

CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 19, 2015

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst



SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2015-2016 to Fiscal Year 2016-2017 Budget.

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BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$177,045,506 budget for FY 2015-16 is \$13,821,064 or 8.5% more than the original FY 2014-15 budget of \$163,224,442.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 916.89 FTEs, which are 23.71 FTEs more than the 893.18 FTEs in the original FY 2014-15 budget. This represents a 2.7% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$114,541,575 in FY 2015-16 are \$1,518,742 or 1.3% more than FY 2014-15 revenues of \$113,022,833. General Fund support of \$62,503,931 in FY 2015-6 is \$12,302,322 or 24.5% more than FY 2014-15 General Fund support of \$50,201,609.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$167,619,995 budget for FY 2016-17 is \$9,425,511 or 5.3% less than the Mayor’s proposed FY 2015-16 budget of \$177,045,506.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 922.28 FTEs, which are 5.39 FTEs more than the 916.89 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.6% increase in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$111,842,189 in FY 2016-17 are \$2,699,386 or 2.4% less than FY 2015-16 estimated revenues of \$114,541,575. General Fund support of \$55,777,806 in FY 2016-17 is \$6,726,125 or 10.8% less than FY 2015-16 General Fund support of \$62,503,931.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC– RECREATION AND PARK COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$568,595 in FY 2015-16. Of the \$568,595 in recommended reductions, all are one-time savings. These reductions would still allow an increase of \$13,252,469 or 8.1% in the Department’s FY 2015-16 budget.

The Budget and Legislative Analyst recommends placing \$250,000 on Controller’s Reserve for the Open Space Neighborhood Parks and Squares Program, pending submission of a program plan and budget details.

In addition, the Budget Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$60,352 to the General Fund. Together, these recommendations equal \$628,947 in General Fund savings in FY 2015-16.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$120,604 in FY 2016-17. Of the \$120,604 in recommended reductions, all are one-time savings.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC– RECREATION AND PARK COMMISSION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
RECREATION AND PARK COMMISSION					
CAPITAL PROJECTS	22,866,027	32,112,750	9,246,723	20,023,542	(12,089,208)
CHILDREN'S BASELINE	11,204,598	11,416,329	211,731	11,571,599	155,270
CHILDREN'S SVCS - NON - CHILDREN'S FUND	1,100,000	1,286,332	186,332	1,309,485	23,153
GOLDEN GATE PARK	10,885,319	11,404,698	519,379	11,590,175	185,477
MARINA HARBOR	3,907,336	3,926,872	19,536	3,974,749	47,877
PARKS	79,515,425	79,869,465	354,040	81,353,542	1,484,077
REC & PARK ADMINISTRATION	76,350	326,350	250,000	326,350	0
RECREATION	18,344,488	19,227,881	883,393	19,892,364	664,483
STRUCTURAL MAINTENANCE	15,324,899	17,474,829	2,149,930	17,578,189	103,360
RECREATION AND PARK COMMISSION	163,224,442	177,045,506	13,821,064	167,619,995	(9,425,511)

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$13,821,064 largely due to:

- Enhancements to the Park Patrol Division, including the addition of one Park Patrol Supervisor (8210), eleven Park Patrol Officers (8208) and one Communications Dispatcher (1704), as well as funding for additional materials and supplies, and uniforms;
- The creation of a new Assistant Facility Coordinator classification as a result of mediation with SEIU Local 1021. This position has not yet been created so the department added 13.5 FTE Recreation Coordinators (3286) to the budget as place holders;
- The replacement of Lifeguards (3208) and Swim Instructors (3209) with 6.0 FTE of permanent part-time Swim Instructors/Pool Lifeguards (3210);
- The addition of a Project Manager I position to the department's Structural Maintenance Yard to scope projects, create bid documents and manage a variety of small capital projects including deferred maintenance projects, hazardous materials abatement, assessment of suspect occupational hazards at RPD facilities, and larger preventative maintenance projects;
- Investments in systems improvements and vehicle maintenance, including implementation of a golf tee sheet and resident card software system that will allow the department to end its relationship with the Treasurer's Office for the issuance of resident golf cards; and
- The addition of a swing shift to the Golden Gate Parks auto shop to work through a significant backlog of vehicle and equipment repairs.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC— RECREATION AND PARK COMMISSION

FY 2016-17

The Department's proposed FY 2016-17 budget has decreased by \$9,425,511 largely due to a decrease to funding for capital projects.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 916.89 FTEs, which are 23.71 FTEs more than the 893.18 FTEs in the original FY 2014-15 budget. This represents a 2.7% change in FTEs from the original FY 2014-15 budget.

The Department's proposed FTE increases include:

- In the Park Patrol department, the addition of one park patrol supervisor, eleven park patrol officers, and one communications dispatcher;
- The addition of recreation coordinators and permanent part-time swim instructors and pool lifeguards to address concerns raised during labor mediations with SEIU Local 1021; and
- The addition of two Project Manager I positions, one to the Structural Maintenance Yard to oversee deferred maintenance projects and one to the Capital Division to manage ongoing 2012 bond projects.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 922.28 FTEs, which are 5.39 FTEs more than the 916.89 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 0.6% change in FTEs from the Mayor's proposed FY 2015-16 budget.

This increase results from the annualization of new positions that were budgeted at .50 FTE in the FY 2015-16 budget.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$114,541,575 in FY 2015-16 are \$1,518,742 or 1.3% more than FY 2014-15 revenues of \$113,022,833. General Fund support of \$62,503,931 in FY 2015-6 is \$12,302,322 or 24.5% more than FY 2014-15 General Fund support of \$50,201,609.

Specific changes in the Department's FY 2015-16 revenues include:

- An increase in local tax revenue allocated to the Department;
- An increase in charges for Department services, such as golf and other recreation fees;
- An increase in recoveries from other City departments;
- A decrease to the revenue that the City received from Candlestick Park; and

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: REC— RECREATION AND PARK COMMISSION

- A decrease to the amount of funding from the department's Budget Savings Incentive Reserve.

FY 2016-17

The Department's revenues of \$111,842,189 in FY 2016-17 are \$2,699,386 or 2.7% less than FY 2015-16 estimated revenues of \$114,541,575. General Fund support of \$55,777,806 in FY 2016-17 is \$6,726,125 or 10.8% less than FY 2015-16 General Fund support of \$62,503,931.

Specific changes in the Department's FY 2016-17 revenues include:

- A decrease to the Department's General Fund support
- The elimination of a one-time appropriation of lease revenue bond proceeds
- The elimination of the remaining revenue from Candlestick Park

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$568,595 in FY 2015-16. Of the \$568,595 in recommended reductions, all are one-time savings. These reductions would still allow an increase of \$13,252,469 or 8.1% in the Department's FY 2015-16 budget.

The Budget and Legislative Analyst recommends placing \$250,000 on Controller's Reserve for the Open Space Neighborhood Parks and Squares Program, pending submission of a program plan and budget details.

In addition, the Budget Analyst recommends closing out prior year unexpended General Fund encumbrances, which would allow the return of \$60,352 to the General Fund. Together, these recommendations equal \$628,947 in General Fund savings in FY 2015-16.

FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$120,604 in FY 2016-17. Of the \$120,604 in recommended reductions, all are one-time savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
ECD --- Structural Maintenance												
Ford F-350 XL 4x4 Diesel Crew Cab Long B			\$60,356	\$40,414	X	\$19,942	X					
Reduce expenditure based on actual quote provided by the department.												
Attrition Savings			\$0	(\$81,156)	X	\$81,156	X					
Mandatory Fringe Benefits			\$0	(\$36,520)	X	\$36,520	X					
<i>Total Savings \$76,489</i>												
Increase attrition savings to reflect estimated hiring timeline for one Project Manager and one vacant Junior Administrative Analyst. Only 65% of this attrition reduction results in General Fund savings.												
Attrition Savings			\$ (1,271,153)	(\$1,376,153)	X	105,000	X					
Mandatory Fringe			\$ (548,439)	(\$593,741)	X	45,302	X					
<i>Total Savings \$ 150,302</i>												
Increase attrition savings to reflect estimated hiring timeline for two vacant Operating Engineers.												
PETERBILT 367 VOCATIONAL											\$315,375	\$283,036
Reduce expenditure based on actual quote provided by the department.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings		
	From	To	From	To			From	To	From	To				
ECU -- Recreation														
Cushman Hauler 1200XL										\$32,625	\$12,220	\$20,405	X	X
Reduce expenditure based on actual quote provided by the department.														
EAP -- Parks														
Toro Workman with Cab			\$32,850	\$30,097		\$2,753	X							
Reduce expenditure based on actual quote provided by the department.														
Toro 52" Mower			\$38,063	\$26,117		\$11,946	X							
Reduce expenditure based on actual quote provided by the department.														
Toro Workman HDX										\$27,375	\$26,225	\$1,150	X	X
Reduce expenditure based on actual quote provided by the department.														
Toro Infield Rake										\$24,090	\$22,525	\$1,565	X	X
Reduce expenditure based on actual quote provided by the department.														
John Deere Infield Groomer										\$16,863	\$16,354	\$509	X	X
Reduce expenditure based on actual quote provided by the department.														
Toro Workman with Cab			\$32,850	\$30,097		\$2,753	X							
Reduce expenditure based on actual quote provided by the department.														
Toro 648 Aerator										\$29,565	\$27,056	\$2,509	X	X
Reduce expenditure based on actual quote provided by the department.														

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16				FY 2016-17						
	FTE		Amount		FTE		Amount				
	From	To	From	To	From	To	From	To			
Ford F-350							\$73,515	\$63,625	\$9,890	X	X
	Reduce expenditure based on actual quote provided by the department.										
Ford F-350							\$73,515	\$70,563	\$2,952	X	X
	Reduce expenditure based on actual quote provided by the department.										
2015 Toyota Tacoma Dbl Cab 4x4							\$48,642	\$36,518	\$12,124	X	X
	Reduce expenditure based on actual quote provided by the department.										
FAL - Permits and Reservations											
Attrition Savings	(4.62)	(4.94)	\$ (290,660)	\$ (310,660)	\$ 20,000	X					
Mandatory Fringe Benefits			\$ (137,999)	\$ (147,495)	\$ 9,496	X					
			<i>Total Savings</i>	\$29,496							
Increase attrition savings to reflect estimated hiring timeline for vacant Manager I.											
EIA - Purchasing and Contracts											
Attrition Savings	(1.17)	(1.65)	\$ (122,569)	\$ (172,569)	\$ 50,000	X					
Mandatory Fringe Benefits			\$ (48,038)	\$ (67,634)	\$ 19,596	X					
			<i>Total Savings</i>	\$69,596							
Increase attrition savings to reflect estimated hiring timeline for vacant Manager I.											
EAA -- Golden Gate Park											
Attrition Savings	(14.56)	(15.85)	\$ (997,447)	\$ (1,085,951)	\$ 88,504	X					
Mandatory Fringe Benefits			\$ (458,242)	\$ (498,902)	\$ 40,660	X					
			<i>Total Savings</i>	\$129,164							
Increase attrition savings to reflect estimated timeline for Manager I and Park Section Supervisor positions, as provided by the department.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To				
Attrition Savings	(3.59)	(4.46)	\$ (246,097)	(\$306,045)	\$ 59,948	X						
Mandatory Fringe Benefits			\$ (113,031)	(\$129,236)	\$ 16,205	X						
			<i>Total Savings</i>	\$ 76,153								
Adjust attrition savings. The Department will hire new Chief Nursery Specialist. Reduction reflects actual hiring timeline.												
Ford F 150									\$54,375	\$37,790	\$16,585	X X
Reduce expenditure based on quote provided by the department.												
Compact truck									\$43,500	\$22,924	\$20,576	X X
Reduce expenditure based on quote provided by the department.												

FY 2015-16

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$568,595	\$0	\$ 568,595
Non-General Fund	\$0	\$0	\$0
Total	\$568,595	\$0	\$568,595

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$120,604	\$0	\$120,604
Non-General Fund	\$0	\$0	\$0
Total	\$120,604	\$0	\$120,604

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

REC - Recreation and Parks Department

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
Reserve Recommendations												
ECS - Neighborhood Parks Lighting and Camera System												
OS Neighborhood Parks and Squares Budget			\$250,000	\$0	\$250,000	X						
Place \$250,000 in OS Neighborhood Parks and Squares budget on Controller's Reserve. This line item includes estimated costs for a new lighting and camera program to enhance security at parks. The Department has not yet determined the scope of this program or developed an implementation plan.												

FY 2015-16

Total Reserve Recommendations

One-Time	Ongoing	Total
General Fund	\$0	\$250,000
Non-General Fund	\$0	\$0
Total	\$0	\$ 250,000

FY 2016-17

Total Reserve Recommendations

One-Time	Ongoing	Total
General Fund	\$0	\$0
Non-General Fund	\$0	\$0
Total	\$0	\$0

Year	Dept	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
13	Rec	1GAGFAAA	19711	West Coast Contractors Services	RECPSA3G	\$534.94x
13	Rec	1GAGFAAA	C00986	Rainbow Grocery Cooperative Inc.	RECCSCB	\$123.96x
13	Rec	1GAGFAAA	28430	Leslie Ceramics Supply Co Inc.	RECRANDALLGF	\$696.96
13	Rec	1GAGFAAA	16066	S & S Worldwide Inc.	RECCSCB	\$1,049.44
13	Rec	1GAGFAAA	87452	Santora Sales	RECCSCB	\$1,583.55
13	Rec	1GAGFAAA	74461	Calsteam A Wolseley Co.	RECSTADIUMGF	\$874.02x
13	Rec	1GAGFAAA	05048	Lartom Inc/DBA City Auto Supply	RECSTADIUMGF	\$99.52x
13	Rec	1GAGFAAA	87168	Newco Distributors Inc.	RECRANDALLGF	\$604.09x
13	Rec	1GAGFAAA	22290	Marin Charters & Tours	RECMATHER	\$3,628.00x
13	Rec	1GAGFAAA	39554	Acme Surplus Store	RECTURF	\$367.82x
13	Rec	1GAGFAAA	22290	Marin Charter & Tours	RECMATHER	\$1,814.00x
13	Rec	1GAGFAAA	03820	Brownie's Hardware	RECPSA1GF	\$295.22x
13	Rec	1GAGFAAA	01375	Adolph Gasser Inc.	RECDRAMACB	\$1,020.14x
13	Rec	1GAGFAAA	06047	Daly City Saw & Lawnmower	RECTURF	\$3,299.02x
13	Rec	1GAGFAAA	90568	El Camino Charters	RECCSCB	\$586.74x
14	Rec	1GAGFAAA	40024	Cal Sierra Transfer Inc.	RECMATHER	\$7,653.54x
14	Rec	1GAGFAAA	06266	Debco Automotive Supply	RECMATHER	\$642.41x
14	Rec	1GAGFAAA	01375	Adolph Gasser Inc.	RECCATEMPCB	\$838.24x
14	Rec	1GAGFAAA	82814	Brown Sand Inc.	RECGPGF	\$910.23x
14	Rec	1GAGFAAA	54845	Pacific Produce LLC	RECDAYCAMP	\$108.50x
14	Rec	1GAGFAAA	54845	Pacific Produce LLC	RECCATEMPCB	\$150.00x
14	Rec	1GAGFAAA	14113	Pacific Nurseries	RECTURF	\$1,312.86x
14	Rec	1GAGFAAA	84298	Alma Street Media	RECRANDALLGF	\$461.77x
14	Rec	1GAGFAAA	86441	Airgas USA LLC	RECCWAPPRENT	\$161.13x
14	Rec	1GAGFAAA	82814	Brown Sand Inc.	RECTURF	\$423.46x
14	Rec	1GAGFAAA	11548	Lyngso Garden Materials	RECPSA1GF	\$2,114.64x
14	Rec	1GAGFAAA	76661	Trimark Economy Restaurant Fixtures	RECQ1GF	\$5,709.38x
				Subtotal		\$37,063.58

