

File No. 161248

Committee Item No. 5

Board Item No. \_\_\_\_\_

### COMMITTEE/BOARD OF SUPERVISORS

#### AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date January 25, 2017

Board of Supervisors Meeting

Date \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER (Use back side if additional space is needed)

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Completed by: Linda Wong Date January 20, 2017  
 Completed by: Linda Wong Date \_\_\_\_\_

1 [Accept and Expend Grant - Association of Bay Area Governments - Bay Area  
2 Regional Energy Network Program Activities - \$546,258]

3 **Resolution authorizing the Department of the Environment to accept and expend**  
4 **grant funds from the Association of Bay Area Governments in the amount of**  
5 **\$546,258 for calendar year 2017, to perform various activities as part of a Bay**  
6 **Area Regional Energy Network program, an energy efficiency program for the**  
7 **term of January 1, 2017, through December 31, 2017.**

8  
9 WHEREAS, The City and County of San Francisco (City) is a member of the  
10 Association of Bay Area Governments (ABAG); and

11 WHEREAS, ABAG has requested a total budget of up to \$16,812,617 from the  
12 California Public Utilities Commission (CPUC) in Advice Letter 7-E-2016, as directed by  
13 CPUC Decision 15-10-028 to continue to operate the Bay Area Regional Energy  
14 Network program (BayREN) in all of its member counties for the calendar year of 2017;  
15 and

16 WHEREAS, The CPUC recognized that this structure can provide greater  
17 opportunity for the participating counties to develop more innovative programs that  
18 better serve the ratepayers; and

19 WHEREAS, The CPUC stated in Decision 16-08-019 approving REN funding for  
20 2017: "[E]xisting approved activities [of the RENs] may have ongoing funding that was  
21 previously approved (P.3); and

22 WHEREAS, For 2017, ABAG will continue receiving the ratepayer funds through  
23 a contract with Pacific Gas and Electric (PG&E) where PG&E is acting only as a fiscal  
24 manager and the CPUC provides oversight of the program content; and  
25

1           WHEREAS, BayREN will continue programs to provide technical assistance and  
2 financing in the residential sector and education and training for construction  
3 contractors and building code officials and lead the development of a region-wide Small  
4 Commercial program; and

5           WHEREAS, The Board of Supervisors adopted goals for reductions in  
6 greenhouse gas emissions; and

7           WHEREAS, The Department of the Environment continues to play a key role in  
8 the development of the concepts and plans for all the elements of the BayREN  
9 program; and

10           WHEREAS, The Department of Environment is already performing energy  
11 efficiency programs for greenhouse gas reductions providing assistance in the  
12 residential sector and creating local jobs; and

13           WHEREAS, The Department of the Environment has built upon its experience  
14 with building codes to play the lead role in the development of the Codes and  
15 Standards component of the BayREN; and

16           WHEREAS, A successful BayREN program in 2013 thru 2016 has led to  
17 continued funding in future years; and

18           WHEREAS, ABAG intends to award grant funds of \$546,258 to the City for the  
19 2017 BayREN programs; and

20           WHEREAS, The budget includes a provision for indirect costs in the amount of  
21 \$148,001; and

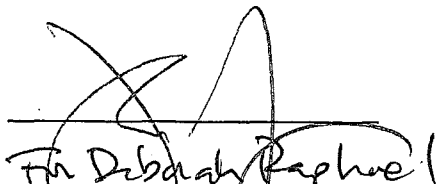
22           WHEREAS, The term of this grant is from January 01, 2017, to December 31,  
23 2017; and

1 WHEREAS, The Department of Environment will utilize existing staff hired under  
2 the American Reinvestment and Recovery Act that continued working under the 2013-  
3 16 BayREN contract; and

4 WHEREAS, The grant does not require an Annual Salary Ordinance (ASO)  
5 amendment; now therefore, be it

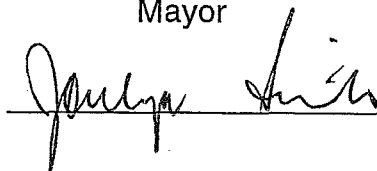
6 RESOLVED, That the Board of Supervisors authorizes the Director of the  
7 Department of the Environment to accept and expend a grant in the amount of  
8 \$546,258 from ABAG to implement BayREN activities in San Francisco.

