

File No. 151233

Committee Item No. 1

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation

Date December 7, 2015

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 700                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

### OTHER (Use back side if additional space is needed)

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Temporary Street Closure Permit</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>10/22 ISOTT Agenda</u>              |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                                  |
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Completed by: Alisa Somera Date December 4, 2015

Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Temporary Sidewalk Closure - Minna Street from 2nd Street to New Montgomery Street]

2

3 **Resolution temporarily closing the public sidewalk on Minna Street from 2nd Street to**  
4 **New Montgomery Street on Monday, January 11, 2016, from 5 p.m. to 10 p.m.**

5

6 WHEREAS, Transportation Code, Section 6.7, provides that public sidewalks can be  
7 temporarily closed for pedestrian use if approved by a resolution of the San Francisco Board  
8 of Supervisors which explains the reason for such closure; and

9 WHEREAS, The temporary use or occupancy of a public street shall not unnecessarily  
10 obstruct or bar public access onto said street unless closure of sidewalk is provided for by  
11 resolution of the Board of Supervisors explaining a reason for such closure; and

12 WHEREAS, The Board of Supervisors determines that the closure of the sidewalk is  
13 necessary, pursuant to the regulations of the California Department of Alcoholic Beverage  
14 Control, for this specific type of event, as a one-time closure; and

15 WHEREAS, The San Francisco Municipal Transportation Agency, on October 15,  
16 2015, determined that the actions contemplated in this Resolution are in compliance with the  
17 California Environmental Quality Act (California Public Resources Code, Sections 21000, et  
18 seq.); and

19 WHEREAS, A copy of this determination is on file with the Clerk of the Board of  
20 Supervisors in File No. 151233 and incorporates it herein by reference. The Board of  
21 Supervisors relies on this determination for its action; and

22 WHEREAS, The City and County of San Francisco favors pedestrians and the  
23 unrestrained use or occupancy of public streets; and

24 WHEREAS, 111 Minna Gallery is a small business that has showcased local and  
25 international artists since 1993; and

1           WHEREAS, The closure of Minna Street will only be allowed this one time; now,  
2 therefore, be it

3           RESOLVED, That the San Francisco Board of Supervisors approves the temporary  
4 sidewalk closure on Minna Street from 2nd Street to New Montgomery Street on Monday,  
5 January 11, 2016, from 5 p.m. to 10 p.m. for an event at the 111 Minna Gallery; and, be it

6           FURTHER RESOLVED, That the owners of 111 Minna Gallery shall provide access at  
7 all times to any occupants or owners of properties fronting Minna Street; and, be it

8           FURTHER RESOLVED, That the Board of Supervisors directs 111 Minna Gallery to  
9 devise a solution in the future that does not require the closure of Minna Street and does not  
10 impede pedestrian use of a public street.

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**SFMTA**  
Municipal  
Transportation  
Agency

**TEMPORARY STREET CLOSURE PERMIT  
FOR A SPECIAL EVENT  
ISSUED OCTOBER 23, 2015**

J-Labs Reception  
Temporary Street Closing

Mr. James Viola  
Johnson & Johnson Innovation, J-Labs  
4926 Adair Way  
San Jose, CA 95124

Dear Mr. Viola:

Your application for the temporary street closures of:

Minna Street between New Montgomery and 2<sup>nd</sup> Streets  
Monday, January 11, 2016, 12:15 AM to  
Tuesday, January 12, 2016, 10 AM

has been approved with the following conditions:

1. **Sponsor submits revised plan for SFFD approval showing the 14 foot emergency access lane, the stage at the end and pays for two inspectors.**
2. **Sponsor pays for 10-B SFPD and/or PCO's as determined by SFPD.**

This permit has been issued to you, the sponsor of the event, on the basis of the site plan and other information which was presented to ISCOTT. Any subsequent changes to this plan must be submitted in writing, including a new site plan if appropriate, to Meryl Klein of the SFMTA, Division of Sustainable Streets, who will consult with the various impacted City agencies and will inform you, in writing, if the changes are acceptable. DEVIATION FROM THE FINAL APPROVED PLAN COULD MEAN IMMEDIATE REVOCATION OF THIS PERMIT.

The following list is a reminder to you of the conditions to which you have agreed in order to have received the approval for your temporary street closure. You, as the sponsor of the above event, are responsible for making sure those conditions with a bullet next to them are being met.

- **READ THIS PERMIT IMMEDIATELY.** If you have any questions, contact Meryl Klein at 415-701-5426 or [Meryl.Klein@sfmta.com](mailto:Meryl.Klein@sfmta.com)
- **PERMIT ON SITE:** All permits associated with the street closure must be on site with the event sponsor or their designee during the street closure times.

