

File No. 110450

Committee Item No. 1

Board Item No. 2

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Public Safety Date July 7, 2011

Board of Supervisors Meeting Date 7/19/11

#### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form (for hearings)             |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                       |                                     |                   |
|---------------------------------------|-------------------------------------|-------------------|
| * <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Program Narrative |
| <input type="checkbox"/>              | <input type="checkbox"/>            | _____             |
| <input type="checkbox"/>              | <input type="checkbox"/>            | _____             |
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| <input type="checkbox"/>              | <input type="checkbox"/>            | _____             |

Completed by: Alisa Somera Date July 1, 2011

Completed by: [Signature] Date 7/13/11

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document can be found in the file.

1 [Accept and Expend Grant - Community Justice Center Intensive Outpatient Program -  
2 \$205,000]

3  
4 **Resolution authorizing the San Francisco Department of Public Health to retroactively**  
5 **accept and expend a grant in the amount of \$205,000 from Department of Justice to**  
6 **fund the project entitled "San Francisco Community Justice Center Intensive**  
7 **Outpatient Program" for the period of October 1, 2010, through September 30, 2011.**

8  
9 WHEREAS, DOJ has agreed to fund DPH in the amount of \$205,000 for the period of  
10 October 1, 2010 through September 30, 2011; and,

11 WHEREAS, The full project period of the grant starts on October 1, 2010 and ends on  
12 September 30, 2011, with years two and three subject to availability of funds and satisfactory  
13 progress of the project; and,

14 WHEREAS, Funds provided under this grant will be used for Information Technology  
15 infrastructure improvements at the Community Justice Center facility; and,

16 WHEREAS, An ASO amendment is not required because funds are not used for DPH  
17 staffing purposes; and,

18 WHEREAS, The grant budget includes a provision for indirect costs in the amount of  
19 \$4,220; and

20 WHEREAS, As a condition of receiving the grant funds, the DOJ requires the City to  
21 enter into an agreement (the "Agreement"), a copy of which is on file with the Clerk of the  
22 Board of Supervisors in File No. 110450; which is hereby declared to be a part of  
23 this resolution as if set forth fully herein; and,

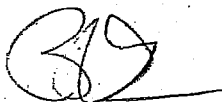
24 WHEREAS, DPH is seeking retroactive approval because the DOJ did not send the  
25 finalized grant award until November 2010; now therefore, be it

1 RESOLVED, That DPH is hereby authorized to accept and expend retroactively a grant  
2 in the amount of \$205,000, for the period of October 1, 2010 through September 30, 2011;  
3 and, be it

4 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and  
5 expend the grant funds pursuant to San Francisco Administrative Code section 10.170-1; and,  
6 be it

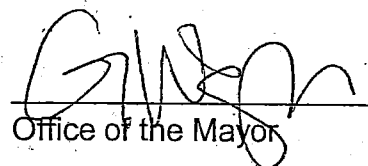
7 FURTHER RESOLVED, That the Director of Health is authorized to enter into the  
8 agreement on behalf of the City.

9  
10 RECOMMENDED:

11  
12 

13 \_\_\_\_\_  
14 Barbara Garcia, MPA  
15 Director of Health

16 APPROVED:

17 

18 \_\_\_\_\_  
19 Office of the Mayor

20 

21 \_\_\_\_\_  
22 Office of the Controller  
23  
24  
25



Gavin Newsom  
Mayor

Mitchell H. Katz, MD  
Director of Health

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Barbara Garcia, MPA  
Director of Health

**DATE:** May 25, 2011

**SUBJECT:** Grant Accept & Expend

**GRANT TITLE:** San Francisco Community Justice Center Intensive  
Outpatient Program- \$205,000

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist
- Grant budget and justification
- Award Letter
- Grant Application

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Richelle-Lynn Mojica

Phone: 255-3555

Interoffice Mail Address: DPH, Community Programs, 1380 Howard St., 4<sup>th</sup> Floor

