

1 [Administrative Code - Membership and Functions of the Our Children, Our Families Council]

2

3 **Ordinance amending the Administrative Code to establish the membership of the Our**
4 **Children, Our Families Council; and to address its structure and functions as provided**
5 **in Charter, Section 16.127-7.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.
8 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.
9 **Board amendment additions** are in double-underlined Arial font.
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
11 **Asterisks (* * * *)** indicate the omission of unchanged Code
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14

15 Section 1. The Administrative Code is hereby amended by adding Chapter 102,
16 Sections 102.1 through 102.7, to read as follows:

17

CHAPTER 102: OUR CHILDREN, OUR FAMILIES COUNCIL

18 Sec. 102.1. Our Children, Our Families Council.

19 Sec. 102.2. City Members.

20 Sec. 102.3. School District Members.

21 Sec. 102.4. Public Members.

22 Sec. 102.5. Governance.

23 Sec. 102.6. Functions and Duties.

24 Sec. 102.7. Children and Families Plan.

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1 **SEC. 102.1. OUR CHILDREN, OUR FAMILIES COUNCIL.**

2 Charter Section 16.127-2 creates the Our Children, Our Families Council (“the Council”).
3 Additional Charter sections set out the composition and the powers and duties of the Council. Charter
4 Section 16.127-7 states that the Board of Supervisor shall, by ordinance, further provide for the
5 membership, structure, functions and support of the Council.

6
7 **SEC. 102.2. CITY MEMBERS.**

8 (a) The Mayor shall appoint the heads of the following City departments to serve by virtue of
9 their offices as voting members of the Council:

10 (1) Children, Youth and Their Families;

11 (2) Public Health;

12 (3) Public Works;

13 (4) General Services Agency;

14 (5) Human Services Agency;

15 (6) Juvenile Probation;

16 (7) Mayor’s Office of Early Care and Education;

17 (8) Mayor’s Office of Economic and Workforce Development;

18 (9) Mayor’s Office of Housing and Community Development;

19 (10) Municipal Transportation Authority;

20 (11) Planning;

21 (12) Police;

22 (13) Public Library;

23 (14) Public Utilities; and,

24 (15) Recreation and Parks.

1 If any of these departments or agencies are later eliminated or re-organized, the Mayor may appoint to
2 the Council the head of a successor department or agency.

3 (c) The Mayor may appoint as Council members the heads of up to four additional City
4 departments or agencies that provide services to children and families, members of the community, and
5 stakeholders, for a total not to exceed 18 City members.

6
7 **SEC. 102.3. SCHOOL DISTRICT MEMBERS.**

8 (a) The Mayor shall invite the Superintendent of Schools for the San Francisco Unified School
9 District (“the School District”) to nominate the heads of appropriate divisions of the School District to
10 serve as voting members of the Council, including:

11 (1) Student Family and Community Support;

12 (2) Early Education;

13 (3) Elementary Schools;

14 (4) Middle Schools;

15 (5) High Schools;

16 (6) Chief Academic Officer;

17 (7) Special Education Services;

18 (8) Policy and Operations; and,

19 (9) Instruction, Innovation and Social Justice.

20 If any of these divisions are later eliminated or re-organized, the Superintendent may nominate the
21 head of a successor division.

22 (b) The Superintendent may nominate up to 18 School District members.

23 (c) The Mayor shall appoint to the Council the persons nominated by the Superintendent
24 pursuant to this Section 102.3.

1 **SEC. 102.4. PUBLIC MEMBERS.**

2 (a) The Mayor shall appoint 18 people to serve as voting members of the Council, as follows:

3 (1) Public Seat 1: A member of the Department of Youth, Children, and Their Families
4 Oversight and Advisory Committee recommended to the Mayor by the Oversight and Advisory
5 Committee;

6 (2) Public Seat 2: A member of the Office of Early Care and Education Citizens
7 Advisory Committee recommended to the Mayor by the Citizens Advisory Committee;

8 (3) Public Seat 3: A member of the Board of Education's Public Education Enrichment
9 Fund Citizen Advisory Committee recommended to the Mayor by the Citizen Advisory Committee;

10 (4) Public Seat 4: A youth 19 years old or younger at the time of appointment for the
11 term, recommended to the Mayor by the Youth Commission. Because this Committee member may be
12 younger than 18 years at the time of appointment, this member is not subject to the requirement of
13 Charter Section 4.101(a)(2) that members be electors of the City and County unless and until the
14 member reaches the age of 18 years;

15 (5) Public Seat 5: A youth 19 years old or younger at the time of appointment for the
16 term, recommended to the Mayor by the School District Student Advisory Council. Because this
17 Committee member may be younger than 18 years at the time of appointment, this member is not
18 subject to the requirement of Charter Section 4.101(a)(2) that members be electors of the City and
19 County unless and until the member reaches the age of 18 years;

20 (6) Public Seat 6: A person who is a Disconnected Transitional-Aged Youth, as that
21 term is used in Charter Section 16.108, 18 through 24 years of age at the time of appointment, and who
22 is familiar with the issues and challenges faced by Disconnected Transitional-Aged Youth and with
23 services, programs, and systems for them;

