

Wong, Linda (BOS)

From: Hollings, Crispin (SHF)
Sent: Friday, March 27, 2020 2:58 PM
To: Wong, Linda (BOS)
Cc: Somera, Alisa (BOS); Luong, Mylan (SHF); Miyamoto, Paul (SHF); Duning, Anna (MYR)
Subject: RE: BOS File No. 200209 - Board of State and Community Corrections (BSCC) - Recruitment and Training - \$365,700
Attachments: SHF FY2019-20 Retro Approval of STC Grant.pdf

Good afternoon Linda,

Thank you for your email regarding the Retroactive Accept/Expend Grant for the Sheriff's Office.

The Sheriff's Office is requesting retroactive approval because the state increased the grant amount beyond what was foreseen during the FY2019-20 budget process. Specifically:

For fiscal year FY2019-20, SHF budgeted an amount for this grant based the budget amount on the state's prior-year, FY2018-19. The FY2018-19 grant amount of \$268,120 was based on:

- \$420.00 for each eligible budgeted position that will require Annual Training, and
- \$630.00 for each eligible budgeted position that will require Core Training

In September 2019, after the close of the City's budget process, the state notified SHF that, "due to an increase in the fiscal year state budget," the grant amount for FY2019-20 would be \$365,700 based on increased amounts per position as follows:

- \$600.00 for each eligible budgeted position that will require Annual Training, and
- \$900.00 for each eligible budgeted position that will require Core Training

Because the state increased the grant amount beyond what was foreseen during the FY2019-20 budget process, retroactive approval is necessary for the Sheriff's Office to accept/expend the grant.

Documentation for the above is included in the attached pdf. Please let me know if you need more information. Thank you for your help with this process.

Regards,

Crispin

Crispin Hollings
Chief Financial Officer
San Francisco Sheriff's Department
415-554-4316 (W)
415-999-0015 (C)

From: Wong, Linda (BOS) <linda.wong@sfgov.org>
Sent: Friday, March 27, 2020 12:15 PM
To: Hollings, Crispin (SHF) <crispin.hollings@sfgov.org>
Cc: Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Luong, Mylan (SHF) <mylan.luong@sfgov.org>

Subject: BOS File No. 200209 - Board of State and Community Corrections (BSCC) - Recruitment and Training - \$365,700

Importance: High

Hello Crispin,

As you are aware, your following item was heard in Budget and Finance Committee yesterday, and forwarded to the full Board for consideration and approval on March 31, 2020:

- File No. 200209 - Accept and Expend Grant - Retroactive - Board of State and Community Corrections (BSCC) - Recruitment and Training - \$365,700

This legislation authorizes “retroactive” approval. Due to the full Board’s concerns regarding “retroactive” approvals, please provide written explanations regarding the “retroactive” approval - or any other documentations or information, please forward to me and I will disseminate to the Members and include in the legislative file.

Thank you for your continued collaboration on the legislative process.

Best,

Linda Wong

San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
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Linda.Wong@sfgov.org | www.sfbos.org

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**Board of State and Community Corrections
STANDARDS AND TRAINING FOR CORRECTIONS PROGRAM**

10/29/2018

Vicki Hennessy
Sheriff
San Francisco Sheriff
1 Carlton B. Goodlett Pl., Rm. 456
San Francisco, CA 94102

**San Francisco Sheriff Department
2018-2019 Annual Training Plan Approval**

Your Annual Training Plan for fiscal year 2018-2019 is approved. The funding formula rate used to establish each participating department's STC funding eligibility for the fiscal year is as follows:

**\$420.00 for each eligible budgeted position that will require Annual Training, and
\$630.00 for each eligible budgeted position that will require Core Training**

The plan approval authorizes expenditures for training effective July 1, 2018. Your agency's total allotment based on 611 positions, which includes 65 Core staff and 546 Annual staff, is \$268,120.

In accordance with the regulations, if the number of eligible positions or actual staff trained in the core category is less than projected in your Annual Training Plan, funds allotted to those positions are to be returned to the Corrections Training Fund at the end of the fiscal year.

In accordance with your request, funds will be disbursed for deposit in the designated account for the Standards and Training for Corrections (STC) program as follows:

| 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Approved |
|-------------|-------------|-------------|-------------|------------------|
| \$40,218 | \$93,842 | \$40,218 | \$93,842 | \$268,120 |

The State Controller has been notified regarding the approval for disbursement of funds. The funds will be sent to:

Crispin Hollings
Financial Officer
#1 Dr. Carlton B. Goodlett Pl. Rm 456
San Francisco, CA 94102

**Board of State and Community Corrections
STANDARDS AND TRAINING FOR CORRECTIONS PROGRAM**

9/6/2019

Vicki Hennessy
Sheriff
San Francisco Sheriff
1 Carlton B. Goodlett Pl., Rm. 456
San Francisco, CA 94102

San Francisco Sheriff Department
2019-2020 Annual Training Plan Approval

Your Annual Training Plan for fiscal year 2019-2020 is approved. The Standards and Training for Corrections (STC) funding to be disbursed for the fiscal year is as follows:

\$600.00 for each eligible budgeted position that will require annual training, and
\$900.00 for each eligible budgeted position that will require core training

Each year, the distribution rates are calculated according to the total number of positions identified state-wide in the Annual Training Plans. This year, the total amount of funding to be distributed increased due to an increase in the fiscal year state budget.

This plan approval authorizes expenditures for training effective July 1, 2019. Your agency's total allotment based on 567 positions, which includes 85 Core staff and 482 Annual staff, is \$365,700.00. In accordance with the regulations, if the number of eligible positions or actual staff trained in the core category is less than projected in your Annual Training Plan, funds allotted to those positions are to be returned to the Corrections Training Fund at the end of the fiscal year.

In accordance with your request, funds will be disbursed for deposit in the designated account for the Standards and Training for Corrections (STC) program as follows:

| 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | Approved |
|-------------|-------------|-------------|-------------|-----------|
| \$ 54,855 | \$127,995 | \$ 54,855 | \$127,995 | \$365,700 |

The State Controller has been notified regarding the approval for disbursement of funds. The funds will be sent to:

Crispin Hollings
Financial Officer
#1 Dr. Carlton B. Goodlett Pl. Rm 456
San Francisco, CA 94102