



1 [Settlement of Unlitigated Claim - Melvin Galvez - \$35,339.44]

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3 **Resolution approving the settlement of the unlitigated claim filed by Melvin Galvez**  
4 **against the City and County of San Francisco for \$35,339.44; the claim was filed on**  
5 **July 9, 2015; the claim involves an employment dispute.**

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7 WHEREAS, Melvin Galvez filed a claim on July 9, 2015, against the City and County of  
8 San Francisco; and

9 WHEREAS, The claim involves an employment dispute; and

10 WHEREAS, The Administrative Services Department has recommended settlement of  
11 the claim by payment of \$35,339.44; now, therefore, be it

12 RESOLVED, That pursuant to Administrative Code, Section 10.22, the Board of  
13 Supervisors hereby authorizes the City Attorney to settle and compromise the claim by  
14 payment of \$35,339.44.

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**LEGISLATION RECEIVED CHECKLIST**

Date 8/26/16 File Number (if applicable) \_\_\_\_\_

- Legislation for Introduction (NEW)      ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED)      ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED)      ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 554-3869      City Attorney  
 Name and Telephone Number      Department

RECEIVED  
 CLERK OF SUPERVISORS  
 SAN FRANCISCO  
 2016 AUG 26 PM 3:48  
 [Signature]