

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **A Probability-Based Survey of HIV Risk among Transmen using a Novel Sampling Method**
2. Department: **Department of Public Health  
AIDS Office  
HIV Epidemiology Section**
3. Contact Person: **Henry Fisher Raymond** Telephone: **415-554-9093**
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$307,816 in the 2-year project period  
(Year 1 = \$140,827; Year 2 = \$166,989)**
- 6a. Matching Funds Required: **\$0**  
b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: **National Institutes of Health**  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: **To implement an epidemiological survey of HIV prevalence and risk behaviors of female-to-male transgender persons (transmen) using a novel sampling method that draws on the theoretical underpinnings and practical advantages of venue-outreach and peer-referral approaches.**
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
**Approved year one project: Start-Date: 04/01/2013 End-Date: 3/31/2014**  
**Full project period: Start-Date: 04/01/2013 End-Date: 3/31/2015**
- 10a. Amount budgeted for contractual services: **\$93,356 in Year 1; \$100,579 in Year 2  
\$193,935 in the 2-year project period**  
b. Will contractual services be put out to bid? **No**  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**  
d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**
- 11a. Does the budget include indirect costs?  Yes  No  
b1. If yes, how much? **\$7,229 in Year 1; \$10,838 in Year 2  
\$18,067 in the 2-year project period**  
b2. How was the amount calculated? **26.21% of total salaries**  
c1. If no, why are indirect costs not included?

Not allowed by granting agency  
 Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

**We respectfully request for approval to accept and expend these funds retroactive to April 01, 2013. The Department received the subaward agreement on April 05, 2013.**

**Grant Code: HCAO68/1300**

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)                       Existing Structure(s)                       Existing Program(s) or Service(s)  
 Rehabilitated Site(s)    Rehabilitated Structure(s)                       New Program(s) or Service(s)  
 New Site(s)                               New Structure(s)


14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Jason Hashimoto   
(Name)

Director, EEO, and Cultural Competency Programs  
(Title)

Date Reviewed: 5/24/13

  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Barbara A. Garcia, MPA  
(Name)

Director of Health  
(Title)

Date Reviewed: 5/24/13

  
(Signature Required)