \$1,741,991 or 0.5% less than the Mayor's proposed FY 2016-17 budget of \$364,393,850.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 818.90 FTEs, which are 9.47 FTEs less than the 828.37 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.1% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$307,053,203 in FY 2017-18, are \$6,640,791 or 2.1% less than FY 2016-17 estimated revenues of \$313,693,994.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: ADM – ADMINISTRATIVE SERVICES

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$859,383 in FY 2016-17. Of the \$859,383 in recommended reductions, \$495,044 are ongoing savings and \$364,339 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$135,992. Together these recommendations equal \$995,375 in General Fund savings in FY 2016-17.

The Department has requested one 1823 Senior Administrative Analyst position as an interim exception to complete the Interagency Plan Implementation Committee and one Manager V position as an interim exception for the new Digital Services Program. The Budget and Legislative Analyst recommends approval of the 1823 Senior Administrative Analyst position as an interim exception. The Budget and Legislative Analyst recommends disapproval of the 0933 Manager V position in the FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$732,269 in FY 2017-18, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

GSA - City Administrator's Office		FY 2016-17						FY 2017-18						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF
Object Title	From	To	From	To	From				To	From	To	From		
	ASG - Medical Examiner													
Attrition Savings - Misc.	(0.11)	(3.10)	(\$14,496)	(\$116,496)	\$102,000	x	x							
Mandatory Fringe Benefits			(\$5,104)	(\$41,018)	\$35,914	x	x							
			<i>Total Savings</i>	<i>\$137,914</i>										
	<p>Increase attrition savings to account for delays in hiring. The Department reported 6 vacant positions in this program for which they are in the process of hiring. The Budget and Legislative Analyst's recommendation gives sufficient funds to meet the Department's hiring plan. The Department has a projected salary surplus in FY 2015-16 of \$2.7 million.</p>													
	FCC - Procurement Services													
Attrition Savings - Misc.			(\$173,205)	(\$264,205)	\$91,000	x	x							
Mandatory Fringe Benefits			(\$67,426)	(\$102,851)	\$35,425	x	x							
			<i>Total Savings</i>	<i>\$126,425</i>										
	<p>Increase attrition savings to account for delays in hiring vacant Purchaser, Senior Purchaser, Supervising Purchaser, and Senior Administrative Analyst positions. The Department reported 11 vacant positions in this program. The Budget and Legislative Analyst's recommendation gives sufficient funds to meet the Department's hiring plan. The Department has a projected General Fund salary surplus in FY 2015-16 of \$2.7 million.</p>													
	<p>One time reduction</p>													
	<p>One time reduction</p>													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

GSA - City Administrator's Office													
FY 2016-17					FY 2017-18								
Object Title	FTE		Amount		Savings	GF	IT	FTE		Amount			
	From	To	From	To				From	To	From	To		
Programmatic Budget - Digital Services Program			\$600,000	\$361,000	\$239,000	x				\$600,000	\$361,000	\$239,000	x
<p>Reduce Programmatic Budget for the Digital Services Program, which is a new initiative to reconfigure websites in City departments to improve the user experience and to improve procurement processes. The Department is proposing 3 new positions for this program, including a Manager V, a Program Manager, and Senior IS Business Analyst. The Budget and Legislative Analyst recommends against approving the Manager V position, which according to the Department of Human Resources job description, is responsible for managing divisions of medium to large size (more than 3 employees). The Budget and Legislative Analyst recommends approval of the Program Manager and Senior IS Business Analyst, which gives the Department sufficient technical expertise to implement their program.</p>													
Programmatic Budget - COIT			\$650,741	\$550,741	\$100,000	x	x						
<p>Reduce the Committee on Information Technology budget by \$100,000. Actual and estimated expenditures in FY 2014-15 and FY 2015-16 are less than \$450,000. In addition, this program carried forward unspent funds of \$223,072 from 2014-15 into FY 2015-16 and will have at least \$400,000 to carry forward from FY 2015-16 into FY 2016-17. The carryforward funds from prior years of \$400,000 plus new recommended funds of \$550,741, totaling \$950,741, are sufficient for program expenditures in FY 2016-17.</p>													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

GSA - City Administrator's Office		FY 2016-17						FY 2017-18					
		FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
Object Title	From	To	From	To	From			To	From	To	From		
	FFO - 311 Call Center												
IS Programmer Analyst - Senior							1.00	0.00	\$107,810	\$0	\$107,810	x	
Mandatory Fringe Benefits									\$45,639	\$0	\$45,639	x	
									<i>Total Savings</i>	<i>\$153,449</i>			
	Deny 1.00 FTE 1063 IS Programmer Analyst Senior Position in the second year of the two-year budget. This is an existing limited term position that the Department is requesting for conversion to a permanent position. The Department has stated that the IT infrastructure supporting the Call Center will be upgraded and/or replaced in FY 16-17, and this position would be tasked to ensure compatibility between 311's CRM software and the new mobile application. There are currently 2.00 FTE 1063 positions that can assist with this transition. If this temporary position is deemed necessary for the continuation of the program, the Department can request to convert this position to a permanent position during the FY 2017-18 budget review.												
	FFB - Living Wage												
Contract Compliance Officer II	0.77	0.00	\$105,958	\$0	\$105,958	x	1.00	0.00	\$137,607	\$0	\$137,607	x	
Mandatory Fringe Benefits			\$37,240	\$0	\$37,240	x			\$52,435	\$0	\$52,435	x	
			<i>Total Savings</i>	<i>\$143,198</i>					<i>Total Savings</i>	<i>\$190,042</i>			
	Deny request for one new Contract Compliance Officer II position. Although the Department states that there is a backlog in monitoring the Healthcare Security Ordinance, the Department reported 7 vacant Contract Compliance Officer positions in this program. Filling of these vacant positions would allow the Department sufficient resources to manage the backlog.												
	On going savings												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

GSA - City Administrator's Office																
FY 2016-17																
Object Title	FTE		Amount			Savings		GF	IT	FTE		Amount				
	From	To	From	To	Savings	From	To			From	To	From	To	Savings	GF	IT
Contract Compliance Officer I	0.77	0.00	\$80,822	\$0	\$80,822	x			1.00	0.00		\$104,964	\$0	\$104,964	x	
Mandatory Fringe Benefits			\$32,024	\$0	\$32,024	x						\$44,814	\$0	\$44,814	x	
			<i>Total Savings</i>	<i>\$112,846</i>								<i>Total Savings</i>	<i>\$149,778</i>			
<p>Deny request for one new Contract Compliance Officer I position. Although the Department states that there is a backlog in monitoring the Healthcare Security Ordinance, the Department reported 7 vacant Contract Compliance Officer positions in this program. Filling of these vacant positions would allow the Department sufficient resources to manage the backlog.</p>												On going savings				

FY 2016-17			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$364,339	\$495,044	\$859,383
Non-General Fund	\$0	\$0	\$0
Total	\$364,339	\$495,044	\$859,383

FY 2017-18			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$732,269	\$732,269
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$732,269	\$732,269

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code Code	Remaining Balance
15	ADM	1GAGFACP		NO VENDOR	705018	135,992

TOTAL

\$135,992

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$1,237,138,817 budget for FY 2016-17 is \$121,767,185 or 10.9% more than the original FY 2015-16 budget of \$1,112,474,208.

Revenue Changes

The Department's revenues of \$263,285,901 in FY 2016-17, are \$24,040,593 or 10% more than FY 2015-16 revenues of \$239,245,308.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$1,340,541,582 budget for FY 2017-18 is \$106,300,189 or 8.6% more than the Mayor's proposed FY 2016-17 budget of \$ 1,234,241,393.

Revenue Changes

The Department's revenues of \$278,799,036 in FY 2017-18, are \$15,513,135 or 5.9% more than FY 2016-17 estimated revenues of \$263,285,901.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: GEN – GENERAL CITY RESPONSIBILITY

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$300,000 in FY 2016-17, which are one-time savings. These reductions would still allow an increase of \$121,467,185 or 10.9% in the Department's FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's does not recommend any reductions to the proposed FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

GEN - General City Responsibility

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
FCZ- General City Responsibilities														
Fringe Adjustments- Budget		\$1,400,000	\$1,200,000	\$200,000	x	x								\$0
Reserve for Litigation			\$11,000,000	\$10,900,000	\$100,000	x	x							\$0

Reduce funds set aside for benefits adjustments based on actual needs.

One-time savings.

Reduce funds set aside for litigation to reflect actual needs.

One-time savings.

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$300,000	\$0
Non-General Fund	\$0	\$0
Total	\$300,000	\$300,000

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$95,429,004 budget for FY 2016-17 is \$7,436,700 or 8.5% more than the original FY 2015-16 budget of \$87,992,304.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 156.76 FTEs, which are 4.35 FTEs more than the 152.41 FTEs in the original FY 2015-16 budget. This represents a 2.9% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$79,121,356 in FY 2016-17, are \$4,354,844 or 5.8% more than FY 2015-16 revenues of \$74,766,512.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$92,320,927 budget for FY 2017-18 is \$3,108,077 or 3.3% less than the Mayor's proposed FY 2016-17 budget of \$95,429,004.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 149.04 FTEs, which are 7.72 FTEs less than the 156.76 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 4.9% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$77,786,202 in FY 2017-18, are \$1,335,154 or 1.7% less than FY 2016-17 estimated revenues of \$79,121,356.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: HRD – DEPARTMENT OF HUMAN RESOURCES

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$602,201 in FY 2016-17. Of the \$602,201 in recommended reductions, \$322,600 are ongoing savings and \$279,601 are one-time savings. These reductions would still allow an increase of \$6,834,499 or 7.8% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$66,825.46. Together these recommendations equal \$669,026.46 in General Fund savings in FY 2016-17.

The Budget and Legislative Analyst recommends approval of the 2.00 FTE 1362 Special Assistant III positions as interim exceptions.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$258,653 in FY 2017-18. Of the \$258,653 in recommended reductions, \$258,653 are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HRD - Human Resources Department		FY 2016-17						FY 2017-18						
		FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF
From	To	From	To	From	To				From	To	From	To		
Object Title	FC5 - Recruit/Assess/Client Services													
Training Budget			\$26,290	\$4,000	\$22,290	x				\$26,290	\$4,000	\$22,290	x	
	Reduce to reflect historical spending.													
Professional and Specialized Services - Budget (Fingerprinting)			\$450,000	\$315,000	\$135,000	x				\$450,000	\$350,000	\$100,000	x	
	Reduce to reflect historical spending.													
Misc Facilities Rental			\$255,840	\$200,000	\$55,840	x								
	Reduce to reflect anticipated need for hotel accommodations of the public safety exam raters.													
Attrition Savings			(\$148,739)	(\$174,739)	\$26,000	x								
Mandatory Fringe Benefits			(\$58,996)	(\$65,486)	\$6,490	x								
	Total Savings		\$32,490											
	Increase attrition savings due to delay in hiring of 1244 Senior Personnel Analyst (Position 01085060).													
Temporary salaries			\$186,410	\$106,410	\$80,000	x								
Mandatory Fringe Benefits			\$14,765	\$8,428	\$6,337	x								
	Total Savings		\$86,337											
	Reduce Temporary Salaries budget for TechHire project to allow for temporary hiring of 0.77 FTE 1204 Senior Personnel Clerk and a 0.77 FTE 1202 Personnel Clerk.													
	One time reduction													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HRD - Human Resources Department													
FY 2017-18													
Object Title	FTE		Amount			FTE		Amount			GF 1T		
	From	To	From	To	Savings	GF	1T	From	To	Savings			
Senior Personnel	0.77	0.00	\$86,941	\$0	\$86,941	x		1.00	0.00	\$112,910	\$0	\$112,910	x
Mandatory Fringe Benefits			\$32,720	\$0	\$32,720	x				\$46,434	\$0	\$46,434	x
Personnel Analyst	0.00	0.77	\$0	\$74,497	(\$74,497)	x		0.00	1.00	\$0	\$96,749	(\$96,749)	x
Mandatory Fringe Benefits			\$0	\$32,140	(\$32,140)	x				\$0	\$41,740	(\$41,740)	x
			<i>Total Savings</i>	<i>\$13,024</i>						<i>Total Savings</i>	<i>\$20,855</i>		
Substitute new 0.77 FTE 1244 Senior Personnel Analyst position for 0.77 1241 Personnel Analyst position based on staffing needs of TechHire program.													
Manager III	0.00	1.00	(\$145,178)	\$145,178	(\$290,356)	x		0.00	1.00	(\$145,178)	\$145,178	(\$290,356)	x
Mandatory Fringe Benefits			(\$54,003)	\$54,003	(\$108,006)	x				(\$58,464)	\$58,464	(\$116,928)	x
Manager IV	1.00	0.00	\$155,943	(\$155,943)	\$311,886	x		1.00	0.00	\$155,943	(\$155,943)	\$311,886	x
Mandatory Fringe Benefits			\$56,100	(\$56,100)	\$112,200	x				\$60,829	(\$60,829)	\$121,658	x
			<i>Total Savings</i>	<i>\$25,724</i>						<i>Total Savings</i>	<i>\$26,260</i>		
Deny proposed upward substitution of 1.00 FTE Manager III to 1.00 FTE Manager IV due to inadequate justification. There is insufficient organizational complexity in this division to warrant additional management.													
On going savings													

**

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HRD - Human Resources Department		FY 2016-17						FY 2017-18					
		FTE		Amount		GF	1T	FTE		Amount		GF	1T
Object Title	From	To	From	To	Savings			From	To	From	To		
Manager III	0.00	1.00	(\$145,178)	\$145,178	(\$290,356)	0.00	1.00	(\$145,178)	\$145,178	(\$290,356)	x	x	
Mandatory Fringe Benefits			(\$54,003)	\$54,003	(\$108,006)			(\$58,464)	\$58,464	(\$116,928)		x	
Manager IV	1.00	0.00	\$155,943	(\$155,943)	\$311,886	1.00	0.00	\$155,943	(\$155,943)	\$311,886	x	x	
Mandatory Fringe Benefits			\$56,100	(\$56,100)	\$112,200			\$60,829	(\$60,829)	\$121,658		x	
			<i>Total Savings</i>	<i>\$25,724</i>				<i>Total Savings</i>	<i>\$26,260</i>				
Deny proposed upward substitution of 1.00 FTE Manager III to 1.00 FTE Manager IV due to inadequate justification. There is insufficient organizational complexity in this division to warrant additional management.													
Professional and Specialized Services - Budget			\$100,000	\$82,000	\$18,000						x	x	
Reduce FY 2016-17 budget by \$18,000 to account for planned spending.													
Court Reporters			\$30,000	\$16,000	\$14,000				\$30,000	\$16,000	\$14,000	x	
Reduce budget to reflect historical use. Actual expenditures were \$15.6k in FY 13-14, was 12.8k in FY 14-15, and \$0 in FY 15-16.													
Attrition Savings	(0.42)	(0.47)	(\$58,054)	(\$68,318)	\$10,264						x	x	
Mandatory Fringe Benefits			(\$20,190)	(\$22,594)	\$2,404						x	x	
			<i>Total Savings</i>	<i>\$12,668</i>									
Increase attrition savings due to delay in hiring of 1283 Director of Employee Relations													
One time reduction													
On going savings													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HRD - Human Resources Department													
FY 2016-17					FY 2017-18								
Object Title	FTE		Amount		Savings	GF	1T	FTE		Amount			
	From	To	From	To				From	To	From	To	Savings	GF
	FCW - Admistration												
Training Officer	0.77	0.77L	\$75,097	\$75,097	\$0	x		1.00	1.00L	\$97,528	\$97,528	\$0	x
Mandatory Fringe Benefits			\$39,621	\$39,621	\$0	x				\$42,657	\$42,657	\$0	x
			<i>Total Savings</i>	\$0						<i>Total Savings</i>	\$0		
	<p>Convert position from a full-time new position to a limited three-year term position. The TechHire project is intended to incorporate innovative process designs and system enhancements to the City's hiring of technology professionals. This 1232 position is responsible for developing and presenting the new methods of hiring to hiring managers and human resources professionals in the City. Responsibilities of this position can be incorporated into other existing positions within three years.</p>												
	FC8 - EEO Program												
Attrition Savings	(0.27)	(0.50)	\$0	(\$21,320)	\$21,320	x	x						
Mandatory Fringe Benefits			\$0	(\$8,712)	\$8,712	x	x						
			<i>Total Savings</i>	\$30,032									
	<p>Increase attrition savings due to delay in hiring of 1822 Admin Analyst Position 01125140.</p>												
	One time reduction												
1231 EEO Programs	1.27	1.00	\$151,988	\$119,676	\$32,312	x	x						
Mandatory Fringe Benefits			\$56,079	\$44,157	\$11,922	x	x						
			<i>Total Savings</i>	\$44,235									
	<p>Reduce 1.27 FTE 1231 to 1.00 FTE to reflect delayed hiring of 2 1231 EEO Programs Senior Specialist positions.</p>												
	One time reduction												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HRD - Human Resources Department	FY 2016-17										FY 2017-18									
	FTE					Amount					FTE					Amount				
	From	To	From	To	Savings	GF	IT	From	To	Savings	GF	IT	From	To	Savings	GF	IT			
Manager II	0.00	1.00	(\$134,708)	\$134,708	(\$269,416)	x		0.00	1.00	(\$134,708)	x		0.00	1.00	(\$134,708)	x				
Mandatory Fringe Benefits			(\$51,966)	\$51,966	(\$103,932)	x				(\$56,163)	x				(\$112,326)	x				
Manager III	1.00	0.00	\$145,178	(\$145,178)	\$290,356	x		1.00	0.00	(\$145,178)	x		1.00	0.00	\$290,356	x				
Mandatory Fringe Benefits			\$54,003	(\$54,003)	\$108,006	x				(\$58,464)	x				\$116,928	x				
			<i>Total Savings</i>	<i>\$25,014</i>						<i>Total Savings</i>					<i>\$25,542</i>					
	Deny proposed upward substitution of 1.00 FTE Manager II to 1.00 FTE Manager III due to inadequate justification. The responsibilities of this position can be carried out by the existing classification.																			
0923 Manager II	0.77	0.00	\$103,725	\$0	\$103,725	x		1.00	0.00	\$134,708	x		1.00	0.00	\$0	x				
Mandatory Fringe Benefits			\$40,014	\$0	\$40,014	x				\$56,163	x				\$0	x				
EEO Programs Senior	0.00	0.50	\$0	\$59,838	(\$59,838)	x		0.00	1.00	\$0	x		0.00	1.00	(\$119,675)	x				
Mandatory Fringe Benefits			\$0	\$22,078	(\$22,078)	x				\$0	x				(\$47,750)	x				
			<i>Total Savings</i>	<i>\$61,824</i>						<i>Total Savings</i>					<i>\$23,446</i>					
	Substitute new 0.77 FTE 0923 Manager II position for 0.5 FTE 1231 EEO Programs Senior Specialist to reflect staffing needs.																			

