

1 [Grant Agreement Amendment - Community Housing Partnership - Civic Center Hotel  
2 Navigation Center - Not to Exceed \$20,799,295]

3 **Resolution retroactively approving the second amendment to the grant between the**  
4 **City and County of San Francisco and Community Housing Partnership to provide**  
5 **Navigation Center operations and services at the Civic Center Hotel Navigation Center,**  
6 **to extend the grant term by three years and six months, for a total term of July 1, 2015,**  
7 **through December 31, 2021, and to increase the grant amount by \$11,242,844 for a total**  
8 **grant amount of \$20,799,295.**

9  
10 WHEREAS, As part of the City's efforts to end homelessness in San Francisco, the  
11 Human Services Agency procured master lease, property management, support services and  
12 navigation center emergency services at the Civic Center Hotel at 20-12th Street, San  
13 Francisco, CA 94103; and

14 WHEREAS, In 2015, the Human Services Agency executed a grant in the amount of  
15 \$7,324,593 with Community Housing Partnership to provide those services, a copy of the  
16 grant is on file with the Clerk of the Board of Supervisors in File No. 181049; and

17 WHEREAS, A first amendment to the grant was made in May 2016 to add navigation  
18 center emergency services to the grant agreement and to increase the funding to \$9,556,541,  
19 a copy of the amendment is on file with the Clerk of the Board of Supervisors in File No.  
20 181049; and

21 WHEREAS, The Board of Supervisors established the Department of Homelessness  
22 and Supportive Housing in August 2016, to serve as the City's lead agency with respect to the  
23 provision and coordination of homeless services; and

24 WHEREAS, The Department of Homelessness and Supportive Housing assumed  
25 management of the grant with the Community Housing Partnership for master lease, property

1 management, support services and navigation center emergency services at the Civic Center  
2 Hotel; and

3 WHEREAS, The Department of Homelessness and Supportive Housing desires to  
4 extend the expiration date of the Community Housing Partnership grant by three years and six  
5 months, from June 30, 2018, to December 31, 2021, and to increase the grant by  
6 \$11,242,844, from \$9,556,451 to \$20,799,295; and

7 WHEREAS, A copy of the proposed second amendment is on file with the Clerk of the  
8 Board of Supervisors in File No. 181049, substantially in final form, with all material terms and  
9 conditions included, and only remains to be executed by the parties upon approval of this  
10 Resolution; and

11 WHEREAS, In February 2018, the Board of Supervisors adopted Ordinance No. 29-18  
12 (on file with the Clerk of the Board of Supervisors in File No.180032) authorizing the  
13 Department of Homelessness and Supportive Housing to enter into and amend contracts,  
14 including grants, without adhering to the Administrative Code provisions regarding competitive  
15 bidding and other requirements for construction work, procurement, and personal services  
16 relating to identified shelter crisis sites, including the Civic Center Hotel; and

17 WHEREAS, In June 2018 the Board of Supervisors passed Resolution No. 179-18 (on  
18 file with the Clerk of the Board of Supervisors in File No.180522) to extend the operation of  
19 the Civic Center Navigation Center through December 31, 2021; and

20 WHEREAS, This amendment requires Board of Supervisors approval under Section  
21 9.118 of the Charter; now, therefore, be it

22 RESOLVED, That the Board of Supervisors hereby authorizes the Director of  
23 Department of Homelessness and Supportive Housing, on behalf of the City and County of  
24 San Francisco, to execute an amendment to the grant with Community Housing Partnership  
25 to extend the term from July 1, 2015, through June 30, 2018, to July 1, 2015, through

1 December 31, 2021, and to increase the grant amount increase the grant by \$11,242,844,  
2 from \$9,556,451 to \$20,799,295; and, be it

3 FURTHER RESOLVED, That the Board of Supervisors authorizes the Department of  
4 Homelessness and Supportive Housing to enter into any amendments or modifications to the  
5 grant, prior to its final execution by all parties, that the Department determines, in consultation  
6 with the City Attorney, are in the best interest of the City, do not otherwise materially increase  
7 the obligations or liabilities of the City, are necessary or advisable to effectuate the purposes  
8 of the grant, and are in compliance with all applicable laws; and, be it

9 FURTHER RESOLVED, That within 30 days of the grant being executed by all parties,  
10 the Department of Homelessness and Supportive Housing shall submit to the Clerk of the  
11 Board of Supervisors a completely executed copy for inclusion File No. 181049; this  
12 requirement and obligation resides with the Department, and is for purposes of having a  
13 complete file only, and in no manner affects the validity of the approved grant.

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RECOMMENDED:

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Jeff Kositsky, Director  
Department of Homelessness and  
Supportive Housing

APPROVED:

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Office of the Mayor