

File No. 221269

Committee Item No. 9

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Jan. 23, 2023

Board of Supervisors Meeting

Date _____

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Information/Vacancies (Boards/Commissions)
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date Jan 19, 2023

Completed by: _____ Date _____

1 [Administrative Code - Veterans' Affairs Commission]

2
3 **Ordinance amending the Administrative Code to decrease from 17 to 13 the number of**
4 **members of the Veterans' Affairs Commission, and make corresponding revisions to**
5 **qualifications and appointing authorities for members.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
9 **Board amendment additions** are in double-underlined Arial font.
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.
11 **Asterisks (* * * *)** indicate the omission of unchanged Code
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Administrative Code is hereby amended by revising Article XI of
15 Chapter 5, and sections 5.102 and 5.103, to read as follows:

16 **SEC. 5.102. MEMBERSHIP.**

17 The Commission shall consist of ~~17~~ 13 members. ~~Twelve~~ Nine of the members shall be
18 appointed by the Board of Supervisors *to hold seats 1 through 9* and ~~five~~ four of the members
19 shall be appointed by the Mayor *to hold seats 10 through 13. Members of the Commission shall*
20 *have the following qualifications as follows:*

21 (a) ~~At least three women veterans. The Board of Supervisors shall appoint at least two~~
22 ~~members pursuant to this subsection; the Mayor shall appoint at least one member pursuant to this~~
23 ~~subsection. Seat 1: must be a spouse, registered/certified domestic partner, or a widow/widower of a~~
24 ~~veteran who served in the Armed Forces of the United States of America;~~

25 (b) ~~Seats 2 and 10: must be women veterans; At least two members who served in the Armed~~
~~Forces of the United States of America and who have a physical disability arising from that service, in~~

1 ~~accordance with the definitions applied in such cases by the Veterans' Administration. The Mayor and~~
2 ~~Board of Supervisors shall each appoint at least one member pursuant to this Subsection.~~

3 (c) ~~All members shall reside in the City and County of San Francisco, effective on the operative~~
4 ~~date of this section. The Board of Supervisors may only waive this requirement by ordinance Seats 3~~
5 ~~and 11: must be members who served in the Armed Forces of the United States of America and who has~~
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7 ~~by the Veterans' Administration.~~

8 (d) ~~Seats 4-9 and 12-13: are not subject to the requirements set forth in subsections (a) through~~
9 ~~(c) above.~~

11 **SEC. 5.103. ORGANIZATION AND TERMS OF OFFICE**

12 (a) ~~The term of each member of the Commission shall be four years; provided, however,~~
13 ~~that the members first appointed shall, by lot, classify their terms so that three members shall serve a~~
14 ~~one-year term, four members shall serve a two-year term, four members shall serve a three-year term~~
15 ~~and four members shall serve a four-year term. On the expiration of these and successive terms, their~~
16 ~~successors shall be appointed for a four-year term in a manner similar to that described for the initial~~
17 ~~members.~~

18 (b) In the event a vacancy occurs during the term of office of any member, a
19 successor shall be appointed for the unexpired term of the office vacated in a manner similar
20 to that described for the initial members.

21 (c) The Commission shall elect a chairperson from among its appointed members.
22 The term of office as chairperson shall be for the calendar year or for the portion thereof
23 remaining after each such chairperson is elected.

24 (d) Services of the members of the Commission shall be voluntary and members will
25 serve without compensation.

1 (e) Continuing Membership on the Commission. The clerk of the Commission, in consultation
2 with the Clerk of the Board of Supervisors, shall, upon the effective date of the ordinance in Board File
3 No. _____, changing the number of the seats on the Commission, assign existing Commission
4 members, including members with expired terms serving as holdover appointees, to Seats 1-13 in
5 accord with the requirements of Section 5.102. Their terms of office shall be aligned with the terms of
6 office extant prior to the effective date of the aforementioned ordinance; with the understanding that
7 holdover appointees shall not thereby acquire any permanent or other special status. New
8 appointments made to Commission Seats 1 through 13 following the effective date of the
9 aforementioned ordinance shall be made in accordance with Section 5.102.

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11 Section 2. Effective Date. This ordinance shall become effective 30 days after
12 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
13 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
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16 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors
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18 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal
19 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment
20 additions, and Board amendment deletions in accordance with the "Note" that appears under
21 the official title of the ordinance.

1 APPROVED AS TO FORM:
2 DAVID CHIU, City Attorney

3 By: /s/ _____
4 KATE KIMBERLIN
5 Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Veterans' Affairs Commission]

Ordinance amending the Administrative Code to decrease from 17 to 13 the number of members of the Veterans' Affairs Commission, and make corresponding revisions to qualifications and appointing authorities for members.

Existing Law

The current code provision establishes a 17-member Veterans' Affairs Commission, with twelve members appointed by the Board of Supervisors, and five appointed by the Mayor. At least three members of the commission must be women veterans and at least two members must be veterans who have a physical disability arising from their service.

Amendments to Current Law

The amendment to the Administrative Code would reduce the number of members on the Veterans' Affairs Commission from 17 to 13, with nine members appointed by the Board of Supervisors, and four appointed by the Mayor. One member must be a spouse, registered/certified domestic partner, or a widow/widower of a veteran who served in the Armed Forces of the United States of America; two members must be women veterans; and two members must be veterans who have a physical disability arising from their service. Existing members, including members with expired terms serving as holdover appointees, will be assigned to Seats 1-13 in accord with the above requirements.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Mary Murphy, Veterans Affairs Commission

FROM: Victor Young, Assistant Clerk

A handwritten signature in cursive script that reads "Victor Young".