FY 2017-18			
Total Recommended Reductions			
General Fund	One-Time	Ongoing	Total
	\$0	\$258,653	\$258,653
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$258,653	\$258,653

FY 2016-17			
Total Recommended Reductions			
General Fund	One-Time	Ongoing	Total
	\$279,601	\$322,600	\$602,201
Non-General Fund	\$0	\$0	\$0
Total	\$279,601	\$322,600	\$602,201

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code Code	Remaining Balance
14	HRD	1GAGFAAA	57410	ENERGETIX CORP	335007	1,754.50
15	HRD	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	335007	12,435.84
15	HRD	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	335046	8,830.28
15	HRD	1GAGFAAA	58376	C K R INTERACTIVE	335013	572.00
15	HRD	1GAGFAAA	C02005	SPECIALTY'S CAFE & BAKERY INC	335007	168.94
15	HRD	1GAGFAAA	C02005	SPECIALTY'S CAFE & BAKERY INC	335008	290.24
15	HRD	1GAGFAAA	09340	HOLIDAY INN GOLDEN GATEWAY HOTEL	335046	4,967.66
15	HRD	1GAGFACP	17650	STATE OF CALIFORNIA / DEPT OF JUSTICE	335053	37,806.00

TOTAL

\$ 66,825.46

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$14,715,070 budget for FY 2016-17 is \$29,996 or 0.2% more than the original FY 2015-16 budget of \$14,685,074.

Personnel Changes

The number of full-time equivalent operating positions (FTE) budgeted for FY 2016-17 are 76.90 FTEs, which are .06 FTEs more than the 76.84 FTEs in the original FY 2015-16 budget. This represents a .08% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$402,963 in FY 2016-17, are \$291,826 or 42% less than FY 2015-16 revenues of \$694,789.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$14,902,292 budget for FY 2017-18 is \$187,222 or 1.3% more than the Mayor's proposed FY 2016-17 budget of \$14,715,070.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 76.60 FTEs, which are .30 FTEs less than the 76.90 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.4% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$444,083 in FY 2017-18, are \$41,120 or 10.2% more than FY 2016-17 estimated revenues of \$402,963.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: BOS – BOARD OF SUPERVISORS

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$67,087 in FY 2016-17. Of the \$67,087 in recommended reductions, \$57,420 are ongoing savings and \$9,667 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,357, which allows returning \$1,357 to the General Fund. Together, these recommendations equal \$68,444 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$31,831 in FY 2017-18, all of which are ongoing savings. These reductions would still allow an increase of \$155,391 or 1.1% in the Department's FY 2017-18 budget.

Recommendations of the Budget and Legislative Analyst
 For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

BOS - Board of Supervisors

Object Title	FY 2016-17						FY 2017-18								
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT	
	From	To	From	To				From	To	From	To				
FAE - Clerk of the Board															
Attrition Savings			(\$894)	(\$37,882)	\$36,988	x				(\$894)	(\$19,388)	\$18,494	x		
Mandatory Fringe Benefits			(\$373)	(\$15,805)	\$15,432	x				(\$403)	(\$8,740)	\$8,337	x		
			<i>Total Savings</i>	<i>\$52,420</i>						<i>Total Savings</i>	<i>\$26,831</i>				
Other Current Expenses			Increase Attrition Savings to account for plans to hire for existing vacant positions.								\$105,244	\$105,244	\$100,244	\$5,000	x
					\$5,000	x									
			Reduce to reflect projected savings in Other Current Expenses.												
			FAT - Local Agency Formation Committee (LAFCO)												
Professional & Specialized Services			\$4,924	\$0	\$4,924	x	x								
			LAFCO initially requested and the Department allocated \$50,000 for LAFCO's budget in FY 2016-17. However, in April 2016, LAFCO officially adopted a decreased FY 2016-17 budget, which is partially reflected in this reduction in the City's General Fund contribution to the LAFCO budget in FY 2016-17.												
Permanent Salaries			\$32,559	\$29,559	\$3,000	x	x								
Mandatory Fringe Benefits			\$12,027	\$10,284	\$1,743	x	x								
			<i>Total Savings</i>	<i>\$4,743</i>											
			As initially requested by LAFCO, the Department allocated \$50,000 for LAFCO's budget in FY 2016-17. However, in April 2016, LAFCO officially adopted a decreased FY 2016-17 budget, which is partially allocated to salaries and fringe benefits in this reduction. This reduction is not intended to reduce the hiring authority for LAFCO, rather only the FY 2016-17 General Fund contribution for this position. There is sufficient funding off-budget to continue fully funding the salary and fringe benefits for this position.												

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$9,667	\$57,420	\$67,087
Non-General Fund	\$0	\$0	\$0
Total	\$9,667	\$57,420	\$67,087

FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$31,831	\$31,831
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$31,831	\$31,831

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
14	BOS	1GAGFACP	60228	Granicus Inc	015020	\$1,356.83

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 15, 2016

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst



SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2016-2017 to Fiscal Year 2017-2018 Budget.

Page

Descriptions for Departmental Budget Hearing, June 17, 2016 Meeting, 10:00 a.m.

ART	Art Commission.....	1
WAR	War Memorial.....	5
PDR	Public Defender, Office of the	8
CRT	Superior Court.....	11
ADP	Adult Probation Department.....	14
JUV	Juvenile Probation Department.....	20
TTX	Treasurer/Tax Collector, Office of	25
CPC	Planning Department.....	29
DAT	District Attorney, Office of the	34
ECN	Economic and Workforce Developments	38
ECD	Emergency Management, Department of.....	43
CHF	Children, Youth and Families, Department of	46
SHF	Sheriff's Department.....	49
FIR	Fire Department.....	55
POL	Police Department	58
DPH	Public Health, Department of	65
DSS	Human Services Agency.....	75
HOM	Homelessness and Supportive Housing, Department of.....	86

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$15,845,306 budget for FY 2016-17 is \$320,625 or 2.1% more than the original FY 2015-16 budget of \$15,524,681.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 30.75 FTEs, which are 2.26 FTEs more than the 28.49 FTEs in the original FY 2015-16 budget. This represents a 7.9% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$6,404,525 in FY 2016-17, are \$118,187 or 1.9% more than FY 2015-16 revenues of \$6,286,338.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$17,638,102 budget for FY 2017-18 is \$1,792,796 or 11.3% more than the Mayor's proposed FY 2016-17 budget of \$15,845,306.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 30.97 FTEs, which are 0.22 FTEs more than the 30.75 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.7% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$6,417,713 in FY 2017-18, are \$13,188 or 0.2% more than FY 2016-17 estimated revenues of \$6,404,525.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: ART – ARTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$106,371 in FY 2016-17, which are one-time savings. These reductions would still allow an increase of \$214,254 or 1.4% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends placing \$62,000 on Budget and Finance Committee reserve pending cost estimates of acoustic mitigation improvements.

The Department has requested 1.00 FTE 1823 Senior Administrative Analyst position as an interim exception to continue strategic and analytical work. The Budget and Legislative Analyst recommends approval of the position as an interim exception.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst has no recommended reductions to the proposed budget of \$17,638,102 for FY 2017-18, which allows for an increase of \$1,792,796, or 11.3% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ART - Arts Commission

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
EEJ - Arts Commission Administration			\$140,000	\$110,000	X	X						
Other Current Expenses				\$30,000	X	X						
	Reduce budgeted amount for other current expenses due to estimated acoustic mitigation costs.											
Other Materials & Supplies			\$60,000	\$15,000	X	X						
	Reduce budgeted amount for other materials and supplies due to inadequate justification.											
Management Assistant	0.77	0.50	\$65,692	\$42,656	X	X						
Mandatory Fringe Benefits			\$27,658	\$19,323	X	X						
			<i>Total Savings</i>		\$31,371							
	Reduce proposed new 0.77 FTE 1842 Management Assistant to 0.50 FTE to reflect hiring date.											
	One-time savings.											

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$106,371	\$0
Non-General Fund	\$0	\$0
Total	\$106,371	\$106,371

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

ART - Arts Commission

Object Title	FY 2016-17						FY 2017-18												
	FTE		Amount		Savings		GF 1T		FTE		Amount		Savings		GF 1T				
	From	To	From	To	From	To	From	To	From	To	From	To	From	To	From	To			
	Reserve Recommendations																		
EEJ - Arts Commission Administration							X	X											
Other current expenses						\$62,000													
	Total \$62,000																		
	Reserve \$62,000 of budgeted amount for other current expenses pending detailed cost estimates for acoustic mitigation expenses.																		
	One-time reserve.																		

FY 2016-17

Total Reserve Recommendations		Total
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$62,000	\$62,000

FY 2017-18

Total Reserve Recommendations		Total
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$25,670,014 budget for FY 2016-17 is \$1,281,471 or 5.3% more than the original FY 2015-16 budget of \$24,388,543.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 68.93 FTEs, which are 4.23 FTEs more than the 64.70 FTEs in the original FY 2015-16 budget. This represents a 6.5% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$16,573,556 in FY 2016-17, are \$7,814,987 or 32.0% less than FY 2015-16 revenues of \$24,388,543.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$26,922,951 budget for FY 2017-18 is \$1,252,937 or 4.9% more than the Mayor's proposed FY 2016-17 budget of \$25,670,014.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 69.86 FTEs, which are 0.93 FTEs more than the 68.93 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.3% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$17,657,761 in FY 2017-18, are \$1,084,205 or 6.5% more than FY 2016-17 estimated revenues of \$16,573,556.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: WAR – WAR MEMORIAL

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$57,000 in FY 2016-17, which are ongoing savings. These reductions would still allow an increase of \$1,224,471 or 5.0% in the Department's FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$48,644 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$1,204,293 or 4.7% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

WAR - War Memorial

Object Title	FY 2016-17						FY 2017-18						
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings	
	From	To	From	To			From	To	From	To			
EED - Operations & Maintenance													
Attrition Savings			(\$258,072)	(\$298,072)	\$40,000	X				(\$258,072)	(\$298,072)	\$40,000	X
Mandatory Fringe Benefits			(\$110,333)	(\$127,333)	\$17,000	X				(\$118,689)	(\$127,333)	\$8,644	X
			<i>Total Savings</i>		\$57,000				<i>Total Savings</i>		\$48,644		
Increase Attrition Savings to reflect historical salary savings. The Controller has projected salary savings between \$63,000 and \$136,000 and associated benefits savings of \$85,000 to \$106,000 in the current year, and prior years have also shown salary surpluses upward of \$200,000.													
Ongoing savings.													

FY 2016-17

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$57,000	\$57,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$57,000	\$57,000

FY 2017-18

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$48,644	\$48,644
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$48,644	\$48,644

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$33,674,839 budget for FY 2016-17 is \$1,713,328 or 5.4% more than the original FY 2015-16 budget of \$31,961,511.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 166.65 FTEs, which are 4.46 FTEs more than the 162.19 FTEs in the original FY 2015-16 budget. This represents a 2.7% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$721,670 in FY 2016-17, are \$25,176 or 3.6% more than FY 2015-16 revenues of \$696,494.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$34,223,446 budget for FY 2017-18 is \$548,607 or 1.6% more than the Mayor's proposed FY 2016-17 budget of \$33,674,839.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 167.52 FTEs, which are 0.87 FTEs more than the 166.65 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$649,670 in FY 2017-18, are \$72,000 or 10.0% less than FY 2016-17 estimated revenues of \$721,670.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

PDR – PUBLIC DEFENDER

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$152,777 in FY 2016-17, which are ongoing savings. These reductions would still allow an increase of \$1,560,551 or 4.9% in the Department's FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$162,453 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$386,154 or 1.1% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

PDR - Public Defender

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
AIB - Criminal and Special Defense	(5.20)	(5.86)	(\$787,607)	(\$887,607)	\$100,000	x	(5.20)	(5.86)	(\$787,607)	(\$887,607)	\$100,000	x
Attrition Savings			(\$265,339)	(\$299,028)	\$33,689	x			(\$288,418)	(\$325,038)	\$36,620	x
Mandatory Fringe Benefits												
			Total Savings		\$133,689				Total Savings		\$136,620	
	Increase Attrition Savings to reflect actual personnel expenditures. The Controller is projecting a salary surplus of over \$500,000 in the current year and the Department has historically had salary surpluses of at least \$300,000.											
IS Administrator III	0.77	0.00	\$86,941	\$0	\$86,941	x	1.00	0.00	\$112,910	\$0	\$112,910	x
Mandatory Fringe Benefits			\$33,226	\$0	\$33,226	x			\$47,118	\$0	\$47,118	x
IT Operations Support Administrator III	0.00	0.77	\$0	\$71,520	(\$71,520)	x	0.00	1.00	\$0	\$92,884	(\$92,884)	x
Mandatory Fringe Benefits			\$0	\$29,559	(\$29,559)	x			\$0	\$41,311	(\$41,311)	x
			Total Savings		\$19,088				Total Savings		\$25,833	
	Downward substitute the proposed new 0.77 FTE 1023 IS Administrator III to 0.77 FTE 1093 IT Operations Support Administrator III. The IT Operations Support Administrator III classification is more appropriate for the responsibilities and duties of the position.											

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$152,777	\$152,777
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$152,777	\$152,777

FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$162,453	\$162,453
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$162,453	\$162,453

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$33,785,324 budget for FY 2016-17 is \$979,293 or 2.8% less than the original FY 2015-16 budget of \$34,764,617.

Revenue Changes

The Department's revenues of \$3,071,567 in FY 2016-17, are \$21,869 or 0.7% more than FY 2015-16 revenues of \$3,049,698.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$33,800,684 budget for FY 2017-18 is \$15,360 or 0.1% more than the Mayor's proposed FY 2016-17 budget of \$33,785,324.

Revenue Changes

The Department's revenues of \$3,086,927 in FY 2017-18, are \$15,360 or 0.5% more than FY 2016-17 estimated revenues of \$3,071,567.

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$100,000 in FY 2016-17, which are ongoing savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$7,000, for total General Fund savings of \$107,000.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$100,000 in FY 2017-18, which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

CRT - Superior Court

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
	AML - Indigent Defense/Grand Jury											
Court Fees and Other Compensation			\$6,756,072	\$6,656,072	\$100,000	x			\$6,756,072	\$6,656,072	\$100,000	x
	Decrease funding for the Indigent Defense program to reflect recent decreases in annual case filings.											
	On-going savings.											

FY 2016-17

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$100,000	\$100,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$100,000	\$100,000

FY 2017-18

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$100,000	\$100,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$100,000	\$100,000

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	CRT	1GAGFAAA	C01150	City & County of San Francisco	115038	\$7,000.00
Total						\$7,000.00

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$34,702,628 budget for FY 2016-17 is \$1,156,597 or 3.4% more than the original FY 2015-16 budget of \$33,546,031.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 149.49 FTEs, which are 0.97 FTEs more than the 148.52 FTEs in the original FY 2015-16 budget. This represents a 0.7% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$18,117,782 in FY 2016-17, are \$2,227,709 or 14.0% more than FY 2015-16 revenues of \$15,890,073.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$34,810,393 budget for FY 2017-18 is \$107,765 or 0.3% more than the Mayor's proposed FY 2016-17 budget of \$34,702,628.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 148.68 FTEs, which are 0.81 FTEs less than the 149.49 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.5% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$18,810,782 in FY 2017-18, are \$693,000 or 3.8% more than FY 2016-17 estimated revenues of \$18,117,782.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

ADP – ADULT PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$682,721 in FY 2016-17. Of the \$682,721 in recommended reductions, \$268,000 are ongoing savings and \$414,721 are one-time savings. These reductions would still allow an increase of \$473,876 or 1.4% in the Department's FY 2016-17 budget.

The Budget and Legislative Analyst also recommends closing out prior year unexpended encumbrances of \$136,541, for total General Fund savings of \$819,262.

In addition, the Budget and Legislative Analyst recommends placing \$876,948 on Budget & Finance Committee Reserve for a contract to develop a new client management database until a detailed plan for the database has been completed and a report is submitted to the Budget and Finance Committee.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$471,577 in FY 2017-18, which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ADP - Adult Probation	FY 2016-17											FY 2017-18				
	Object Title	FTE		Amount			GF	IT	Savings	FTE		Amount				
		From	To	From	To	To				From	To	From	To	Savings	GF	IT
	ARS - Realignment															
Training			\$50,000	\$10,000	\$40,000	x						\$50,000	\$20,000	\$30,000	x	
	Reduce training budget to reflect historical expenditures. Department has underspent this line item in each of the last three years. The recommended budget of \$10,000 in this line item will allow for a total budget of \$248,320 for the department's training needs.															
Professional & Specialized Services			\$3,278,550	\$3,178,550	\$100,000	x						\$3,278,550	\$3,178,550	\$100,000	x	
	Reduce to reflect availability of carryforward funds and historical spending. The department plans to carry forward \$263,396 in unspent funds from FY 2015-16 for these purposes. The proposed budget level of \$3,078,550 and carry forwards of \$263,396 are sufficient to provide services for FY 2016-17.															
	AOS - One Stop Reentry Services															
Other Current Expenses			\$131,000	\$101,000	\$30,000	x						\$131,000	\$101,000	\$30,000	x	
	Reduce to reflect historical expenditures. The Department has underspent this line item in each of the last three years. The proposed reduction to \$101,000 will allow the department sufficient flexibility to maintain services for the upcoming years.															
Attrition Savings	(0.14)	(0.79)	(\$16,177)	(\$91,177)	\$75,000	x										
Mandatory Fringe Benefits			(\$6,212)	(\$35,012)	\$28,800	x										
			<i>Total Savings</i>			\$103,800										
	The proposed increase to attrition savings reflects the departments anticipated hires for existing positions in FY 2016-17. The department plans to fill one 1824 Principal Administrative Analyst in October 2016 and one 9774 Community Development Specialist in January 2017.															