Year	Dept	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
14	Rec	1GAGFAAP	44307	Southern Links Inc.	REC620898	\$3,285.77x
12	Rec	1GAGFAAP	07509	ASF Electric Inc.	REC620898	\$1,816.00x
14	Rec	1GAGFAAP	11714	Maltby Electric Supply Co Inc.	REC620898	\$316.26x
13	Rec	1GAGFAAP	49518	City Mechanical Inc.	REC620898	\$7,014.33x
					Subtotal	\$12,432.36
13	Rec	2SGOLNPR	80053	Recology of the Coast	REGOLFSHARP	\$180.96x
13	Rec	2SGOLNPR	19740	Turf Star Inc.	REGOLFHARD	\$8,540.91x
13	Rec	2SGOLNPR	08574	Granite Rock Co.	REGOLFHARD	\$2,134.12x
					Subtotal	\$10,855.99
					Total	\$60,351.93

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$71,279,836 budget for FY 2015-16 is \$21,167,920 or 22.9% less than the original FY 2014-15 budget of \$92,447,756.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 289.55 FTEs, which are 2.21 FTEs more than the 287.34 FTEs in the original FY 2014-15 budget. This represents a 0.8% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$71,279,836 in FY 2015-16 are \$21,167,920 or 22.9% less than FY 2014-15 revenues of \$92,447,756.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$69,168,277 budget for FY 2016-17 is \$2,111,559 or 3.0% less than the Mayor's proposed FY 2015-16 budget of \$ 71,279,836.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 290.88 FTEs, which are 1.33 FTEs more than the 289.55 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 0.5% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$69,168,277 in FY 2016-17, are \$2,111,559 or 3.0% less than FY 2015-16 estimated revenues of \$71,279,836.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI— DEPARTMENT OF BUILDING INSPECTION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,181,043 in FY 2015-16. Of the \$1,181,043 in recommended reductions, \$887,014 are ongoing savings and \$294,029 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,094,411 in FY 2016-17. Of the \$1,094,411 in recommended reductions, \$904,411 are ongoing savings and \$190,000 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI— DEPARTMENT OF BUILDING INSPECTION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
BUILDING INSPECTION					
ADMINISTRATION/SUPPORT SERVICES	44,472,380	22,225,672	(22,246,708)	20,506,236	(1,719,436)
HOUSING INSPECTION/CODE ENFORCEMENT SVCS	11,062,962	11,162,163	99,201	11,424,234	262,071
INSPECTION SERVICES	21,532,577	22,792,094	1,259,517	21,813,876	(978,218)
PLAN REVIEW SERVICES	15,379,837	15,099,907	(279,930)	15,423,931	324,024
BUILDING INSPECTION	92,447,756	71,279,836	(21,167,920)	69,168,277	(2,111,559)

FY 2015-16

The Department’s proposed FY 2015-16 budget has decreased by \$21,167,920 largely due to reductions in:

- Professional services associated with technological upgrades;
- Capital expenditures for building and tenant improvements to the Department’s current office space; and
- Transfers to the Department’s own fund balances.

FY 2016-17

The Department’s proposed FY 2016-17 budget has decreased by \$2,111,559 largely due to continued reductions in funding for professional services and improvements to the Department’s current office space.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 289.55 FTEs, which are 2.21 FTEs more than the 287.34 FTEs in the original FY 2014-15 budget. This represents a 0.8% increase in FTEs from the original FY 2014-15 budget. This increase is due to the annualization of several new positions created in FY 2014-15.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 290.88 FTEs, which are 1.33 FTEs more than the 289.55 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.5% change in FTEs from the Mayor’s proposed FY 2015-16 budget. The increase in FTEs is due to annualized positions added in FY 2015-16.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI— DEPARTMENT OF BUILDING INSPECTION

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$71,729,836 in FY 2015-16 are \$21,167,920 or 22.9% less than FY 2014-15 revenues of \$92,447,756.

Specific changes in the Department's FY 2015-16 revenues include a proposed new fee schedule, detailed below. Department revenues will also decrease significantly due to a reduction in the Department's utilization of its fund balance.

FY 2016-17

The Department's revenues of \$69,168,277 in FY 2016-17 are \$2,111,559 or 3.0% less than FY 2015-16 estimated revenues of \$71,729,836. This reduction in revenues is primarily the result of further reductions in fee collections due to the new proposed fee schedule.

Fee Legislation

File 15-0559: The proposed fee legislation amends the Building Code's Fee Schedule, which would make permanent the temporary 7.0% reduction in some fees collected by the Department instituted by the Building Inspection Commission in July 2014. The proposal also includes additional tiers for plan review and building inspection fees imposed on projects valued at \$5,000,000 or more, and ends the Department's technology surcharge fee due to adequate funds in the Department's fund balance for this need.

Projected revenues for FY 2015-16 are based on the proposed fee ordinance as follows:

File No.	Fee Description	FY 2014-15	FY 2015-16				FY 2016-17			
		Projected Revenue	Projected Revenue	Change from PY	Annualized Revenue Thereafter	% Cost Recovery	Projected Revenue	Change from PY	Annualized Revenue Thereafter	% Cost Recovery
150559	Amending the Building Code to revise Fee Schedules	\$74,234,287	\$61,471,815	(\$12,762,472)	\$61,471,815	100.0%	\$59,974,968	(\$1,496,847)	\$61,471,815	100.0%

Recommendation: Approval of the proposed fee ordinance is a policy matter for the Board of Supervisors. However, the Budget and Legislative Analyst notes that these revenues are a source of funds to balance the Department's budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DBI— DEPARTMENT OF BUILDING INSPECTION

RECOMMENDATIONS:

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,181,043 in FY 2015-16. Of the \$1,181,043 in recommended reductions, \$887,014 are ongoing savings and \$294,029 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,094,411 in FY 2016-17. Of the \$1,094,411 in recommended reductions, \$904,411 are ongoing savings and \$190,000 are one-time savings.

The Budget and Legislative Analyst also recommends placing \$1,000,000 on Budget and Finance Committee Reserve.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
BAN - Administration/Support Services												
Attrition Savings			(\$57,353)	(\$117,167)					\$59,814		X	
Mandatory Fringe Benefits			(\$23,476)	(\$46,447)					\$22,971		X	
			<i>Total Savings</i>	\$82,786								<i>Total Savings</i>
Increase attrition savings to reflect expected hiring date for one vacant 1042 IS Engineer Journey and one vacant 1044 Engineer Principal in DBILMS Index.												
Attrition Savings			\$0	(\$20,477)					\$20,477		X	
Mandatory Fringe Benefits			\$0	(\$8,487)					\$8,487		X	
			<i>Total Savings</i>	\$28,964								<i>Total Savings</i>
Increase attrition savings to reflect hiring date for one vacant 1822 Administrative Analyst position in the DBIDIR Index.												
Entertainment & Promotion			\$50,000	\$25,000					\$25,000			\$25,000
Reduce based on historical expenditures. Department plans to utilize funds for community outreach and public education work in the future but has not justified this request.												
Rents & Leases-Equipment			\$127,000	\$90,000					\$37,000			\$37,000
Reduce based on historical expenditures. Requested funds are to be used for new IT management system in addition to funds requested for this purpose elsewhere in Department's budget. Revised amount is still above the Department's projected surplus for this category in FY2014-15.												
Training			\$53,500	\$45,500					\$8,000			\$8,000
Deny additional funding request for Training. Remaining budget still exceeds historical need.												
				\$53,500					\$53,500			\$53,500
				\$45,500					\$45,500			\$45,500
									\$8,000			\$8,000
Ongoing Savings												
Ongoing Savings												
Ongoing Savings												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
BHS - Housing Inspection & Code Enforcement														
Attrition Savings			(\$190,576)	(\$254,723)	\$64,147		X							
Mandatory Fringe Benefits			(\$81,836)	(\$104,968)	\$23,132		X							
			<i>Total Savings</i>	<i>\$87,280</i>										
	Increase attrition savings to reflect expected hire date for 2.00 FTE vacant positions.													
Training			\$40,407	\$20,407	\$20,000							\$40,407	\$20,407	\$20,000
	Deny additional funding and further reduce budget for Training based on historical expenditures.													
Equipment Purchase			\$74,000	\$30,000	\$44,000		X					\$148,000	\$60,000	\$88,000
	Reduce one replacement vehicle. In total the Department is replacing 5 vehicles in FY 2015-16 that have CNG tanks that are no longer functional. In total, the Budget and Legislative Analyst recommends reducing 2 vehicles and approving 3 replacement vehicles which are sufficient to meet the Department's requirements.													
	Reduce two replacement vehicles. In total the Department is replacing 10 vehicles in FY 2016-17 that have CNG tanks that are no longer functional. In total the Budget and Legislative Analyst recommends reducing 4 replacement vehicles and approving 6 replacement vehicles which are sufficient to meet the Department's requirements.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
BIS - Inspection Services												
6331 Building Inspector	29.00	27.00	\$3,326,474	\$3,097,062			29.00	27.00	\$3,439,703	\$3,202,482		
Mandatory Fringe Benefits			\$1,307,871	\$1,217,673					\$1,315,248	\$1,224,541		
			<i>Total Savings</i>	<i>\$319,610</i>					<i>Total Savings</i>	<i>\$327,928</i>		
	Delete 2.00 FTE of 4.00 FTE long-term vacant 6331 Building Inspector positions. Positions have been vacant since March 2013 and September 2013.											
6242 Plumbing Inspector	17.00	16.00	\$1,950,002	\$1,835,296			17.00	16.00	\$2,003,001	\$1,885,177		
Mandatory Fringe Benefits			\$784,228	\$738,097					\$788,344	\$741,971		
			<i>Total Savings</i>	<i>\$160,837</i>					<i>Total Savings</i>	<i>\$164,197</i>		
	Delete 1.00 FTE 6242 Plumbing Inspector position that has been vacant since September 2013.											
Training			\$126,437	\$100,000					\$126,437	\$100,000		
	Reduce training for Building Inspection and Electrical Inspection divisions based on historical expenditures. Reduction still leaves substantial budget for training programwide.											
Maintenance Services-Equipment			\$272,782	\$200,000					\$272,782	\$200,000		
	Reduce budget for vehicle maintenance based on historical expenditures and decreased need given the retirement of ten vehicles across the Department.											
Equipment Purchase			\$111,000	\$60,000		X			\$222,000	\$120,000		X
	Reduce one replacement vehicle. In total the Department is replacing 5 vehicles in FY 2015-16 that have CNG tanks that are no longer functional. In total, the Budget and Legislative Analyst recommends reducing 2 vehicles and approving 3 replacement vehicles which are sufficient to meet the Department's requirements.											
	Reduce two replacement vehicles. In total the Department is replacing 10 vehicles in FY 2016-17 that have CNG tanks that are no longer functional. In total the Budget and Legislative Analyst recommends reducing 4 replacement vehicles and approving 6 replacement vehicles which are sufficient to meet the Department's requirements.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DBI- Building Inspection