Certified copy required Yes

No

File Number: 110450  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: San Francisco Community Justice Center Intensive Outpatient Program

2. Department: Public Health

3. Contact Person: Craig Murdock Telephone: 415-503-4732

4. Grant Approval Status (check one):

Approved by funding agency  Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$300,000

Year 1: 205,000

Year 2: 47,500

Year 3: 47,500

6a. Matching Funds Required: \$0

b. Source(s) of matching funds (if applicable): n/a

7a. Grant Source Agency: US Department of Justice (DOJ)  
Office of Justice Programs (OJP)  
Bureau of Justice Assistance (BJA)

b. Grant Pass-Through Agency (if applicable): n/a

8. Proposed Grant Project Summary: This grant will provide funding for Information Technology infrastructure improvements at the Community Justice Center facility.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Approved Year one project:	Start-Date: October 1, 2010	End-Date: September 30, 2011
Full project period:	Start-Date: October 1, 2010	End-Date: September 30, 2013

10a. Amount budgeted for contractual services: \$157,500

b. Will contractual services be put out to bid? No. Sole Source to Superior Court.

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? n/a

d. Is this likely to be a one-time or ongoing request for contracting out? One-time

11a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much? \$4,220

b2. How was the amount calculated? 17.36% of DPH salaries

c. If no, why are indirect costs not included? n/a

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

12. Any other significant grant requirements or comments:

DPH respectfully requests for retroactive approval to accept and expend these funds retroactive to October 1, 2010 because the Department received the finalized notice of award on November 2010.

The grant budget code in FAMIS is HCSA05

**\*\*Disability Access Checklist\*\***

13. This Grant is intended for activities at (check all that apply):

Existing Site(s)

Existing Structure(s)

Existing Program(s) or Service(s)

Rehabilitated Site(s)

Rehabilitated Structure(s)

New Program(s) or Service(s)


New Site(s)

New Structure(s)

14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

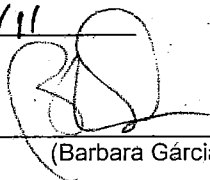
Comments:

Departmental or Mayor's Office of Disability Reviewer: \_\_\_\_\_

  
Jason Hashimoto

Date Reviewed: 5/26/11

Department Approval: \_\_\_\_\_

  
(Barbara García)

(Director of Health)

San Francisco Community Justice Center Intensive Outpatient Program  
 Information Technology Infrastructure Improvements  
 10/01/10-09/30/13

**Budget**

Personnel	LOE	Year 1	Year 2	Year 3	Total
Court Database Assistant	50%	24,271	24,271	24,271	72,813
Fringe Benefits (33% x Salaries)		8,009	8,009	8,009	24,027
<b>Total Personnel</b>		<b>32,280</b>	<b>32,280</b>	<b>32,280</b>	<b>96,840</b>
<b>Operating Expense</b>					
Travel		6,000	6,000	6,000	18,000
Training		5,000	5,000	5,000	15,000
Contractual - Superior Court		157,500	-	-	157,500
<b>Total Operating Expense</b>		<b>168,500</b>	<b>11,000</b>	<b>11,000</b>	<b>190,500</b>
<b>Total Direct</b>		<b>200,780</b>	<b>43,280</b>	<b>43,280</b>	<b>287,340</b>
Indirect (17.36% x Salaries)		4,220	4,220	4,220	12,660
<b>TOTAL</b>		<b>205,000</b>	<b>47,500</b>	<b>47,500</b>	<b>300,000</b>

**San Francisco Community Justice Center Intensive Outpatient Program  
Information Technology Infrastructure Improvements  
10/01/10-09/30/13**

