

File No. 140141

Committee Item No. 3

Board Item No. 10

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date May 8, 2014

Board of Supervisors Meeting Date May 20, 2014

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Completed by: Alisa Miller Date May 2, 2014
Completed by: Alisa Miller Date May 12, 2014

1 [Administrative Code - Reauthorizing Reentry Council]

2
3 **Ordinance amending the Administrative Code to reauthorize the Reentry Council and**
4 **revise the membership, powers and duties, and sunset date.**

5 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
6 **Additions to Codes** are in *single-underline italics Times New Roman font*.
7 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.
8 **Board amendment additions** are in double-underlined Arial font.
9 **Board amendment deletions** are in ~~strikethrough Arial font~~.
10 **Asterisks (* * * *)** indicate the omission of unchanged Code
11 subsections or parts of tables.

12 Be it ordained by the People of the City and County of San Francisco:

13 Section 1. Background.

14 (a) The Reentry Council was established by Ordinance No. 215-08 to coordinate local
15 efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice
16 system out-of-home placements, the California Department of Corrections and Rehabilitation
17 facilities, and the United States Federal Bureau of Prison facilities. Codified at Chapter 5,
18 Article I of the Administrative Code, which was subsequently amended by Ordinance No. 26-
19 09 and Ordinance No. 44-11, the Reentry Council is scheduled to sunset on June 1, 2014
20 pursuant to Administrative Code Section 5.1-6.

21 (b) Section 5.1-6 provides, however, that Chapter 5, Article I will not sunset if the
22 Board of Supervisors adopts an ordinance continuing its existence. Section 5.1-6 states that
23 the Reentry Council shall submit a report to the Board recommending whether the Reentry
24 Council should continue to operate and, if so, whether the Board should consider
25 amendments that would enhance the capacity of the Reentry Council to further its goals,
along with draft amendments to implement its recommendations.

1 (c) At the Reentry Council meeting of February 11, 2014, the Reentry Council decided
2 to recommend that it continue to operate, and also recommended several changes in various
3 provisions in Chapter 5, Article I. These recommendations are contained in a report dated
4 February 11, 2014, in the form of a letter to all members of the Board of Supervisors, including
5 a draft of recommended amendments to Chapter 5, Article I, contained in Attachment A to the
6 letter. The letter, including all attachments, is on file with the Clerk of the Board of
7 Supervisors in File No. 140141.

8
9 Section 2. Reauthorization of Reentry Council.

10 Chapter 5, Article I of the Administrative Code is hereby continued in its entirety, with
11 the amendments as shown in Section 3 of this ordinance.

12
13 Section 3. The Administrative Code is hereby amended by revising Sections 5.1-3,
14 5.1-4, and 5.1-6 of Chapter 5, Article 1, to read as follows:

15 **SEC. 5.1-1. REENTRY COUNCIL.**

16 The City hereby establishes a Reentry Council ("Council"). Subject to the fiscal and
17 budgetary provisions of the Charter, the Public Defender's Office, the District Attorney's
18 Office, the Adult Probation Department, and the Mayor's Office shall each designate staff to
19 provide administrative support to the Council.

20
21 **SEC. 5.1-2. PURPOSE.**

22 The purpose of the Council is to coordinate local efforts to support adults exiting San
23 Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the
24 California Department of Corrections and Rehabilitation facilities, and the United States
25 Federal Bureau of Prison facilities. The Council shall provide the Mayor, the Board of

1 Supervisors, the public, and any other appropriate agency with accurate and comprehensive
2 information about programs that serve this population, barriers faced by this population, best
3 practices to meet the needs of this population, and funding sources for programs and
4 practices that address the needs of this population. The Council shall coordinate information
5 sharing, planning, and engagement among all interested private and public stakeholders to
6 the extent permissible under Federal and State law.

