

File No. 190913

Committee Item No. 1

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: October 17, 2019

Board of Supervisors Meeting:

Date: \_\_\_\_\_

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

#### OTHER

- Referral FYI – September 11, 2019
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Prepared by: John Carroll

Date: October 11, 2019

Prepared by: John Carroll

Date: \_\_\_\_\_

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Dr. Grant Colfax, Director, Department of Public Health  
Micki Callahan, Director, Department of Human Resources

FROM: John Carroll, Assistant Clerk,  
Government Audit and Oversight Committee, Board of Supervisors

DATE: September 11, 2019

SUBJECT: HEARING MATTER INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following hearing request, introduced by Supervisor Ronen on September 3, 2019:

**File No. 190913**

**Hearing to discuss the Department of Public Health's decision to remove 41 out of 55 long-term beds from the Adult Residential Facility, including: the timeline of when this decision was made by the Department of Public Health and whether alternatives options were considered; the reasoning and rationale behind closing beds at the Adult Residential Facility; staffing needs at the Adult Residential Facility and steps taken by the Department of Public Health and Department of Human Resources to fill staffing vacancies, including any efforts made to hire staff on an urgent priority basis; breakdown of the Adult Residential Facility's budget as it relates to operating and staffing costs; justification for why over 20 permanent beds remained empty over the past year, even as people were awaiting entry into the long-term care facility; reasoning for why new clients have not been submitted to the Adult Residential Facility since September 2019, despite availability of beds; how changes to the provisions of services at the Adult Residential Facility were communicated to frontline staff, residents, their families, and the Board of Supervisors; and requesting the Department of Public Health and Department of Human Resources to report.**

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Greg Wagner, Department of Public Health  
Dr. Naveena Bobba, Department of Public Health  
Sneha Patil, Department of Public Health  
Susan Gard, Department of Human Resources

# Introduction Form

By a Member of the Board of Supervisors or the Mayor

BOARD OF SUPERVISORS  
2019 SEP -6 PM  
Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee.  
An ordinance, resolution, motion, or charter amendment.
- 2. Request for next printed agenda without reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning "Supervisor [ ] inquires"
- 5. City Attorney request.
- 6. Call File No. [ ] from Committee.
- 7. Budget Analyst request (attach written motion).
- 8. Substitute Legislation File No. [ ]
- 9. Request for Closed Session (attach written motion).
- 10. Board to Sit as A Committee of the Whole.
- 11. Question(s) submitted for Mayoral Appearance before the BOS on [ ]

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use a Imperative**

**Sponsor(s):**

Ronen, Haney

**Subject:**

Hearing on the Department of Public Health's decision to remove 41 long-term beds from the Adult Residential Facility

**The text is listed below or attached:**

Public hearing request on the Department of Public Health's decision to indefinitely "suspend" 41 out of the 55 beds at the Adult Residential Facility, the City and County of San Francisco's only long-term care facility for severely mentally ill adults.

This decision comes at a time when this city is already losing over 40 percent of our private board and care homes for people with severe mental illness. It also comes in the midst of the deeply troubling mental health crisis that is visible every day on our streets.

The Department of Public Health and the Department of Human Resources will be asked to present at the hearing on the following areas: