



HUMBOLDT STATE UNIVERSITY

Sponsored Programs Foundation

February 6, 2014

Todd Rufo
Director, Office of Economic & Workforce Development
City of San Francisco
1 Dr. Carlton B. Goodlet Place, Room 110
San Francisco, CA 94102

Re: Notice of award for SBDC services in San Francisco.

Dear Mr. Rufo,

Thank you for the City of San Francisco, Office of Economic & Workforce Development's recent proposal dated 12/17/2013, responding to RFP #2013-SF-01. It is our pleasure to notify you that we intend to award a 2014 contract for SBDC services in San Francisco to your organization.

This award will be executed for a maximum of \$150,000 in reimbursements for expenses specific to SBDC services within San Francisco.

You may incur costs for normal business activities at a level of \$150,000 pending final approval of budgets by the Foundation. Final award amounts may be different to those stated and will be reflected in final contracts. It should be noted that the budget period will be for the period of February 1, 2014 through December 31, 2014.

If you have any questions regarding contractual matters, please do not hesitate to contact Stephanie Tyrer in this office at (707) 826-5163 or via email at Stephanie.Tyrer@humboldt.edu.

Yours sincerely,

Steve Karp
Director, Sponsored Programs Foundation
Humboldt State University

CC: Kristin Johnson, Region Director, Northern CA SBDC
Mark Quinn, District Director, San Francisco District Office, SBA