

File No. 161621

Committee Item No. 3

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date January 11, 2017

Board of Supervisors Meeting

Date _____

Cmte Board

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|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Fire Commission Resolutions</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Completed by: Linda Wong

Date January 6, 2017

Completed by: Linda Wong

Date _____

1 [Accept and Expend Gift - Estate of Nguey Woo - \$54,927.09]

2
3 **Resolution authorizing the Fire Department to accept and expend a donation of**
4 **\$54,927.09 pursuant to the order of final distribution of the estate of Nguey Woo.**

5
6 WHEREAS, The San Francisco Fire Department was contacted by the Law Offices of
7 Witherspoon & Siracusa; and

8 WHEREAS, The San Francisco Fire Department learned that it was listed as a
9 beneficiary of the will of Nguey Woo and pursuant to the will was to receive a share of the
10 estate; and

11 WHEREAS, The San Francisco Fire Department received a check in the amount of
12 \$54,729.09 from the Law Offices of Witherspoon & Siracusa as a distribution of the estate;
13 and

14 WHEREAS, Upon acceptance of these funds, the San Francisco Fire Department will
15 use the funds to purchase public educational and outreach materials; and

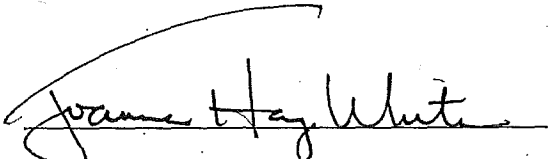
16 WHEREAS, At its regular meeting on Wednesday, February 10, 2016, the Fire
17 Commission voted to recommend that the Board of Supervisors approve the gift and
18 authorize the Chief of the Fire Department to accept the donation to the Department; and

19 WHEREAS, The Fire Commission Resolution is on file with the Clerk of the Board of
20 Supervisors in File No. 161021, which is hereby declared to be a part of this resolution as if
21 set forth fully herein; now, therefore, be it

22 **RESOLVED**, That the Board of Supervisors approves the donation and authorizes the
23 Chief of the Fire Department to accept and expend \$54,927.09 pursuant to the Order for Final
24 Distribution of the Estate of Nguey Woo for the San Francisco Fire Department.

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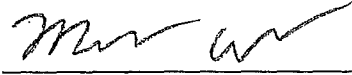
Recommended:



JOANNE HAYES-WHITE, Fire Chief

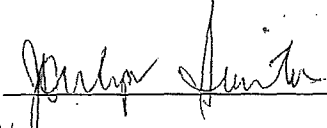
03/18/2016

Approved:



for EDWIN M. LEE, Mayor

Approved:



BEN ROSENFELD, Controller

File Number: 161021
(Provided by Clerk of Board of Supervisors)

Grant Ordinance Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Gift of one donation of \$54,927.09
2. Department: Fire Department
3. Contact Person: Mark Corso Telephone: 415-558-3417
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$ 54,927.09
6. a. Matching Funds Required: \$ 0
b. Source(s) of matching funds (if applicable): N/A
7. a. Grant Source Agency: Gift from individuals – Estate of Nguey Woo
b. Grant Pass-Through Agency (if applicable): N/A
8. Proposed Grant Project Summary: The Estate of Nguey Woo has donated \$54,927.09 to the San Francisco Fire Department.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:
N/A – One-time donation
10. Number of new positions created and funded: 0
11. Explain the disposition of employees once the grant ends? N/A
12. a. Amount budgeted for contractual services: N/A
b. Will contractual services be put out to bid? N/A
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A
d. Is this likely to be a one-time or ongoing request for contracting out? N/A
13. a. Does the budget include indirect costs?
 Yes No
b. 1. If yes, how much? \$0
b. 2. How was the amount calculated?
c. 1. If no, why are indirect costs not included?
 Not allowed by granting agency To maximize use of grant funds on direct services
 Other (please explain): One-time donation
c. 2. If no indirect costs are included, what would have been the indirect costs? None

14. Any other significant grant requirements or comments:

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

16. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

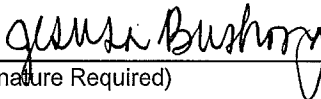
Jesusa Bushong

(Name)

HR Director

(Title)

Date Reviewed: 7/11/16


(Signature Required)

Overall Department Head or Designee Approval:

Mark Corso

(Name)

Chief Financial Officer

(Title)