7
8 **SEC. 5.1-3. MEMBERSHIP AND ORGANIZATION.**

9 (a) Members. The Council shall consist of 23 members, seven of whom shall be
10 former inmates in the San Francisco County Jail, a California Department of Corrections and
11 Rehabilitation adult facility, and/or a United States Bureau of Prison facility. The Mayor, or his
12 designee, shall serve as a member, and shall also appoint three of these seven members. Of
13 these three members, at least one must be between the ages of 18 to 24 at the time of
14 appointment, and at least one shall have expertise in providing services to individuals exiting
15 the criminal justice system. The Board of Supervisors shall designate one of its members to
16 serve as a member of the Council, and shall appoint the other four of the seven members who
17 are former inmates. Of these four members, at least one shall have expertise in providing
18 services to individuals exiting the criminal justice system, at least one must have been
19 released from custody within two years of his or her appointment, *and* at least one must have
20 served multiple terms of incarceration, *and at least one must self-identify as a survivor of violence*
21 *or crime*. All members of the Council shall be exempt from the Charter requirement that they
22 be electors of the City and County of San Francisco.

23 The following City departments or agencies shall appoint one member each to the
24 Council: the Public Defender's Office, the District Attorney's Office, the Sheriff's Department,
25 the Police Department; the Adult Probation Department, the Juvenile Probation Department,

1 the Department of Economic and Workforce Development; the Human Services Agency, the
2 Department of Children Youth and Families, and the Department of Public Health. In addition,
3 Council co-chairs shall invite the San Francisco Superior Court, the Department of Child
4 Support Services, the California Department of Corrections and Rehabilitation Division of
5 Adult Parole Operations, and the United States Probation and Pretrial Services System to
6 appoint one member each to the Council. If any of these four agencies does not appoint a
7 representative, the Council co-chairs shall appoint an additional member.

8 Members shall serve two-year terms and shall serve at the pleasure of the appointing
9 authority. Members may serve multiple terms.

10 (b) Quorum. ~~Eleven~~ Twelve members of the Council shall constitute a quorum, and
11 the Council shall have the authority to act on the vote of the majority of the quorum.

12 (c) Officers. The four members appointed by the Adult Probation Department,
13 District Attorney's Office, the Public Defender's Office, and the Sheriff's Department,
14 respectively, as well as the Mayor or the Mayor's representative, shall co-chair the Council.

15 (d) Subcommittees. The Council may establish subcommittees to be convened as
16 directed by the Council. The Council's co-chairs shall appoint members to the
17 subcommittees. Subcommittees shall report findings and make recommendations to the full
18 Council for their consideration. The membership of these subcommittees shall be open to
19 non-members of the Council who shall be drawn from a range of diverse experiences,
20 identities, and interests related to the issue of reentry.

21 (e) Meeting Frequency. The Council shall meet in full at least three times per year.

22 (f) Roles of Council Members. Each member of the Council shall retain his or her
23 official authority and duties granted under State law. In adopting this legislation, the Board of
24 Supervisors recognizes that each member of the Council retains his or her authority and
25 duties under State law and that where conflicts may arise out of members' dual roles, State

1 powers and duties shall supersede the duties that the ordinance creating the *council impose*
2 Council imposes on Council members.

3
4 **SEC. 5.1-4. POWERS AND DUTIES.**

5 The Council shall have the following powers and duties:

6 (a) Identifying Funding Streams. The Council shall identify funding at the local,
7 State, and Federal level that is earmarked or available for services or programs designed to
8 serve individuals exiting the criminal justice system. In addition, the Council shall identify
9 conditions, restrictions, or limitations on each funding stream, and shall document these
10 findings in its reports to the Mayor, the Board of Supervisors, and other appropriate entities
11 consistent with subsection (d) below.

12 (b) Identifying Programs Serving Individuals Exiting the Criminal Justice System.
13 The Council shall identify programs serving individuals exiting the criminal justice system who
14 reside in San Francisco or who will be released to San Francisco, including program capacity.

15 (c) Identifying Needs of Reentry Population. The Council shall identify any unmet
16 needs of this population, and propose ways to meet those needs based on existing research
17 and best practices.