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ADP - Adult Probation

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To				
City Grant Programs			\$451,000	\$368,000	\$83,000	x			\$451,000	\$368,000	\$83,000	x
Reduce to reflect actual need. The Department plans to carry forward \$304,118 in unspent funds from FY 2015-16 for these purposes. The proposed budget level of \$251,000 and carry forwards of \$304,118 are sufficient to provide services for FY 2016-17.												
AKB - Community Services												
Attrition Savings	(5.65)	(7.06)	(\$601,432)	(\$751,432)	\$150,000	x	(6.05)	(7.46)	(\$643,974)	(\$793,974)	\$150,000	x
Mandatory Fringe Benefits			(\$239,500)	(\$299,232)	\$59,732	x			(\$272,945)	(\$336,522)	\$63,577	x
			<i>Total Savings</i>	\$209,732			<i>Total Savings</i>			\$213,577		
Increase attrition savings by \$150,000. The proposed increase to attrition savings accounts for a projected salary savings of \$1,042,535 in the current year.												
ASH - Administration												
Attrition Savings	(1.45)	(2.15)	(\$149,642)	(\$222,231)	\$72,589	x						
Mandatory Fringe Benefits			(\$58,948)	(\$87,543)	\$28,600	x						
			<i>Total Savings</i>	\$101,189			<i>Total Savings</i>					
Increase attrition savings to account for hiring a 8438 Chief Deputy Adult Probation Officer in January 2017. The department is developing a recruitment strategy for this position which will increase the length of time it normally takes to fill positions.												
Materials & Supplies			\$250,000	\$235,000	\$15,000	x			\$250,000	\$235,000	\$15,000	x
Reduce to reflect actual need. The department has underspent in Materials & Supplies for each of the last two years. The proposed reduction to \$235,000 in this category will continue the same funding levels from the current year.												

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$414,721	\$682,721
Non-General Fund	\$0	\$0
Total	\$414,721	\$682,721

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$471,577
Non-General Fund	\$0	\$0
Total	\$0	\$471,577

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings		GF 1T		FTE		Amount		Savings	
	From	To	From	To	From	To	From	To	From	To	From	To	From	To
	Reserve Recommendations													
Professional & Specialized Services			\$3,278,550	\$2,401,602	\$876,948	x								
	<p>For the last several years, the Department has contracted with North pointe, Inc. to design new client management database in order to track probationers through its programs. In the last year, the Department terminated its contract with North pointe because North pointe could not complete its deliverables for the database. Currently the Department is working with the Office of Contract Administration to secure a new vendor to provide consulting services to build out the database. The Department is proposing to carry forward \$423,052 from the North pointe contract into FY 2016-17 to continue to provide consulting services with the new vendor. The Budget and Legislative Analyst proposes to place \$876,948 in the proposed budget for these consulting services on Budget & Finance Committee Reserve until a detailed plan for the final development of the database has been completed and a report has been submitted to the Budget & Finance Committee.</p>													
	Ongoing savings													

FY 2016-17

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$876,948
Non-General Fund	\$0	\$0
Total	\$0	\$876,948

FY 2017-18

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code Code	Remaining Balance
13	ADP	1GAGFAAA	38694	REDWOOD TOXICOLOGY LABORATORY INC	135002	40,624
13	ADP	1GAGFAAA	38694	REDWOOD TOXICOLOGY LABORATORY INC	135005	74,972
13	ADP	1GAGFAAA	38694	REDWOOD TOXICOLOGY LABORATORY INC	135109	20,945
Total						136,541

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$42,190,300 budget for FY 2016-17 is \$30,670 or 0.1% more than the original FY 2015-16 budget of \$42,159,630.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 241.75 FTEs, which are 0.80 FTEs more than the 240.95 FTEs in the original FY 2015-16 budget. This represents a 0.3% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$8,013,455 in FY 2016-17, are \$169,491 or 2.1% less than FY 2015-16 revenues of \$8,182,946.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$42,922,818 budget for FY 2017-18 is \$732,518 or 1.7% more than the Mayor's proposed FY 2016-17 budget of \$42,190,300.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 240.47 FTEs, which are 1.28 FTEs less than the FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.5% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$8,013,455 in FY 2017-18, are \$8,013,455, which is unchanged from the Mayor's proposed FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: JUV – JUVENILE PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$373,261 in FY 2016-17. Of the \$373,261 in recommended reductions, \$289,745 are ongoing savings and \$83,516 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$972.91, for total General Fund savings of \$374,233.91.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst does not recommend any reductions to the proposed budget in FY 2017-18.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

JUV - Juvenile Probation

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
AKE - Juvenile Hall												
Counselor II	8.00	7.00	\$707,634	\$519,180	\$88,454	x	8.00	7.00	\$707,634	\$619,180	\$88,454	x
Mandatory Fringe Benefits			\$298,247	\$260,966	\$37,281	x			\$316,835	\$277,231	\$39,604	x
Attrition Savings	(17.42)	(18.08)	(\$1,328,000)	(\$1,378,000)	\$50,000	x	(18.49)	(19.15)	(\$1,410,000)	(\$1,321,546)	(\$88,454)	x
Mandatory Fringe Benefits			(\$583,196)	(\$605,154)	\$21,958	x			(\$660,129)	(\$620,525)	(\$39,604)	x
			<i>Total Savings</i>	\$197,693					<i>Total Savings</i>	\$0		
	Delete 1.00 FTE vacant 8318 Counselor II position. This Counselor II position has been vacant since November 2012. Since that time the number of bookings at Juvenile Hall has decreased by 191, or 20 percent.											
	Increase Attrition Savings by \$50,000 and related Mandatory Fringe Benefits by \$21,958. The Controller projects salary savings between \$424,000 and \$509,000 for the current year.											
	Ongoing savings from reduction to 1.00 FTE Counselor II. Reduce attrition savings to offset reduction to permanent salaries.											
AKF - Log Cabin Ranch												
Food			\$360,000	\$345,000	\$15,000	x						
	Reduce the Department's food budget in this line by \$15,000. The Department's budget for food was underspent by \$89,646 in FY 2013-14 and \$45,028 in FY 2014-15. The food budget is estimated to be underspent by \$154,956 in the current year. The reduced amount still allows for sufficient resources beyond historical and current year projected expenditures.											
	One-time savings.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

JUV - Juvenile Probation

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
AKC - Probation Services												
Secretary I	1.00	0.00	\$62,253	\$0	\$62,253	x	1.00	0.00	\$62,253	\$0	\$62,253	x
Mandatory Fringe Benefits			\$29,799	\$0	\$29,799	x			\$31,947	\$0	\$31,947	x
Attrition Savings							(4.65)	(4.04)	(\$472,391)	(\$410,138)	(\$62,253)	x
Mandatory Fringe Benefits									(\$201,611)	(\$169,664)	(\$31,947)	x
			<i>Total Savings</i>	\$92,052					<i>Total Savings</i>	\$0		
Delete 1.00 FTE 1444 Secretary I position that has been vacant since 2013. The Department will be able to absorb the deletion of this position without diminishing service levels.												
FAL - Children's Baseline												
Senior Management Assistant	1.00	0.50	\$97,796	\$48,898	\$48,898	x	x					
Mandatory Fringe Benefits			\$39,235	\$19,618	\$19,618	x	x					
			<i>Total Savings</i>	\$68,516								
Reduce 1.00 FTE 1844 Senior Management Assistant to 0.50 FTE to reflect a January 2017 start date.												
One-time savings.												

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$83,516	\$289,745
Non-General Fund	\$0	\$0
Total	\$83,516	\$289,745

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code Code	Remaining Balance
15	JUV	1GAGFAAA	10001	IRVINE & JACHENS INC	125009	30.45
15	JUV	1GAGFAAA	27478	GIVE SOMETHING BACK INC	125009	453.23
15	JUV	1GAGFAAA	70619	COMCAST CABLE COMMUNICATIONS INC	125009	15.32
15	JUV	1GAGFAAP	05064	INTERNATIONAL FIRE INC	120033	80.22
15	JUV	1GAGFAAP	05064	INTERNATIONAL FIRE INC	120033	23.38
15	JUV	1GAGFAAP	10001	IRVINE & JACHENS INC	121130	16.31
15	JUV	1GAGFAAP	27478	GIVE SOMETHING BACK INC	121130	71.55
15	JUV	1GAGFAAP	66077	AFFINITY RESOURCES CO INC	120033	12.45
15	JUV	1GAGFAAP	66077	AFFINITY RESOURCES CO INC	120033	175.00
15	JUV	2SPPFGNC	86383	TIMEKEEPING SYSTEMS INC	125064	95.00
Total						972.91

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$42,362,531 budget for FY 2016-17 is \$3,119,464 or 7.9% more than the original FY 2015-16 budget of \$39,243,067.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 219.64 FTEs, which are 0.83 FTEs more than the 218.81 FTEs in the original FY 2015-16 budget. This represents a 0.4% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$16,653,752 in FY 2016-17, are \$1,961,831 or 13.4% more than FY 2015-16 revenues of \$14,691,921.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$16,716,687 budget for FY 2017-18 is \$62,935 or 0.4% more than the Mayor's proposed FY 2016-17 budget of \$16,653,752.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 216.75 FTEs, which are 2.89 FTEs less than the 219.64 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 2.89% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$16,716,687 in FY 2017-18, are \$62,395 or 0.4% more than FY 2016-17 estimated revenues of \$16,653,752.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: TTX – TREASURER- TAX COLLECTOR

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$155,117 in FY 2016-17. Of the \$155,117 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$2,964,347 or 7.6% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out \$500,000 in prior year unexpended General Fund monies which otherwise would be carried forward to FY 2016-17, which would allow the return of \$500,000 to the General Fund. Together, these recommendations equal \$655,117 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$158,016 in FY 2017-18, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
FCO-Business Tax													
Materials & Supplies			\$20,000	\$10,000	x				\$20,000	\$10,000		\$10,000	x
Reduce the Materials & Supplies budget to reflect historical underspending and projected surplus in FY 2015-16.													
Personal Property Auditor	10.00	9.00	\$919,710	\$827,739	x		10.00	9.00	\$919,710	\$827,739		\$91,971	x
Mandatory Fringe Benefits			\$381,460	\$343,314	x				\$410,454	\$369,409		\$41,045	x
			<i>Total Savings</i>						\$130,117			\$133,016	
Delete 1.00 FTE vacant 4220 Personal Property Auditor position which has been vacant since 2011.													
FCS- Delinquent Revenue													
Materials & Supplies			\$10,258	\$5,258	x				\$10,258	\$5,258		\$5,000	x
Reduce Materials & Supplies budget to reflect historical underspending and projected surplus in FY 2015-16.													
Materials & Supplies			\$20,000	\$15,000	x				\$20,000	\$15,000		\$5,000	x
Reduce Materials & Supplies budget in continuing projects to reflect historical underspending and projected surplus in FY 2015-16.													
FCL- Treasury													
Materials & Supplies			\$16,500	\$11,500	x				\$16,500	\$11,500		\$5,000	x
Reduce Materials & Supplies budget to reflect historical underspending and projected surplus in FY 2015-16.													

		FY 2016-17		FY 2017-18	
		One-Time	Ongoing	One-Time	Ongoing
General Fund		\$0	\$155,117	\$0	\$158,016
Non-General Fund		\$0	\$0	\$0	\$0
Total		\$0	\$155,117	\$0	\$158,016

		FY 2016-17		FY 2017-18	
		One-Time	Ongoing	One-Time	Ongoing
General Fund		\$0	\$155,117	\$0	\$158,016
Non-General Fund		\$0	\$0	\$0	\$0
Total		\$0	\$155,117	\$0	\$158,016

Recommended Reduction in Funds Carried Forward from FY 2015-16 to FY 2016-17

Department	Program	Program Title	Fund	Index Code	Project Title	Amount
Treasurer-Tax Collector	FGR	Gross Receipts Implementation-Staffing	1GAGFACP	085062	Gross Receipts Tax Implementation	\$500,000
<p>Reduce the Department's proposed carryforward of unspent prior year appropriations by \$500,000 and return to the General Fund balance.</p> <p>The Department carried forward an average of \$1,591,638 over the past three fiscal years, including \$3,077,455 in FY 2015-16. The Department's FY 2016-17 budget for this program is \$3,684,789 which is \$351,845 less than FY 2015-16.</p> <p>Average annual spending in the program in FY 2013-14, FY 2014-15, and FY 2015-16 is \$2,113,100.</p>						

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$51,569,787 budget for FY 2016-17 is \$10,310,663 or 25.0% more than the original FY 2015-16 budget of \$41,259,124.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 215.35 FTEs, which are 33.57 FTEs more than the 181.78 FTEs in the original FY 2015-16 budget. This represents an 18.5% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$49,292,234 in FY 2016-17, are \$10,508,597 or 27.1% more than FY 2015-16 revenues of \$38,783,637.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$49,056,852 budget for FY 2017-18 is \$2,512,935 or 4.9% less than the Mayor's proposed FY 2016-17 budget of \$51,569,787.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 220.51 FTEs, which are 5.16 FTEs more than the 215.25 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 2.4% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$47,105,813 in FY 2017-18, are \$2,186,421 or 4.4% less than FY 2016-17 estimated revenues of \$49,292,234.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: CPC– CITY PLANNING

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$713,596 in FY 2016-17. Of the \$713,596 in recommended reductions, \$313,244 are ongoing savings and \$400,352 are one-time savings. These reductions would still allow an increase of \$9,597,067 or 23.3% in the Department’s FY 2016-17 budget.

The Mayor’s Budget Office is proposing an interim exception to authorize the Department for a Planner III at 0.58 FTE in FY 2016-17 and FY 2017-18. We recommend approving the interim exception.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$635,626 in FY 2017-18, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

CPC - City Planning

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T		
	From	To	From	To			From	To	From	To				
FEF - Administration/Planning														
EQUIPMENT PURCHASE		\$26,100	\$0	\$26,100	x	x								
Disapprove the request for one replacement vehicle. The Prius to be replaced has only 25,645 miles.														
OTHER MATERIALS & SUPPLIES		\$205,000	\$115,000	\$90,000	x	x			\$211,871	\$30,750	\$181,121	x		
Reduce requested purchases for minor furnishings and other supplies for new staff by \$90,000. The recommended reduction provides the Department with sufficient funds for the new positions.														
EQUIPMENT PURCHASE		\$84,252	\$0	\$84,252	x	x								
Disapprove request for one X-IO SAN Upgrade (ISE2400 SAN upgrade). Department states this was entered as duplicate of CP1701N and is an error.														
Planner III	0.77	0.00	\$86,569	\$0	\$86,569	x		1.00	0.00	\$112,427	\$0	\$112,427	x	
Mandatory Fringe Benefits			\$33,130	\$0	\$33,130	x				\$46,979	\$0.00	\$46,979	x	
<i>Total Savings</i>											<i>\$119,699</i>		<i>\$159,406</i>	
Disapprove one new 5291 Planner III position. Department requested three Planner III positions for their Administration and Planning program. Two of the positions would "address rapidly evolving needs related to community outreach and engagement on development projects." Our recommendation to approve two new Planner III positions provides the Department with sufficient staff.														
Ongoing savings														

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

CPC - City Planning		FY 2016-17										FY 2017-18										
		FTE					Amount					FTE					Amount					
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
Temporary - Miscellaneous	1.89	1.06	\$178,058	\$100,000	\$78,058	x		1.89	1.06	\$183,400	\$100,000	\$83,400	x		1.89	1.06	\$183,400	\$100,000	\$83,400	x		
Mandatory Fringe Benefits			\$14,102	\$7,920	\$6,182	x				\$14,526	\$7,920	\$6,606	x				\$14,526	\$7,920	\$6,606	x		
			<i>Total Savings</i>	<i>\$84,240</i>						<i>Total Savings</i>	<i>\$90,006</i>						<i>Total Savings</i>	<i>\$90,006</i>				
			Reduce temporary salaries in Administration and Planning to \$100,000. The Department uses these temporary salaries for the summer internship program, and the recommended amount leaves sufficient funds for the program.																			
			FDP - Current Planning																			
MATERIALS & SUPPLIES-										\$60,000	\$0	\$60,000	x				\$60,000	\$0	\$60,000	x		
			The Department included additional funds in the FY 2016-17 budget for materials and supplies. These funds are not needed in FY 2017-18 because the Department is not adding positions in FY 2017-18.																			
			FAH - CITYWIDE PLANNING																			
Senior Community Devl Specialist I	0.77	0.00	\$78,301	\$0	\$78,301	x		1.00	0.00	\$101,689	\$0	\$101,689	x		1.00	0.00	\$101,689	\$0	\$101,689	x		
Mandatory Fringe Benefits			\$31,004	\$0	\$31,004	x				\$43,404	\$0.00	\$43,404	x				\$43,404	\$0.00	\$43,404	x		
			<i>Total Savings</i>	<i>\$109,305</i>						<i>Total Savings</i>	<i>\$145,093</i>						<i>Total Savings</i>	<i>\$145,093</i>				
			Disapprove new 9774 Senior Community Devl Specialist I. Department has existing staff working on the project and a \$450,000 consulting contract requested in the budget year. Citywide Planning currently has 4 existing Community Development Specialists and a total of 51 positions in the program. Existing resources are sufficient to complete the final phases of the project.																			
			Ongoing savings																			

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

CPC - City Planning

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
FPP - ENVIRONMENTAL PLANNING												
PROFESSIONAL & SPECIALIZED SVCS-BUDGET			\$638,000	\$438,000	\$200,000	x						
Reduce professional services amount by \$200,000 to reflect expected lower spending rate in Budget Year.												

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$400,352	\$313,244	\$713,596
Non-General Fund	\$0	\$0	\$0
Total	\$400,352	\$313,244	\$713,596

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$181,121	\$454,505	\$635,626
Non-General Fund	\$0	\$0	\$0
Total	\$181,121	\$454,505	\$635,626

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$56,828,793 budget for FY 2016-17 is \$4,984,012 or 9.6% more than the original FY 2015-16 budget of \$51,844,781.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 274.26 FTEs, which are 6.91 FTEs more than the 267.35 FTEs in the original FY 2015-16 budget. This represents a 2.6% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$7,705,641 in FY 2016-17, are \$1,175,673 or 18.0% more than FY 2015-16 revenues of \$6,529,968.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$57,753,086 budget for FY 2017-18 is \$924,293 or 1.6% more than the Mayor's proposed FY 2016-17 budget of \$56,828,793.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 276.94 FTEs, which are 2.68 FTEs more than the 274.26 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.0% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$7,750,265 in FY 2017-18, are \$44,624 or 0.6% more than FY 2016-17 estimated revenues of \$7,705,641.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: DAT – DISTRICT ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$215,938 in FY 2016-17, which are one-time savings. These reductions would still allow an increase of \$4,768,074 or 9.2% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$2,495.69, for total General Fund savings of \$218,433.69.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst does not recommend reductions to the proposed budget in FY 2017-18.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

Object Title	FY 2016-17						FY 2017-18								
	FTE		Amount		Savings		GF 1T		FTE		Amount		Savings		
	From	To	From	To	From	To	From	To	From	To	From	To	From	To	
Permanent Salaries-Misc.			\$779,315	\$773,820	\$5,495	x	x								
Carry forward existing surplus of \$5,495 from the Child Abduction budget from FY 2015-16 to FY 2016-17.															
Permanent Salaries-Misc.			\$1,210,571	\$1,035,571	\$175,000	x	x								
Carry forward existing surplus of \$175,000 from the Family Violence budget from FY 2015-16 to FY 2016-17.															
IT Operations Support Administrator III	0.77	0.50	\$71,520	\$46,442	\$25,078	x	x								
Mandatory Fringe Benefits			\$29,559	\$19,194	\$10,365	x	x								
<i>Total Savings \$35,443</i>															
Reduce 0.77 FTE new 1093 IT Operations Support Administrator III position to 0.50 FTE to reflect realistic hiring date.															