- By acceptance of this permit, the permittee agrees to indemnify, hold harmless and assume the defense of the City and County of San Francisco from and against any and all claims, demands and actions for damages resulting from work under this permit, regardless of the negligence of City and County of San Francisco.
- **INSURANCE:** Insurance must be submitted to the SFMTA, Attn: Temporary Street Closures by **December 11, 2015**. Please see attachment for details.
- **RESTROOMS:** It is understood that all event participants will have access to the bathrooms inside of 111 Minna Gallery and Hunan Restaurant. These bathrooms include those which are ADA compliant.
- **SIGNS:** Signage at each entrance to the event that shows path of travel, restrooms, phones (if any), all accessible features, **International Symbol of No Smoking signage**, drinking fountains and the name of a contact person and their location who is responsible for dealing with any problems which may arise during the street closure.
- **BLUE ZONES:** The establishment of **one (1)** temporary blue zones for the duration of the event (72 hours advance signing is required). **The temporary sign shop can post the temporary blue zones on your behalf. This request must be added when your order the tow-away no parking signs for the event.**
- **SMOKING BAN:** Beginning March 1, 2013, pursuant to Article 19L of the San Francisco Health Code and Article 6 of the San Francisco Transportation Code, Division 1, all outdoor events permitted by ISCOTT will Prohibit Smoking. **Pursuant to Article 19N, electronic cigarettes usage is prohibited wherever traditional cigarette usage is prohibited.** As the event producer, you are required to take the following three steps to ensure compliance with the regulations:
  - 1) No Smoking Signage at each entrance and exit;
  - 2) Announcement at the start and every two hours thereafter that this is a no smoking event from each stage if there is amplified sound;
  - 3) All electronic or print promotional materials, including but not limited to: website, electronic materials, print advertisements, radio, television, internet, newspaper, media, shall state that this is a smoke-free event; radio and printed materials must state that this is a non-smoking event.
- **EMERGENCY ACCESS:** A 14 foot wide emergency access lane must be maintained throughout the entire length of the street closure. This lane must be free of structures and obstructions other than the approved stage.

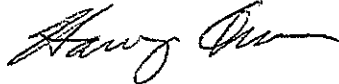
- **PREVAILING WAGE REQUIREMENTS:** This is a requirement for all ISCOTT permitted events which are not free and open to the public. There is a Prevailing Wage Rate Requirement for workers which may apply to your event. See Prevailing Wage Rate Requirement Attachment for further information. For current Prevailing Wage rates, see the Office of Labor Standard Enforcement's website or call the Office of Labor Standard Enforcement at 415-554-6235.
  
- **SOUND PERMIT:** If there is to be amplified sound, a sound permit is needed. Please contact the Entertainment Commission at 554-5793 for further information. The Entertainment Commission would appreciate the submittal of an application soon after you receive this permit. Apply on line at: <https://open311.sfgov.org/smartpdf/download.php?fileid=IHMpbGgA1r54LAelBaKm>.
  
- **SFPD:** Contact Sgt. Dion McDonnell from the Southern District Police Station, **at least one month in advance of your event**. He can be reached at **415-575-6030** or [Dion.McDonnell@sfgov.org](mailto:Dion.McDonnell@sfgov.org). It is through them that you will discuss any requirements for security personnel during your event. If SFPD personnel is required by the Captain of Southern District Police Station, the cost for these services would be charged pursuant to Section 10 B of the San Francisco Administrative Code.
  
- **NO PARKING SIGNS:** If you need tow-away no parking signs posted, please email your request along with a copy of the ISCOTT permit attached to [temporarsign@sfmta.com](mailto:temporarsign@sfmta.com) **at least two weeks before the start of the tow-away times**. Please note that any required Temporary Blue Zone spaces or Taxi Zones or additional parking spaces should be requested at this time. **The request should include a list and a map of all locations that need to be posted as No Parking with the Taxi Zone(s) and Blue Zone(s) specified.** There is a cost associated with this service.
  