9  
10  
11 Recommended:

12   
13 \_\_\_\_\_  
14 For Deborah Raphael  
15 Department Head

Approved:   
\_\_\_\_\_

for Mayor

Approved:   
\_\_\_\_\_

for Controller, Grant Division

File Number: \_\_\_\_\_

220368 / EVBAYR-17

(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**

(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: BayREN

2. Department: Department of the Environment

3. Contact Person: Rachel Buerkle

Telephone: 415-355-3704

4. Grant Approval Status (check one):

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$546,258

6a. Matching Funds Required: \$ 0 ✓

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: California Public Utilities Commission (CPUC)

b. Grant Pass-Through Agency (if applicable): PG&E and Association of Bay Area Governments (ABAG)

8. Proposed Grant Project Summary: The Bay Area Regional Network (BayREN) is funded under Decision 15-10-028 of the California Public Utilities Commission (CPUC) to continue to engage local governments in meeting the goals of California's Energy Efficiency Strategic Plan. CPUC provides oversight of the program content, PG&E acts as fiscal agent, and ABAG has requested a contract of \$16,812,617 with PG&E, out of which this grant is funded. BayREN is funded to provide an energy efficiency incentive and technical assistance program in single family and multifamily buildings, provide financing, and raise the level of energy code compliance in new construction and renovation.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 01/01/2017 End-Date: 12/31/17

10a. Amount budgeted for contractual services: \$26,758 ✓

b. Will contractual services be put out to bid? Yes

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Yes (?)

d. Is this likely to be a one-time or ongoing request for contracting out? One-Time

11a. Does the budget include indirect costs?

Yes

No

b1. If yes, how much? \$ 148,001 ✓

b2. How was the amount calculated? Based on Department of Environment overhead and indirect.

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)

New Site(s)

New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

- 1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
- 2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
- 3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

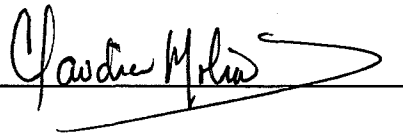
If such access would be technically infeasible, this is described in the comments section below:

Comments: All of the facilities are privately owned facilities of various types of buildings in both the residential and commercial sectors. Staff will make site visits to perform site assessments.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Claudia Molina, Departmental ADA Coordinator, Payroll Personnel Clerk

Date Reviewed:



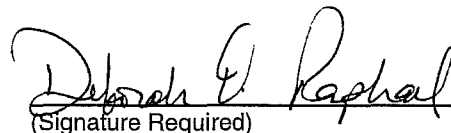
9/27/16  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Deborah O. Raphael, Director, Department of the Environment

Date Reviewed:

9/28/16

  
(Signature Required)

**City and County of San Francisco, - Department of the Environment**

**2017 Energy Efficiency Program - ABAG / BayREN Contract**

**ABAG**

<b>Personnel</b>			
	5644 Principal Environmental Specialist (0.05 FTE); 5642 Sr. Environmental Specialist (0.65 FTE); 5640 Environmental Specialists (1.3 FTE); 5638 Environmental Assistant (0.10 FTE); 1822 Administrative Analyst (.10 FTE)	Administration, Program Implementation, Strategic Planning	\$366,299
		<b>Sub-Total Personnel</b>	<b>\$366,299</b>
<b>Non Personnel Services</b>			
	Field Expenses		\$1,100
	Other Professional Services	Development of Zero Net Energy Reach Codes, Consultation & Misc.	\$26,758
	Printing		\$1,100
	Other Materials & Supplies		\$3,000
		<b>Sub-Total Contract/ Other</b>	<b>\$31,958</b>
<b>Indirect</b>			<b>\$148,001</b>
		<b>Grand Total</b>	<b>\$546,258</b>



*"Bay Area communities working together for a sustainable energy future."*

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September 7, 2016

Lowell Chu,  
Senior Energy Efficiency Specialist  
SF Department of the Environment  
1455 Market Street, Suite 1200  
San Francisco, CA 94103

Lowell:

Please accept this letter as an expression of our intent for San Francisco Department of the Environment (SFE) to implement the Bay Area Regional Energy Network (BayREN) programs within the City and County of San Francisco for calendar year 2017.. The current portfolio of programs includes Single Family and Multifamily energy efficiency retrofits, Codes and Standards, Commercial PACE, Multifamily Capital Advance and Pay-as-you-Save®.

It is anticipated that SFE's budget will be similar to the budget for 2016. The current budget is \$546,258.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Jennifer K. Berg  
Senior Program Manager  
BayREN



**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** The Department of the Environment  
**DATE:** September 27, 2016  
**SUBJECT:** Accept and Expend Resolution State Grant  
**GRANT TITLE:** CPUC Award for BayREN: 2017

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Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Rachel Buerkle

Phone: 415-355-3704

Interoffice Mail Address:

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

OFFICE OF THE MAYOR  
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *for* Mayor Edwin M. Lee *[Signature]*  
RE: Accept and Expend Grant – Association of Bay Area Governments -  
\$546,258  
DATE: November 15, 2016

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Attached for introduction to the Board of Supervisors is a resolution authorizing the Department of the Environment to accept and expend grant funds from the Association of Bay Area Governments in the amount of \$546,258 for calendar year 2017 to perform various activities as part of a Bay Area Regional Energy Network program, an energy efficiency program for the term of January, 01, 2017 through December 31, 2017.

Should you have any questions, please contact Nicole Elliott at (415) 554-7940.

*[Handwritten Signature]*  
2016 NOV 15 PM 2:15  
RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO