

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

September 16, 2019

The Honorable Garrett L. Wong  
Presiding Judge, Superior Court of California, County of San Francisco  
400 McAllister Street, Room 008  
San Francisco, CA 94102

Dear Judge Wong,

The following is in response to the 2018-2019 Civil Grand Jury report, *Improving Continuity Review for Increased Public Accountability: The 2018-2019 San Francisco Civil Grand Jury Continuity Report*. The Mayor's Office is appreciative of the Civil Grand Jury for their investigative efforts and careful analysis into the City's operations, ensuring officials, departments, and agencies are providing services effectively and economically. Also, we commend the Controller's Office for following up on outstanding recommendations annually. The Civil Grand Jury and Continuity Committee play an essential role in increasing public accountability, and we recognize the importance of facilitating action on identified issues.

The report indicated that responses are generally submitted within the guidelines set forth by the Penal Code. Additionally, it cited responses that did not specify a timeframe for implementation or completion of the analysis, or the provided timeframe had already expired without any public update to the recommendation. The Mayor's Office collaborates with executive branch departments throughout the response process, ensuring respondents are complying with the statutory requirements and addressing the intent of the report. However, improvements can be made in providing status updates as to progress on analyzing and implementing recommendations.

As the report noted, in order to be effective, responses to recommendations needs to be continued until they have reached final status. The current follow-up process has opportunities for improvement, especially in data management and clearly defining the roles and responsibilities of stakeholders. We are interested in working with the Civil Grand Jury and Superior Court to identify and eliminate obstacles in the current Continuity process cycle and improve follow-up timeliness.

Thank you again for the opportunity to comment on this Civil Grand Jury report.

Sincerely,

A handwritten signature in blue ink that reads "London Breed".

London N. Breed  
Mayor