

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
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## MEMORANDUM

TO: Elaine Forbes, Executive Director, Port Department  
Ed Reiskin, Executive Director, Municipal Transportation Agency  
Harlan Kelly, Jr., General Manager, Public Utilities Commission  
Dr. Vincent Matthews, Ed.D., Superintendent, San Francisco Unified School District

FROM: Erica Major, Assistant Clerk  
Land Use and Transportation Committee

DATE: April 24, 2018

SUBJECT: HEARING MATTER INTRODUCED

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The Board of Supervisors' Land Use and Transportation Committee has received the following hearing request, introduced by Supervisor Kim on April 17, 2018:

**File No. 180400**

**Hearing on the annual Surplus Property Report to determine if any property should be transferred to the Mayor's Office of Housing and Community Development, to review the process for identifying property as surplus and underutilized for submission to the Department of Real Estate under the Property Reporting Requirements of Administrative Code, Section 23A; and requesting the Port, San Francisco Municipal Transportation Agency, San Francisco Public Utilities Commission, and San Francisco Unified School District to report.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Daley Dunham, Port Department  
Janet Martinsen, Municipal Transportation Agency  
Kate Breen, Municipal Transportation Agency  
Dillon Auyoung, Municipal Transportation Agency  
Juliet Ellis, Public Utilities Commission  
Donna Hood, Public Utilities Commission  
John Scarpulla, Public Utilities Commission  
Viva Mogi, San Francisco Unified School District  
Esther Casco, San Francisco Unified School District  
Daniel Houck, San Francisco Unified School District

# Introduction Form

By a Member of the Board of Supervisors or Mayor

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BOARD OF SUPERVISORS  
SAN FRANCISCO

Time stamp  
or meeting date  
2018 APR 15 PM 2:26

BY SLB

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [ ] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Kim

Subject:

Surplus Property Report

The text is listed:

[ ]

Signature of Sponsoring Supervisor: [Signature]

For Clerk's Use Only