**Budget and Justification**

**Personnel \$96,840**

**Court Database Assistant \$72,813**

The Court Database Assistant will be responsible for collecting patient data; administering 6 and 12-month behavioral health assessments; assist the research coordinator with needed data collection from primary care clinics, substance abuse treatment providers, and criminal justice sites; entering assessment information into appropriate database; providing administrative support for grant monthly meetings; transcribing meeting minutes; and participating in quality improvement activities. The Court Database Assistant will devote 50% Level of Effort (LOE) to the project in all years of the project. Salary for the Court Database Assistant is budgeted as follows:

\$48,542 annual salary x 50% LOE x 3 years = \$72,813

**Fringe Benefits \$24,027**

Budgeted at 33% of salary expense, payroll taxes and fringe benefits include employer's share of Federal, State, and locally mandated payroll taxes; health, vision and dental insurance premiums; unemployment, and disability insurance premiums; and employer's contribution to employee retirement plans. Fringe benefits are budgeted as follows:

\$72,813 salary 33% fringe benefit rate = \$24,027

**Operating Expense \$190,500**

**Travel \$18,000**

Funds are budgeted for four (4) project personnel to attend an annual BJA/CSAT Treatment & Justice Collaborative Meeting in the Washington, DC area, or a similar metropolitan area, in order to present the results of the project and receive technical assistance from BJA and CSAT staff. Attendees of the will include the representatives from both the treatment and criminal justice components of the project. Travel for this meeting is budgeted in all years of the project as follows:

Airfare: \$600 per round-trip x 4 persons per travel per year x 3 years = \$7,200

Hotel: \$250 per night x 3 nights x 4 persons per travel per year x 3 years = \$9,000

Per Diem: \$50 per day x 3 days x 4 persons per travel per year x 3 years = \$1,800

Total: \$7,200 Airfare + \$9,000 Hotel + \$1,800 Per Diem = \$18,000

**Training \$15,000**

SFDPH will collaborate with Superior Court to provide in-service trainings for Community Justice Center collaborators. Trainings will include topics such as police crisis intervention and collaborative workshops. Trainings are budgeted at \$1,250 per quarter for a total of \$5,000 annually for all years of the project as follows:

\$1,250 per training x 4 trainings per year x 3 years = \$15,000

**Contract \$157,500**

SFDPH will contract with the Superior Court of California to provide Information Technology (IT) infrastructure improvements at the Community Justice Center facility. IT infrastructure will enable voice and data connectivity for the Court Case Management System (CMS), the California Law Enforcement Telecommunication System (CLETS) and other SFDPH and Superior Court data and communication systems.



CMS is the integrated adult criminal court information management system of the City and County of San Francisco, shared by the following criminal justice agencies: San Francisco Police Department, Sheriff's Department, District Attorney, Public Defender, Adult Probation Department, and the Superior Court.

CLETS is a data interchange switcher for state data files. It provides law enforcement and criminal justice agencies access to various data bases and the ability to transmit and receive point-to-point administrative messages to other agencies within California or via the National Law Enforcement Telecommunications System (NLETS) to other states and Canada.

Specific budgeted IT infrastructure improvements follow:

Data & Telecommunications Services	Cost								
<b>Voice</b> Scope of Work: Test, identify and label all existing Category 5 cable for approximately 25 workstations; Re-deploy existing cable into new furniture; terminate, label and test all cables; installation of a remote shelf off the PBX at City Hall; 26 digital telephones and 3 analog connections (fax and modem) Equipment & Installation: <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Avaya Remote Shelf</td> <td style="text-align: right;">\$ 60,470</td> </tr> <tr> <td>AT&amp;T Installation</td> <td style="text-align: right;">\$ 3,920</td> </tr> <tr> <td>DT Labor</td> <td style="text-align: right;">\$ 25,080</td> </tr> <tr> <td>Materials/Supplies</td> <td style="text-align: right;">\$ 2,060</td> </tr> </table>	Avaya Remote Shelf	\$ 60,470	AT&T Installation	\$ 3,920	DT Labor	\$ 25,080	Materials/Supplies	\$ 2,060	
Avaya Remote Shelf	\$ 60,470								
AT&T Installation	\$ 3,920								
DT Labor	\$ 25,080								
Materials/Supplies	\$ 2,060								
<b>Total Voice Equipment &amp; Installation</b>	<b>\$ 91,530</b>								
<b>Data – Fiber WAN Connectivity</b> Scope of Work: Connected to the Fiber WAN at City Hall; installation, termination, and testing Equipment & Installation:	\$24,740								
<b>Data Workstation Connectivity</b> Scope of Work: Install 1MB line; connect to all workstations; label and test all connections Equipment & Installation	\$41,230								
<b>TOTAL IT Infrastructure Improvements</b>	<b>\$ 157,500</b>								