FY 2016-17

Total Recommended Reductions		Total	
One-Time	Ongoing	One-Time	Ongoing
General Fund	\$215,938	\$0	\$215,938
Non-General Fund	\$0	\$0	\$0
Total	\$215,938	\$0	\$215,938

FY 2017-18

Total Recommended Reductions		Total	
One-Time	Ongoing	One-Time	Ongoing
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	DAT	1GAGFAAA	03224	LexisNexis Matthew Bender	045007	\$0.12
15	DAT	1GAGFAAA	19738	Thomson Reuters/Barclays	045007	1,251.31
15	DAT	1GAGFAAA	93482	Banner Uniform Center	045007	337.90
15	DAT	2SPPFADF	03224	LexisNexis Matthew Bender	040112	906.36
Total						\$2,495.69

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$59,449,534 budget for FY 2016-17 is \$18,476,622 or 45.0% more than the original FY 2015-16 budget of \$41,022,912.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 106.13 FTEs, which are 8.19 FTEs more than the 97.94 FTEs in the original FY 2015-16 budget. This represents an 8.4% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$30,541,262 in FY 2016-17, are \$16,540,216 or 118.1% more than FY 2015-16 revenues of \$14,001,046.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$42,212,526 budget for FY 2017-18 is \$17,287,008 or 29.1% less than the Mayor's proposed FY 2016-17 budget of \$59,449,534.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 103.39 FTEs, which are 2.74 FTEs less than the 106.13 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 2.6% decrease in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$14,054,249 in FY 2017-18, are \$16,487,013 or 54.0% less than FY 2016-17 estimated revenues of \$30,491,262.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: ECN – ECONOMIC AND WORKFORCE DEVELOPMENT

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,106,666 in FY 2016-17, which are one-time savings to the General Fund. These reductions would still allow an increase of \$17,369,956 or 42.3% in the Department's FY 2016-17 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$78,650, for total General Fund savings of \$1,185,316.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$300,000 in FY 2017-18, which are one-time savings to the General Fund.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ECN - Economic and Workforce Development

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Community Based Organization Services - Budget	BK5 -- Economic Development											
			\$ 6,336,500	\$ 5,586,500	\$ 750,000	X			\$ 5,943,500	\$ 5,743,500	\$ 200,000	X
			<i>Total Savings</i>	\$ 750,000		X			<i>Total Savings</i>	\$ 200,000		X
	<p>Reduce the proposed Community Based Organization Services Budget by \$750,000 in FY 2016-17. We anticipate that the Department will underspend on Community Based Organization Services by an estimated \$3.1 million in the current year. This recommendation reflects the Department's historical spending in this area and its reasonable ability to spend appropriated funds within the fiscal year. The Department carried forward \$840,000 across all City Grants Programs from FY 2014-15.</p> <p>Reduce the Community Based Organization Services Budget by \$200,000 in FY 2017-18 to reflect historical expenditures.</p>											
	BL2 -- Finance and Administration											
Attrition Savings			\$ -	(\$24,966)	\$24,966	X						
Mandatory Fringe Benefits			\$ -	(\$9,783)	\$9,783	X						
			<i>Total Savings</i>	\$34,749								
	<p>Increase attrition savings to reflect the hiring date of a vacant 1.00 FTE 1823 Senior Administrative Analyst position from July 1, 2016 to October 1, 2016.</p> <p align="center">One-time savings.</p>											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ECN - Economic and Workforce Development

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Workforce Development -- Children's Baseline			\$ 321,917	\$ -	\$321,917	X	X			\$ 321,917	\$ 221,917	\$100,000	X	X
			<i>Total Savings</i> \$ 321,917							<i>Total Savings</i> \$100,000				
Reduce the Children's Baseline for Workforce Development grants by \$321,917 based on actual spending. The Department is also receiving an increase of \$983,261 for children's grant programs in FY 2016-17, with a current plan to spend \$975,409 of that total.														
Reduce the Children's Baseline for Workforce Development grants by \$100,000 in FY 2017-18 based on the Department's anticipated need.														

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$1,106,666	\$0
Non-General Fund	\$0	\$0
Total	\$1,106,666	\$0

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$300,000	\$0
Non-General Fund	\$0	\$0
Total	\$300,000	\$0

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
13	MYR	1GAGFAAP	05052	CITY COLLEGE OF SAN FRANCISCO	ECNWDOPS	8,831.38
13	MYR	1GAGFAAP	64016	BAY AREA COMMUNITY RESOURCES	ECNEDOPS	631.81
14	MYR	1GAGFAAP	16276	SAN FRANCISCO BEAUTIFUL	ECNEDOPS	1,800.00
14	MYR	1GAGFAAP	30130	URBAN SOLUTIONS	ECNEDOPS	7,200.64
14	MYR	1GAGFAAP	59649	LOCAL INITIATIVES SUPPORT CORP	ECNEDOPS	4,975.00
14	MYR	1GAGFAAP	88439	THERESA FEELEY	ECNWDGF	11,970.00
14	MYR	1GAGFAAP	89804	FASHION INCUBATOR SAN FRANCISCO	ECNEDOPS	547.37
14	MYR	1GAGFAAP	94277	NORTH BEACH BUSINESS ASSOCIATION	ECNEDOPS	6,200.00
15	MYR	1GAGFAAP	03115	BAYVIEW OPERA HOUSE	ECNEDOPS	1.09
15	MYR	1GAGFAAP	05052	CITY COLLEGE OF SAN FRANCISCO	ECNWDOPS	21,346.52
15	MYR	1GAGFAAP	56540	S.F. CHRONICLE- DIV OF HEARST COMMCTN INC	ECNEDOPS	1,600.00
15	MYR	1GAGFAAP	57146	NORTH OF MARKET NEIGHBORHOOD IMPROV CORP	ECNEDOPS	8,145.80
15	MYR	1GAGFAAP	96864	WEST PORTAL MERCHANTS ASSOCIATION INC	ECNEDOPS	5,400.00
					TOTAL	\$78,650

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$93,881,449 budget for FY 2016-17 is \$11,012,379 or 13.3% more than the original FY 2015-16 budget of \$82,869,070.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 252.60 FTEs, which are 5.50 FTEs less than the 258.10 FTEs in the original FY 2015-16 budget. This represents a 2.1% decrease in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$27,545,553 in FY 2016-17, are \$584,091 or 2.2% more than FY 2015-16 revenues of \$26,961,462.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$84,224,867 budget for FY 2017-18 is \$9,656,582 or 10.3% less than the Mayor's proposed FY 2016-17 budget of \$93,881,449.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 256.73 FTEs, which are 4.13 FTEs more than the 252.60 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.6% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$26,747,438 in FY 2017-18, are \$798,115 or 2.9% less than FY 2016-17 estimated revenues of \$27,545,553.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: ECD – EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$826,375 in FY 2016-17. Of the \$826,375 in recommended reductions, \$6,204 are ongoing savings and \$820,171 are one-time savings. These reductions would still allow an increase of \$10,186,004 or 12.3% in the Department's FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$17,971 in FY 2017-18, which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

ECD - Emergency Management

Object Title	FY 2016-17					FY 2017-18						
	FTE From	FTE To	Amount From	Amount To	Savings	GF 1T	FTE From	FTE To	Amount From	Amount To	Savings	GF 1T
Equipment Purchase			\$28,832	\$0	\$28,832	x						
	Deny request for one of two new replacement vehicles due to low mileage of decommissioned vehicles and pursuant to City policy to reduce vehicle fleets.											
Programmatic Projects			\$14,484,439	\$14,478,235	\$6,204	x			\$7,800,000	\$7,782,029	\$17,971	x
	Adjust 0.77 FTE 1043 IS Engineer - Senior embedded in the Programmatic Projects budget to 0.77 FTE 1042 IS Engineer - Journey. The 1042 IS Engineer - Journey classification is more appropriate than the 1043 IS Engineer - Senior class for the responsibilities and duties of the new position for the Public Safety Radio Replacement Project.											
IS Engineer - Senior	0.77	0.58	\$108,562	\$81,774	\$26,788	x						
Mandatory Fringe Benefits			\$37,757	\$28,440	\$9,317	x						
	Total Savings \$36,105											
	Reduce 0.77 FTE new 1043 IS Engineer - Senior position to 0.58 FTE to reflect realistic hiring date. According to a Controller's Office analysis of hire times, the median hire time for IS Engineer - Senior is 5 months.											
Public Safety Communications Dispatcher	7.69	2.25	\$762,995	\$223,243	\$539,752	x						
			\$304,606	\$89,124	\$215,482	x						
	Total Savings \$755,234											
	Reduce proposed 7.69 FTE new 8238 Public Safety Communications Dispatchers to 2.25 FTE to reflect anticipated start date of April 10, 2017 for 10 new dispatchers. The Department currently has 28 vacant positions in this job class and is, on average, losing about 2.00 FTE per month due to turnover. Further, the Department's ability to hire for this job class is limited to 15.00 FTEs due to academy class capacity. This reduction still allows for the Department to implement its plan for three academies in FY 2016-17.											

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
\$820,171	\$6,204	\$826,375
General Fund	\$0	\$0
Non-General Fund	\$6,204	\$826,375
Total	\$6,204	\$826,375

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
\$0	\$17,971	\$17,971
General Fund	\$0	\$0
Non-General Fund	\$17,971	\$17,971
Total	\$17,971	\$17,971

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$189,753,978 budget for FY 2016-17 is \$19,048,691 or 11.2% more than the original FY 2015-16 budget of \$170,705,287.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 52.46 FTEs, which are 10.60 FTEs more than the 41.86 FTEs in the original FY 2015-16 budget. This represents a 25.3% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$153,317,983 in FY 2016-17, are \$18,026,403 or 13.3% more than FY 2015-16 revenues of \$135,291,580.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$196,294,015 budget for FY 2017-18 is \$6,540,037 or 3.4% more than the Mayor's proposed FY 2016-17 budget of \$189,753,978.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 55.09 FTEs, which are 2.63 FTEs more than the 52.46 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 5.0% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$160,428,189 in FY 2017-18, are \$7,110,206 or 4.6% more than FY 2016-17 estimated revenues of \$153,317,983.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: CHF –CHILDREN, YOUTH, AND THEIR FAMILIES

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$214,452 in FY 2016-17. Of the \$206,064 in recommended reductions, \$150,000 are ongoing savings and \$64,452 are one-time savings. These reductions would still allow an increase of \$18,834,239 or 11.0% in the Department's FY 2016-17 budget.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$200,000 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$6,340,037 or 3.3% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

CHF - Children, Youth and Their Families

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
FAL -- Children's Baseline														
Manager II	0.77	0.50	\$ 103,725	\$ 67,354	\$36,371	X	X							
Mandatory Fringe Benefits			\$ 56,163	\$ 28,082	\$28,081	X	X							
			<i>Total Savings</i>	<i>\$64,452</i>										
	Reduce the proposed new 0923 Manager II position from a 0.77 FTE to 0.50 FTE to reflect the hiring timeline.													
City Grant Programs			\$ 5,649,394	\$ 5,499,394	\$ 150,000	X				\$ 7,136,354	\$ 6,936,354	\$ 200,000	X	
	Reduce the 038 City Grant program by \$150,000 in FY 2016-17. The Department is receiving an increase of \$1.4 million for City Grant programs in the Children's Baseline and an increase of \$541,639 in particular for the Mayor's Children's Baseline.													
	Ongoing savings. The Department is receiving an increase of approximately \$1.5 million in FY 2017-18, above FY 2016-17 spending levels.													

FY 2016-17

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$64,452	\$150,000	\$214,452
Non-General Fund	\$0	\$0	\$0
Total	\$64,452	\$150,000	\$214,452

FY 2017-18

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$200,000	\$200,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$200,000	\$200,000

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$221,688,311 budget for FY 2016-17 is \$15,713,106 or 7.6% more than the original FY 2015-16 budget of \$205,975,205.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 1,059.67 FTEs, which are 53.91 FTEs more than the 1,005.76 FTEs in the original FY 2015-16 budget. This represents a 5.4% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$53,310,519 in FY 2016-17, are \$3,950,068 or 8.0% more than FY 2015-16 revenues of \$49,360,451.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$232,999,366 budget for FY 2017-18 is \$11,311,055 or 5.1% more than the Mayor's proposed FY 2016-17 budget of \$221,688,311.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 1,061.45 FTEs, which are 1.78 FTEs more than the 1,059.67 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$54,943,443 in FY 2017-18, are \$1,632,924 or 3.1% more than FY 2016-17 estimated revenues of \$53,310,519.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: SHF – SHERIFF’S DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$701,289 in FY 2016-17, which are one-time savings. These reductions would still allow an increase of \$15,011,817 or 7.3% in the Department’s FY 2016-17 budget.

The Budget and Legislative Analyst also recommends closing out prior year unexpended encumbrances of \$53,421 for total General Fund savings of \$754,710.

In addition the Budget and Legislative Analyst recommends placing \$135,000 on Budget and Finance Committee Reserve for the purchase of 90 body worn cameras to be used in the jails pending submission of a report to the Board of Supervisors regarding the approval of a final plan for the use of the body worn cameras.

The Mayor’s Office has requested approval of 38.5 FTEs in the FY 2016-17 budget as interim exceptions for the opening of San Francisco General Hospital, security at Public Utilities Commission headquarters, and Fingerprint Technicians. The Budget and Legislative Analyst recommends approval of the 38.5 FTEs as interim exceptions.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$75,000 in FY 2017-18. Of the \$75,000 in recommended reductions, \$0 are ongoing savings and \$75,000 are one-time savings. These reductions would still allow an increase of \$11,236,055 or 5.1% in the Department’s FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

SHF - Sheriff's Department

Object Title	FY 2016-17				FY 2017-18			
	FTE	Amount			FTE	Amount		
	From	To	From	To	From	To	From	To
	GF	1T	Savings		GF	1T	Savings	
Other Current Expenses			\$75,000	\$25,000	\$50,000	x	x	
Reduce to \$25,000 to reflect projected spending in FY 2016-17.								
AKR - Recruitment & Training								
Materials and Supplies					\$104,654	\$29,654	\$75,000	x
Reduce expenditures in FY 2017-18 to historical level of spending. The Department plans to purchase new materials & supplies in FY 2016-17. These purchases will be one-time in nature and the proposed reduction will reduce their budget in FY 2017-18 back to current levels once these materials & supplies have been purchased.								
AFP - Sheriff Programs								
City Grant Programs			\$1,187,049	\$1,152,049	\$35,000	x	x	
The Department is projected to underspend on two community-based grants contracts by a total of \$342,884. The proposed reduction of \$35,000 will allow for sufficient budget authority for the next year.								
City Grant Programs			\$2,901,475	\$2,866,475	\$35,000	x	x	
The Department is projected to underspend on a community-based grant contract in this line item by \$144,485 this year. The proposed reduction of \$35,000 will allow for sufficient budget authority for the next year.								
Attrition Savings	(0.18)	(1.18)	(\$18,075)	(\$118,075)	\$100,000	x	x	
Mandatory Fringe Benefits			(\$7,272)	(\$47,504)	\$40,232	x	x	
			<i>Total Savings</i>	<i>\$140,232</i>				
Increase attrition savings to adjust for hiring dates.								
AFS - Field Services								
Attrition Savings	(1.11)	(2.07)	(\$74,982)	(\$109,982)	\$35,000	x	x	
Mandatory Fringe Benefits			(\$34,676)	(\$50,862)	\$16,186	x	x	
Attrition Savings	(0.80)	(1.32)	(\$54,262)	(\$89,262)	\$35,000	x	x	
Mandatory Fringe Benefits			(\$25,050)	(\$41,208)	\$16,158	x	x	
			<i>Total Savings</i>	<i>\$102,344</i>				
Increase attrition savings to adjust for hiring dates.								
One time reduction								

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

SHF - Sheriff's Department

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
AFC - Custody														
Food			\$1,443,237	\$1,393,237	\$50,000	x	x							
			\$1,013,313	\$963,313	\$50,000	x	x							
			\$782,302	\$732,302	\$50,000	x	x							
			<i>Total Savings</i>	<i>\$150,000</i>										
	The Department underspent its food budget by \$663,485 two years ago and \$428,810 last year. The Department is also on track to underspend by \$646,559 in the current year. The recommended reduction will allow for a sufficient budget for necessary operations.													
Attrition Savings	(2.49)	(4.15)	(\$225,440)	(\$335,440)	\$110,000	x	x							
Mandatory Fringe Benefits			(\$86,511)	(\$128,723)	\$42,212	x	x							
			<i>Total Savings</i>	<i>\$152,212</i>										
	Increase attrition savings to adjust for hiring dates.													
Rehabilitation Services Coordinator	0.77	0.50	\$74,184	\$48,171	\$26,013	x	x							
Mandatory Fringe Benefits			\$29,912	\$19,423	\$10,489	x	x							
			<i>Total Savings</i>	<i>\$36,501</i>										
	The proposed new Rehabilitation Services Coordinator is a placeholder for a new Ombudsman position that will serve as a liaison with prisoners regarding conditions in the jails. The Department is currently working with the Department of Human Resources to create the job description and duties for the position. Because of the length of time it will take to finish the job description and hire the position, the FTE count is being adjusted from 0.77 to 0.50 FTEs.													

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

SHF - Sheriff's Department

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings		GF		IT		Amount		Savings	
	From	To	From	To	From	To	From	To	From	To	From	To	From	To
Reserve Recommendations														
ASB - Administration														
Equipment Purchase			\$135,000	\$0	\$135,000	\$0			x					\$0
The proposed purchases are for approximately 90 body worn cameras to be used in the jails. Policies regarding the implementation and use of the body worn cameras are still being developed. Further, the purchase of the cameras was not included in the COIT Information and Communication Technology Plan. Funding for the body worn cameras should be placed on Budget & Finance Committee reserve pending submission of a report to the Board of Supervisors regarding the approval of a final plan for their use.														

