

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Veronica Martinez, Director of Administration  
Juvenile Probation Department  
**DATE:** November 8, 2023  
**SUBJECT:** Accept and Expend Resolution for Subject Grant  
**GRANT TITLE:** Complex Care Capacity Building

---

Attached please find the original\* and 1 copy of each of the following:

- Proposed grant resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Veronica Martinez

Phone: 415-680-8451

Interoffice Mail Address: veronica.martinez@sfgov.org

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).