**Total Direct Costs** **\$287,340**

**Indirect Costs** **\$12,660**

SFDPH indirect cost for substance abuse treatment programs is calculated at 17.36% of salary expense as follows:

\$72,813 salary 17.36% indirect cost rate = \$12,660

**Total Costs** **\$300,000**

HCSA05



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City and County of San Francisco 1 DR. Carlton Goodlett PL Suite 496-City Hall San Francisco, CA 94102		4. AWARD NUMBER: 2010-DC-BX-0050	
		5. PROJECT PERIOD: FROM 10/01/2010 TO 09/30/2013 BUDGET PERIOD: FROM 10/01/2010 TO 09/30/2013	
1A. GRANTEE IRS/VENDOR NO. 946000484		6. AWARD DATE 09/30/2010	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT: \$ 0	
3. PROJECT TITLE San Francisco Community Justice Center- Intensive Outpatient Program.		10. AMOUNT OF THIS AWARD	\$ 300,000
		11. TOTAL AWARD	\$ 300,000
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 3797u(a) (BJA - Drug Courts)			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Laurie Robinson Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Gavin Newsom Mayor	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 11/10/10
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. DIV. OPC. REG. SUB. POMS AMOUNT X B DC 80 00 00 300000		21. JDCUGT3083	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

16.585

OJP FORM 4000/2 (REV. 4-88)



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET**  
Grant

PAGE 2 OF 4

PROJECT NUMBER 2010-DC-BX-0050

AWARD DATE 09/30/2010

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

AWARD CONTINUATION  
SHEET  
Grant

PAGE 3 OF 4

PROJECT NUMBER 2010-DC-BX-0050

AWARD DATE 09/30/2010

*SPECIAL CONDITIONS*

8. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense; shall contain the following statements: "This project was supported by Grant No. 2010-DC-BX-0050 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the SMART Office, and the Office for Victims of Crime. Points of view or opinions in this document are those of the author and do not represent the official position or policies of the United States Department of Justice." The current edition of the OJP Financial Guide provides guidance on allowable printing and publication activities.
9. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
10. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.
11. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
12. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See [http://www.ojp.gov/about/ocr/equal\\_fbo.htm](http://www.ojp.gov/about/ocr/equal_fbo.htm).
13. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website ([www.bjaperformancetools.org](http://www.bjaperformancetools.org)). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

AWARD CONTINUATION  
SHEET  
Grant

PAGE 4 OF 4

PROJECT NUMBER: 2010-DC-BX-0050

AWARD DATE 09/30/2010

*SPECIAL CONDITIONS*

14. Grantee agrees that assistance funds awarded under this grant will not be used to support any inherently religious activities, such as worship, religious instruction, or proselytization. If the grantee refers participants to, or provides, a non-Federally funded program or service that incorporates such religious activities, (1) any such activities must be voluntary for program participants, and (2) program participants may not be excluded from participation in a program or otherwise penalized or disadvantaged for any failure to accept a referral or services. If participation in a non-Federally funded program or service that incorporates inherently religious activities is deemed a critical treatment or support service for program participants, the grantee agrees to identify and refer participants who object to the inherently religious activities of such program or service to, or provide, a comparable secular alternative program or service.
15. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
16. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)  
  
This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
17. Recipient acknowledges that it may not obligate, expend or drawdown grant funds until it has submitted all delinquent reports for grants funded by OJP, including 1) financial reports (Federal Financial Report FFR-425); 2) semiannual progress reports; 3) annual performance reports; or 4) final reports. Recipients are encouraged to contact their BJA grant manager with questions concerning these delinquent reports. All reports must be submitted electronically. Only after all of these delinquent reports have been submitted will OJP issue a Grant Adjustment Notice to remove this condition.
18. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub-recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.



