



August 30, 2024

Angela Calvillo, Clerk of the Board of Supervisors
1 Dr. Carlton B. Goodlett Place,
Room 244 San Francisco, CA 94102

Dear Ms. Calvillo:

Attached please find the necessary documents for a Department submission of a proposed gift acceptance resolution for Board of Supervisors approval.

This resolution would authorize the Environment Department to accept and expend an in-kind gift of pro bono tax services, provided by Deloitte Tax LLP. The collaboration between the Department and Deloitte will help the City identify opportunities to obtain federal tax credits in the form of direct payments from the federal government, for qualifying sustainable activities. Deloitte, with the Department's assistance, will assess City projects, programs, and purchases to determine what is eligible for direct payments. We anticipate the contract to commence once the Board approval process concludes. Upon approval, the engagement term is effective through May 31, 2025, with an in-kind amount of up to \$112,089.

Relevant City codes include:

- SEC. 10.100-305
- For more information about Direct Pay, please visit, [Direct Pay | Clean Energy | The White House](#)

The following is a list of accompanying documents:

- Proposed Resolution (Word document)
- Proposed Resolution with CON and MAYOR signatures (PDF)
- City of San Francisco_Deloitte Tax ProBono Engagement Letter_Clean draft 8.23.24
- Cover letter on Department Letterhead (pdf)
- Gift Resolution Information Form (pdf)

The following person may be contacted regarding this matter: Charles Sheehan, Chief Policy & Public Affairs Officer, for the Environment Department – 415.781.9142, charles.sheehan@sfgov.org.

Sincerely,

Tyrone Jue, Director, San Francisco Environment Department