

1 [Designation of Hinderliter, de Llamas, and Associates as the City's Authorized
2 Representative in Sales and Use Tax Records Examination]

3 **Resolution designating Hinderliter, de Llamas, and Associates as the City and**
4 **County of San Francisco's authorized representative in Sales and Use Tax Records**
5 **Examination.**

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7 WHEREAS, Pursuant to California Revenue and Taxation Code, Section 7056, the
8 City, may designate any officer, employee or any other person to examine all of the sales
9 and use tax records of the State Board of Equalization (Board of Equalization) pertaining to
10 sales and use taxes collected for the City; and

11 WHEREAS, The City has entered into an agreement for sales tax audit and
12 information services with the firm of Hinderliter, de Llamas, and Associates to designate
13 Hinderliter, de Llamas, and Associates (Contractor) as the authorized Contractor to
14 examine the Board of Equalization's records of sales and use taxes collected for the City;
15 now, therefore, be it

16 RESOLVED, That in all respects as set forth above, the City hereby certifies to the
17 Board of Equalization that the Contractor is the designated representative of the City to
18 examine all of the sales and use tax records of the Board of Equalization pertaining to sales
19 and use taxes collected by the Board of Equalization on behalf of the City; and, be it

20 FURTHER RESOLVED, That pursuant to California Revenue and Taxation Section
21 7056(b), the City certifies that as of July 1, 2015, the Contractor meets all of the following
22 conditions:

- 23 a. Contractor has existing agreement with the City to examine sales and use tax
24 records;

1 b. Contractor is required to disclose information contained in, or derived from,
2 those sales tax records only to an officer or employee of the City who is authorized by the
3 City to examine the information;

4 c. Contractor is prohibited from performing consulting services for a retailer
5 during the term of the contract; and

6 d. Contractor is prohibited from retaining the information contained in, or derived
7 from, those sales tax records after the contract has expired.

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9 APPROVED:

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Controller

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