**BJA FY 10 Joint BJA/SAMHSA Enhancing Adult Drug Court Services, Coordination, and Treatment Program**

2010-H1309-CA-DC



[Help/Frequently Asked Questions](#)

**Submit Application**

[GMS Home](#)

Your application for the BJA FY 10 Joint BJA/SAMHSA Enhancing Adult Drug Court Services, Coordination, and Treatment Program has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

[Log Off](#)

You will be contacted by the Program Office when your application is processed or any other action is required by you.

**Abstract**

The San Francisco Department of Public Health is requesting \$325,000 per year CSAT funding and \$300,000 BJA funding in order to enhance the Community Justice Center program currently in operation. The Community Justice Center, (CJC) is a Collaborative Justice Court program of the Superior Court of California, County of San Francisco, in partnership with city agencies and community groups. The CJC mission is to connect participating defendants with on-site services with a goal of stabilization and reducing criminal behavior. CJC is a unique type of collaborative justice court that focuses on specific neighborhoods in San Francisco where residents are disproportionately impacted by substance abuse, mental health issues and crime. Additionally, the CJC is geographically based and accountable to community concerns. The CJC currently serves more than 500 people on a monthly basis.

This proposal is for funding to create an Intensive Outpatient Program component of the CJC, serving 60 clients with co-occurring disorders per year. Programming will include increased group meetings with social work staff and community providers, and case management to assist with stabilization and integration into the mainstream system of care for behavioral and primary health care services. Evidence based practices are in use in all aspects of the CJC treatment activities. Additionally, the BJA funding would pay for technological infrastructure development and data collection and usage improvements. These services will lead to higher levels of treatment and court compliance, and will improve housing and income stability.

The partners in this proposal include the Court, Community Behavioral Health Services of the Department of Public Health, and Positive Directions Equals Change, a community based organization. Additional CJC collaborators include the District Attorney, Adult Probation, the Human Services Agency, and numerous community agency partners. All partners are chosen for their outstanding qualifications and all are current project participants.

If selected, this enhancement will be implemented over a two month time frame and will begin serving clients almost immediately.



## 1. Statement of the Problem

**a. Current court operations and need for enhancement:** Implemented in March of 2009, the CJC(CJC) is a Collaborative Justice Court program of the Superior Court of California, County of San Francisco, in partnership with city agencies and community groups. The CJC mission is to connect participating defendants with on-site and community-based services with the goals of obtaining a constructive resolution of the criminal prosecution, stabilizing the client, and preventing future criminal behavior. CJC is a unique type of collaborative justice court that focuses on specific neighborhoods where residents are disproportionately impacted by substance abuse, mental health issues and crime.

The CJC team is comprised of a Judge, the Project Director, two deputy District Attorneys, two Adult Probation Officers, four Department of Public Health clinical staff, and two benefits workers from the Human Services Agency (handling shelter beds, food stamps and general assistance benefits). The current CJC monthly caseload averages 500 to 600. The average program length is six months to one year. The goal for clients is to graduate from the CJC within 6 months after the client has become stable in his or her treatment in the community. A major criterion for graduation is demonstration of consistent engagement in treatment and being arrest-free. This involves a determination that the client has stable housing, is involved with some type of activity in the community (school, work, volunteer activities etc) and is connected to aftercare services with other community agencies.

CJC provides linkages to treatment in the community as well as on-site supportive services for San Francisco's most vulnerable population. The CJC Court and Service Center are co-located with separate entrances which increases the immediacy of service delivery. CJC provides