FY 2016-17

Total Reserve Recommendations			
	One-Time	Ongoing	Total
General Fund	\$135,000	\$0	\$135,000
Non-General Fund	\$0	\$0	\$0
Total	\$135,000	\$0	\$135,000

FY 2017-18

Total Reserve Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

Year	Department Code	Subfund Code	Vendor No.	Vendor Name	Index Code	Remaining Balance
14	SHF	1GAGFAAA	01352	ADAMSON POLICE PRODUCTS	062610	5,397.40
14	SHF	1GAGFAAA	64607	XTECH	062421	675.34
14	SHF	1GAGFAAP	24971	CENTER ON JUVENILE & CRIMINAL JUSTICE	062085	383.14
15	SHF	1GAGFAAA	02818	BAMBOO REEF ENTERPRISES	062100	2,200.00
15	SHF	1GAGFAAA	07633	FITZGERALD ELECTRO-MECHANICAL CO INC	062510	172.91
15	SHF	1GAGFAAA	07633	FITZGERALD ELECTRO-MECHANICAL CO INC	062510	160.00
15	SHF	1GAGFAAA	08549	GRAINGER	062812	1,134.95
15	SHF	1GAGFAAA	08549	GRAINGER	062814	76.81
15	SHF	1GAGFAAA	08549	GRAINGER	062100	128.02
15	SHF	1GAGFAAA	11026	LAW ENFORCEMENT PSYCHOLOGICAL SERVS INC	062601	4,160.00
15	SHF	1GAGFAAA	11026	LAW ENFORCEMENT PSYCHOLOGICAL SERVS INC	062601	1,250.00
15	SHF	1GAGFAAA	18978	UNITED PARCEL SERVICE INC	062500	3,612.42
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062813	2,000.00
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062813	545.00
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062814	2,570.25
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062814	2,792.66
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062812	1,847.00
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062812	2,347.59
15	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062810	846.23
15	SHF	1GAGFAAA	30886	A B C LOCKSMITH COMPANY	062203	87.35
15	SHF	1GAGFAAA	32721	SOURCE 1 ERGONOMICS	062501	253.39
15	SHF	1GAGFAAA	46552	PATRICIA LUNA-MASSEY MA PT	062501	500.00
15	SHF	1GAGFAAA	50009	SIEMENS INDUSTRY INC	062812	450.00
15	SHF	1GAGFAAA	66132	INDUSTRIAL H2O INC	062814	104.40
15	SHF	1GAGFAAA	67096	SHANNON LAYER	062602	2,382.50
15	SHF	1GAGFAAA	68373	G B PRODUCTS	062500	278.27
15	SHF	1GAGFAAA	74461	CALSTEAM A WOLSELEY CO	062814	538.32
15	SHF	1GAGFAAA	74511	ROBERT WHIRRY	062420	7,000.00
15	SHF	1GAGFAAA	82196	STAPLES BUSINESS ADVANTAGE	062501	262.08
15	SHF	1GAGFAAA	82316	SPEEDY'S HARDWARE	062812	551.31
15	SHF	1GAGFAAA	83293	AMERICAN MECHANICAL INC	062810	645.00
15	SHF	1GAGFAAA	90744	GOODWILL INDUST OF S F SAN MATEO & MARIN	062CJ1	660.00
15	SHF	1GAGFAAA	95217	INGRAIN HEALTH INC	062100	1,575.00
15	SHF	1GAGFAAA	96264	INTERNATIONAL ASSN FOR HUMAN VALUES	062430	4,802.40
15	SHF	1GAGFAAA	97076	JK SERVICES	062100	451.45
15	SHF	1GAGFAAA	97076	JK SERVICES	062100	580.00
Total						\$53,421.19

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$373,597,768 budget for FY 2016-17 is \$17,796,866 or 5.0% more than the original FY 2015-16 budget of \$355,800,902.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 1,622.35 FTEs, which are 46.96 FTEs more than the 1,575.39 FTEs in the original FY 2015-16 budget. This represents a 3.0% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$133,080,039 in FY 2016-17, are \$10,037,984 or 8.2% more than FY 2015-16 revenues of \$123,042,055.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$380,476,841 budget for FY 2017-18 is \$6,879,073 or 1.8% more than the Mayor's proposed FY 2016-17 budget of \$373,597,768.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 1,658.60 FTEs, which are 36.25 FTEs more than the 1,622.35 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 2.2% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$136,338,210 in FY 2017-18, are \$3,258,171 or 2.4% more than FY 2016-17 estimated revenues of \$133,080,039.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

FIR – FIRE

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$589,956 in FY 2016-17, which are one-time savings. These reductions would still allow an increase of \$ \$17,206,910 or 4.8% in the Department's FY 2016-17 budget.

The Mayor's Budget Office has requested approval of 20 new H3 EMT / Paramedic / Firefighter positions in the FY 2016-17 budget as interim exemptions. The Budget and Legislative Analyst recommends approval of the 20 new positions as interim exemptions.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$259,496 in FY 2017-18, which are one-time savings. These reductions would still allow an increase of \$6,619,577 or 1.8% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

FIR - Fire Department

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	IT	FTE		Amount		GF	IT
	From	To	From	To			From	To	From	To		
Attrition Savings - Miscellaneous	(1.98)	(3.75)	(\$218,231)	(\$413,316)	X	X						
Mandatory Fringe Benefits			(\$121,878)	(\$230,830)	X	X						
	<i>Total Savings</i>		\$304,037									
Increase attrition savings by \$304,037 to account for hiring delays for 7 vacant civilian positions.												
AEC - Fire Suppression												
Attrition Savings - Uniform	(237.18)	(238.89)	(\$30,066,362)	(\$30,283,132)	X	X						
Mandatory Fringe Benefits			(\$9,591,170)	(\$9,660,320)	X	X						
	<i>Total Savings</i>		\$285,919									
Increase attrition savings by \$253,532 to account for potential turnover and delays associated with additional hiring authority and new positions in the upcoming Fiscal Year.												
Attrition Savings - Uniform							(204.01)	(205.50)	(\$26,378,717)	(\$26,571,376)	X	X
Mandatory Fringe Benefits									(\$9,151,268)	(\$9,218,105)	X	X
			<i>Total Savings</i>						\$259,496			
Increase attrition savings by \$259,496 to account for potential turnover and delays associated with additional hiring authority and newly filled positions.												

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$589,956
Non-General Fund	\$0	\$0
Total	\$0	\$589,956

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$259,496
Non-General Fund	\$0	\$0
Total	\$0	\$259,496

YEAR ONE: FY 2016-17Budget Changes

The Department's proposed \$577,022,419 budget for FY 2016-17 is \$32,300,870 or 5.9% more than the original FY 2015-16 budget of \$544,721,549.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 3,013 FTEs, which are 142 FTEs more than the 2,817 FTEs in the original FY 2015-16 budget. This represents a 4.9% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$125,939,729 in FY 2016-17 are \$4,279,926 or 3.5% more than FY 2015-16 revenues of \$121,659,803.

YEAR TWO: FY 2017-18Budget Changes

The Department's proposed \$591,379,985 budget for FY 2017-18 is \$14,357,566 or 2.5% more than the Mayor's proposed FY 2016-17 budget of \$577,022,419.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 3,015 FTEs, which are 2 FTEs more than the 3,013 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$129,712,392 in FY 2017-18 are \$3,772,663 or 3.0% more/less than FY 2016-17 estimated revenues of \$125,939,729.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: POL – POLICE DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,390,209 in FY 2016-17. Of the \$2,390,209 in recommended reductions, \$1,698,298 are ongoing savings and \$691,911 are one-time savings. These reductions would still allow an increase of \$29,910,661 or 5.5% in the Department's FY 2016-17 budget.

Reserves

In addition, the Budget and Legislative Analyst recommends placing \$1,410,930 on Budget and Finance Committee Reserve. These costs are associated with equipment and contracts to implement reforms related to the Department's pending Use of Force Policy. Because the Department has not yet received the recommended reforms from the U.S. Department of Justice, scheduled to be released in September 2016, these funds should be reserved until the Department's Use of Force Policy has been finalized and approved by the Police Commission and a report has been submitted to the Board of Supervisors.

Interim Exceptions

The Department has requested approval of 5.0 positions as an interim exception. The Budget and Legislative Analyst recommends approval of 5.0 positions as an interim exception.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,698,298 in FY 2017-18, of which all are ongoing savings. These reductions would still allow an increase of \$12,659,268 or 2.2% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

POL - Police

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Overtime - Uniform			\$12,059,932	\$10,390,351	\$1,669,581	X			\$12,309,290	\$10,639,709	\$1,669,581	X
Mandatory Fringe Benefits			\$207,431	\$178,714	\$28,717	X			\$211,720	\$183,003	\$28,717	
			<i>Total Savings</i>		\$1,698,298							
<p>Reduce overtime budget by \$1,698,298, including \$1,669,581 in salaries and \$28,717 in mandatory fringe benefits. The requested amount for FY 2016-17 represents a 43 percent increase over the amount approved for FY 2016-17 last year, and a 59 percent increase over the FY 2015-16 budget. The Department states that this adjustment simply reflects a shifting in pay categories, and reflects actual expenditures for FY 2015-16. According to the Department, total overtime expenditures for uniform employees for FY 2015-16 will be \$17,600,000, which includes one-time adjustments for Court Pay overtime (\$3,600,000) and the Super Bowl 50 overtime (\$2,900,000). When these one-time adjustments are accounted for, total overtime expenditures for uniform employees for FY 16-17 should be \$14,700,000, which is \$1,669,581 or 10 percent less than the FY 2016-17 overtime budget in Patrol of \$16,369,581.</p> <p>In addition, the Department is increasing the number of full-duty officers, with 9 percent or 160 more full-duty officers on the streets by the end of FY 2016-17. With the additional 160 officers on the streets, the Department's need for overtime should decline. Even with the additional Super Bowl 50 costs of nearly \$3 million, the Department is still projected to have \$2.5 million in surplus salary savings for FY 2015-16.</p>												
Ongoing savings												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

POL - Police

Object Title	FY 2016-17				FY 2017-18							
	FTE		Amount		FTE		Amount					
	From	To	From	To	From	To	From	To				
Attrition Savings - Miscellaneous	(8.75)	(8.95)	(\$591,641)	(\$605,317)			\$13,676		X	X		
Mandatory Fringe Benefits			(\$274,854)	(\$281,538)			\$6,684		X	X		
			<i>Total Savings</i>	\$20,360								
	Increase attrition savings to account for delays in hiring timelines for vacant positions that the department expects to hire in September.											
	ACM - Operations and Administration											
Programmatic Projects			\$3,273,423	\$2,905,221			\$368,202		X	X		
	Reduce budgeted amount to reflect actual expenditures and the projected carryforward amount in unexpended 06P programmatic funds in FY 2015-16. The Department states that this carryforward will be needed for additional unbudgeted costs for electrical work related to the Body Camera Program, estimated at \$242,000. However, the Department is also carrying forward \$983,197 in unexpended funds for FF&E (furniture, fixtures and equipment) for the Public Safety Building, which opened in 2015.											
Attrition Savings - Miscellaneous	(22.00)	(23.44)	(\$1,999,276)	(\$2,123,907)			\$130,631		X	X		
Mandatory Fringe Benefits			(\$816,702)	(\$869,585)			\$52,883		X	X		
			<i>Total Savings</i>	\$183,514								
	Increase attrition savings to account for delays in hiring timelines for six vacant positions that the department expects to hire in October.											
	One time reduction											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

POL - Police

Object Title	FY 2016-17						FY 2017-18						
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T	
	From	To	From	To			From	To	From	To			
	ACB - Investigations												
Attrition Savings -	(7.35)	(8.25)	(\$674,212)	(\$756,763)	\$82,551	X	X						
Mandatory Fringe Benefits			(\$274,927)	(\$312,211)	\$37,284	X	X						
			<i>Total Savings</i>	<i>\$119,835</i>									
	Increase attrition savings to account for delays in hiring timelines for five vacant positions that the department expects to hire in September or October.												
	One time reduction												

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$691,911	\$1,698,298	\$2,390,209
Non-General Fund	\$0	\$0	\$0
Total	\$691,911	\$1,698,298	\$2,390,209

FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$1,669,581	\$1,669,581
Non-General Fund	\$0	\$28,717	\$28,717
Total	\$0	\$1,698,298	\$1,698,298

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

POL - Police

Object Title	FY 2016-17					FY 2017-18					
	FTE		Amount		Savings	GF 1T	To	FTE		Amount	
	From	To	From	To				From	To	From	To
Reserve Recommendations											
ACM - Operations and Administration											
Digital FireArm Simulator - Force			\$147,832	\$0	\$147,832	X					
Digital FireArm Simulator - Force			\$266,098	\$0	\$266,098	X					
<i>Total Reserve</i>				\$413,930							
Place \$413,930 in Equipment Budget on Budget and Finance Committee Reserve. This line item refers to costs for two new video simulators related to the Department's Use of Force training reforms. These costs have been estimated from research conducted by the SFPD staff. However, the Department will have to solicit bids through an RFP which has not yet been created. In addition, because the Department has not yet received the recommended reforms from the U.S. Department of Justice, scheduled to be released in September 2016, these funds should be reserved until the Department's Use of Force Policy has been finalized and approved by the Police Commission and a report has been submitted to the Board of Supervisors.											
Other Current Expenses			\$850,000	\$50,000	\$800,000	X					
<i>Total Reserve</i>				\$800,000							
Place \$800,000 in Other Current Expenses on Budget and Finance Committee Reserve. This line item is for outsourcing the investigation of officer-involved shootings to the California Department of Justice. However, the Department does not yet have an MOU or agreement in place with the California Department of Justice for this service, nor a clear timeline or cost estimate. The Budget and Legislative Analyst recommends the full amount be placed on reserve pending Police Commission approval of an MOU with the California Department of Justice.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

POL - Police	FY 2016-17										FY 2017-18			
	FTE		Amount		Savings		GF 1T		FTE		Amount		Savings	
	From	To	From	To	From	To	1T	GF	From	To	From	To	From	To
Materials and Supplies - Budget			\$507,000	\$410,000	\$97,000		X	X						
			<i>Total Savings</i>		\$97,000									
Professional & Specialized Services			\$700,000	\$600,000	\$100,000		X	X						
			<i>Total Savings</i>		\$100,000									
	<p>Place \$97,000 in Materials and Supplies on Budget and Finance Committee Reserve. This line item is for the purchase of Small Equipment (including bean bags, net guns and defensive shields) to implement pending DOJ Recommended Reforms. Because the Department has not yet received the recommended reforms from the U.S. Department of Justice, scheduled to be released in September 2016, these funds should be reserved until the Department's Use of Force Policy has been finalized and approved by the Police Commission and a report has been submitted to the Board of Supervisors.</p> <p>Place \$100,000 in Professional Services on Budget and Finance Committee Reserve. This line item is for Evaluations/Consulting to implement pending DOJ Recommended Reforms. Because the Department has not yet received the recommended reforms from the U.S. Department of Justice, scheduled to be released in September 2016, these funds should be reserved until the Department's Use of Force Policy has been finalized and approved by the Police Commission and a report has been submitted to the Board of Supervisors.</p>													

FY 2017-18

Total Reserve Recommendations		
	One-Time	Ongoing
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

FY 2016-17

Total Reserve Recommendations		
	One-Time	Ongoing
General Fund	\$1,410,930	\$0
Non-General Fund	\$0	\$0
Total	\$1,410,930	\$0

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$2,043,323,775 budget for FY 2016-17 is \$9,326,386 or 0.5% more than the original FY 2015-16 budget of \$2,033,997,389.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 6,817.84 FTEs, which are 215.85 FTEs more than the 6,601.99 FTEs in the original FY 2015-16 budget. This represents a 3.3% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$1,437,039,605 in FY 2016-17, are \$39,997,120 or 2.9% more than FY 2015-16 revenues of \$1,397,042,485.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$2,081,421,793 budget for FY 2017-18 is \$38,098,018 or 1.9% more than the Mayor's proposed FY 2016-17 budget of \$2,043,323,775.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 6,869.68 FTEs, which are 51.84 FTEs more than the 6,817.84 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 0.8% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$1,383,690,771 in FY 2017-18, are \$53,348,834 or 3.7% less than FY 2016-17 estimated revenues of \$1,437,039,605.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

DPH – DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$3,116,282 in FY 2016-17. Of the \$3,116,282 in recommended reductions, \$2,083,272 are ongoing savings and \$1,033,010 are one-time savings. These reductions would still allow an increase of \$6,210,104 or 0.3% in the Department's FY 2016-17 budget.

Interim Exceptions

The Mayor's Office proposed interim exceptions to the Annual Salary Ordinance for 38.00 FTE positions at the Department of Public Health, including 35 new off-budget and limited term 2320 Registered Nurses at the San Francisco General Hospital, 2.00 FTE 9924 Public Service Aide Health Services positions, and 1.00 FTE 1657 Accountant position. The Budget and Legislative Analyst recommends approval of the proposed interim exceptions.

Carry Forwards

The Budget and Legislative Analyst recommended reductions to the proposed budget total \$33,627, all of which are ongoing savings.

Encumbrances

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$847,013 to the General Fund.