Date Reviewed: 7/7/16


(Signature Required)

FIRE COMMISSION
City and County of San Francisco
Edwin M. Lee, Mayor

Francee Covington, *President*
Ken Cleaveland, *Vice President*
Stephen A. Nakajo, *Commissioner*
Michael Hardeman, *Commissioner*



698 Second Street
San Francisco, CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Maureen Conefrey, *Secretary*

RESOLUTION 2016-03

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS
AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT A
GIFT OF \$54,972.09 FROM THE ESTATE OF NGUEY WOO TO BE
ALLOCATED FOR THE PURCHASE OF PUBLIC EDUCATION AND
OUTREACH MATERIALS IN CONJUNCTION WITH THE FIRE
DEPARTMENT'S 150TH ANNIVERSARY.**

WHEREAS, The San Francisco Fire Department was contacted by the Law Offices of Witherspoon & Siracusa; and,

WHEREAS, The San Francisco Fire Department learned that it was listed as a beneficiary of the will of Nguey Woo and pursuant to the will was to receive a share of the estate; and

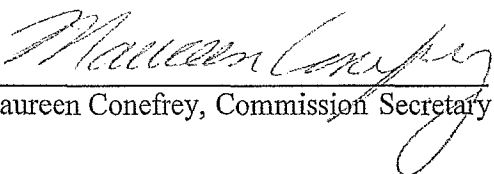
WHEREAS, The San Francisco Fire Department received a check in the amount of \$54,972.09 from the Law Offices of Witherspoon & Siracusa as a distribution of the estate; and

WHEREAS, Upon acceptance of these funds, the San Francisco Fire Department will use the funds to purchase educational and outreach materials to be distributed as part of the Department's 150th Anniversary celebration; now, therefore, be it

RESOLVED, that the Fire Commission hereby recommends that the Board of Supervisors approve and authorize the Chief of the Fire Department to accept \$54,972.09 pursuant to the Order for Final Distribution of the Estate of Nguey Woo for the San Francisco Fire Department's Gift Fund

Adopted at the Regular Meeting of the San Francisco Fire Commission on February 10, 2016.

Ayes: 4
Nays: 0


Maureen Conefrey, Commission Secretary

San Francisco Fire Department Gift Budget

Donation - \$54,927.09 donation to the SFFD

Budget:

	<u>Item</u>	<u>Description</u>	<u>Cash Value</u>	<u>Index</u>	<u>Project</u>
Donation		Cash Donation	\$ 54,927.09	310063	FCG313
		Total:	\$ 54,927.09		

Witherspoon Siracusa

PRINCIPAL ATTORNEY
Lawrence S. Siracusa
Gerald S. Witherspoon (Retired)
ASSOCIATE ATTORNEYS
Andrew K. Schultz
Avid Eli Alavi

1550 BRYANT STREET, SUITE 725
SAN FRANCISCO, CA 94103

415 552-1814 TEL • 415 552-2158 FAX

LAW CLERK
Daniela Lagoteta
PARALEGALS
Christa Berse
Michael D. Halvorsen
CLERK
Gabriele Quaglia

Date: March 2, 2015
From: Michael D. Halvorsen
To: Beneficiaries of the Estate of Nguey Woo
Regarding: Distribution

Dear Beneficiaries:

I enclose the following:

1. Check representing your distributive share of the estate;
2. Form of Receipt acknowledging you received your distribution share;
3. IRS form W-9;
4. Order for Final Distribution; and
5. Self-addressed stamped envelope.

Please complete the W-9 and the Receipt and return it to me in the enclosed self-addressed stamped envelope.

Pursuant to the Order for Final Distribution the Executor is withholding from distribution a reserve of \$5,000. Once the final taxes are prepared and the return filed the Executor will be in a position to distribute the remaining reserve. We anticipate distributing the remaining reserve within the next six to nine months.

310063-78101

0

ck # 1020
\$54,972.09

put it in onesc Gift
fund until we have
a AZE from Mark.

1 Avid Eli Alavi (State Bar No. 216728)
2 WITHERSPOON & SIRACUSA
3 1550 Bryant Street, Suite 725
4 San Francisco, CA 94103
5 Telephone (415) 552-1814
6 Fax: (415) 552-2158
7 Email: aalavi@witsir.com

8 Attorneys for Bertha Joung,
9 Executor / Petitioner

F I L E D
Superior Court of California
County of San Francisco

FEB 10 2015

CLERK OF THE COURT

BY:  Deputy Clerk

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SUPERIOR COURT OF THE STATE OF CALIFORNIA
CITY AND COUNTY OF SAN FRANCISCO

Estate of:
NGUEY WOO
Deceased.

Number: PES-13-297215

**ORDER FOR FINAL DISTRIBUTION;
SETTLING FIRST AND FINAL ACCOUNT AND
REPORT OF EXECUTOR AND PETITION FOR
ITS SETTLEMENT; AUTHORIZING PAYMENT
OF STATUTORY FEES FOR ORDINARY
SERVICES TO EXECUTOR AND HER
ATTORNEYS; AUTHORIZING RETENTION OF
RESERVE FOR TAXES AND CLOSING
COSTS**

Date: February 10, 2015
Time: 9:00 A.M.
Dept: 204

Bertha Joung, as Executor of the Will of Nguey Woo, deceased, having presented her *First and Final Account and Report of Executor and Petition for its Settlement; Petition for Payment of Statutory Fees for Ordinary Services to Executor and Her Attorneys; Petition to Retain Reserve for Taxes and Closing Costs; and Petition for Final Distribution*, and the same coming on regularly for hearing, the Court finds:

1. **Notice:** Notice of hearing of the petition has been regularly given as prescribed by law.
2. **Allegations:** All of the allegations of the petition are true.

1 due or payable by the estate.

2 12. **Reserve:** Petitioner requested authorization to withhold \$5,000 from distribution
3 as a reserve for payment of closing expenses of the estate, including attorney costs, preparing
4 the final fiduciary tax returns and paying any tax liability that may be due thereon. She further
5 asked that she be authorized to distribute any remaining reserve to the beneficiaries as
6 specified below without further court order.

7 13. **Proposed Distribution:** Distribution should be ordered as specified below.

8 14. **Compensation Allowed:** The Executor and the attorneys for the Executor,
9 Witherspoon & Siracusa, have rendered valuable services to the estate and ordinary
10 compensation should be allowed as ordered below.

11

12 IT IS ORDERED that:

13 1. The administration of the estate be brought to a close;

14 2. As of August 31, 2014, the Executor has in her possession belonging to the
15 estate, after deducting credits to which she is entitled, a balance of \$602,118.06, all of which is
16 in cash. The first and final account covering the period beginning October 11, 2013, and
17 continuing through August 31, 2014, and report of Executor is settled, allowed, and approved
18 as filed;

19 3. All acts and transactions of the Executor relating to matters set forth in the
20 account, report and petition are confirmed and approved;

21 4. Bertha Joung, as Executor of the Will, is authorized to set aside a reserve of
22 \$5,000 for the cost of preparing the final fiduciary tax returns and pay any tax liability that may
23 be due thereon; paying any closing costs, including remaining attorneys' costs, any unused
24 portion of such reserve shall be distributed as indicated below;

25 5. Bertha Joung, as Executor of the Will, is authorized and directed to herself the
26 amount of \$15,239.67 as compensation for ordinary services rendered in administering this
27 estate;

28 6. Bertha Joung, as Executor of the Will, is authorized and directed to pay her

1 attorneys, Witherspoon & Siragusa, the amount of \$15,239.67, as compensation for ordinary
2 services and \$628.08 for costs advanced the estate;

3 6. In accordance with the terms of the will, the estate in the possession of the
4 Executor remaining for distribution shall be distributed to the following beneficiaries of the
5 Estate:

6 Wai Sin Dell Niece
7 34 Turner St Adult
8 Brighton, MA 02135

9 Wai Lan Szeto Niece
10 630 Smithstone Road Adult
11 Marietta, GA 30067

12 Ching Seto Nephew
13 Flat 2308 Hing Chung House, Adult
14 Mei Chung Court, Shatin, NT
15 Hong Kong

16 Kin Szeto Nephew
17 Room 1108, Block B Hoi Lam House, Adult
18 Hoi Fu Court, 2 Hoi Ting Rd, Mongkok West
19 Kin, Hong Kong

20 American Red Cross Charity
21 National Headquarters
22 Attn: Trusts and Estates
23 2025 E Street, NW - NW9-069B
24 Washington, DC 20006

25 Salvation Army Charity
26 180 E. Ocean Blvd. - GSD
27 Long Beach, CA 90802-4709

28 Woo Family Association Beneficiary
840 Washington Street
San Francisco, CA 94108

San Francisco Fire Department Beneficiary
698 - 2nd Street
San Francisco, CA 94107