18 (d) Identifying Barriers. The Council shall also identify barriers to safe and
19 successful reentry presented by local, State, and Federal law, and propose ways to reduce
20 the impact of these barriers.

21 (e) Reports. At least once a year, the Council shall prepare and submit a report that
22 shall include but not be limited to information required under subsections (a), (b), (c), and (d)
23 above. City departments shall respond within 30 days to reasonable requests for information
24 submitted by the Council relevant to its ability to discharge its powers and duties under this
25 Chapter, provided that the disclosure of such information shall not be required where it would

1 violate Federal or State law. The Council shall provide the reports to: 1) the Mayor, 2) the
2 Board of Supervisors, 3) any City department or program identified by the Council in a report:
3 and 4) the public. These reports shall be public documents. Any City department identified in
4 a report may provide a response, within 30 days of issuance of the report, for inclusion into
5 the final report submitted to the Mayor and the Board of Supervisors, among others,
6 consistent with this subsection.

7 (f) The Council shall share information and work in collaboration with the San
8 Francisco Community Corrections Partnership, as established by the California Community
9 Corrections Performance Incentives Act of 2009 (CA Penal Code Section 1228-1233.8).

10 (g) Retaliation Prohibited. No City officer or employee may retaliate against other
11 City staff or the staff of programs identified by the Council for cooperating with the Council or
12 for participating in any activity involving the Council. This section is not intended to create a
13 private right of action against the City and County of San Francisco.

14 (h) The Council shall share information and work in collaboration with the San
15 Francisco Juvenile Justice Coordinating Council, as required by the Juvenile Crime
16 Enforcement and Accountability Challenge Grant Program (CA Welfare and Institutions Code
17 Section 749.2-749.27).

18 (i) The Council shall appoint one member to the Workforce Investment Community
19 Advisory Committee, as required by San Francisco Ordinance 270-07 (SF Administrative
20 Code Section 30.7).

21 (j) The Council shall share information and work in collaboration with the San Francisco
22 Sentencing Commission, as required by San Francisco Ordinance 10-12 (SF Administrative Code
23 Section 5.250-2).

1 **SEC. 5.1-5. ATTENDANCE REQUIREMENT.**

2 The Council shall monitor the attendance of Council members. In the event that any
3 Council member misses two regularly scheduled Council meetings in a twelve-month period
4 without prior notice to the Council, the Council shall certify that fact in writing to the appointing
5 authority, and the member shall be deemed to have resigned from the Council on the date of
6 such certification. The Council shall request the appointing authority to appoint a new
7 member. The appointing authority shall appoint a successor to the resigned member not later
8 than 60 days after the date of the certification of resignation.

9
10 **SEC. 5.1-6. SUNSET CLAUSE.**

11 This legislation shall expire June 1, ~~2014~~ 2019, unless the Board of Supervisors
12 adopts an ordinance continuing its existence. The Council shall submit a report to the Board
13 of Supervisors ~~no fewer than six months prior to the expiration date~~ by January 1, 2019
14 recommending whether the Council should continue to operate, and if so, whether the Board
15 of Supervisors shall consider legislative changes that would enhance the capacity of the
16 Council to achieve the goals that the ordinance creating the council identifies, amendments
17 that further the Council's goals. The Council's recommendations shall include drafts of
18 ordinances that would implement its recommendations.

19
20 Section 4. Effective Date and Retroactivity. This ordinance shall become effective 30
21 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor
22 returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it,
23 or the Board of Supervisors overrides the Mayor's veto of the ordinance. The provisions of
24 this ordinance shall be retroactive to June 1, 2014, should the effective date of the ordinance
25 occur after that date.

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Section 5. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: 
ZACHARY PORIANDA
Deputy City Attorney

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LEGISLATIVE DIGEST

[Administrative Code - Reauthorizing Reentry Council]

Ordinance amending the Administrative Code to reauthorize the Reentry Council and revise the membership, powers and duties, and sunset date.