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
BPS - Permit Services												
1408 Principal Clerk	15.00	13.00	\$1,131,495	\$980,629			15.00	13.00	\$1,170,009	\$1,014,008		
Mandatory Fringe Benefits			\$498,612	\$432,130	\$150,866				\$502,996	\$435,930	\$156,001	
			<i>Total Savings</i>	<i>\$217,348</i>					<i>Total Savings</i>	<i>\$223,067</i>		
Delete 2.00 FTE long-term vacant 1408 Principal Clerk positions. Ongoing savings.												

FY 2015-16

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$294,029	\$887,014	\$1,181,043
Total	\$294,029	\$887,014	\$1,181,043

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$190,000	\$904,411	\$1,094,411
Total	\$190,000	\$904,411	\$1,094,411

Recommended Reserves												
BAN - Administration/Support Services												
Programmatic Projects - Budget			\$1,800,000	\$1,000,000								X
Place \$1,000,000 on Budget and Finance Reserve, pending detailed project plan and budget. The Department has budgeted these funds for information technology projects but has not provided details what the project will be or the project costs.												

FY 2015-16

Total Recommended Reserves

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$1,000,000	\$0	\$1,000,000
Total	\$1,000,000	\$0	\$1,000,000

FY 2016-17

Total Recommended Reserves

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$1,000,000	\$0	\$1,000,000
Total	\$1,000,000	\$0	\$1,000,000

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$14,463,718 budget for FY 2015-16 is \$394,873 or 2.8% more than the original FY 2014-15 budget of \$14,068,845.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 28.86 FTEs, which are 0.09 FTEs more than the 28.77 FTEs in the original FY 2014-15 budget. This represents a 0.3% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$6,116,338 in FY 2015-16, are \$93,033 or 1.5% less than FY 2014-15 revenues of \$6,209,371. General Fund support of \$8,347,380 in FY 2015-16 is \$487,906 or 6.2% more than FY 2014-15 General Fund support of \$7,859,474.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$15,311,787 budget for FY 2016-17 is \$848,069 or 5.9% more than the Mayor’s proposed FY 2015-16 budget of \$14,463,718.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 28.85 FTEs, which are 0.01 FTEs less than the 28.86 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.03% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$6,131,923 in FY 2016-17, are \$15,585 or 0.3% more than FY 2015-16 estimated revenues of \$6,116,338. General Fund support of \$9,179,864 in FY 2016-17 is \$832,484 or 10.0% more than FY 2015-16 General Fund support of \$8,347,380.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: ART– ARTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$44,036 in FY 2015-16. Of the \$44,036 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$350,837 or 2.5% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$44,036 in FY 2016-17. Of the \$44,036 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$804,033 or 5.6% in the Department’s FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: ART– ARTS COMMISSION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
ARTS COMMISSION					
ART COMMISSION-ADMINISTRATION	1,779,001	898,250	(880,751)	816,100	(82,150)
CIVIC COLLECTION	928,177	1,245,379	317,202	1,072,206	(173,173)
CIVIC DESIGN	194,595	136,039	(58,556)	138,787	2,748
COMMUNITY ARTS & EDUCATION-GEN ADMIN	4,019,975	670,567	(3,349,408)	1,780,295	1,109,728
COMMUNITY INVESTMENTS	0	7,463,581	7,463,581	7,501,260	37,679
CULTURAL EQUITY	3,096,007	0	(3,096,007)	0	0
EDUCATIONAL PROGRAMS	764,041	583,017	(181,024)	563,017	(20,000)
GALLERY	504,462	559,751	55,289	520,151	(39,600)
MUNICIPAL SYMPHONY CONCERTS	2,260,000	2,380,000	120,000	2,380,000	0
PUBLIC ART	129,586	129,586	0	134,586	5,000
STREET ARTISTS	393,001	397,548	4,547	405,385	7,837
ARTS COMMISSION	14,068,845	14,463,718	394,873	15,311,787	848,069

FY 2015-16

The Department’s proposed FY 2015-16 budget has increased by \$394,873 largely due to increased funding for Cultural Equity Grants.

FY 2016-17

The Department’s proposed FY 2016-17 budget has increased by \$848,069 largely due to increased capital spending.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 28.86 FTEs, which are 0.09 FTEs more than the 28.77 FTEs in the original FY 2014-15 budget. This represents a 0.3% increase in FTEs from the original FY 2014-15 budget. The increase stems from the annualization of several positions added in FY 2014-15.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 28.85 FTEs, which are 0.01 FTEs less than the 28.86 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 0.03% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: ART– ARTS COMMISSION

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$6,116,338 in FY 2015-16 are \$93,033 or 1.5% less than FY 2014-15 revenues of \$6,209,371. General Fund support of \$8,347,380 in FY 2015-16 is \$487,906 or 6.2% more than FY 2014-15 General Fund support of \$7,859,474.

The Department's FY 2015-16 revenues are decreasing due to a decrease in revenues from street artist license administration.

FY 2016-17

The Department's revenues of \$6,131,923 in FY 2016-17 are \$15,585 or 0.3% more than FY 2015-16 revenues of \$6,116,338. General Fund support of \$9,179,864 in FY 2016-17 is \$832,484 or 10.0% more than FY 2015-16 General Fund support of \$8,347,380.

The Department's FY 2016-17 revenues are increasing due to a projected restoration and slight increase in revenues from street artist license administration.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$44,036 in FY 2015-16. Of the \$44,036 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$350,837 or 2.5% in the Department's FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$44,036 in FY 2016-17. Of the \$44,036 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$804,033 or 5.6% in the Department's FY 2016-17 budget.