DATE: December 22, 2022

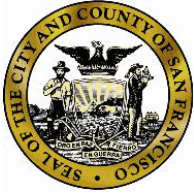
SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

File No. 221269

Ordinance amending the Administrative Code to decrease from 17 to 13 the number of members of the Veterans' Affairs Commission, and make corresponding revisions to qualifications and appointing authorities for members.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.



City and County of San Francisco

Master Report

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 221269 **File Type:** Ordinance **Status:** 30 Day Rule

Enacted: _____ **Effective:** _____

Version: 1 **In Control:** Rules Committee

File Name: Administrative Code - Veterans' Affairs Commission **Date Introduced:** 12/13/2022

Requester: _____ **Cost:** _____ **Final Action:** _____

Comment: _____ **Title:** Ordinance amending the Administrative Code to decrease from 17 to 13 the number of members of the Veterans' Affairs Commission, and make corresponding revisions to qualifications and appointing authorities for members.

Sponsor: Peskin

History of Legislative File 221269

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	12/13/2022	ASSIGNED UNDER 30 DAY RULE	Rules Committee	01/12/2023	

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1 APPROVED AS TO FORM:
2 DAVID CHIU, City Attorney

3 By: /s/ _____
4 KATE KIMBERLIN
5 Deputy City Attorney

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Introduction Form

(by a Member of the Board of Supervisors or the Mayor)

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

2022 DEC 13 PM 4:09

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or ~~Charter Amendment~~ *JA*)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)
(Routine, non-controversial and/or commendatory matters only)
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor [] inquires..."
- 5. City Attorney Request
- 6. Call File No. [] from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Topic submitted for Mayoral Appearance before the Board on []

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission Youth Commission Ethics Commission
- Planning Commission Building Inspection Commission Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Supervisor Aaron Peskin

Subject:

Administrative Code - Veterans' Affairs Commission

Long Title or text listed:

Ordinance amending the Administrative Code to decrease from 17 to 13 the number of members of the Veterans' Affairs Commission, and make corresponding revisions to qualifications and appointing authorities for members.

Signature of Sponsoring Supervisor:

Aaron Peskin

From: [Yan, Calvin \(BOS\)](#)
To: [BOS Legislation, \(BOS\)](#); [Wong, Jocelyn \(BOS\)](#)
Cc: [Peskin, Aaron \(BOS\)](#); [Angulo, Sunny \(BOS\)](#); [KIMBERLIN, KATE \(CAT\)](#)
Subject: FW: Ordinance on Veterans" Affairs Commission
Date: Tuesday, December 13, 2022 4:33:17 PM
Attachments: [01644085.DOCX](#)
[01644446.docx](#)

Hi Jocelyn,

Please accept the electronic versions of the proposed legislation and digest, and email below with Kate's signature and approval as to form.

Calvin Yan | 甄錦浩
Legislative Aide | 市參事助理
Office of Supervisor Peskin | 市參事佩斯金辦公室
Office: 415-554-7450
Direct: 415-554-7453
calvin.yan@sfgov.org
Sign up to receive our newsletter [here!](#)

From: Kimberlin, Kate (CAT) <Kate.Kimberlin@sfcityatty.org>
Sent: Tuesday, December 13, 2022 12:13 PM
To: Yan, Calvin (BOS) <calvin.yan@sfgov.org>
Subject: RE: Ordinance on Veterans' Affairs Commission

Hi Calvin,

I am working on the digest now. Attached is a version which I actually caught an error in. It also now has my /s/ signature. My electronic signature reflects I have approved this legislation as to form.

Very truly,

Kate G. Kimberlin
Deputy City Attorney
Office of San Francisco City Attorney David Chiu
Tel: 415.554.4780

**Please note my new office phone number, effective Nov. 7, 2022. Email continues to be the best way to reach me.*

From: Yan, Calvin (BOS) <calvin.yan@sfgov.org>
Sent: Tuesday, December 13, 2022 11:13 AM
To: Kimberlin, Kate (CAT) <Kate.Kimberlin@sfcityatty.org>
Subject: RE: Ordinance on Veterans' Affairs Commission

Hi Kate,

Thanks for the reminder! We will be introducing it today. Could you also please send a digest, and a version that's signed to form or an email indicating so?

Thank you!

Calvin Yan | 甄錦浩
Legislative Aide | 市參事助理
Office of Supervisor Peskin | 市參事佩斯金辦公室
Office: 415-554-7450
Direct: 415-554-7453
calvin.yan@sfgov.org
Sign up to receive our newsletter [here!](#)

From: [Kimberlin, Kate \(CAT\)](#)
Sent: Tuesday, December 13, 2022 10:50 AM
To: [Yan, Calvin \(BOS\)](#)
Subject: FW: Ordinance on Veterans' Affairs Commission
Importance: High

Hi Calvin,

Just an FYI that TODAY is the last day to introduce before the recess (which, I'm sure you know). Just want to be sure you see this earlier than later.

Thank you,

Kate G. Kimberlin
Deputy City Attorney
Office of San Francisco City Attorney David Chiu
Tel: 415.554.4780

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From: Kimberlin, Kate (CAT)
Sent: Tuesday, December 13, 2022 8:17 AM
To: Yan, Calvin (BOS) <calvin.yan@sfgov.org>
Cc: Buta, Odaya (CAT) <Odaya.Buta@sfcityatty.org>; Zarefsky, Paul (CAT) <Paul.Zarefsky@sfcityatty.org>
Subject: Ordinance on Veterans' Affairs Commission

Dear Calvin,

Please find the attached ordinance for introduction by Supervisor Peskin, reducing the number of Veterans' Affairs Commission members from 17 to 13 and amending the qualifications for certain seats. Our office is ready to sign off on this version, which I believe accomplishes all of Supervisor Peskin's and the clerk's goals.

Very truly,

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