Existing Law

The Reentry Council was established in 2008 to coordinate local efforts and programs to support adults exiting San Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. The Reentry Council is composed of 23 members, 7 of whom are former inmates. The Reentry Council is scheduled to sunset on June 1, 2014, unless reauthorized.

Amendments to Current Law

The proposed ordinance would revise Sections 5.1-3, 5.1-4, and 5.1-6 of the Administrative Code in these key ways:

- Reauthorize the Reentry Council;
- Establish a new sunset date of June 1, 2019;
- Add the requirement that one of the formerly incarcerated appointed members be a survivor of crime or violence; and
- Increase the number of members constituting a quorum from eleven to twelve.

Background Information

The Reentry Council is scheduled to sunset on June 1, 2014 pursuant to Administrative Code Section 5.1-6 unless the Board of Supervisors adopts an ordinance continuing its existence.



Reentry Council City and County of San Francisco

February 11, 2014

Honorable David Chiu, President of the Board of Supervisors
Honorable John Avalos
Honorable London Breed
Honorable David Campos
Honorable Malia Cohen
Honorable Mark Farrell
Honorable Jane Kim
Honorable Eric Mar
Honorable Katy Tang
Honorable Scott Wiener
Honorable Norman Yee
City Hall, 1 Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Members of the Board of Supervisors,

The purpose of this letter is to recommend that the legislation authorizing the Reentry Council of the City and County of San Francisco be renewed with the revisions noted on Attachment A. San Francisco Administrative Code Sec. 5.1 establishes the Reentry Council of San Francisco, the purpose of which is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. The Council provides the Mayor, the Board of Supervisors, the public, and any other appropriate agency with accurate and comprehensive information about programs that serve this population, barriers faced by this population, best practices to meet the needs of this population, and funding sources for programs and practices that address the needs of this population. The Council coordinates information sharing, planning, and engagement among all interested private and public stakeholders to the extent permissible under Federal and State law.

The Council was established in 2009 to sunset June 1, 2014, unless the Board of Supervisors adopts an ordinance continuing its existence. Per the legislation, the Council shall submit a report to the Board of Supervisors "recommending whether the Council should continue to operate, and if so, whether the Board of Supervisors shall consider legislative changes that would enhance the capacity of the Council to achieve the goals that the ordinance creating the council identifies." Please accept this letter, along with attachments, as the report required by Sec. 5.1-6.

The Reentry Council has had a remarkable initial four years, as evidenced by the following highlighted accomplishments and milestones:

The purpose of the Reentry Council is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities.

880 Bryant Street, Room 200 • San Francisco, California 94103 • ph: 415.553.1593 • email: reentry.council@sfgov.org • web:
<http://sfreentry.com>

- Since 2009, the Reentry Council has met 20 times, or about four times per year, and enjoys robust regular attendance by its members, San Francisco residents, and other stakeholders. Attachment B provides a roster of members. The Reentry Council currently has three subcommittees: the Subcommittee on Assessment and Connections, the Subcommittee on Support and Opportunities, and the Subcommittee on Policy and Operational Practices. Attachment C provides an overview of the issue areas addressed by each subcommittee, which meet bi-monthly.
- The Reentry Council serves as the Reentry Task Force required by the Bureau of Justice Assistance for all applications for Second Chance Act grants, “comprised of relevant state, tribal, territorial, or local leaders and representatives of relevant agencies, service providers, nonprofit organizations, and other key stakeholders. The Task Force should examine ways to pool resources and funding streams and collect data and best practices in offender reentry from stakeholder agencies and organizations...provid[ing] a key opportunity for local policymakers to work together to identify and address local barriers to effective reentry, including barriers that are policy or procedural in nature.” San Francisco has received eight federal Second Chance Act grants since 2009, and grantees regularly report to the Reentry Council on implementation progress. Staff presented on the role of the Reentry Council at the 2012 Second Chance Act grantee conference in Washington, D.C.
- The recipient of a federal Justice Reinvestment Initiative (JRI) technical assistance grant, the Reentry Council has since 2011 participated in a rigorous investigation of local criminal justice processes and data during Phase I of the Initiative. An application for a Phase II award is pending review by the Bureau of Justice Assistance. If awarded, the Reentry Council would oversee the exploration of three strategies for reducing costs across San Francisco’s criminal justice system: reducing the standard length of probation from three to two years for certain individuals, reducing racial disproportionality across the system, and expanding pretrial alternatives to incarceration. Phase II awards carry up to \$300,000 in seed funds to implement JRI strategies.
- The Reentry Council has earned regional, statewide, and even national recognition for its unique membership structure, particularly the inclusion of formerly incarcerated appointed members. Reentry Council staff spurred the creation of a California Reentry Council Network, funded by the Rosenberg Foundation and administered by Californians for Safety and Justice, which connects individuals involved in formalized and ad hoc reentry councils and task forces throughout California. The Reentry Council is listed as a resource on the website of the National Reentry Resource Center, a project of the Council on State Governments.