ART - Art Commission

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		Savings	GF 1T	FTE		Amount		Savings	GF 1T
	From	To	From	To			From	To	From	To		
EER - Civic Collection												
Attrition Savings			\$0	(\$15,000)	\$15,000	X			\$0	(\$15,000)	\$15,000	X
Mandatory Fringe Benefits			\$0	(\$7,018)	\$7,018	X			\$0	(\$7,018)	\$7,018	X
			<i>Total Savings</i>		\$22,018				<i>Total Savings</i>		\$22,018	
Increase attrition savings to reflect historical salary savings. The Department projects a salary surplus of \$31,000 in Annual Projects in FY 2014-15.												
EES - Gallery												
Attrition Savings			\$0	(\$15,000)	\$15,000	X			\$0	(\$15,000)	\$15,000	X
Mandatory Fringe Benefits			\$0	(\$7,018)	\$7,018	X			\$0	(\$7,018)	\$7,018	X
			<i>Total Savings</i>		\$22,018				<i>Total Savings</i>		\$22,018	
Increase attrition savings to reflect historical salary savings. The Department projects a salary surplus of \$31,000 in Annual Projects in FY 2014-15.												

FY 2015-16

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$44,036	\$44,036
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$44,036	\$44,036

FY 2016-17

Total Recommended Reductions			
One-Time	Ongoing	Total	
General Fund	\$0	\$44,036	\$44,036
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$44,036	\$44,036

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department’s proposed \$51,683,709 budget for FY 2015-16 is \$28,250,470 or 120.6% more than the original FY 2014-15 budget of \$23,433,239.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 15.5 FTEs, which are 5.50 FTEs more than the 10.00 FTEs in the original FY 2014-15 budget. This represents a 55% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department’s revenues of \$51,683,709 in FY 2015-16, are \$28,250,470 or 120.6% more than FY 2014-15 revenues of \$23,433,239.

YEAR TWO: FY 2016-17

Budget Changes

The Department’s proposed \$18,412,274 budget for FY 2016-17 is \$33,271,435 or 64.4% less than the Mayor’s proposed FY 2015-16 budget of \$51,683,709.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 8.03 FTEs, which are 7.47 FTEs less than the 15.50 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 48.2% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$18,412,274 in FY 2016-17 are \$33,271,435 or 64.4% less than FY 2015-16 estimated revenues of \$51,683,709.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CFC– CHILDREN & FAMILIES COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$269,596 in FY 2015-16, all of which are one-time savings. These reductions would still allow an increase of \$27,980,874 or 119.4% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst has no recommendations in FY 2016-17.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CFC– CHILDREN & FAMILIES COMMISSION

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
CHILDREN & FAMILIES COMMISSION					
CHILDREN AND FAMILIES FUND	23,433,239	51,683,709	28,250,470	18,412,274	(33,271,435)
CHILDREN & FAMILIES COMMISSION	23,433,239	51,683,709	28,250,470	18,412,274	(33,271,435)

FY 2015-16

The Department’s proposed FY 2015-16 budget has increased by 120.6%. The increase is due to a technical adjustment in the budget in which the FY 2015-16 proposed budget of \$51.7 million is \$6.9 million less than estimated FY 2014-15 expenditures of \$58.6 million.

FY 2016-17

The Department’s proposed FY 2016-17 budget has decreased by \$33,271,436 largely due to the passage of Proposition C in November 2014, which transfers the administration and funding of Preschool for All, funded by the Public Education Enrichment Fund, to the Office of Early Care and Education within the Human Services Agency.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 15.50 FTEs, which are 5.50 FTEs more than the 10.0 FTEs in the original FY 2014-15 budget. This represents a 55.0% increase in FTEs from the original FY 2014-15 budget. The increase in the FTE count is due to a technical adjustment to the budget in FY 2015-16.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 8.03 FTEs, which are 7.47 FTEs less than the 15.50 FTEs in the Mayor’s proposed FY 2015-16 budget. This represents a 48.2% decrease in FTEs from the Mayor’s proposed FY 2015-16 budget which is due largely to the transfer of Preschool for All to the Office of Early Care and Education.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$51,683,709 in FY 2015-16, are \$28,250,470 or 120.6% more than FY 2014-15 revenues of \$23,433,239. As noted above, the change in revenues is due to a technical adjustment to the budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CFC– CHILDREN & FAMILIES COMMISSION

FY 2016-17

The Department’s revenues of \$18,412,274 in FY 2016-17, are \$33,271,435 or 64.4% less than FY 2015-16 revenues of \$51,683,709, due largely to the transfer of the Preschool for All program to the Office of Early Care and Education.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$269,596 in FY 2015-16, all of which are one-time savings. These reductions would still allow an increase of \$27,980,874 or 119.4% in the Department’s FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst has no recommendations in FY 2016-17.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

CFC - Children & Families Commission

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	IT	FTE		Amount		GF	IT
	From	To	From	To			From	To	From	To		
Professional & Specialized Services			\$149,723	\$75,000	\$74,723	x						
	Reduce to reflect actual expenditures that have historically been less than \$60,000.											
Professional & Specialized Services			\$207,987	\$172,987	\$35,000	x						
	Reduce amount for 027 Professional and Specialized Services to reflect historical expenditures and the Department's estimated need for FY 2015-16. The proposed reduction still allows for sufficient resources if actual expenditures are higher than the average for the past three years.											
Professional & Specialized Services			\$199,873	\$40,000	\$159,873	x						
	Reduce amount for 027 Professional and Specialized Services to reflect historical expenditures and the Department's estimated need for FY 2015-16 of \$40,000.											

FY 2015-16

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$269,596	\$0	\$269,596
Total	\$269,596	\$0	\$269,596

FY 2016-17

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$166,347,457 budget for FY 2015-16 is \$4,372,213 or 2.7% more than the original FY 2014-15 budget of \$161,975,244.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 41.24 FTEs, which are 3.04 FTEs more than the 38.20 FTEs in the original FY 2014-15 budget. This represents an 8.0% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$134,612,954 in FY 2015-16 are \$2,444,558 or 1.8% more than FY 2014-15 revenues of \$132,168,396. General Fund support of \$31,734,503 in FY 2015-16 is \$1,927,655 or 6.5% more than FY 2014-15 General Fund support of \$29,806,848.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$174,100,395 budget for FY 2016-17 is \$7,752,938 or 4.7% more than the Mayor's proposed FY 2015-16 budget of \$166,347,457.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 43.68 FTEs, which are 2.44 FTEs more than the 41.24 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 5.9% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$141,129,490 in FY 2016-17 are \$6,516,536 or 4.8% more than FY 2015-16 estimated revenues of \$134,612,954. General Fund support of \$32,970,905 in FY 2016-17 is \$1,236,402 or 3.9% more than FY 2015-16 General Fund support of \$31,734,503.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$447,057 in FY 2015-16. Of the \$447,057 in recommended reductions, \$50,000 are ongoing savings and \$397,057 are one-time savings. These reductions would still allow an increase of \$3,925,156 or 2.4% in the Department’s FY 2015-16 budget.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$198,666 in FY 2016-17. Of the \$198,666 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$7,554,272 or 4.5% in the Department’s FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
CHILDREN, YOUTH & THEIR FAMILIES					
CHILDREN'S BASELINE	42,475,174	35,592,344	(6,882,830)	35,822,760	230,416
CHILDREN'S FUND PROGRAMS	56,769,778	61,613,000	4,843,222	67,596,300	5,983,300
CHILDREN'S SVCS - NON - CHILDREN'S FUND	6,068,493	1,323,467	(4,745,026)	1,118,999	(204,468)
PUBLIC EDUCATION FUND (PROP H)	50,690,000	60,200,000	9,510,000	61,700,000	1,500,000
TRANSITIONAL-AGED YOUTH BASELINE	0	4,216,873	4,216,873	4,448,998	232,125
VIOLENCE PREVENTION	5,971,799	3,401,773	(2,570,026)	3,413,338	11,565
CHILDREN, YOUTH & THEIR FAMILIES	161,975,244	166,347,457	4,372,213	174,100,395	7,752,938

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$4,372,213 largely due to:

- An increase in grants and aid assistance offered by the Department, notably associated with the inclusion of transitional-age youth in education and workforce programming, new violence-prevention initiatives, and the expansion of summer programs.
- The creation of the Our Children, Our Families Council and the preparation of a Children and Families Plan, as required by Proposition C, which was approved by voters in November 2014.
- An increase in the pass-through of Public Education Enrichment Fund (Proposition H) funds from the Department's budget to the San Francisco Unified School District.
- An increase in contracts associated with the Community Needs Assessment, as required by Proposition C.

