

File No. 191261

Committee Item No. 11

Board Item No. \_\_\_\_\_

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date January 15, 2020

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Linda Wong

Date January 10, 2020

Completed by: Linda Wong

Date \_\_\_\_\_

1 [Appropriation - General Reserve - City College of San Francisco Operating Support -  
2 \$2,700,000 - FY2019-2020]

3 **Ordinance appropriating \$2,700,000 of the General Reserve to support City**  
4 **College of San Francisco class reinstatement, upon condition of an executed**  
5 **agreement for this use in FY2019-2020.**

6  
7  
8 Note: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
11 **Board amendment additions** are in double-underlined Arial font.  
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
13 **Asterisks (\* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. The sources of funding outlined below are herein appropriated to reflect the  
17 funding available in Fiscal Year 2019-2020.  
18  
19  
20  
21  
22  
23  
24  
25

1 **Sources Appropriation**

2

3

4

5

6

Fund / Department ID	Project & Activity/ Authority	Account	Description	Amount
10020 / 230018	10023237 – 0001 /	598040	Designated For	\$2,700,000
GF Continuing	17064	Designated For	General Reserve	
Authority Ctrl /	General Reserve /	General Reserve		
GEN General City	General Reserve			
<b>Total Sources</b>				<b>\$2,700,000</b>

7

8

9

10

11

12

13

14

15 Section 2. The uses of funding outlined below are herein appropriated and reflect the

16 projected uses of funding to support for City College of San Francisco.

17

18

19

20

21

22

23

24

25

1 **Uses Appropriation**

2

Fund / Department ID	Project & Activity/ Authority	Account	Description	Amount
10020 /229218 / CHF Children, Youth and Their Families	10031182 – 0001 / City College Enrollment Assistance Fund / 19805 - City College Enrollment Assistance Fund	538000 – CBO Services Budget	Funding for class reinstatement at City College of San Francisco	\$2,700,000
<b>TOTAL USES</b>				<u><u>\$2,700,000</u></u>

16

17 Section 3. This appropriation is conditioned on the City and City College of San

18 Francisco executing an agreement to (1) use the funds for class reinstatement, (2)

19 submit a report to the Board of Supervisors by June 30, 2020 documenting the

20 reinstated classes and associated enrollment numbers, and (3) return any funds not

21 used for class reinstatement or preparation of the associated report by August 30, 2020.

22


23 Section 4. The Controller is authorized to record transfers between funds and adjust the

24 accounting treatment of sources and uses appropriated in this Ordinance as necessary

25 to conform with Generally Accepted Accounting Principles and other laws.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
JANA CLARK  
Deputy City Attorney

FUNDS AVAILABLE:  
BEN ROSENFELD, Controller

By:   
BEN ROSENFELD  
Controller

<p><b>Item 11</b> <b>File 19-1261</b></p>	<p><b>Department:</b> Department of Children, Youth and their Families (DCYF)</p>
---	---

**EXECUTIVE SUMMARY**

**Legislative Objectives**

- The proposed ordinance appropriates \$2,700,000 of the General Reserve to support the reinstatement of Spring 2020 classes at City College of San Francisco. The ordinance requires that the transfer of funds be subject to an agreement between the City (through the Department of Children, Youth, and Their Families) and City College that includes requirements to (1) use the funds for class reinstatement, (2) submit a report to the Board of Supervisors by June 30, 2020 documenting the reinstated classes and associated enrollment numbers, and (3) return any funds not used for class reinstatement or preparation of the associated report by August 30, 2020.

**Key Points**

- City College of San Francisco is a public community college in San Francisco. According to a November 21, 2019 official statement from the City College of San Francisco’s Office of the Chancellor, City College removed approximately 225 credit sections and 63 non-credit sections from the Spring 2020 schedule, as well as reduced the summer class schedule by 25 percent, in an effort to curtail a projected \$13 million budget deficit for the 2019-2020 fiscal year.

**Fiscal Impact**

- The proposed ordinance would appropriate \$2,700,000 of the General Reserve to the City College of San Francisco (through the Department of Children, Youth, and Their Families). According to the FY 2018-19 Comprehensive Financial Annual Financial Statement, there was \$130.9 million in the City’s General Reserve available for appropriation as of June 30, 2019

**Recommendation**

- Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

**MANDATE STATEMENT**

City Charter Section 2.105 states that all legislative acts shall be by ordinance, approved by a majority of the members of the Board of Supervisors.

**BACKGROUND**

City College of San Francisco is a public community college in San Francisco. According to a November 21, 2019 official statement from the City College of San Francisco’s Office of the Chancellor, City College removed approximately 225 credit sections and 63 non-credit sections from the Spring 2020 schedule, as well as reduced the summer class schedule by 25 percent, in an effort to curtail a projected \$13 million budget deficit for the 2019-2020 fiscal year. Credit and non-credit subject areas impacted by the cuts include art, dance, music and offerings for older adults.

**DETAILS OF PROPOSED LEGISLATION**

The proposed ordinance appropriates \$2,700,000 of the General Reserve to support the reinstatement of Spring 2020 classes at City College of San Francisco. The ordinance requires that the transfer of funds be subject to an agreement between the City (through the Department of Children, Youth, and Their Families) and City College that includes requirements to (1) use the funds for class reinstatement, (2) submit a report to the Board of Supervisors by June 30, 2020 documenting the reinstated classes and associated enrollment numbers, and (3) return any funds not used for class reinstatement or preparation of the associated report by August 30, 2020.

**FISCAL IMPACT**

Table 1 below summarizes the proposed appropriation of \$2,700,000.

**Table 1: Appropriation of \$2,700,000 to City College of San Francisco**

<b>Sources</b>	
General Reserve	\$2,700,000
<b>Total Sources</b>	<b>\$2,700,000</b>
<b>Uses</b>	
<u>Appropriation</u>	
Department of Children, Youth and their Families –	\$2,700,000
City College Enrollment Assistance Fund	
<b>Total Uses</b>	<b>\$2,700,000</b>

According to the FY 2018-19 Comprehensive Financial Annual Financial Statement, there was \$130.9 million in the City’s General Reserve available for appropriation as of June 30, 2019.<sup>1</sup>

<sup>1</sup> The General Reserve is intended to address revenue weaknesses, expenditure overages, or other programmatic goals not anticipated during the annual budget process. City Administrative Code Section 10.60(b) provides for the

**RECOMMENDATION**

Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

---

General Reserve to be no less than 2.5 percent of budgeted regular General Fund revenues in FY 2018-19, increasing to 2.75 percent of budgeted regular General Fund revenues in FY 2019-20.



# Introduction Form

By a Member of the Board of Supervisors or Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
Time stamp  
2019 DEC 10 PM 4:16  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Topic submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Walton, Mar, Haney, Fewer

Subject:

Appropriation - General Reserve of \$2,700,000 for City College of San Francisco operating support - FY 2019-2020

The text is listed:

Ordinance appropriating \$2,700,000 of the General Reserve to support City College of San Francisco class reinstatement upon condition of an executed agreement for this use.

Signature of Sponsoring Supervisor: [ ]

For Clerk's Use Only