- **BARRICADES:** You, as the event organizer, are responsible for arranging for barricades through a private vendor. Barricades should be delivered as close to the event time as possible and must be picked up as soon as possible after the event has ended. The barricades should be an official traffic control device and at least 36 inches in height. **The barricades must have flashing lights when used to close a street during non-daylight hours.**
  
- **ALCOHOLIC BEVERAGES:** A one day alcohol permit is required from the Alcoholic Beverage Control (ABC) if there is any alcohol at the event. Please contact them at 415-356-6500 and [SFO.Direct@abc.ca.gov](mailto:SFO.Direct@abc.ca.gov) for further information. The San Francisco office's address is 33 New Montgomery Street, Ste. 1230, San Francisco, CA 94105

- **SAN FRANCISCO FIRE DEPARTMENT:** Permits may be required if there is to be cooking with propane, butane, charcoal briquettes or open flame, generators and/or tents erected. **NOTE: Any generators with a tank size over 10 gallons of gasoline or over 60 gallons of diesel will require a SFFD permit.** Please contact Inspector Manuel Pegueros at 558-3366 or Inspector Carol Wong at 558-3311 and [Carol.W.Wong@sfgov.org](mailto:Carol.W.Wong@sfgov.org) for more information. **Note: SFFD requires at least 10 working days to process permit applications. Further information can be found at:** <http://www.sf-fire.org/index.aspx?page=1280>
- **DEPARTMENT OF PUBLIC WORKS:** Additional permits will be required for any stage, tents (larger than 10'x10') or sidewalk impacts. (A reminder: all stages must have a ramp with a slope not to exceed 1:12 or an ADA approved portable lift.) For more information please call at 415-554-5810 or visit <http://sfdpw.org/index.aspx?page=1597>.
- **STREET CLEAN-UP:** Arrange with the Department of Public Works or make your own arrangements for cleanup after the event. If you want to use DPW, please contact Ms. Alison Mickels, [Alison.Mickels@sfdpw.org](mailto:Alison.Mickels@sfdpw.org) or 415-695-2130. **You are responsible for cleanup. If DPW is sent into the area after the event to do additional cleanup, you may be liable for the cost of this service.**
- **WASTE MANAGEMENT:** You are responsible for adherence to the recycling regulations. A letter or a copy of the invoice from both garbage and recycling vendors confirming their services for this event must be submitted to the SFMTA, Attn: Meryl Klein. See attachment to this permit for further information. **All food service ware must be compostable or re-usable. The recycling vendor must have a certificate from the Department of Environment confirming their completion of their training program.**
- The placement of tobacco advertising and promotional displays in publicly visible locations is strictly prohibited by San Francisco Police Code Section 674. In addition, the placement of tobacco advertising and promotional displays on property owned or controlled by the City and County of San Francisco is strictly prohibited by San Francisco Administrative Code Section 4.20. Any violation of this ordinance during your event could result in the revocation of this permit.
- **OTHER:** See conditions of approval. It is understood that at least one sidewalk on Minna Street will remain open and unobstructed to provide adequate pedestrian path of travel during the closure.

Mr. James Viola, J&J Innovation  
Temporary Street Closure – Reception  
October 23, 2015  
Page 5 of 5

Further information about all of the above will be found in the Temporary Street Closure application packet. There may be other items for which you are responsible that are not covered in this permit. You are still responsible for all provisions laid out in the Temporary Street Closure Application packet. If you have any further questions, please contact Meryl Klein, of my staff, at 701-5426 and [Meryl.Klein@sfmta.com](mailto:Meryl.Klein@sfmta.com).

Very truly yours,



Ricardo Olea  
City Traffic Engineer

By: Harvey Quan  
Senior Engineer

cc: Sgt. Dion McDonnell, SFPD, Southern District Police Station  
Off. Ron McGoldrick, SFPD, Southern District Police Station  
Lt. Kathy Harold, SFFD





## **ISCOTT AGENDA**

INTERDEPARTMENTAL STAFF COMMITTEE  
ON TRAFFIC AND TRANSPORTATION FOR  
TEMPORARY STREET CLOSURES

Meeting of **October 22, 2015** - Thursday, 9:00 AM  
1373<sup>rd</sup> Regular Meeting

Meeting Location: One South Van Ness Avenue, 7<sup>th</sup> Floor, Room #7080

### **MINUTES OF THE OCTOBER 8, 2015 MEETING (ACTION ITEM)**

The Committee to adopt the Minutes.

### **PUBLIC COMMENT**

Members of the public may address ISCOTT members on matters that are within ISCOTT purview and are not on today's agenda.

### **ITEM ON HOLD**

#### Vallejo Street between Columbus and Grant Avenues

Saturday, September 26, 2015, 12:01 AM to

Monday, January 4, 2016, 11:59 PM

Piazza Saint Francis Temporary Plaza

### **TEMPORARY STREET CLOSURES (ACTION ITEMS)**

These proposed actions are an Approval Action as defined by S.F. Administrative Code Chapter 31.