FY 2016-17

The Department's proposed FY 2016-17 budget has increased by \$7,752,938 largely due to:

- An increase in grants and aid assistance offered by the Department.
- An increase in the pass-through of Public Education Enrichment Fund (Proposition H) funds from the Department's budget to the San Francisco Unified School District.
- Initial funding for a Committee on Information Technology (COIT) approved Content Management System upgrade for work plans from the new RFP process.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 41.24 FTEs, which are 3.04 FTEs more than the 38.20 FTEs in the original FY 2014-15 budget. This represents an 8.0% increase in FTEs from the original FY 2014-15 budget.

The increase in FTEs is due to the proposed addition of 2.31 new FTEs for FY 2015-16 to manage community-based organization grants, support the funding teams, and serve as a Community Engagement Manager. The increase is also due to the annualization of positions added during FY 2014-15.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 43.68 FTEs, which are 2.44 FTEs more than the 41.24 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 5.9% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

The increase in FTEs is due to the proposed 2.00 FTE off-budget staff for the Our Children, Our Families Council in FY 2015-16, which are proposed to become General Fund supported in FY 2016-17, and the annualization of the 2.31 new FTEs proposed in FY 2015-16.

INTERIM EXCEPTIONS

The Department has requested approval of 2.0 FTE new positions as an interim exception. The Budget and Legislative Analyst recommends approval of both of these positions as an interim exception.

The Department has requested both 1.00 FTE positions to staff the new Our Children, Our Families Council as required by Proposition C. However, the Budget and Legislative Analyst recommends deletion of the more junior position when grant funding expires in FY 2016-17.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$134,612,954 in FY 2015-16 are \$2,444,558 or 1.8% more than FY 2014-15 revenues of \$132,168,396. General Fund support of \$31,734,503 in FY 2015-16 is \$1,927,655 or 6.5% more than FY 2014-15 General Fund support of \$29,806,848.

The Department's FY 2015-16 revenues are increasing primarily due to:

- An increase in Children and Youth Fund revenue, including an increase in the San Francisco Unified School District allocation of Proposition H dollars that pass through the Department's budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: CHF– CHILDREN, YOUTH & THEIR FAMILIES

- A three-year award to the City for violence prevention through the Edward Byrne Memorial Justice Assistance Grant Program that greatly increases the amount of funding that the City receives for State Justice Assistance Grant (JAG) funding.

FY 2016-17

The Department's revenues of \$141,129,490 in FY 2016-17 are \$6,516,536 or 4.8% more than FY 2015-16 estimated revenues of \$134,612,954. General Fund support of \$32,970,905 in FY 2016-17 is \$1,236,402 or 3.9% more than FY 2015-16 General Fund support of \$31,734,503.

The Department's FY 2016-17 revenues are increasing primarily due to an increase in Children and Youth Fund revenue and the San Francisco Unified School District allocation of Proposition H dollars that pass through the Department's budget.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$447,057 in FY 2015-16. Of the \$447,057 in recommended reductions, \$50,000 are ongoing savings and \$397,057 are one-time savings. These reductions would still allow an increase of \$3,925,156 or 2.4% in the Department's FY 2015-16 budget.

FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$198,666 in FY 2016-17. Of the \$198,666 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$7,554,272 or 4.5% in the Department's FY 2016-17 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

CHF - Children, Youth & Their Families

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			
Senior Administrative Analyst Mandatory Fringe Benefits							1.00	0.00	\$107,275	\$0	\$107,275	x	
									\$41,391	\$0	\$41,391	x	
							Total Savings		\$148,666				
	Delete the 1.00 FTE 1823 Senior Administrative Analyst position when grant funding for the position expires. In FY 2015-16 this position will be grant-funded, and in FY 2016-17 is proposed to be reassigned to the General Fund. This 1823 position will provide analytical and administrative support during the first year of the Our Children, Our Families Council. The Budget and Legislative Analyst believes that after providing this initial support during FY 2015-16, the responsibilities and functions for administering the Our Children, Our Families Council can be carried out by the other requested 1.00 FTE new 1824 Principal Administrative Analyst position, which the Budget and Legislative Analyst recommends approval of, as well as a 0993 Director of the Our Children, Our Families Initiative/Special Assistant to the Superintendent with the San Francisco Unified School District.												
City Grant Programs			\$449,430	\$304,092	\$145,338	X	X						
	Reduce to reflect expected costs during FY 2015-16, allowing for a 3-month RFP process in which no funds are needed and a subsequent 3-month planning period in which the grantee will finalize the workplan using only the administrative budget. The recommended reduced budget provides 6 months of programmatic spending and 9 months of administrative spending.												
City Grant Programs			\$4,145,204	\$4,095,204	\$50,000	X	X			\$4,215,204	\$4,165,204	\$50,000	X
	Reduce to reflect historic underspending of the line item. This reduction is to the baseline funding of the grant program and still allows increased funding as programmed by the Mayor's Office for this line item in FY 2015-16.												
	Ongoing savings.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

CHF - Children, Youth & Their Families

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
CBI - Children's Fund Programs												
Attrition Savings			(\$419,785)	(\$494,550)								
Mandatory Fringe Benefits			(\$168,492)	(\$200,108)								
			<i>Total Savings</i>	<i>\$106,381</i>								
Increase Attrition Savings to reflect anticipated hiring date of new 0.77 FTE 0922 Manager I, 0.77 FTE new 1840 Junior Management Assistant, and 0.77 FTE new 9772 Community Development Specialist positions added in FY 2015-16.												
FAY - Transitional-Aged Youth Baseline												
City Grant Programs			\$503,589	\$358,251								
Reduce to reflect expected costs during FY 2015-16, allowing for a 3-month RFP process in which no funds are needed and a subsequent 3-month planning period in which the grantee will finalize the workplan using only the administrative budget. The recommended reduced budget provides 6 months of programmatic spending and 9 months of administrative spending.												

FY 2015-16

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$290,676	\$340,676
Non-General Fund	\$106,381	\$106,381
Total	\$397,057	\$447,057

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$0	\$198,666
Non-General Fund	\$0	\$0
Total	\$0	\$198,666

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$2,029,595,423 budget for FY 2015-16 is \$45,334,236 or 2.3% more than the original FY 2014-15 budget of \$1,984,261,187.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 6,609.35 FTEs, which are 325.18 FTEs more than the 6,284.17 FTEs in the original FY 2014-15 budget. This represents a 5.2% increase in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$1,391,492,456 in FY 2015-16, are \$21,380,109 or 1.6% more than FY 2014-15 revenues of \$1,370,112,347. General Fund support of \$638,102,967 in FY 2015-16 is \$23,954,127 or 3.9% more than FY 2014-15 General Fund support of \$614,148,840.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$2,069,857,831 budget for FY 2016-17 is \$40,262,408 or 2.0% more than the Mayor's proposed FY 2015-16 budget of \$2,029,595,423.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 6,768.70 FTEs, which are 158.35 FTEs more than the 6,609.35 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 2.4% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$1,400,159,243 in FY 2016-17, are \$8,666,787 or 0.6% more than FY 2015-16 estimated revenues of \$1,391,492,456. General Fund support of \$669,698,588 in FY 2016-17 is \$31,595,621 or 5.0% more than FY 2015-16 General Fund support of \$638,102,967.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$2,009,236 in FY 2015-16. Of the \$2,009,236 in recommended reductions, \$205,602 are one time and \$1,803,634 are ongoing savings. These reductions would still allow an increase of \$43,325,000 or 2.2% in the Department’s FY 2015-16 budget.