24 (7) Public Seat 7: A parent or guardian of a youth, which youth, at the time of the
25 member's appointment for the term, is under the age of 5 years and receiving child care services;

1 (8) Public Seat 8: A parent or guardian of a youth, which youth, at the time of the
2 member's appointment for the term, is under the age of 18 years and enrolled in the San Francisco
3 Unified School District. This member shall have a connection with a parent group or advocacy
4 network, or have demonstrated commitment to improving access to and quality of services for children,
5 youth, and families;

6 (9) Public Seat 9: A parent or guardian of a youth, which youth, at the time of the
7 member's appointment for the term, is under the age of 18 years and enrolled in a school in San
8 Francisco. This member shall have a connection with a parent group or advocacy network, or have
9 demonstrated commitment to improving access to and quality of services for children, youth, and
10 families;

11 (10) Public Seat 10: A person with expertise or substantial experience working with
12 low-income families and children from low-income families;

13 (11) Public Seat 11: A person who works as a service provider delivering services to
14 children, youth, and families in San Francisco;

15 (12) Public Seat 12: A person representing a philanthropic organization, foundation,
16 or network;

17 (13) Public Seat 13: A person with expertise or substantial experience working in the
18 field of housing development in San Francisco;

19 (14) Public Seat 14: A person with expertise or substantial experience working in the
20 field of economic and workforce development in San Francisco;

21 (15) Public Seat 15: A person with expertise or substantial experience working in the
22 field of transportation access and equity issues in San Francisco;

23 (16) Public Seat 16: An executive of an institution of higher education;

1 (17) Public Seat 17: A person representing a business community or network, which
2 business community or network has demonstrated a commitment to solving issues related to children
3 and families in San Francisco; and,

4 (18) Public Seat 18: A person representing the Interfaith community with expertise or
5 substantial experience working on issues related to children and families in San Francisco.

6 If a group given the authority to recommend someone for a public seat as provided above fails or
7 refuses to do so within 60 days after being notified in writing by the Mayor of the existence of a
8 vacancy, or if the group goes out of existence, the Mayor may appoint someone possessing similar
9 qualifications.

10 (b) The term for public members shall be two years, except that members initially appointed to
11 Public Seats 1, 3, 5, 7, 9, 11, 13, 15, and 17 shall serve for three years; thereafter, all terms for public
12 members shall be two years. Terms of the initial public members shall commence on the date of the
13 first Council meeting. Any public members who fail to attend at least half of the meetings in any fiscal
14 year shall be deemed to have resigned from the Council.

15 (c) The Mayor's appointments of public members shall take effect 30 days after transmittal of
16 the Mayor's notice of appointment to the Board of Supervisors. The Board of Supervisors may hold a
17 public hearing on the public members appointed by the Mayor to the Council.

18 (d) No person may serve more than two consecutive terms as a public member on the Council.
19 For the purpose of this term limit, serving more than half of a term shall count as serving a full term on
20 the Council.

21 (e) The Youth Commission shall provide support to the Council members in Public Seats 4
22 and 6. The School District Student Advisory Council staff will be invited to provide support to the
23 Council member in Public Seat 5 in areas such as training in City government and School District
24 operations, policy analysis and development, and public outreach.

1 **SEC. 102.5. GOVERNANCE.**

2 (a) The Council shall meet at least three times each fiscal year.

3 (b) The Mayor shall appoint the initial members of the Council by May 1, 2015. The Mayor
4 shall invite the Superintendent to nominate the initial School District members by April 1, 2015.
5 Groups given the authority to recommend public members as provided in Section 4 shall make their
6 initial recommendations by April 1, 2015. The Mayor shall make the appointment process as open and
7 transparent as possible.

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9 **SEC. 102.6. FUNCTIONS AND DUTIES.**

10 (a) The functions and duties of the Council shall be as provided in Charter Section 16.127-5.

11 (b) The Council shall determine and establish working groups to assist in the performance of
12 its functions and duties. The Council shall consider establishing initial working groups in the following
13 areas: Closing the achievement gap; increasing economic mobility; transit and street safety; housing
14 and sustainability; and open space and land use.

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16 **SEC. 102.7. CHILDREN AND FAMILIES PLAN.**

17 (a) Charter Section 16.127-5(b) requires the Council to prepare a San Francisco Children and
18 Families Plan (“the Plan”) to coordinate services provided to children and families by City
19 departments, the School District, and community partners, and to maximize support for children and
20 families in San Francisco.

21 (b) In preparing the Plan and subsequent updates, the Council shall identify and use relevant
22 success indicators, such as:

23 (1) The increase in the number of children in San Francisco;

24 (2) The increase in the number of graduates of the San Francisco Unified School
25 District who continue on to higher education or the workforce;

1 (3) The increase in the number of family housing units in San Francisco; and,

2 (4) The increase in the number of families that transition out of poverty in San

3 Francisco.

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5 Section 2. Effective Date. This ordinance shall become effective 30 days after
6 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
7 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
8 of Supervisors overrides the Mayor's veto of the ordinance.

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10 APPROVED AS TO FORM:
11 DENNIS J. HERRERA, City Attorney

12
13 By: _____
14 THOMAS J. OWEN
15 Deputy City Attorney

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