Together, these recommendations equal \$3,996,922 in General Fund savings in FY 2016-17.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,054,011 in FY 2017-18, all of which are ongoing savings. These reductions would still allow an increase of \$36,044,007 or 1.8% in the Department's FY 2017-18 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DPH - Department of Public Health	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
	DA5 - Laguna Honda Long-Term Care											
Attrition Savings	(0.20)	(0.86)	(\$15,194)	(\$65,194)	\$50,000	x	(0.20)	(0.86)	(\$15,194)	(\$90,194)	\$75,000	x
Mandatory Fringe Benefits			(\$6,782)	(\$29,100)	\$22,318	x			(\$7,298)	(\$43,322)	\$36,024	x
			<i>Total Savings</i>		<i>\$72,318</i>				<i>Total Savings</i>		<i>\$111,024</i>	
	Increase attrition savings to reflect anticipated delays in filling 0.77 FTE new and 0.80 FTE vacant 2903 Hospital Eligibility Worker positions at Laguna Honda. The Department is projected to have salary savings of \$837,696 at Laguna Honda during FY2015-16.											
Materials and Supplies Budget Only									\$447,673	\$417,673	\$30,000	x
Other Current Expenses									\$1,498,037	\$1,448,037	\$50,000	x
	Reduce the budgeted allocation for materials and supplies at Laguna Honda. Budget allocation is consistently underspent by at least \$30,000.											
	Reduce the budgeted allocation for other current expenses at Laguna Honda. Budget allocation is consistently underspent by at least \$50,000.											
	DPM - Community Health - Prevention and Maternal and Child Health											
1406 Senior Clerk	8.80	7.80	\$523,263	\$463,801	\$59,462	x	8.80	7.80	\$523,263	\$463,801	\$59,462	x
Mandatory Fringe Benefits			\$255,719	\$226,599	\$29,120	x			\$274,008	\$242,871	\$31,137	x
			<i>Total Savings</i>		<i>\$88,581</i>				<i>Total Savings</i>		<i>\$90,599</i>	
	Delete 1.00 FTE 1406 Senior Clerk position that has been vacant since December 2012 (3.5 years). The Department has not initiated the hiring process to fill this position. In total, the Department has 76.75 FTE other existing positions in this classification, of which an additional 6.50 FTE are vacant and are not being recommended for deletion. The Department is projected to have salary savings of \$12,207,285 during FY 2015-16 under 1GAGFAAA.											
	Ongoing savings.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DPH - Department of Public Health	FY 2016-17										FY 2017-18						
	FTE		Amount			Savings		GF 1T		FTE		Amount		Savings		GF 1T	
	From	To	From	To	Total	From	To	From	To	From	To	From	To	From	To	From	To
Professional and Specialized Services			\$60,661,966	\$60,561,966	\$100,000	x						\$60,649,413	\$60,549,413	\$100,000	x		
<p>DMIM - Mental Health and Community Care</p> <p>Reduce the budget allocation for professional and specialized services under 1GAGFAAA. The Department has consistently underspent the budget allocation by at least \$100,000 each year.</p>																	
1662 Patient Accounts Assistant Supervisor	1.00	2.00	\$81,260	\$162,520	(\$81,260)	x			1.00	2.00		\$81,260	\$162,520	(\$81,260)	x		
Mandatory Fringe Benefits			\$34,927	\$69,854	(\$34,927)	x						\$37,469	\$74,938	(\$37,469)	x		
1663 Patient Accounts Supervisor	3.00	2.00	\$278,088	\$185,392	\$92,696	x			3.00	2.00		\$278,088	\$185,392	\$92,696	x		
Mandatory Fringe Benefits			\$113,922	\$75,948	\$37,974	x						\$122,372	\$81,581	\$40,791	x		
			<i>Total Savings</i>			\$14,483					<i>Total Savings</i>		\$14,758				
<p>Deny the request for an upward substitution of a 1.00 FTE 1662 Patient Accounts Assistant Supervisor to a 1663 Patient Accounts Supervisor.</p>																	
DHP - Primary Care - Ambulatory Care and Health Centers																	
2230 Physician Specialist	5.50	5.00	\$1,235,663	\$1,123,330	\$112,333	x			5.50	5.00		\$1,235,663	\$1,123,330	\$112,333	x		
Mandatory Fringe Benefits			\$184,381	\$167,619	\$16,762	x						\$201,589	\$183,263	\$18,326	x		
			<i>Total Savings</i>			\$129,095					<i>Total Savings</i>		\$130,659				
<p>Delete 0.50 FTE 2230 Physician Specialist position that has been vacant since December 2013. The Department has an additional 10.50 FTE vacant positions in this classification that are not being recommended for deletion. In total, the Department has an existing 45.40 FTE positions in this classification. The Department is projected to have salary savings of \$12,207,285 during FY 2015-16 under 1GAGFAAA.</p>																	
<p>Ongoing savings.</p>																	

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DPH - Department of Public Health										
Object Title	FY 2016-17					FY 2017-18				
	FTE	Amount		GF 1T	Savings	FTE	Amount		GF 1T	Savings
	From	To	From	To		From	To	From	To	
Attrition Savings	(1.12)	(2.02)	(\$190,505)	(\$343,489)	x	(1.12)	(1.27)	(\$190,505)	(\$215,505)	x
Mandatory Fringe Benefits			(\$63,820)	(\$115,070)	x			(\$69,358)	(\$78,460)	x
			Total Savings \$204,234					Total Savings \$34,102		
	Increase attrition savings to reflect the anticipated delays in filling a new 1.00 FTE 2320 Registered Nurse position and the 18.79 FTE vacant positions in this classification, including 3.00 FTE that have all been vacant for over 2.4 years (1GAGFAAA). The Department is projected to have salary savings of \$12,207,285 during FY 2015-16 under 1GAGFAAA.									
2587 Health Worker III	2.10	0.00	\$149,618	\$0	x	2.10	0.00	\$149,618	\$0	x
Mandatory Fringe Benefits			\$67,745	\$0	x			\$72,577	\$0	x
			Total Savings \$217,363					Total Savings \$222,195		
	Delete 2.10 FTE 2587 Health Worker III long-term vacant positions (1GAGFAAA). The Department has 8.06 FTE other vacant positions in this classification that are not being recommended for deletion. In total, the Department has 84.33 FTE existing positions in this classification. The Department is projected to have salary savings of \$12,207,285 during FY 2015-16 under 1GAGFAAA.									
	D1H - Acute Care Hospital									
2736 Porter	186.97	185.97	\$11,192,837	\$11,132,973	x	186.97	184.97	\$11,192,837	\$11,132,742	x
Mandatory Fringe Benefits			\$5,603,863	\$5,573,891	x			\$5,989,031	\$5,956,875	x
			Total Savings \$89,836					Total Savings \$92,250		
	Delete 1.00 FTE 2736 Porter position that has been vacant since July 2014 at the San Francisco General Hospital. The Department has 17.80 FTE other vacant positions in this classification that are not being recommended for deletion. The Department is projected to have salary savings of \$5,211,222 during FY 2015-16 at San Francisco General Hospital.									

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
2561 Optometrist	1.00	0.00	\$125,661	\$0	\$125,661	x	1.00	0.00	\$125,661	\$0	\$125,661	x
Mandatory Fringe Benefits			\$43,853	\$0	\$43,853	x			\$47,417	\$0	\$47,417	x
			<i>Total Savings</i>	<i>\$169,514</i>					<i>Total Savings</i>	<i>\$173,078</i>		
	Delete 1.00 FTE 2561 Optometrist long-term vacant position at the San Francisco General Hospital. The Department is projected to have salary savings of \$5,211,222 during FY 2015-16 at San Francisco General Hospital.											
2218 Physician Assistant	0.30	0.00	\$63,260	\$0	\$63,260	x	0.30	0.00	\$63,260	\$0	\$63,260	x
Mandatory Fringe Benefits			\$18,921	\$0	\$18,921	x			\$20,638	\$0	\$20,638	x
			<i>Total Savings</i>	<i>\$82,181</i>					<i>Total Savings</i>	<i>\$83,898</i>		
	Delete 0.30 FTE 2218 Physician Assistant long-term vacant position at the San Francisco General Hospital. The Department is projected to have salary savings of \$5,211,222 during FY 2015-16 at San Francisco General Hospital.											
Materials and Supplies Budget Only			\$60,090,681	\$59,890,681	\$200,000	x			\$60,276,516	\$60,076,516	\$200,000	x
	Reduce the budget allocation for materials and supplies at the San Francisco General Hospital. The Department has consistently underspent the budget allocation for materials and supplies by at least \$200,000 each year.											
Professional and Specialized Services			\$125,023,006	\$124,673,006	\$350,000	x			\$129,694,037	\$129,344,037	\$350,000	x
	Reduce the budget allocation for professional and specialized services at San Francisco General Hospital. The Department has consistently underspent the budget allocation by at least \$350,000 each year.											
	DHA - Central Administration											
Attrition Savings	(1.27)	(1.51)	(\$144,506)	(\$171,539)	\$27,033	x	(1.27)	(1.51)	(\$144,850)	(\$171,883)	\$27,033	x
Mandatory Fringe Benefits			(\$54,980)	(\$65,265)	\$10,285	x			(\$59,555)	(\$70,670)	\$11,115	x
			<i>Total Savings</i>	<i>\$37,318</i>					<i>Total Savings</i>	<i>\$38,148</i>		
	Increase attrition savings to reflect the anticipated delay in filling the 0.25 FTE 1823 Senior Administrative Analyst position that has been vacant since January 2014 (1GAGFAAA). The Department is projected to have salary savings of \$12,207,285 during FY 2015-16 under 1GAGFAAA.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title		FY 2016-17				FY 2017-18					
		FTE	Amount	Savings	GF 1T	FTE	Amount	Savings	GF 1T		
		From	To	From	To	From	To	From	To		
DPH - Department of Public Health											
D1P - Acute Care Hospital											
2574 Clinical Psychologist		1.00	0.00	\$114,306	\$0	\$114,306	\$0	\$114,306	\$0	\$114,306	x
Mandatory Fringe Benefits				\$43,178	\$0	\$43,178	\$0	\$46,517	\$0	\$46,517	x
				<i>Total Savings</i>		\$157,484		<i>Total Savings</i>		\$160,823	
Delete 1.00 FTE 2574 Clinical Psychologist long-term vacant position at the San Francisco General Hospital.											
D3A - Ambulatory Care, Adult Medical Health Center											
1406 Senior Clerk		10.80	10.00	\$642,186	\$594,617	\$47,569	x	\$642,186	\$594,617	\$47,569	x
Mandatory Fringe Benefits				\$314,493	\$291,197	\$23,296	x	\$336,280	\$311,371	\$24,910	x
				<i>Total Savings</i>		\$70,865		<i>Total Savings</i>		\$72,479	
Delete 0.80 FTE 1406 Senior Clerk position that has been vacant since December 2014. The Department currently has 68.42 FTE existing positions in this classification for the San Francisco General Hospital, of which 8.80 FTE are vacant. The Department is projected to have salary savings of \$5,211,222 during FY2015-16 at San Francisco General Hospital (5HAAAAA).											
DHM - SFHN Managed Care											
Professional and Specialized Services				\$352,248	\$252,248	\$100,000	x	\$352,248	\$252,248	\$100,000	x
Reduce the budgeted allocation for professional and specialized services (1GAGFAAAA). The Department underspends the budget allocation by at least \$100,000.											
D6P - Long-Term Care & San Francisco Psychiatry											
Attrition Savings		(196.35)	(198.19)	(\$16,136,582)	(\$16,287,876)	\$151,294	x				
Mandatory Fringe Benefits				(\$6,942,685)	(\$7,007,778)	\$65,093	x				
				<i>Total Savings</i>		\$216,387					
Increase attrition savings to account for the anticipated delays in hiring 12.31 FTE new positions until January 2017 at the San Francisco General Hospital. Human Resources has advised that there is no eligible list of applicants for these candidates, which will lengthen the hiring process. The Budget and Legislative Analyst has provided the Department with a list of the relevant new positions.											
Ongoing savings.											
Ongoing savings.											
Ongoing savings.											
One time reduction.											

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DPH - Department of Public Health	FY 2016-17										FY 2017-18																																																																																																	
	FTE		Amount				FTE		Amount																																																																																																			
	From	To	From	To	Savings	GF	IT	From	To	From	To	Savings	GF	IT																																																																																														
Attrition Savings	(251.94)	(257.50)	(\$26,692,430)	(\$27,282,022)	\$589,592	x	x																																																																																																					
Mandatory Fringe Benefits			(\$10,278,270)	(\$10,505,300)	\$227,030	x	x																																																																																																					
			<i>Total Savings</i>		\$816,622																																																																																																							
<p>Increase attrition savings to account for the anticipated delay in hiring 28.02 FTE new positions until January 2017, under 1GAGFAAA. Human Resources advised that there is no eligible list of applicants for these candidates, which will lengthen the hiring process. The Budget and Legislative Analyst provided the Department with a list of the relevant positions.</p> <p align="center">One time reduction.</p>																																																																																																												
<table border="0" style="width:100%"> <tr> <td colspan="10"></td> <td align="center" colspan="5">FY 2016-17</td> </tr> <tr> <td colspan="10"></td> <td align="center" colspan="5">Total Recommended Reductions</td> </tr> <tr> <td colspan="10"></td> <td align="center">One-Time</td> <td align="center">Ongoing</td> <td align="center" colspan="4">Total</td> </tr> <tr> <td colspan="10">General Fund</td> <td align="right">\$1,033,010</td> <td align="right">\$2,083,272</td> <td align="right" colspan="4">\$3,116,282</td> </tr> <tr> <td colspan="10">Non-General Fund</td> <td align="right">\$0</td> <td align="right">\$0</td> <td align="right" colspan="4">\$0</td> </tr> <tr> <td colspan="10">Total</td> <td align="right">\$1,033,010</td> <td align="right">\$2,083,272</td> <td align="right" colspan="4">\$3,116,282</td> </tr> </table>																									FY 2016-17															Total Recommended Reductions															One-Time	Ongoing	Total				General Fund										\$1,033,010	\$2,083,272	\$3,116,282				Non-General Fund										\$0	\$0	\$0				Total										\$1,033,010	\$2,083,272	\$3,116,282			
										FY 2016-17																																																																																																		
										Total Recommended Reductions																																																																																																		
										One-Time	Ongoing	Total																																																																																																
General Fund										\$1,033,010	\$2,083,272	\$3,116,282																																																																																																
Non-General Fund										\$0	\$0	\$0																																																																																																
Total										\$1,033,010	\$2,083,272	\$3,116,282																																																																																																
<table border="0" style="width:100%"> <tr> <td colspan="10"></td> <td align="center" colspan="5">FY 2017-18</td> </tr> <tr> <td colspan="10"></td> <td align="center" colspan="5">Total Recommended Reductions</td> </tr> <tr> <td colspan="10"></td> <td align="center">One-Time</td> <td align="center">Ongoing</td> <td align="center" colspan="4">Total</td> </tr> <tr> <td colspan="10">General Fund</td> <td align="right">\$0</td> <td align="right">\$2,054,011</td> <td align="right" colspan="4">\$2,054,011</td> </tr> <tr> <td colspan="10">Non-General Fund</td> <td align="right">\$0</td> <td align="right">\$0</td> <td align="right" colspan="4">\$0</td> </tr> <tr> <td colspan="10">Total</td> <td align="right">\$0</td> <td align="right">\$2,054,011</td> <td align="right" colspan="4">\$2,054,011</td> </tr> </table>																									FY 2017-18															Total Recommended Reductions															One-Time	Ongoing	Total				General Fund										\$0	\$2,054,011	\$2,054,011				Non-General Fund										\$0	\$0	\$0				Total										\$0	\$2,054,011	\$2,054,011			
										FY 2017-18																																																																																																		
										Total Recommended Reductions																																																																																																		
										One-Time	Ongoing	Total																																																																																																
General Fund										\$0	\$2,054,011	\$2,054,011																																																																																																
Non-General Fund										\$0	\$0	\$0																																																																																																
Total										\$0	\$2,054,011	\$2,054,011																																																																																																

Year	Department Code	Subfund Code	Vendor No.	Vendor Name	Index Code	Remaining Balance
2015	DPH	1GAGFAAA	03011	SONALI HOLDINGS LLC	HCHSHHOUSGGF	\$2,593.27
2015	DPH	1GAGFAAA	02799	P H F E MANAGEMENT SOLUTIONS	HCHIVPHADMGF	3,666.65
2015	DPH	1GAGFAAA	02799	P H F E MANAGEMENT SOLUTIONS	HCHPDLABORGF	9,008.40
2015	DPH	1GAGFAAA	03521	VP & RB CORP DBA UPS STORE 0361	HCHPBADMINGF	1,845.83
2015	DPH	1GAGFAAA	02789	REGENTS OF THE UNIVERSITY OF CALIFORNIA	HCHIVHVS CSGF	32,508.98
2015	DPH	1GAGFAAA	02789	REGENTS OF THE UNIVERSITY OF CALIFORNIA	HCHIVHVS CSGF	9,398.28
2015	DPH	1GAGFAAA	02761	CERNER HEALTH SERVICES INC	HCHAAMISCHGF	20,000.00
2015	DPH	1GAGFAAA	02799	HEALTHRIGHT 360	HCHAPADMINGF	81,272.73
2015	DPH	5HAAAAAA	02799	SHANTI PROJECT	HGHMAMMOGVAN	4,906.80
2015	DPH	5HAAAAAA	03141	OLYMPUS FINANCIAL SERVICES	HGH1HME40081	5,251.45
2015	DPH	5HAAAAAA	03141	KCI USA INC	HGH1HPO40011	131,857.73
2015	DPH	1GAGFAAA	02789	NORTH OF MARKET SENIOR SVC DBA CURRY SEN	HCHAPADMINGF	103,262.00
2015	DPH	5HAAAAAA	02761	GENISYS DECISION CORP	HGH1HRM40051	4,500.00
2015	DPH	5HAAAAAA	03596	PHILIPS HEALTHCARE	HGH1HCC40011	251,344.40
2015	DPH	5HAAAAAA	02999	PACIFIC COAST TRANE CONTROLS	HGH1HFM40001	21,578.16
2015	DPH	1GAGFAAA	02799	HEALTHRIGHT 360	HCHAPADMINGF	33,823.39
2015	DPH	5LAAAAAA	04921	MOREDIRECT INC	HLH448688	14,093.12
2015	DPH	5LAAAAAA	02722	TOYON ASSOCIATES INC	HLH448662	2,714.68
2015	DPH	1GAGFAAA	02722	TOYON ASSOCIATES INC	HCHAPHOMEHGF	183.58
2015	DPH	5LAAAAAA	02999	HOBART SERVICE	HLH448811	14,219.69
2015	DPH	5LAAAAAA	04451	CITYWHEELCHAIRS INC	HLH449470	4,540.32
2015	DPH	5LAAAAAA	02202	WEST-COM & TV INC	HLH449470	1,000.00
2015	DPH	5LAAAAAP	02899	INTERNATIONAL FIRE EQUIPMENT CO INC	HLH448092	2,450.00
2015	DPH	5LAAAAAA	02201	LEARN IT	HLH448662	6,750.00
2015	DPH	1GAGFAAA	02801	STERICYCLE INC	HMHMCC730515	6,225.48
2015	DPH	1GAGFAAA	02789	AMERICHOICE	HCHAPROP99GF	20,894.28
2015	DPH	1GAGFAAP	03596	XTECH	HCHACMISPJGF	55,434.00
2015	DPH	5LAAAAAA	02703	LOOMIS ARMORED US LLC	HLH449603	1,690.23
Total						\$847,013.45

Department	Program	Program Title	Fund	Index Code	Project Title	Amount
Department of Public Health	DHA	Central Administration	1GAGFACP	HCHACMISPACP	DPH IT Miscellaneous Projects	\$33,267
Explanation:	<p>Reduce the Department's proposed carryforward of unspent prior year appropriations by \$33,267 and return to the General Fund balance.</p> <p>The Department proposes to carry forward \$33,267 in unspent prior year appropriations to FY 2016-17. Average annual spending in the program in FY 2013-14, FY 2014-15, and FY 2015-16 is \$0.</p>					

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$862,116,382 budget for FY 2016-17 is \$75,815,588 or 8.1% less than the original FY 2015-16 budget of \$937,931,970.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 2,103 FTEs, which are 57 FTEs more than the 2,046 FTEs in the original FY 2015-16 budget. This represents a 2.8% increase in FTEs from the original FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$642,887,919 in FY 2016-17, are \$42,382,326 or 6.2% less than FY 2015-16 revenues of \$685,270,245.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$869,011,631 budget for FY 2017-18 is \$6,895,249 or 0.8% more than the Mayor's proposed FY 2016-17 budget of \$862,116,382.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 2,123 FTEs, which are 20 FTEs more than the 2,103 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 1.0% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$639,989,108 in FY 2017-18, are \$2,898,811 or 0.5% less than FY 2016-17 estimated revenues of \$642,887,919.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT:

DSS – HUMAN SERVICES AGENCY

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$7,242,623 in FY 2016-17. Of the \$7,242,623 in recommended reductions, \$770,718 are ongoing savings and \$6,471,905 are one-time savings.