In addition the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$528,130, for total General Fund savings of \$2,537,366.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$2,298,570 in FY 2016-17. Of the \$2,298,570 in recommended reductions, \$1,740,662 are ongoing savings and \$557,908 are one-time savings. These reductions would still allow an increase of \$37,963,838 or 1.9% in the Department’s FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from FY 2014-2015	FY 2016-2017 Proposed	Increase/ Decrease from FY 2015-2016
PUBLIC HEALTH					
CENTRAL ADMINISTRATION	50,318,215	91,555,146	41,236,931	111,163,552	19,608,406
CHILDREN'S BASELINE	53,539,032	53,083,360	(455,672)	53,043,412	(39,948)
COMM HLTH - COMM SUPPORT - HOUSING	35,499,446	34,274,039	(1,225,407)	35,067,860	793,821
COMM HLTH - PREV - MATERNAL & CHILD HLTH	30,664,045	34,701,682	4,037,637	34,838,329	136,647
COMM HLTH - PREVENTION - AIDS	21,615,499	23,136,114	1,520,615	23,197,820	61,706
COMM HLTH - PREVENTION - DISEASE CONTROL	21,764,541	23,134,228	1,369,687	24,058,905	924,677
COMM HLTH - PREVENTION - HLTH EDUCATION	8,220,529	8,512,333	291,804	8,559,073	46,740
EMERGENCY SERVICES AGENCY	1,250,000	1,500,000	250,000	1,500,000	0
ENVIRONMENTAL HEALTH SERVICES	21,182,397	22,015,568	833,171	22,458,712	443,144
FORENSICS - AMBULATORY CARE	30,839,962	31,435,122	595,160	31,774,802	339,680
HEALTH AT HOME	7,178,019	7,267,271	89,252	7,342,971	75,700
HIV HEALTH SERVICES	37,747,829	37,653,596	(94,233)	37,705,220	51,624
LAGUNA HONDA - LONG TERM CARE	239,010,607	243,812,236	4,801,629	248,376,097	4,563,861
LAGUNA HONDA - NON LHH PROGRAM EXPENSES	1,491,130	1,230,054	(261,076)	1,585,829	355,775
LAGUNA HONDA HOSP - ACUTE CARE	3,868,675	3,640,527	(228,148)	3,668,344	27,817
LAGUNA HONDA HOSP - COMM SUPPORT CARE	2	0	(2)	0	0
MENTAL HEALTH - ACUTE CARE	3,462,797	3,462,797	0	3,462,797	0
MENTAL HEALTH - CHILDREN'S PROGRAM	44,707,253	45,572,408	865,155	46,067,142	494,734
MENTAL HEALTH - COMMUNITY CARE	175,659,423	177,239,231	1,579,808	178,483,052	1,243,821
MENTAL HEALTH - LONG TERM CARE	31,430,422	32,486,501	1,056,079	32,530,289	43,788
PRIMARY CARE - AMBU CARE - HEALTH CNTRS	77,742,104	82,160,110	4,418,006	87,891,371	5,731,261
SFGH - ACUTE CARE - FORENSICS	3,173,656	3,219,803	46,147	3,241,729	21,926
SFGH - ACUTE CARE - HOSPITAL	714,303,264	686,644,666	(27,658,598)	692,190,581	5,545,915
SFGH - ACUTE CARE - PSYCHIATRY	25,816,268	25,866,583	50,315	26,076,185	209,602
SFGH - AMBU CARE - ADULT MED HLTH CNTR	40,310,585	46,141,031	5,830,446	46,405,786	264,755
SFGH - AMBU CARE - METHADONE CLINIC	2,698,196	2,932,820	234,624	2,960,451	27,631
SFGH - AMBU CARE - OCCUPATIONAL HEALTH	4,260,514	4,411,764	151,250	4,507,053	95,289
SFGH - EMERGENCY - EMERGENCY	37,742,830	42,677,032	4,934,202	43,970,943	1,293,911
SFGH - EMERGENCY - PSYCHIATRIC SERVICES	7,955,566	8,443,899	488,333	8,073,279	(370,620)
SFGH - LONG TERM CARE - RF PSYCHIATRY	11,897,359	11,934,564	37,205	12,131,950	197,386
SFHN-MANAGED CARE	167,549,779	158,506,629	(9,043,150)	158,661,616	154,987
SUBSTANCE ABUSE - COMMUNITY CARE	68,977,473	73,919,107	4,941,634	71,824,012	(2,095,095)
TRANSITIONAL-AGED YOUTH BASELINE	0	5,262,546	5,262,546	5,262,546	0
TRANSITIONS	2,383,770	1,762,656	(621,114)	1,776,123	13,467
PUBLIC HEALTH	1,984,261,187	2,029,595,423	45,334,236	2,069,857,831	40,262,408

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$45,334,236 largely due to:

- Increased spending on the Department's Information Technology infrastructure, including \$12,783,000 in FY 2015-16 on the Department's new Electronic Health Record system. Implementation of the Electronic Health Records project is estimated to cost approximately \$225 million over five years and will require the addition of 88 new staff positions over the next two fiscal years.
- Increased spending on new initiatives including population health, communicable diseases, supportive housing and homeless outreach, support for HIV positive populations, workforce development, and the establishment of wellness centers at four HOPE SF public housing sites.
- Personnel cost increases associated with addition of newly proposed FTEs in the FY 2015-16 budget and the annualization of prior year new positions. With the exception of Laguna Honda Hospital, staffing increases are anticipated across the Department due to the aforementioned new initiatives.
- The restoration of \$8.8 million in planned reductions for contracts with community-based behavioral health programs.
- Additional costs associated with the opening of new San Francisco General Hospital.

FY 2016-17

The Department's proposed FY 2016-17 budget has increased by \$40,262,408 largely due to:

- Increased spending on the Department's Information Technology infrastructure and Electronic Health Records project.
- Personnel cost increases associated with addition of newly proposed FTEs in the FY 2016-17 budget and the annualization of prior year new positions.
- The annualization of costs related to the opening of the new San Francisco General Hospital.

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 6,609.35 FTEs, which are 325.18 FTEs more than the 6,284.17 FTEs in the original FY 2014-15 budget. This represents a 5.2% increase in FTEs from the original FY 2014-15 budget.

- The annualization of positions added during the prior year budget cycle, primarily associated with the opening of the new San Francisco General Hospital.
- Approximately 50 new full-time positions for the Electronic Health Record IT project.
- Staffing increases associated with the multiple new initiatives mentioned above.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

- Ongoing staff reorganization associated with the implementation of the Affordable Care Act.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 6,768.70 FTEs, which are 158.35 FTEs more than the 6,609.35 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 2.4% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

- The annualization of positions added during the prior year budget cycle.
- Approximately 30 new full-time positions for the Electronic Health Record IT project.
- Staffing increases associated with the multiple new initiatives mentioned above.
- Ongoing staff reorganization associated with the implementation of the Affordable Care Act.

INTERIM EXCEPTIONS

The Department has requested approval of 19.5 FTE positions as an interim exception. The Budget and Legislative Analyst recommends approval of 19.5 FTE positions, including 5.5 FTE 2424 X-Ray Laboratory Aides, 9.5 FTE 2467 Diagnostic Imaging Technologist I, 0.5 FTE 2536 Respiratory Care Practitioner, and 4.0 FTE 2736 Porter positions. These positions are being added as Interim Exceptions as the result of a negotiated labor settlement between the City and employee unions.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$1,391,492,456 in FY 2015-16, are \$21,380,109 or 1.6% more than FY 2014-15 revenues of \$1,370,112,347. General Fund support of \$638,102,967 in FY 2015-16 is \$23,954,127 or 3.9% more than FY 2014-15 General Fund support of \$614,148,840.

Specific changes in the Department's FY 2015-16 revenues include:

- Increasing General Fund support
- Increased charges for services as a result of the reorganization of the care system in response to the Affordable Care Act
- Flat or decreasing Federal and State support, also as a result of the reorganization of the care system

The Department has also mentioned the possibility of major future revenue changes that are either unknown at this time or outside of the FY 2015-17 period. These include the Medi-Cal 1115 waiver currently being negotiated between counties and the State, final reconciliation of State Realignment funds as authorized in Assembly Bill 85, anticipated reductions in the federal Disproportionate Share Hospital program sometime during FY 2016-17, and the Dual Eligibles and Coordinated Care Initiative which could result in the loss of state and federal reimbursements at Laguna Honda Hospital.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DPH– DEPARTMENT OF PUBLIC HEALTH

One major impetus for the IT investments and initiative mentioned above is to help the Department maximize its reimbursements from State and Federal governments, and to enter into partnerships with major commercial insurance providers. According to the Department this effort takes on additional urgency in light of anticipated or potential revenue changes.

