



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Greg Wagner
Controller

ChiaYu Ma
Deputy Controller

May 28, 2025

Trent Rhorer, Director
City and County of San Francisco Human Services Agency
170 Otis Street
San Francisco, CA 94103

Attention: Esperanza Zapien, Contracts Director

RE: Contracting for Security Services – FY 2025-26

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2025-26 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Devin Macaulay at Devin.Macaulay@sfgov.org if you have any questions regarding this determination.

Sincerely,

_____/s/_____
Greg Wagner,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations

HSA - Human Services
HSA Site Security (21358)
COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2025-26

PROJECTED PERSONNEL COSTS					
vJCName	Job Class	FTE		FY 2025-26 Personnel Cost Low	FY 2025-26 Personnel Cost High
Manager I	0922_C	1.00	\$	194,641	\$ 240,867
Security Guard	8202_C	75.00	\$	7,286,710	\$ 10,060,838
Institutional Police Officer	8204_C	6.00	\$	777,020	\$ 919,010
Overtime - Miscellaneous			\$	112,527	\$ 135,086
		Sum:	82.00	\$ 8,370,898	\$ 11,355,801

ADDITIONAL CITY COSTS					
Item Description	Nbr of Units	Notes / Unit Measure		FY 2025-26 Low Estimate	FY 2025-26 High Estimate
Uniform	0		\$	44,065	\$ 44,065
Radios (\$200 per staff)	67		\$	13,400	\$ 13,400
Metal detecting wands	150		\$	1,200	\$ 1,200
Total Non-Personnel Costs:			\$	58,665	\$ 58,665

ESTIMATED TOTAL CITY COST **\$ 8,429,563 \$ 11,414,466**

COST COMPARISON SUMMARY			
ESTIMATED TOTAL CITY COST	\$	8,429,563	\$ 11,414,466
LESS: ESTIMATED TOTAL CONTRACT COST	\$	4,985,531	\$ 4,993,507
ESTIMATED SAVINGS	\$	3,444,032	\$ 6,420,959
% of Savings to City Cost		40.86%	56.25%