The recommended revisions to the Administrative Code, as indicated in Attachment A, will strengthen the representation of key communities and populations by adding the requirement that one of the formerly incarcerated appointed members be a survivor of crime or violence; bring quorum requirements in line with standard practice for Boards and Commissions by increasing the number of members from eleven to twelve for the purposes of establishing quorum; will codify the relationship between the Reentry Council and the San Francisco Sentencing Commission as required by San Francisco Ordinance 270-07; and will extend the sunset date until June 1, 2019.

The purpose of the Reentry Council is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities.

We urge you to vote in support of renewing the authorizing legislation for the Reentry Council, with the changes recommended above. We look forward to continuing to make recommendations to this body and the Mayor on reentry policy and operational issues in the coming years. If you have any questions or would like additional information about any of these efforts, please contact staff at reentry.council@sfgov.org or (415) 553-1593.

Sincerely,

Members of the Reentry Council of the City and County of San Francisco

Attachment A: Proposed revisions to Administrative Code Sec. 5.1

Attachment B: Roster of Members

Attachment C: Overview of Reentry Council Subcommittee issue areas

The purpose of the Reentry Council is to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities.

880 Bryant Street, Room 200 • San Francisco, California 94103 • ph: 415.553.1593 • email: reentry.council@sfgov.org • web:
<http://sfreentry.com>

Reentry Council

of the City & County of San Francisco

Roster of Members

Co-Chairs

Jeff Adachi

Public Defender

Office of the Public Defender
City & County of San Francisco
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George Gascón

District Attorney

Office of the District Attorney
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San Francisco, CA 94103
districtattorney@sfgov.org
Confidential Assistant: Robin Burke
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(415) 553-1742

Alternate: Cristine Deberry
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Edwin M. Lee

Mayor of San Francisco

City & County of San Francisco
City Hall, Room 200
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San Francisco, CA 94102

Alternate: Paul Henderson
paul.henderson@sfgov.org
Assistant: Shahde Tavakoli
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Ross Mirkarimi

Sheriff

Sheriff's Department
City & County of San Francisco
City Hall, Room 456
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
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(415) 554-7247

Alternate: Undersheriff Ellen Brin
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Wendy Still

Chief Adult Probation Officer

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Executive Assistant: La Shaun Williams
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(415) 553-1687

Alternate: Deputy Chief Martin Krizay
martin.krizay@sfgov.org

Reentry Council

of the City & County of San Francisco

Other Members

Robert Bowden

Board Appointee

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Joseph Calderon

Board Appointee

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Omoredede Rico Hamilton

Mayoral Appointee

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Stanley Goff

Board Appointee

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Ernest Kirkwood

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Leslie Levitas

Mayoral Appointee

Sheriff's Department

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Steve Lin

District Administrator

Division of Parole Operations

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(415) 703-3164

Alternate: Armel Farnsworth

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Chief Juvenile Probation Officer