### **TEMPORARY STREET CLOSURES (ACTION ITEMS)**

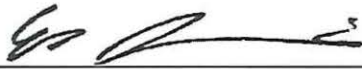
- A. 22<sup>nd</sup> Avenue between California and Clement Streets  
Saturday, October 31, 2015, 4 PM to 10 PM  
Neighborhood Block Party
  
- B. Jordan Avenue between California Street and Geary Boulevard;  
Commonwealth Avenue between California Street and Geary Boulevard  
Saturday, October 31, 2015, 5 PM to 9 PM  
Jordan Park Neighborhood Halloween
  
- C. Ulloa Street between Waithman Way and Laguna Honda Boulevard  
Friday, December 4, 2015, 5 PM to 9:30 PM  
**AND**  
Saturday, December 5, 2015, 9 AM to 9 PM  
St. Brendan School Carnival

## TEMPORARY STREET CLOSURES (ACTION ITEMS)

- D. Jefferson Street between Hyde Street and Westerly Terminus  
Friday, September 9, 2016, Noon to  
Saturday, September 10, 2016, 2 PM  
21<sup>st</sup> Annual Alcatraz Invitational Village
- E. Geary Street between Powell and Stockton Streets; Powell Street between Geary and Post Streets; Stockton Street between Geary and Post Streets; Post Street between Powell and Stockton Streets  
Friday, November 27, 2015, 3 PM to 9 PM  
Macy's Holiday Tree Lighting Ceremony
- F. Filbert Street between Stockton and Powell Streets  
Friday, November 6, 2015, 4 PM to 10 PM  
Salesian Boy's and Girl's Club Benefit
- G. Minna Street between New Montgomery and 2<sup>nd</sup> Streets  
Monday, January 11, 2016, 12:15 AM to  
Tuesday, January 12, 2016, 10 AM  
J-Labs Reception
- H. 22<sup>nd</sup> Street between Illinois and Indiana Streets  
NOTE: All cross-streets will remain open  
Saturday, December 5, 2015, 5 AM to 10 PM  
Dogpatch Warehouse Sale
- I. San Jose Avenue between 27<sup>th</sup> and Duncan Streets  
Tuesday, November 17, 2015, 5 AM to 6 PM  
CPMC - St. Luke's Hospital Topping Out Event
- J. Heron Street between 8<sup>th</sup> Street and Berwick Place; Berwick Place between Harrison Street and Northerly Terminus; Intersection: Heron Street at Berwick Place  
Saturday, November 7, 2015, 3 PM to 11:59 PM  
The New Orleanian Benefit Concert
- K. Lincoln Way between La Playa Street and Great Highway  
(Note: Most of the 15K Course is in Golden Gate Park)  
Sunday, January 10, 2016, 8 AM to 11:30 AM  
Hot Chocolate 15K and 5K

## **TEMPORARY STREET CLOSURES (ACTION ITEMS)**

Categorically exempt from CEQA: CEQA Guidelines Section 15304 Class 4(e) minor temporary use of land having negligible or no permanent effects on the environment, including carnivals, sales of Christmas trees, etc. and/or Section 15305 Class 5(b) minor alterations in land use limitations, including street closings and equipment for special events.



10/15/2015

Erik Jaszewski  
San Francisco Municipal Transportation Agency

Date

\*\*\*SUPPORTING DOCUMENTATION FOR INTERDEPARTMENTAL STAFF COMMITTEE AGENDA ITEMS ARE AVAILABLE FOR REVIEW AT THE MUNICIPAL TRANSPORTATION AGENCY'S OFFICES, ONE SOUTH VAN NESS, SAN FRANCISCO, CA 94103, DURING NORMAL BUSINESS HOURS. PLEASE CONTACT MERYL KLEIN AT (415) 701-5426. \*\*\*

### **Sound Producing Devices**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of cell phone, pager, or other similar sound-producing electronic devices.

### **Disability Access**

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact (415) 701-4683 at least two business days before the meeting. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

### **Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, One Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sof@sfgov.org](mailto:sof@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at web site <http://www.sfgov.org/sunshine>.

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2200, fax (415) 581-2217, web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

California Environmental Quality Act (CEQA) Appeal Rights under S.F. Admin. Code Chapter 31: For identified Approval Actions, the Planning Department or the SFMTA has issued a CEQA exemption determination or negative declaration, which may be viewed online at the Planning Department's website. Following approval of the item by ISCOTT, the CEQA determination is subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16 which is typically within 30 calendar days. For information on filing a CEQA appeal, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or submitted in writing to the City prior to or at such hearing, or as part of the appeal hearing process on the CEQA decision.

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO

2015 DEC 1 PM 3:50  
Time stamp  
or meeting date

AK

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion, or Charter Amendment)
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor  inquires"
- 5. City Attorney request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Question(s) submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative Form.**

**Sponsor(s):**

**Subject:**

**The text is listed below or attached:**

Signature of Sponsoring Supervisor: 

**For Clerk's Use Only:**