

1 [Administrative Code - Establishing Neighborhood Crime Advisory Board]

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3 **Ordinance amending the Administrative Code to establish the Neighborhood Crime**
4 **Advisory Board to advise the Mayor, Board of Supervisors, and City departments**
5 **regarding strategies for addressing neighborhood crime; and setting forth the**
6 **membership and duties of the Advisory Board.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.
9 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
10 **Board amendment additions** are in double-underlined Arial font.
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.
12 **Asterisks (* * * *)** indicate the omission of unchanged Code
13 subsections or parts of tables.

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12 Be it ordained by the People of the City and County of San Francisco:

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14 The Administrative Code is hereby amended by adding Chapter 5, Article XXXII,
15 Sections 5.32-1 through 5.32-7, to read as follows:

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ARTICLE XXXII:

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NEIGHBORHOOD CRIME ADVISORY BOARD

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Sec. 5.32-1. Creation of Advisory Board.

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Sec. 5.32-2. Findings and Purpose.

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Sec. 5.32-3. Membership.

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Sec. 5.32-4. Organization and Terms of Office.

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Sec. 5.32-5. Duties.

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Sec. 5.32-6. Meetings and Procedures.

24

Sec. 5.32-7. Sunset.

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1 **SEC. 5.32-1. CREATION OF ADVISORY BOARD.**

2 The Board of Supervisors hereby establishes the Neighborhood Crime Advisory Board (the
3 “Advisory Board”) of the City and County of San Francisco.

4 **SEC. 5.32-2. FINDINGS AND PURPOSE.**

5 Violent crime in San Francisco is at an historic low, but the City’s neighborhoods have seen a
6 significant increase in crimes such as home burglaries, automobile break-ins, and automobile thefts.
7 These kinds of crimes make residents feel unsafe in their homes and vehicles and on City streets and
8 reduce the quality of life in San Francisco.

9 As a result of an accelerated police hiring plan that includes recent and immediately upcoming
10 police academy classes in fiscal year 2016-2017, the City is on track to meet the Charter-mandated
11 minimum staffing level of not less than 1,971 full duty sworn officers (Charter Section 4.127) by the end
12 of 2017. This increase in law enforcement presence is expected to help deter some of this
13 neighborhood crime, as well as lead to more and faster investigations and prosecutions.

14 While fighting neighborhood crime is primarily the responsibility of the Police Department,
15 community members also play an important role. Organized neighborhood watch programs like SF
16 Safe, and the actions of concerned citizens who report neighborhood crime, help create safer
17 neighborhoods for families, children, seniors, and everyone who lives or works in San Francisco. The
18 purpose of the Advisory Board is to help formalize and organize community efforts to bring about safer
19 neighborhoods.

20 Furthermore, when the Police Department arrests a person suspected of causing violence or
21 property damage in a neighborhood, residents play an important role in providing sworn testimony as
22 the District Attorney seeks to prosecute the case. Among its other responsibilities, the Advisory Board
23 will also consider strategies to help support this important role that civilians can play in promoting
24 safer neighborhoods.

1 **SEC. 5.32-3. MEMBERSHIP.**

2 (a) The Advisory Board shall consist of 25 members, appointed as follows:

3 (1) Seats 1 through 11 shall be appointed by individual Members of the Board of
4 Supervisors, with each Member of the Board of Supervisors making one appointment. Each member
5 must reside in the supervisorial district of their respective appointing Supervisor. Each appointment
6 shall be effective when the Clerk of the Board of Supervisors receives the appointing Supervisor's
7 written notice of the appointment.

8 (2) Seats 12 through 16 shall be appointed by the Mayor and each shall be an
9 employee, officer, or member of a neighborhood association.

10 (3) Seats 17 through 21 shall be appointed by the Mayor and each shall be an
11 employee, officer, or member of a neighborhood merchants association, or an employee, officer or
12 member of the owners' association of a community benefit district or a business improvement district.

13 (4) Seats 22 through 25 shall be appointed by the Mayor.

14 (b) The members of the Advisory Board shall be broadly representative of the ethnic, racial,
15 gender, age, sexual orientation, and neighborhood diversity of the City. In making appointments to the
16 Advisory Board, the appointing authorities shall appoint persons from varying backgrounds who have
17 demonstrated abilities, skills, or experience in organizing neighborhoods and communities around
18 issues of community safety, emergency preparedness, and/or law enforcement.

19 **SEC. 5.32-4. ORGANIZATION AND TERMS OF OFFICE.**

20 (a) Each member shall serve at the pleasure of the member's appointing authority, and shall
21 serve for the life of the Advisory Board unless removed by the appointing authority.

22 (b) If a vacancy occurs in any seat on the Advisory Board, the appointing authority for the
23 vacated seat shall appoint a successor to that seat.

24 (c) Members of the Advisory Board shall receive no compensation.

1 (d) Any member who misses three regular meetings of the Advisory Board without the express
2 approval of the Advisory Board at or before each missed meeting shall be deemed to have resigned
3 from the Advisory Board ten days after the third unapproved absence. The Advisory Board shall
4 inform the appointing authority of the resignation, and for resignations in Seats 1 through 11, the
5 Advisory Board shall also inform the Clerk of the Board of Supervisors.

6 (e) The Police Department shall provide clerical and administrative support and staffing for
7 the Advisory Board.

8 **SEC. 5.32-5. DUTIES.**

9 (a) The Advisory Board shall provide advice to the Board of Supervisors, the Mayor, and City
10 departments regarding strategies and policies to address neighborhood crime, such as automobile
11 break-ins, automobile thefts, burglaries, robberies, aggressive pursuit, aggressive panhandling, and
12 other crimes of a similar nature that the Advisory Board determines adversely affect San Francisco's
13 neighborhoods.

14 (b) No later than six months after its inaugural meeting, and at least once every six months
15 thereafter, the Advisory Board shall submit to the Mayor and the Board of Supervisors a report
16 describing the Advisory Board's findings and recommendations regarding strategies to address
17 neighborhood crime, along with a proposed resolution for the Board of Supervisors and the Mayor to
18 accept the report.

19 (c) All City departments, commissions, boards, and agencies shall cooperate with the Advisory
20 Board in conducting its business.

21 (d) The Advisory Board shall have no authority to exercise the sovereign powers of the City,
22 and shall serve purely as an advisory body.

23 **SEC. 5.32-6. MEETINGS AND PROCEDURES.**

24 (a) The Advisory Board shall hold its inaugural meeting not more than 30 days after a quorum
25 of the Advisory Board, defined as a majority of seats, has been appointed. There shall be at least 10

1 days' public notice of the inaugural meeting. Following the inaugural meeting, the Advisory Board
2 shall hold a meeting not less than once every month until the sunset date set forth in Section 5.32-7.

3 (b) The Advisory Board shall elect officers and may establish rules for its organization and
4 procedures.

5 **SEC. 5.32-7. SUNSET.**

6 Unless extended by ordinance, this Article XXXII shall expire by operation of law, and the
7 Advisory Board shall terminate, three years after the Advisory Board's inaugural meeting. After the
8 expiration of the Advisory Board, the City Attorney shall cause this Article to be removed from the
9 Administrative Code.

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11 Section 2. Effective Date. This ordinance shall become effective 30 days after
12 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
13 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
14 of Supervisors overrides the Mayor's veto of the ordinance.

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16 APPROVED AS TO FORM:
17 DENNIS J. HERRERA, City Attorney

18 By: _____
19 FRANCESCA GESSNER
20 Deputy City Attorney

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