Juvenile Probation Department

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San Francisco, CA 94127

Executive Secretary: Laura Azzolino

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Trent Rhorer

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Jo Robinson

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Reentry Council

of the City & County of San Francisco

Karen Roye

Director

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(415) 356-2740

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Director of Workforce Development

Office of Economic and Workforce

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City & County of San Francisco

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Executive Assistant: Marisa Bloom

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Maria Su

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Department of Children, Youth & Their

Families

City & County of San Francisco

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City & County of San Francisco

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Executive Assistant: Rowena Carr

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Vacant

Board of Supervisors

Vacant

Mayoral Appointee

Vacant

Superior Court

Staff

Sara Felicia Moore-Jordan

Reentry Policy Coordinator

Reentry Division

Adult Probation Department

Hall of Justice

880 Bryant St., Room 200

San Francisco, CA 94103

reentry.council@sfgov.org

(415) 553-1047

For more information about the Reentry Council of the City and Council of San Francisco visit <http://sfreentry.com>

Overview of Reentry Council Subcommittee issue areas

Subcommittee on Assessment and Connections

Purpose: Improve assessments, referrals, and connections for individuals across systems and institutions, including appropriate connections between institutions and outside, and criminal justice and non-criminal justice entities.

Issue Areas: Voting and access to identification; Community Justice and Alternatives to Incarceration efforts like Diversion, Pretrial Release and Alternatives to Incarceration; Health and Wellbeing, such centralized shelter system designed to meet reentry needs, prison and jail based health services and mental health treatment; Self-Sufficiency efforts such as employment supportive services and benefits access; and Family, Victims and Communities focus working on issues such as family reunification, safety, behavioral health and trauma recovery among other issues.

Subcommittee on Support and Opportunities

Develop, promote, and expand effective reentry programs, services, and systems. Support leadership development, education, and advocacy of individuals impacted.

Issue Areas: Proper use of criminal records and legal relief for criminal records, civic participation, public education, access to identification, Collaborative Courts, Drug Diversion, Pretrial Services and alternatives to incarceration services, increasing capacity of in custody and residential mental health and substance abuse treatment, post incarceration support including employment, education and financial literacy programing.

Subcommittee on Policy and Operational Practices

Develop local policy and law, and shape state and federal policy and law to better reflect our shared vision.

Issue Areas: State and local legislative efforts in the area of state employment and vocational licensing restrictions, and registration requirements, access to voting, expanding expungement opportunities, access to state identification and driver license, issues with parole and community supervision, Sentencing Reform, Realignment and other state and local legislative efforts.



**OFFICE OF THE SHERIFF
CITY AND COUNTY OF SAN FRANCISCO**

**1 DR. CARLTON B. GOODLETT PLACE
ROOM 456, CITY HALL
SAN FRANCISCO, CALIFORNIA 94102**



**Ross Mirkarimi
SHERIFF**

February 14, 2014

Angela Cavillo
Clerk of the Board of Supervisors
City Hall, Room 244
San Francisco, CA 94102

Dear Ms. Cavillo:

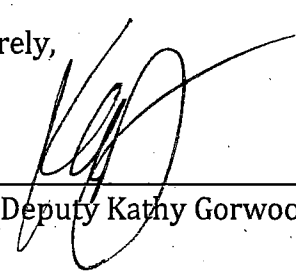
I am submitting this request on behalf of Sheriff Ross Mirkarimi. Attached please find an original and two copies of a proposed ordinance for the Board of Supervisors approval to renew the Reentry Council of San Francisco.

San Francisco Administrative Code Sec. 5.1 established the Reentry Council of San Francisco for the purpose of coordinating local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the California Department of Corrections and Rehabilitation facilities and the United States Federal Bureau of Prison facilities.