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San Francisco Police Department
850 Bryant St., Room 513
San Francisco, CA 94103

Beneficiary

The property to be distributed to the beneficiaries of the estate consists of \$566,010.64, in cash, and it is to be distributed, as follows:

- a) To Wai Sin Dell, the decedent's niece; \$65,152.35, being the pecuniary gift of \$10,000 plus \$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.08 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;
- b) To Wai Lan Szeto, the decedent's niece; \$65,152.35, being the pecuniary gift of \$10,000 plus \$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.08 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;
- c) To Ching Seto, the decedent's nephew; \$65,152.35, being the pecuniary gift of \$10,000 plus \$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.08 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;
- d) To Kin Szeto, the decedent's nephew; \$65,152.35, being the pecuniary gift of \$10,000 plus \$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.08 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;
- e) To the American Red Cross: \$65,152.35, being the pecuniary gift of \$10,000 plus \$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.08 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;
- f) To the Salvation Army: \$65,152.36, being the pecuniary gift of \$10,000 plus

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\$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.09 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;

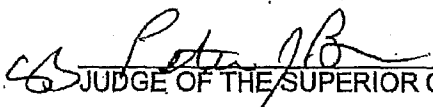
g) To the Woo Family Association: \$65,152.35, being the pecuniary gift of \$10,000 plus \$180.27 being accrued interest for the period October 11, 2014 through January 12, 2015, (Interest accrues at the rate of 7% per annum (or \$1.981 per day) commencing on October 11, 2014, until paid) plus \$54,972.08 being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of the any remaining tax reserve and any after discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;

h) To the San Francisco Police Department; \$54,972.09, being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of any remaining tax reserve and any after-discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered;

i) To the San Francisco Fire Department; \$54,982.09, being a one-ninth (1/9) share of the residue, together with a one-ninth (1/9) share of any remaining tax reserve and any after-discovered property belonging to the decedent or to his estate that is not now known but hereafter discovered; and

7. Upon filing proper receipts the Executor may apply for discharge.

Date: 2/10/15



JUDGE OF THE SUPERIOR COURT
PETER J. BUSCH

ORDERED WITHOUT HEARING

1 Avid Eli Alavi (State Bar No. 216728)
2 WITHERSPOON & SIRACUSA
3 1550 Bryant Street, Suite 725
4 San Francisco, CA 94103
5 Telephone (415) 552-1814
6 Fax: (415) 552-2158
7 Email: aalavi@witsir.com

8 Attorneys for Bertha Joung,
9 Executor / Petitioner

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SUPERIOR COURT OF THE STATE OF CALIFORNIA
CITY AND COUNTY OF SAN FRANCISCO

Estate of:
NGUEY WOO
Deceased.

Number: PES-13-297215

RECEIPT ON DISTRIBUTION

I, the undersigned, hereby acknowledge that I am the proper individual to sign this receipt on behalf of the San Francisco Fire Department and I hereby acknowledge receipt of \$54,972.09¹ being a one-ninth (1/9) share of the residue of the estate from Bertha Joung, as Executor of the Will of Nguey Woo, deceased. The distribution made is pursuant to this Court's order filed on February 10, 2015.

San Francisco Fire Department

Date: 03/10/2015

Name: Joanne Hayes-Whitz

Title: Chief of Department

SFFD

Joanne Hayes-Whitz

¹ Although the Order states the San Francisco Fire Department is to receive \$54,982.09, the correct amount of a 1/9 share of the residue of the estate is \$54,972.09. See the amount listed as the 1/9 share of the residue distributed to the other eight beneficiaries listed in the Order for Final Distribution.

ESTATE OF NGUEY WOO
BERTHA JOUNG AS EXECUTOR
3450 SACRAMENTO STREET NUMBER 242
SAN FRANCISCO, CA 94118

FIRST REPUBLIC BANK
3533 CALIFORNIA STREET
SAN FRANCISCO, CA 94118

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11-8166/3210
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2/24/15

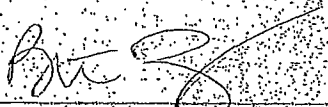
PAY TO THE ORDER OF San Francisco Fire Department

\$ 54,972.09

Fifty-four thousand, nine hundred seventy-two and 09/100

DOLLARS

MEMO



AUTHORIZED SIGNATURE

⑈001020⑈ ⑆321081669⑆ 80001377606⑈

Security Features Included

FAML6300 V5.1
LINK TO:

CITY AND COUNTY OF SAN FRANCISCO--NFAMIS
TRANSACTION DETAIL INQUIRY

01/20/2016
3:50 PM

DOCUMENT -- POST PERIOD -- POST DATE ----- POSTED BY ----- UNIT
CRFC15000215 10 09 2015 MAR 2015 03/23/2015 CORSO, MARK

TRANS CODE : 724 RECEIPTS INCREASING DEFERRED REVENUES/LIABILITIES WITH
DOCUMENT REF : NOTEPAD : Y
TRANS DESC. : RECEIVED DONATION FROM ESTATE OF NGUEY WOO
AMOUNT : 54,972.09 DUE DATE : 03/20/2015 SINGLE CHECK :
VENDOR NUMBER :
INDEX CODE : 310063 FIRE-GIFT FUND
SUB-OBJECT :
USER CD :
GRANT / GR DTL : FCGIFT GIFTS
PROJ / PUDTL :
START DATE : END DATE :
G/L / SUBSID : 223 YEACCR SYSTEM GRANT YEAR-END ACCRUALS
BANK NO/ SUBSID : 1431D1 1431D1 FIRE DEPOSITORY
TREAS NUM : 31000146
CURRENCY CODE : CONV DATE : FRGN CURR AMT:
F1-HELP F4-PRIOR F5-NEXT
F9-LINK F11-NOTEPAD F12-APPR HIST

G014 - RECORD FOUND

DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Fire Department. In order to help the San Francisco Fire Department comply with San Francisco's Sunshine Ordinance*, we ask that you please complete this form and return it as soon as possible to: 698 Second Street, San Francisco, CA 94107 Attn: Donor Disclosure

Thank you again for contributing to the San Francisco Fire Department.

Donor: Estate of Nguey Woc Date: MARCH 2, 2015
Gift: CASH Estimated value: \$ 54,972.09
(For gifts other than cash gifts)

Contact Information:

Name: BERTHA JOUNG, EXECUTOR Address: 1550 BRYANT ST, SUITE 725 Telephone: 415-552-1814
C/O WITHERSPON & SIMMONS Street Apt.
SAN FRANCISCO, CA 94103 City State Zip

The above contact information is:

X Business _____ Residence

Financial Interest: The Sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes that describe your financial interest(s) in the City.

- Contract with City (Please describe): _____
- Grant from the City (Please describe): _____
- Lease of Space to or from the City (Please describe): _____
- City License, Permit or Entitlement for Use (Please describe): _____
- Pending request for a City Contract, Grant, Permit or Other Entitlement for Use (Please describe): _____
- Other Financial Interest (Please describe): _____
- No Financial Interest

*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6 Sources of Outside Funding

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

SAN FRANCISCO FIRE DEPARTMENT



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Mark Corso, Finance, San Francisco Fire Department
DATE: July 20, 2016
SUBJECT: Accept and Expend Resolution for Gift
GIFT TITLE: Cash Donation for the SFFD – Estate of Nguey Woo

Attached please find the original and 4 copies of each of the following:

- Proposed gift ordinance; original signed by Department, Mayor, Controller
- Grant (gift) information form, including disability checklist
- Gift budget
- Grant application
- Letter of Intent or grant award letter from funding agency
- Other (Explain): San Francisco Fire Commission Resolution 2016-03 requesting approval by the Board of Supervisors

Special Timeline Requirements: N/A

Departmental representative to receive a copy of the adopted ordinance:

Name: Mark Corso Phone: 558-3417

Interoffice Mail Address: 698 Second Street, San Francisco 94107


Certified copy required Yes No

RECEIVED
2016 JUL 21 11:38
CITY & COUNTY OF S.F.
CONTROLLERS - AOSD

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM:  Mayor Edwin M. Lee *NE*
RE: Accept and Expend Gift – Estate of Nguay Woo - \$54,927.09
DATE: September 20, 2016

Attached for introduction to the Board of Supervisors is a resolution authorizing the San Francisco Fire Department to accept and expend a donation of \$54,927.09 pursuant to the order of final distribution of the estate of Nguay Woo.

Should you have any questions, please contact Nicole Elliott (415) 554-7940.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2016 SEP 20 PM 3:33
BY _____ AK