In addition, the Budget and Legislative Analyst recommends placing \$423,562 on Budget and Finance Committee pending approval by voters of the proposed Dignity Fund on the November 2016 ballot and submission of budget details.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,291,534 in FY 2017-18, all of which are ongoing savings. These reductions would still allow an increase of \$5,603,715 or 0.6% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends placing \$6,173,562 on Budget and Finance Committee pending approval by voters of the proposed Dignity Fund on the November 2016 ballot and submission of budget details.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
CAO - ADMINISTRATIVE SUPPORT												
IS Business Analyst-Assistant	3.00	2.00	\$266,007	\$177,338	\$88,669	x			\$266,007	\$177,338	\$88,669	x
Mandatory Fringe Benefits			\$111,813	\$74,542	\$37,271	x			\$120,261	\$80,174	\$40,087	x
			<i>Total Savings</i>	<i>\$125,940</i>					<i>Total Savings</i>	<i>\$128,756</i>		
	Delete 1 IS Business Analyst-Assistant position. Position has been vacant for 3.8 years and is no longer needed by department. The Department has a projected salary surplus in General Fund programs in FY 2015-16 of \$6.6 million.											
MATERIALS & SUPPLIES- BUDGET									\$32,606	\$20,606	\$12,000	x
	Reduce material and supplies request to current year amount. Department does not need an additional \$12,000 annually to provide materials and supplies to the 6 new position's they've requested.											
MATERIALS & SUPPLIES- BUDGET			\$88,026	\$73,435	\$14,591	x	x		\$88,026	\$58,016	\$30,010	x
			<i>Total Savings</i>	<i>\$14,591</i>					<i>Total Savings</i>	<i>\$30,010</i>		
	Reduce material and supplies request to Department by \$14,591. Department does not need an additional \$14,591 to provide materials and supplies to the 6 new position's they've requested.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2016-17				FY 2017-18					
	FTE		Amount		FTE		Amount			
	From	To	From	To	From	To	From	To		
MATERIALS & SUPPLIES- BUDGET			\$900,307	\$837,751			\$900,307	\$837,751	\$62,556	x
	Total Savings		\$62,556		Total Savings		\$62,556			
	Reduce material and supplies request to current year amount to reflect ongoing surplus in material and supplies spending.									
Attrition Savings			(\$586,844)	(\$769,424)					\$182,580	x
Mandatory Fringe Benefits			(\$238,912)	(\$308,899)					\$69,987	x
	Total Savings		\$252,567							
	Increase Attrition Savings to reflect salary savings from expected hire dates.									
Attrition Savings			(\$601,415)	(\$665,071)					\$63,656	x
Mandatory Fringe Benefits			(\$244,916)	(\$268,506)					\$23,590	x
	Total Savings		\$87,246							
	Increase Attrition Savings to reflect salary savings from expected hire dates.									
Attrition Savings			(\$517,542)	(\$975,300)					\$457,758	x
Mandatory Fringe Benefits			(\$210,582)	(\$370,700)					\$160,118	x
	Total Savings		\$617,876							
	Increase Attrition Savings to reflect salary savings from expected hire dates.									

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
IS Engineer-Senior	2.31	1.54	\$325,686	\$217,124	\$108,562	x		3.00	2.00	\$422,970	\$281,980	\$140,990	x	
Mandatory Fringe Benefits			\$113,269	\$75,513	\$37,756	x				\$159,572	\$106,381	\$53,191	x	
			<i>Total Savings</i>	\$146,318						<i>Total Savings</i>	\$194,181			
	<p>Disapprove one of three requested new Senior IS Engineer positions. The Department has requested 9 new information technology positions in Administration, including 3 Senior IS Engineers, 3 Principal IS Engineers and 3 Senior IS Business Analysts. The Budget and Legislative Analyst is recommending approval of 6 of the 9 new positions, which should provide sufficient resources to begin planning client-facing applications, business intelligence systems and process automation that the Department is considering.</p>													
IS Engineer-Principal	2.31	1.54	\$350,429	\$233,619	\$116,810	x		3.00	2.00	\$455,103	\$303,402	\$151,701	x	
Mandatory Fringe Benefits			\$118,173	\$78,782	\$39,391	x				\$166,747	\$111,165	\$55,582	x	
			<i>Total Savings</i>	\$156,201						<i>Total Savings</i>	\$207,283			
	<p>Disapprove one of three requested new Principal IS Engineer positions. The Department has requested 9 new information technology positions in Administration, including 3 Senior IS Engineers, 3 Principal IS Engineers and 3 Senior IS Business Analysts. The Budget and Legislative Analyst is recommending approval of 6 of the 9 new positions, which should provide sufficient resources to begin planning client-facing applications, business intelligence systems and process automation that the Department is considering.</p>													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF	IT	FTE		Amount		GF	IT
	From	To	From	To			From	To	From	To		
IS Business Analyst-Senior	2.31	1.54	\$274,589	\$183,059	\$91,530	x	3.00	2.00	\$356,609	\$237,739	\$118,870	x
Mandatory Fringe Benefits			\$103,143	\$68,762	\$34,381	x			\$144,756	\$96,504	\$48,252	x
			<i>Total Savings</i>	<i>\$125,911</i>					<i>Total Savings</i>	<i>\$167,122</i>		
	<p>Disapprove one of three requested new Senior IS Business Analyst positions. The Department has requested 9 new information technology positions in Administration, including 3 Senior IS Engineers, 3 Principal IS Engineers and 3 Senior IS Business Analysts. The Budget and Legislative Analyst is recommending approval of 6 of the 9 new positions, which should provide sufficient resources to begin planning client-facing applications, business intelligence systems and process automation that the Department is considering.</p>											
	<p>Ongoing savings</p>											
SYSTEMS CONSULTING			\$2,141,888	\$1,841,888	\$300,000	x						
	<p>Reduce systems consulting by \$300,000 to reflect delayed project start.</p>											
SYSTEMS CONSULTING			\$6,450,200	\$4,450,200	\$2,000,000	x						
	<p>Reduce systems consulting by \$2,000,000 to reflect previous year's underspending in CAO continuing projects 021.</p>											
Attrition Savings			(\$106,615)	(\$192,735)	\$86,120	x						
Mandatory Fringe Benefits			(\$43,381)	(\$77,616)	\$34,235	x						
			<i>Total Savings</i>	<i>\$120,355</i>								
	<p>Increase Attrition Savings to reflect salary savings from expected hire dates.</p>											
	<p>One-time reduction</p>											

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CAG - CALWORKS														
Attrition Savings			(\$2,069,873)	(\$2,175,391)	\$105,518	x	x							
Mandatory Fringe Benefits			(\$882,999)	(\$926,116)	\$43,117	x	x							
			<i>Total Savings</i>	\$148,635										
Increase Attrition Savings to reflect salary savings from expected hire dates.														
FAY - TRANSITIONAL-AGED YOUTH BASELINE														
TEMP-REGULAR-MISC	19.05	14.00	\$1,794,326	\$1,318,665	\$475,661	x	x							
Mandatory Fringe Benefits			\$142,111	\$104,439	\$37,672	x	x							
			<i>Total Savings</i>	\$513,334										
Reduce by \$513,334 to reflect historic underspending. In FY 15-16, Department only spent \$215,00 of temp. misc. salaries due to slow program implementation.														
CGO - ADULT PROTECTIVE SERVICES														
Attrition Savings			(\$406,287)	(642,559)	\$236,272	x	x							
Mandatory Fringe Benefits			(162,194)	(\$255,140)	\$92,946	x	x							
			<i>Total Savings</i>	\$329,219										
Increase Attrition Savings to reflect salary savings from expected hire dates.														
CAI - COUNTY ADULT ASSISTANCE PROGRAM														
Attrition Savings			(\$1,876,158)	(\$1,893,762)	\$17,604	x	x							
Mandatory Fringe Benefits			(\$786,838)	(\$795,089)	\$8,251	x	x							
			<i>Total Savings</i>	\$25,855										
Increase Attrition Savings to reflect salary savings from expected hire dates.														

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18						
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T	
	From	To	From	To			From	To	From	To			
CGU - DSS CHILDCARE													
Attrition Savings			(\$183)	(105,947)	\$105,764	x	x						
Mandatory Fringe Benefits			(49)	(\$42,567)	\$42,518	x	x						
			<i>Total Savings</i>	\$148,282									
Increase Attrition Savings to reflect salary savings from expected hire dates.													
CAL - FAMILY AND CHILDREN'S SERVICE													
Program Support Analyst	2.00	1.00	\$222,116	\$111,058	\$111,058	x		2.00	1.00	\$222,116	\$111,058	\$111,058	x
Mandatory Fringe Benefits			\$85,468	\$42,734	\$42,734	x				\$93,321	\$46,661	\$46,661	x
			<i>Total Savings</i>	\$153,792						<i>Total Savings</i>	\$157,719		
Delete 1.0 Program Support Analyst position. Position has been vacant for 2.2 years and is no longer needed by department. The Department has a projected salary surplus in General Fund programs in FY 2015-16 of \$6.6 million.													
MATERIALS & SUPPLIES-													
										\$168,038	\$116,969	\$51,069	x
Ongoing savings													
Reduce by \$51,069 to reflect ongoing material and supply needs after 1-time spending in the Budget Year.													
Attrition Savings			(\$4,653,312)	(\$4,698,863)	\$45,551	x	x						
Mandatory Fringe Benefits			(\$1,906,857)	(\$1,926,098)	\$19,241	x	x						
			<i>Total Savings</i>	\$64,791									
Increase Attrition Savings to reflect salary savings from expected hire dates.													
CIM - IN HOME SUPPORTIVE SERVICES													
Attrition Savings			(\$1,272,786)	(1,685,742)	\$412,956	x	x						
Mandatory Fringe Benefits			(545,502)	(724,382)	\$178,880	x	x						
			<i>Total Savings</i>	\$591,835									
Increase Attrition Savings to reflect salary savings from expected hire dates.													
One-time reduction													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CGQ - INTEGRATED INTAKE														
Attrition Savings			(\$231,611)	(261,511)	\$29,900	x	x							
Mandatory Fringe Benefits			(93,369)	(\$105,005)	\$11,636	x	x							
			<i>Total Savings</i>	\$41,536										
Increase Attrition Savings to reflect salary savings from expected hire dates.														
CIF - OFFICE ON AGING														
OTHER OFFICE SUPPLIES			\$285,148	\$20,310	\$264,838	x	x			\$285,148	\$4,310	\$280,838	x	x
			<i>Total Savings</i>	\$264,838						<i>Total Savings</i>	\$280,838			
Reduce request for material and supplies to \$20,310.														
Attrition Savings			(\$184,967)	(233,808)	\$48,841	x	x							
Mandatory Fringe Benefits			(71,819)	(88,272)	\$16,453	x	x							
			<i>Total Savings</i>	\$65,294										
Reduce request for on-going material and supplies to \$4,310.														
Increase Attrition Savings to reflect salary savings from expected hire dates.														
Attrition Savings			(\$53,072)	(83,117)	\$30,045	x	x							
Mandatory Fringe Benefits			(20,618)	(32,165)	\$11,547	x	x							
			<i>Total Savings</i>	\$41,592										
Increase Attrition Savings to reflect salary savings from expected hire dates.														
One-time reduction														

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings	GF	IT	FTE		Amount		Savings	GF	IT
	From	To	From	To				From	To	From	To			
CGW - SF BENEFITS NET														
Attrition Savings			(\$4,501,338)	(4,973,423)	\$472,085	x	x							
Mandatory Fringe Benefits			(1,958,892)	(2,159,366)	\$200,474	x	x							
			Total Savings	\$672,559										
	Increase Attrition Savings to reflect salary savings from expected hire dates. One-time reduction													
Attrition Savings			(\$1,213,459)	(1,334,409)	\$120,950	x	x							
Mandatory Fringe Benefits			(528,012)	(578,561)	\$50,549	x	x							
			Total Savings	\$171,500										
	Increase Attrition Savings to reflect salary savings from expected hire dates. One-time reduction													

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$2,956,059	\$470,952	\$3,427,011
Non-General Fund	\$3,515,846	\$299,766	\$3,815,612
Total	\$6,471,905	\$770,718	\$7,242,623

FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$776,873	\$776,873
Non-General Fund	\$0	\$514,661	\$514,661
Total	\$0	\$1,291,534	\$1,291,534

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2016-17						FY 2017-18												
	FTE		Amount		Savings		GF		IT		Amount		Savings		GF		IT		
	From	To	From	To	To		From	To	From	To	From	To	From	To	From	To	From	To	
Reserve Recommendations																			
PROGRAMMATIC PROJECTS- BUDGET																			
PGM - Program Name																			
			\$173,562	\$173,562															
			<i>Total Savings</i>			\$0						<i>Total Savings</i>			\$0				
Place \$173,562 of requested social service contract authorization on Budget and Finance Reserve, pending approval by the voters of the proposed Dignity Fund on the November 2016 ballot and submission of budget details. The Dignity Fund would establish a General Fund baseline for services to seniors and people with disabilities. Funds are requested for "consultants to assist with needs assessment."																			
			<i>Total Savings</i>			\$250,000						<i>Total Savings</i>			\$0				
Place \$250,000 of requested social service contract authorization on Budget and Finance Reserve, pending approval by the voters of the proposed Dignity Fund on the November 2016 ballot and submission of budget details. The Dignity Fund would establish a General Fund baseline for services to seniors and people with disabilities. Funds are requested to "conduct surveys, planning and focus groups for the Dignity Fund".																			
SOCIAL SERVICES CONTRACTS																			
			<i>Total Savings</i>			\$250,000						<i>Total Savings</i>			\$0				
Place \$6,173,562 of requested programmatic funding and social service contract authorization Budget and Finance Reserve, pending approval by the voters of the proposed Dignity Fund on the November 2016 ballot and submission of budget details. The Dignity Fund would establish a General Fund baseline for services to seniors and people with disabilities.																			
			<i>Total Savings</i>			\$6,173,562						<i>Total Savings</i>			\$0				

FY 2016-17

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$250,000	\$173,562
Non-General Fund	\$0	\$0
Total	\$250,000	\$423,562

FY 2017-18

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$6,173,562
Non-General Fund	\$0	\$0
Total	\$0	\$6,173,562

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18

DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

YEAR ONE: FY 2016-17

Budget Changes

The Department's proposed \$220,455,256 budget for FY 2016-17 is the first year budget for the new Department.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 105.30 FTEs.

Revenue Changes

The Department's revenues are \$61,429,657 in FY 2016-17.

YEAR TWO: FY 2017-18

Budget Changes

The Department's proposed \$235,993,667 budget for FY 2017-18 is \$15,538,411 or 7.0% more than the Mayor's proposed FY 2016-17 budget of \$220,455,256.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 107.91 FTEs, which are 2.61 FTEs more than the 105.30 FTEs in the Mayor's proposed FY 2016-17 budget. This represents a 2.5% increase in FTEs from the Mayor's proposed FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$61,325,346 in FY 2017-18, are \$104,311 or 0.2% less than FY 2016-17 estimated revenues of \$61,429,657.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2016-17 AND FY 2017-18**

DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

RECOMMENDATIONS

YEAR ONE: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$838,593 in FY 2016-17. Of the \$838,593 in recommended reductions, \$418,161 are ongoing savings and \$420,432 are one-time savings.

The Budget and Legislative Analyst considers approval of \$9,000,000 for the purchase of 440 Turk Street to be a policy matter for the Board of Supervisors. If the Board of Supervisors approves \$9,000,000, the Budget and Legislative Analyst recommends placing \$4,000,000 for tenant improvements on Budget and Finance Committee Reserve pending submission of budget details.

In addition, the Budget and Legislative Analyst recommends placing \$11,530,933 on Budget and Finance Committee Reserve, pending approval by the voters of an increase to the Sales Tax of 0.75 cents and submission of expenditure details to the Budget and Finance Committee for the \$11,530,933.

The Mayor's Office has requested approval of six new positions in the FY 2016-17 budget as interim exceptions, including one Department Head III, one Deputy Director III, two Manager IIs, one Personnel Clerk, and one Management Assistant. The Budget and Legislative Analyst recommends approval of the six new positions as interim exceptions.

YEAR TWO: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$474,721 in FY 2017-18, which are ongoing savings.

