



OFFICE OF THE CITY ADMINISTRATOR CONTRACT MONITORING DIVISION



London N. Breed, Mayor
Naomi M. Kelly, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: July 31, 2018
To: Sailaja Kurella, SFPUC Contract Administration Bureau
From: Regina Chan, Contract Monitoring Division
Subject: PRO.0066 Natural Resources Specialized and Technical Services: CMD Review

The Contract Monitoring Division (“CMD”) has reviewed the four proposals received for the above referenced project. All proposals were responsive to pre-award, Chapter 14B requirements. Below is a summary of CMD’s review.

Rating Bonus

Two proposers, Applied Technology & Science (“ATS”) and Avila & Associates Consulting Engineers, Inc. (“Avila”) are entitled to a 2% rating bonus.

Score Sheets and Score Tabulations

CMD reviewed the scoresheets submitted by the panelists and the score summary prepared by SFPUC. The final rankings are as follows:

Firm	Rank
AECOM Technical Services, Inc.	1
Avila & Associates Consulting Engineers, Inc.	2
Applied Technology & Science	3
H.T. Harvey & Associates	4

LBE Subcontracting Participation

A LBE subcontracting participation requirement of 10% was established for this project.

AECOM Technical Services, Inc. (“AECOM”) agreed to achieve the 10% LBE subcontracting participation requirement by subcontracting the following services to San Francisco LBEs:

Firm	Service	LBE Status	% of Work
ATS	Environmental Advisory Services; Habitat Environmental Services	SF LBE - WBE	1.05%
Biological Monitoring and Assessment Specialists	Environmental Advisory Services; Habitat Environmental Services	SF LBE - MBE	2.75%
Coast Ridge Ecology	Environmental Advisory Services; Habitat Environments Services; Environmental Impact Reports	SF LBE - OBE	3.50%
Copymat	Reproduction Services; Printing & Typography; Mailing Services	SF LBE - MBE	0.10%
Natalie Macris	Technical & Misc. Writing/Editing Services; Urban & Regional Planning	SF LBE - WBE	0.70%
Orion Environmental Associates	Environmental Advisory Services; Environmental Impact Reports	SF LBE - MBE	1.90%
		Total	10.0%

Avila agreed to achieve the 10% LBE subcontracting participation requirement by subcontracting the following services to LBEs:

Firm	Service	LBE Status	% of Work
BioMaAS	Environmental Support Services	SF LBE - MBE	8.65%
ATS	Environmental Support Services	SF LBE - WBE	1.00%
Geotechnical Consultants	Geotechnical Engineering	SF LBE - OBE	0.05%
Meridian Surveying Engineering	Surveying	SF LBE - OBE	0.50%
Varney Edits	Technical Writing	SF LBE - OBE	0.05%
Cindy Schad	Word Processing	SF LBE - WBE	0.02%
Ace Mailing	Reprographics	SF LBE - WBE	0.03%
		Total	10.3%

ATS agreed to achieve the 10% LBE subcontracting participation requirement by subcontracting the following services to LBEs:

Firm	Service	LBE Status	% of Work
Coast Ridge Ecology	Fisheries and Special Status Species	SF LBE - OBE	5.00%
Avila	Wildlife Biology	SF LBE - WBE	2.00%
Meridian Surveying Engineering	Land Surveying	SF LBE - OBE	3.00%
		Total	10.0%

Based on the foregoing, CMD has determined that AECOM, Avila, and ATS are eligible for the award of PRO.0066.

Should you have any questions, please contact Regina Chan at (415) 551-4335.