Pursuant to San Francisco Administrative Code Sec. 5.1-6, the term of the Reentry Council is to sunset on June 1, 2014, unless the Board of Supervisors adopts an ordinance continuing its existence. This legislation seeks to continue the Reentry Council's existence for another term to June 1, 2019.

If you have any questions relative to this request, please do not hesitate to contact me at (415) 554-7223. Thank you in advance for your consideration in this matter.

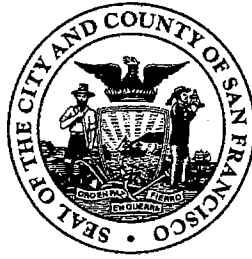
Sincerely,



Chief Deputy Kathy Gorwood #1319

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
FEB 14 PM 4:52
AK

President, District 3
BOARD of SUPERVISORS



Ed/ New Chair + Clerk
Primary Sponsor
Leg Dep
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244 COB
San Francisco 94102-4689
Tel. No. 554-7450
Fax No. 554-7454
TDD/TTY No. 544-5227

DAVID CHIU
邱信福
市參事會主席

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
MAY -2 PM 12:40

PRESIDENTIAL ACTION

Date: 5/2/2014

To: Angela Calvillo, Clerk of the Board of Supervisors

Madam Clerk,

Pursuant to Board Rules, I am hereby:

Waiving 30-Day Rule (Board Rule No. 3.23)

File No. _____
(Primary Sponsor)

Title. _____

Transferring (Board Rule No. 3.3)

File No. 140141
(Primary Sponsor)

Title. Admin Code - Reauthorizing Reentry Council

From: Neighborhood Services & Safety Committee

To: Government Audit & Oversight Committee

Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor _____

Replacing Supervisor _____

For: _____ Meeting
(Date) (Committee)

David Chiu

David Chiu, President
Board of Supervisors

LEGISLATION RECEIVED CHECKLIST

Date 2/14/14

File Number (if applicable)

- Legislation for Introduction (NEW)
Legislation Pending in Committee (AMENDED)
Legislation for Board Agenda (AMENDED)
Legislation Clerk
Committee Clerk
Dep Clerk, Legislative Div

Supervisor, Mayor, and Departmental Submittals

Grant Ordinance

- Legislation: Original and 2 hard copies and 1 electronic copy in word format
Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
Back-up materials: 1 full set (see below) and 1 electronic copy in pdf format*
Cover letter (original and 1 hard copy)
Grant budget/application
Grant information form, including disability checklist
Letter of Intent or grant award letter from funding agency
Contract, Leases/Agreements (if applicable)
Ethics Form 126 (if applicable)*Word format
E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org

Ordinance

- Legislation: Original and 2 hard copies and 1 electronic copy in word format
Signature: City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
Back-up materials: 1 hard copy (see below) and 1 electronic copy in pdf format
Cover letter (original and 1 hard copy)
Settlement Report/Agreement (for settlements)
Other (Explain)
E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org

Grant Resolution

- Legislation: Original and 2 hard copies and 1 electronic copy in word format
Signature: Department Head, Mayor or the Mayor's designee, plus the Controller
Back-up materials: 1 hard copy (see below) and 1 electronic copy in pdf format*
Cover letter (original and 1 hard copy)
Grant budget/application
Grant information form, including disability checklist
Letter of Intent or grant award letter from funding agency
Contract, Leases/Agreements (if applicable)
Ethics Form 126 (if applicable)*Word format
E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org

Resolution

- Legislation: Original and 2 hard copies and 1 electronic copy in word format
Signature: None (Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
Back-up materials: 1 full set (see below) and 1 electronic copy in pdf format
Cover letter (original and 1 hard copy)
Settlement Report/Agreement (for settlements)
Other (Explain)
E-Copy of legislation/back-up materials: Sent to BOS.Legislation@sfgov.org

KATHY GARWOOD 554-7225 SF SHERIFF
Name and Telephone Number Department

Clerk's Office/Forms/Legislation Received Checklist (11/2013) for more help go to: sfbos.org/about the board/general/legislative process handbook