

**LEGISLATIVE DIGEST**

[Administrative Code - Shelter Monitoring Committee - Composition of Membership, Powers and Duties, and Sunset Date]

**Ordinance amending the Administrative Code to change the qualifications for members of the Shelter Monitoring Committee, create staggered terms for members, establish a sunset date for the Committee, and to allow shelters that contract with the City to provide clients with clean blankets if clean sheets are unavailable.**

Existing Law

The Shelter Monitoring Committee is a 13-member advisory body that advises the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, and other agencies about the conditions in and operations of shelters, and City policies that affect shelters and shelter clients.

One of the Committee's members must be homeless or have been homeless within the three years prior to appointment and must live with his or her homeless child under the age of 18.

The term of office of each Shelter Monitoring Committee member is two years. Under current law, the Committee has no sunset date.

The San Francisco Administrative Code sets forth requirements for contracts between the City and shelter operators. Under those rules, shelter operators must provide shelter clients with a number of articles, including two clean sheets.

Amendments to Current Law

The proposed ordinance would number the seats on the Committee, and would replace the seat for a homeless person currently living with his or her homeless child with a seat for a homeless or formerly homeless (within three years prior to appointment) person who has at some point lived with his or her homeless child.

The ordinance would create staggered terms for Committee members. All members' terms would expire on December 31, 2018, and the appointing authorities would appoint members to new terms beginning January 1, 2019. To ensure that the terms are staggered, the initial terms for even-numbered seats would be one year, and the initial terms for odd-numbered seats would be two years.

The ordinance would also clarify that the Department of Public Health provides clerical and administrative support for the Committee, and would make technical and administrative changes to clarify the Committee's role and authority.

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As required by the Board of Supervisors' Rules of Order, the ordinance would provide that the Committee will sunset on December 31, 2020 unless the Board of Supervisors extends the term of the Committee in a future ordinance.

The ordinance would also modify the obligations of shelter operators to allow shelter operators to provide shelter clients with clean blankets if clean sheets are unavailable.

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