In addition, the Budget and Legislative Analyst recommends placing \$31,656,000 on Budget and Finance Committee Reserve, pending approval by the voters of an increase to the Sales Tax of 0.75 cents and submission of expenditure details to the Budget and Finance Committee for the \$31,656,000.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HOM - Department of Homelessness and Supportive Services

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
CMN - Administration and Management												
Deputy Director III	1.00	0.00	\$180,533	\$0	\$180,533	x	1.00	0.00	\$180,533	\$0	\$180,533	x
Manager V	0.00	1.00	\$0	\$168,049	(\$168,049)	x	0.00	1.00	\$0	\$168,049	(\$168,049)	x
Mandatory Fringe Benefits			\$61,050	\$58,610	\$2,439	x			\$66,232	\$63,490	\$2,742	x
			<i>Total Savings</i>	\$14,923					<i>Total Savings</i>	\$15,226		
	Downward substitute one Deputy Director III position with a salary of \$180,533 to a Manager V position with a salary of \$168,049. The Mayor's Office has requested three Deputy Director III positions in the new Department of Homelessness and Supportive Services, of which one is a new position and two are substitutions from existing positions. The proposed downward substitution is consistent with the function of the proposed position, which oversees the Communications and External Affairs unit and supervises 7 staff.											
Training							1.00	0.00	\$30,000	\$15,000	\$15,000	x
	Reduce the training budget in Administration and Management. The Department requested \$30,000 in FY 2016-17 to allow for training of staff for new systems and procedures. The Department does not have an ongoing need for the \$30,000 in training expenditures; \$15,000 should be sufficient in FY 2017-18.											
Administrative Analyst	0.77	0.00	\$71,650	\$0	\$71,650	x	1.00	0.00	\$92,696	\$0	\$92,696	x
Mandatory Fringe Benefits			\$29,240	\$0	\$29,240	x			\$40,790	\$0	\$40,790	x
			<i>Total Savings</i>	\$100,890					<i>Total Savings</i>	\$133,486		
	Delete one new Administrative Analyst position assigned to policy and data analysis functions. The Department will still have two positions for policy and data analysis functions, including one new 1824 Principal Administrative Analyst and one existing 1823 Senior Administrative Analyst.											
	Ongoing savings											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Attrition Savings			\$0	(\$100,000)	\$100,000	x			\$0	(\$100,000)	\$100,000	x
Attrition Savings			\$0	(\$100,000)	\$100,000	x			\$0	(\$100,000)	\$100,000	x
Mandatory Fringe Benefits			\$0	(\$81,618)	\$81,618	x			\$0	(\$88,008)	\$88,008	x
			Total Savings		\$281,618				Total Savings		\$288,008	
	Add attrition savings to account for delays in hiring for new positions, vacancies and staff turnover.											
Professional and Specialized Services			\$500,000	\$150,000	\$350,000	x						
Manager II	1.00	0.00	\$134,708	\$0	\$134,708	x						
Temporary Salaries			\$0	\$111,485	(\$111,485)	x						
Mandatory Fringe Benefits			\$52,095	\$7,157	\$44,937	x						
			Total Savings		\$418,161							
	Reduce professional services contracts for strategic planning/needs assessment services. The Department requested \$500,000 in contractual services for strategic planning/needs assessment. The Budget and Legislative Analyst recommends \$150,000 for such outside consultant services.											
	Additionally, the Department has requested one limited term 0923 Manager II position, which the Mayor's Office will submit as a technical adjustment, to manage the strategic planning/needs assessment process. The Budget and Legislative Analyst considers managing the strategic planning/needs assessment process to be the responsibility of the Manager V position for which the Budget and Legislative Analyst is recommending approval. To support the strategic planning process, the Budget and Legislative Analyst recommends (1) deletion of the limited term 0923 Manager II position to be submitted by the Mayor's Office as a technical adjustment, and (2) approval of temporary salaries of \$111,485 to hire a temporary 2917 Program Support Analyst to provide technical, analytical and logistical support to the strategic planning/ needs assessment process.											
	One time reduction											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HOM - Department of Homelessness and Supportive Services

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings		GF 1T		FTE		Amount		Savings	
	From	To	From	To	From	To	From	To	From	To	From	To	From	To
Employee Field Expenses			\$43,000	\$20,000	\$23,000	x					\$43,000	\$20,000	\$23,000	x
<p>COT - Outreach and Prevention</p> <p>Reduce the employee field expense budget in Outreach and Prevention to \$20,000. Neither DPH nor HSA budgeted funds in FY 2015-16 for employee field expenses. The recommended reduction still allows an amount of \$20,000.</p> <p align="center">Ongoing savings</p>														

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$418,161	\$420,432
Non-General Fund	\$0	\$0
Total	\$418,161	\$420,432

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$474,721
Non-General Fund	\$0	\$0
Total	\$0	\$474,721

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings		GF 1T		FTE		Amount		Savings	
	From	To	From	To	From	To	From	To	From	To	From	To	From	To
Policy/Reserve Recommendations														
CMN - Administration and Management														
Programmatic Budget			\$9,000,000	\$9,000,000	\$0	x								
<p>The Mayor's Office is proposing to purchase an office building owned by the San Francisco Housing Authority at 440 Turk Street as administrative offices for the new Department of Homelessness and Supportive Housing. The estimated purchase price is \$5,000,000 and the estimated cost for tenant improvements is \$4,000,000, for a total cost of \$9,000,000. The Budget and Legislative Analyst considers the purchase of the building at 440 Turk Street to be a policy consideration for the Board of Supervisors. As noted in the Budget and Legislative Analyst's report to the June 17 Budget and Finance Committee (File 16-0652), 98 of the 109 positions in the new Department of Homelessness and Supportive Housing are existing City positions. The proposed increase in positions in FY 2016-17 is 11, not all of which may be approved by the Board of Supervisors. As an alternative to incurring \$9,000,000 in property purchase and tenant improvement costs that could otherwise be allocated to direct homeless services, such as navigation centers, the 98 existing City positions could remain in their current HSA and DPH locations; and the up to 11 new Department of Homelessness and Supportive Housing positions could locate to other City or new leased space. If the Board of Supervisors approves the purchase of 440 Turk Street, the Budget and Legislative Analyst recommends reserving \$4,000,000 for tenant improvements pending submission of budget details to the Budget and Finance Committee.</p>														

FY 2016-17

Total Policy Recommendations

General Fund	\$9,000,000	\$0	\$9,000,000
Non-General Fund	\$0	\$0	\$0
Total	\$9,000,000	\$0	\$9,000,000

FY 2016-17

Total Reserve Recommendations

General Fund	\$4,000,000	\$0	\$4,000,000
Non-General Fund	\$0	\$0	\$0
Total	\$4,000,000	\$0	\$4,000,000

FY 2017-18

Total Policy/Reserve Recommendations

General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

FY 2017-18

Total Reserve Recommendations

General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18							
	FTE		Amount		Savings		FTE		Amount		Savings			
	From	To	From	To	From	To	GF 1T	To	From	To	From	To		
Reserve Recommendations														
CMN - Administration and Management														
Other Professional Services			\$0	\$0	\$0	\$0			\$121,554	\$121,554	\$0	\$0		
Permanent Salaries			\$193,474	\$193,474	\$0	\$0			\$250,302	\$250,302				
Mandatory Fringe Benefits			\$70,870	\$70,870	\$0	\$0			\$99,310	\$99,310	\$0	\$0		
COT - Outreach and Prevention														
Professional & Specialized Services			\$0	\$0	\$0	\$0			\$2,200,000	\$2,200,000	\$0	\$0		
CSH - Shelter and Housing														
Temporary Salaries			\$359,848	\$359,848	\$0	\$0			\$592,831	\$592,831	\$0	\$0		
Permanent Salaries			\$0	\$0	\$0	\$0			\$333,173	\$333,173	\$0	\$0		
Mandatory Fringe Benefits			\$28,499	\$28,499	\$0	\$0			\$186,933	\$186,933	\$0	\$0		
Community Based Organizations			\$10,878,242	\$10,878,242	\$0	\$0			\$35,918,897	\$35,918,897	\$0	\$0		
Services of Other Departments			\$0	\$0	\$0	\$0			\$8,047,000	(\$8,047,000)	\$0	\$0		
			Total Reserve			\$11,530,933			Total Reserve			\$31,656,000		
<p>Reserve \$11,530,933 in FY 2016-17 pending submission of expenditure details to the Budget and Finance Committee. These programs and services are funded based on the approval by the San Francisco voters in November 2016 of an increase in the sales and use tax by 0.75%.</p>														
<p>Reserve \$31,656,000 in FY 2017-18 pending submission of expenditure details to the Budget and Finance Committee. These programs and services are funded based on the approval by the San Francisco voters in November 2016 of an increase in the sales and use tax by 0.75%.</p>														

FY 2016-17

Total Reserve Recommendations			
General Fund	Non-General Fund	One-Time	Ongoing
\$11,530,933	\$0	\$0	\$11,530,933
\$0	\$0	\$0	\$0
Total	\$0	\$0	\$11,530,933

FY 2017-18

Total Reserve Recommendations			
General Fund	Non-General Fund	One-Time	Ongoing
\$31,656,000	\$0	\$0	\$31,656,000
\$0	\$0	\$0	\$0
Total	\$0	\$0	\$31,656,000

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget
HOM - Department of Homelessness and Supportive Services**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		GF 1T	Savings	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
CMIN - Administration and Management												
Deputy Director III	1.00	0.00	\$180,533	\$0	\$180,533	x	1.00	0.00	\$180,533	\$0	\$180,533	x
Manager V	0.00	1.00	\$0	\$168,049	(\$168,049)	x	0.00	1.00	\$0	\$168,049	(\$168,049)	x
Mandatory Fringe Benefits			\$61,050	\$58,610	\$2,439	x			\$66,232	\$63,490	\$2,742	x
			<i>Total Savings</i>	\$14,923					<i>Total Savings</i>	\$15,226		
	Downward substitute one Deputy Director III position with a salary of \$180,533 to a Manager V position with a salary of \$168,049. The Mayor's Office has requested three Deputy Director III positions in the new Department of Homelessness and Supportive Services, of which one is a new position and two are substitutions from existing positions. The proposed downward substitution is consistent with the function of the proposed position, which oversees the Communications and External Affairs unit and supervises 7 staff.											
Training							1.00	0.00	\$30,000	\$15,000	\$15,000	x
	Reduce the training budget in Administration and Management. The Department requested \$30,000 in FY 2016-17 to allow for training of staff for new systems and procedures. The Department does not have an ongoing need for the \$30,000 in training expenditures; \$15,000 should be sufficient in FY 2017-18.											
Administrative Analyst	0.77	0.00	\$71,650	\$0	\$71,650	x	1.00	0.00	\$92,696	\$0	\$92,696	x
Mandatory Fringe Benefits			\$29,240	\$0	\$29,240	x			\$40,790	\$0	\$40,790	x
			<i>Total Savings</i>	\$100,890					<i>Total Savings</i>	\$133,486		
	Delete one new Administrative Analyst position assigned to policy and data analysis functions. The Department will still have two positions for policy and data analysis functions, including one new 1824 Principal Administrative Analyst and one existing 1823 Senior Administrative Analyst.											
	Ongoing savings											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

HOM - Department of Homelessness and Supportive Services

Object Title	FY 2016-17				FY 2017-18									
	FTE		Amount		FTE		Amount							
	From	To	From	To	From	To	From	To						
Attrition Savings			\$0	(\$100,000)			\$0	(\$100,000)				\$100,000	x	
Attrition Savings			\$0	(\$100,000)			\$0	(\$100,000)				\$100,000	x	
Mandatory Fringe Benefits			\$0	(\$81,618)			\$81,618					(\$88,008)		x
			<i>Total Savings</i>				<i>Total Savings</i>					<i>Total Savings</i>		\$288,008
	Add attrition savings to account for delays in hiring for new positions, vacancies and staff turnover.													
Professional and Specialized Services			\$500,000	\$150,000			\$350,000							
Manager II	1.00	0.00	\$134,708	\$0			\$134,708							
Temporary Salaries			\$0	\$111,485			(\$111,485)							
Mandatory Fringe Benefits			\$52,095	\$7,157			\$44,937							
			<i>Total Savings</i>				<i>Total Savings</i>					<i>Total Savings</i>		\$418,161
	Reduce professional services contracts for strategic planning/needs assessment services. The Department requested \$500,000 in contractual services for strategic planning/needs assessment. The Budget and Legislative Analyst recommends \$150,000 for such outside consultant services.													
	Additionally, the Department has requested one limited term 0923 Manager II position, which the Mayor's Office will submit as a technical adjustment, to manage the strategic planning/needs assessment process. The Budget and Legislative Analyst considers managing the strategic planning/needs assessment process to be the responsibility of the Manager V position for which the Budget and Legislative Analyst is recommending approval. To support the strategic planning process, the Budget and Legislative Analyst recommends (1) deletion of the limited term 0923 Manager II position to be submitted by the Mayor's Office as a technical adjustment, and (2) approval of temporary salaries of \$111,485 to hire a temporary 2917 Program Support Analyst to provide technical, analytical and logistical support to the strategic planning/ needs assessment process.													
	Ongoing savings													
	One time reduction													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Employee Field Expenses			\$43,000	\$20,000	\$23,000	x			\$43,000	\$20,000	\$23,000	x
<p>COT - Outreach and Prevention</p> <p>Reduce the employee field expense budget in Outreach and Prevention to \$20,000. Neither DPH nor HSA budgeted funds in FY 2015-16 for employee field expenses. The recommended reduction still allows an amount of \$20,000.</p> <p align="center">Ongoing savings</p>												

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$418,161	\$420,432
Non-General Fund	\$0	\$0
Total	\$418,161	\$420,432

FY 2017-18

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$474,721
Non-General Fund	\$0	\$0
Total	\$0	\$474,721

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings		FTE		Amount		Savings	
	From	To	From	To	From	To	From	To	From	To	From	To
Programmatic Budget			\$9,000,000	\$9,000,000	\$0	x						
	Policy/Reserve Recommendations											
	CMN - Administration and Management											
	<p>The Mayor's Office is proposing to purchase an office building owned by the San Francisco Housing Authority at 440 Turk Street as administrative offices for the new Department of Homelessness and Supportive Housing. The estimated purchase price is \$5,000,000 and the estimated cost for tenant improvements is \$4,000,000, for a total cost of \$9,000,000. The Budget and Legislative Analyst considers the purchase of the building at 440 Turk Street to be a policy consideration for the Board of Supervisors. As noted in the Budget and Legislative Analyst's report to the June 17 Budget and Finance Committee (File 16-0652), 98 of the 109 positions in the new Department of Homelessness and Supportive Housing are existing City positions. The proposed increase in positions in FY 2016-17 is 11, not all of which may be approved by the Board of Supervisors. As an alternative to incurring \$9,000,000 in property purchase and tenant improvement costs that could otherwise be allocated to direct homeless services, such as navigation centers, the 98 existing City positions could remain in their current HSA and DPH locations; and the up to 11 new Department of Homelessness and Supportive Housing positions could locate to other City or new leased space. If the Board of Supervisors approves the purchase of 440 Turk Street, the Budget and Legislative Analyst recommends reserving \$4,000,000 for tenant improvements pending submission of budget details to the Budget and Finance Committee.</p>											

FY 2016-17

Total Policy Recommendations		
One-Time	Ongoing	Total
General Fund	\$9,000,000	\$0
Non-General Fund	\$0	\$0
Total	\$9,000,000	\$9,000,000

FY 2017-18

Total Policy/Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

FY 2016-17

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$4,000,000	\$0
Non-General Fund	\$0	\$0
Total	\$4,000,000	\$4,000,000

FY 2017-18

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget
HOM - Department of Homelessness and Supportive Services**

Object Title	FY 2016-17						FY 2017-18					
	FTE		Amount		Savings		FTE		Amount		Savings	
	From	To	From	To	From	To	From	To	From	To	From	To

Reserve Recommendations

Object Title	FY 2016-17		FY 2017-18	
	From	To	From	To
CMN - Administration and Management				
Other Professional Services		\$0	\$0	\$0
Permanent Salaries		\$193,474	\$193,474	\$0
Mandatory Fringe Benefits		\$70,870	\$70,870	\$0
COT - Outreach and Prevention				
Professional & Specialized Services		\$0	\$0	\$0
CSH - Shelter and Housing				
Temporary Salaries		\$359,848	\$359,848	\$0
Permanent Salaries		\$0	\$0	\$0
Mandatory Fringe Benefits		\$28,499	\$28,499	\$0
Community Based Organizations		\$10,878,242	\$10,878,242	\$0
Services of Other Departments		\$0	\$0	\$0
		Total Reserve		
		\$11,530,933		

Reserve \$11,530,933 in FY 2016-17 pending submission of expenditure details to the Budget and Finance Committee. These programs and services are funded based on the approval by the San Francisco voters in November 2016 of an increase in the sales and use tax by 0.75%.

FY 2016-17

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$11,530,933
Non-General Fund	\$0	\$0
Total	\$0	\$11,530,933

FY 2017-18

Total Reserve Recommendations		
One-Time	Ongoing	Total
General Fund	\$0	\$31,656,000
Non-General Fund	\$0	\$0
Total	\$0	\$31,656,000

Wong, Linda (BOS)

From: Calvillo, Angela (BOS)
Sent: Wednesday, June 15, 2016 3:07 PM
To: Wong, Linda (BOS)
Cc: LARRY BUSH
Subject: FW: Friends of Ethics support for Mayor's Ethics budget

Hello Linda,
For the budget file.
Thank you.
Angela

From: LARRY BUSH [mailto:sfwtrail@me.com]
Sent: Wednesday, June 15, 2016 7:31 AM
To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>
Subject: Fwd: Friends of Ethics support for Mayor's Ethics budget

Hi Angela —

Can you please forward this to the Budget Committee clerk? I don't have her email address.
Best —
Larry Bush
sfwtrail@mac.com
415-305-2025

Begin forwarded message:

From: LARRY BUSH <sfwtrail@me.com>
Subject: Friends of Ethics support for Mayor's Ethics budget
Date: June 15, 2016 at 10:09:58 AM EDT
To: Mark Farrell <mark.farrell@sfgov.org>, katy.tang@sfgov.org, Norman Yee <norman.yee@sfgov.org>, Jane Kim <jane.kim@sfgov.org>, Scott Wiener <scott.wiener@sfgov.org>
Cc: "Pelham, LeeAnn (ETH)" <leeann.pelham@sfgov.org>, "rennepar85@gmail.com" <rennepar85@gmail.com>, Peter Keane <pkeane@ggu.edu>, "beverlyhayon46@icloud.com" <beverlyhayon46@icloud.com>

Chair Farrell, Committee members:

Friends of Ethics respectfully urges your support for the Mayor's budget for the San Francisco Ethics Commission.

The proposed funding was carefully considered and adopted unanimously by the Ethics Commission after being developed by Executive Director LeeAnn Pelham. It seeks to better match the Commission's duties and obligations with the resources needed to meet overdue and delayed charter requirements. Although greater resources are needed to accelerate the Commission's work, we support the Commission and Mayor's view that this increase represents resources that can be put to use now.

The Controller's review of departmental performances against benchmarks reported that the Ethics Commission currently can't handle nearly 50 percent of the complaints it receives, and projects that by next fiscal year the Commission will be able to handle even less.

In the past five years, the Commission acted on just 37 cases, with eleven for minor compliance failures such as the type font size on a door hanger or slate card. Moreover, the Commission's actual fines have varied based on what appears to the public to be the political status of the entity or person who failed to comply with the law. This budget will allow for additional investigators and, just as important, more transparency.

San Francisco launched the Ethics Commission with voter approval over twenty years ago. Initially it led the state with reforms ranging from public financing of campaigns to electronic filing of campaign funds to a strong outreach to the public. In fact, a number of San Francisco's ethics and good government laws exist because of the public demand for greater disclosure and action even when City Hall failed to enact stronger protections against pay-to-play.

However, for the past ten years, other jurisdictions have surpassed San Francisco with clean government policies and practices while San Francisco's Ethics Commission actually retreated, even repealing some measures placed into the law by voters.

The Ethics Commission and its Executive Director now proposes that the budget will include a policy arm to review and renew San Francisco's laws and practices to fit a political environment changed by decisions such as Citizens United that altered the landscape. It's diligence and sober approach to these issues most recently was presented to the Board in an updated reform of the city's Whistleblower Ordinance prompted by a civil grand jury recommendation and introduced this week by Board President London Breed.

We strongly support and endorse this proposed budget, and wish to express our appreciation to the Commission and the Mayor for recognizing the resources needed and the challenges that must be met.

For these reasons, we respectfully urge that you approve the Mayor's proposed budget for the San Francisco Ethics Commission.

Friends of Ethics consists of former Ethics Commissioners, former civil grand jury members, leaders in clean government groups such as Common Cause, and citizens who care about our city and community.

Respectfully,

Larry Bush for Friends of Ethics
sfwtrail@mac.com