FY 2016-17

The Department's revenues of \$1,400,159,243 in FY 2016-17, are \$8,666,787 or 0.6% more than FY 2015-16 estimated revenues of \$1,391,492,456. General Fund support of \$669,698,588 in FY 2016-17 is \$31,595,621 or 5.0% more than FY 2015-16 General Fund support of \$638,102,967.

Specific changes in the Department's FY 2016-17 revenues include:

- Increasing General Fund support
- Increased charges for services as a result of the reorganization of the care system in response to the Affordable Care Act
- Flat or decreasing Federal support
- Increased State support

Other major potential revenue changes include the State and Federal items mentioned above.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,009,236 in FY 2015-16. Of the \$2,009,236 in recommended reductions, \$205,602 are one time and \$1,803,634 are ongoing savings. These reductions would still allow an increase of \$43,325,000 or 2.2% in the Department's FY 2015-16 budget.

In addition the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$528,130, for total General Fund savings of \$2,537,366.

FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,298,570 in FY 2016-17. Of the \$2,298,570 in recommended reductions, \$1,740,662 are ongoing savings and \$557,908 are one-time savings. These reductions would still allow an increase of \$37,963,838 or 1.9% in the Department's FY 2016-17 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
DHA - Central Administration													
Professional & Specialized Services	\$151,037	\$75,000	\$76,037	X				\$151,037	\$75,000			\$76,037	X
	Reduce based upon historical expenditures. In the last three fiscal periods there has been no spending within this budget line-item.												
Professional & Specialized Services	\$25,000	\$0	\$25,000	X				\$25,000	\$0			\$25,000	X
	Delete the "rent for storage" item which the Department did not request in their annual budget. In addition, the Department has reported surpluses in this fund's subobject (Rents & Leases-Buildings & Structures) during each of the last three fiscal years.												
Senior Health Planner	0.20	0.00	\$21,521	\$0	\$21,521	X		1.00	0.00	\$35,368	\$0	\$22,253	X
Mandatory Fringe Benefits			\$8,279	\$0	\$8,279	X				\$15,834	\$0	\$8,306	X
			<i>Total Savings</i>		\$29,800				<i>Total Savings</i>		\$30,559		
	Delete 0.2 FTE 2820 Senior Health Planner position which has been vacant since 2014.												
Attrition Savings			(\$4,737,449)		\$148,000	X	X						
Mandatory Fringe Benefits			(\$1,843,835)		\$57,602	X	X						
			<i>Total Savings</i>		\$205,602								
	Adjust for attrition savings to reflect expected salary savings in this division.												
DPA - HIV Health Services													
IS Business Analyst	0.50	0.00	\$39,942	\$0	\$39,942	X		1.00	0.00	\$35,368	\$0	\$41,301	X
Mandatory Fringe Benefits			\$15,676	\$0	\$15,167	X				\$15,834	\$0	\$15,252	X
			<i>Total Savings</i>		\$55,109				<i>Total Savings</i>		\$56,553		
	Delete .35 FTE 1053 Business Analyst position which has been vacant since 2012. The Department does not expect to need this partial FTE of a position with the new positions included in the FY 15-17 Budget.												
	Ongoing savings.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
DHT - Transitions												
IT Operations Support Administrator	0.25	0.00	\$18,346	\$0	\$18,346	X	0.25	0.00	\$18,971	\$0	\$18,971	X
Mandatory Fringe Benefits			\$8,233	\$0	\$8,233	X			\$8,336	\$0	\$8,336	X
			<i>Total Savings</i>		<i>\$26,579</i>				<i>Total Savings</i>		<i>\$27,307</i>	
Delete 0.25 FTE 1092 Business Analyst position which has been vacant since 2012. The Department does not expect to need this partial FTE of a position with the new positions included in the FY 15-17 Budget.												
DHP - Primary Care - Ambulatory Care - Health Centers												
Health Worker III	0.50	0.00	\$34,204	\$0	\$34,204	X	1.00	0.00	\$35,368	\$0	\$35,368	X
Mandatory Fringe Benefits			\$15,676	\$0	\$15,676	X			\$15,834	\$0	\$15,834	X
			<i>Total Savings</i>		<i>\$49,880</i>				<i>Total Savings</i>		<i>\$51,202</i>	
Delete 0.5 FTE 2587 Health Worker III position which has been vacant since July 2007. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.												
Attrition Savings									\$0	(\$400,000)		X
Mandatory Fringe Benefits									\$0	(\$157,908)		X
									<i>Total Savings</i>		<i>\$557,908</i>	
Adjust Primary Care salary savings to reflect actual expected salary savings in FY 16-17.												
Health Worker II	1.00	0.00	\$62,475	\$0	\$62,475	X	1.00	0.00	\$64,601	\$0	\$64,601	X
Mandatory Fringe Benefits			\$29,753	\$0	\$29,753	X			\$30,091	\$0	\$30,091	X
			<i>Total Savings</i>		<i>\$92,228</i>				<i>Total Savings</i>		<i>\$94,692</i>	
Delete 1.0 FTE 2587 Health Worker II position which has been vacant since July 2013. The Department is projecting FY 2014-15 salary savings of approximately \$4.7 million within the Primary Care division.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
DMM - Mental Health Community Care												
Professional & Specialized Services			\$3,674,985	\$3,324,432	\$350,553	X			\$3,674,985	\$3,324,432	\$350,553	X
	Adjust Professional Services Contracts to reflect actual expected expenditure.											
	Ongoing savings.											
DPM - Community Health - Prevention and Maternal and Child Health												
Attrition Savings	\$0	(\$1,013,098)		(\$1,145,345)	\$132,247	X			(1,044,333)	(1,180,116)	\$135,783	X
Mandatory Fringe Benefits	\$0	(\$398,299)		(\$450,506)	\$52,207	X			(399,833)	(453,436)	\$53,603	X
			<i>Total Savings</i>		\$184,454				<i>Total Savings</i>		\$189,386	
	Adjust for attrition savings to reflect expected salary savings in this division.											
DPB - Environmental Health Services												
Professional & Specialized Services			\$40,572	\$29,000	\$11,572	X			\$40,752	\$29,000	\$11,752	X
	Reduce based upon historical expenditures. Over the last two fiscal years there has been no spending against this line-item's \$11,572 budget. The proposed reduction will still allow for a 151% increase for this line-item, or \$17,428, which will be sufficient to pay for the proposed \$29,000 telematics and vehicle demand management system. The overall Professional Services budget for this Index (Consumer Protect Admin) is also increasing to adjust for previous overspending in another subobject ("Other Professional Services").											
	Ongoing savings.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
D1H - SFGH - Acute Care - Hospital													
Professional & Specialized Services		\$2,013,502	\$1,750,000	\$263,502	X				\$2,013,502	\$1,750,000		\$263,502	X
	Reduce based upon insufficient justification for the proposed 706% increase in the Maintenance Services Equipment Budget from the FY 2014-15 budget of \$250,002. This reduction would still provide sufficient funds for increased maintenance needs due to the forthcoming opening of the new San Francisco General Hospital. The proposed reduction will still allow for a 600% increase in the budget line-item. In addition, the recommended reduction will still allow the overall object-level budget to be well within the range of historical expenditures for Maintenance Services Equipment in this fund.												
Health Worker II	59.61	57.61	\$3,724,134	\$3,474,234	\$124,950	X	59.61	57.61	\$3,850,899	\$3,592,493		\$129,203	X
Mandatory Fringe Benefits			\$1,773,502	\$1,654,495	\$59,504	X			\$1,793,743	\$1,673,378		\$60,183	X
			<i>Total Savings</i>	<i>\$184,453</i>					<i>Total Savings</i>	<i>\$189,386</i>			
	Delete 2.0 FTE 2586 Health Worker II positions which have been vacant since January 2011 and June 2012 respectively. The Department is projecting FY 2014-15 salary savings of \$4.9 million within this fund.												
Porter	177.80	176.80	\$10,223,384	\$10,165,885	\$57,499	X	177.80	176.80	\$10,571,374	\$10,511,917		\$59,457	X
Mandatory Fringe Benefits			\$5,203,148	\$5,173,884	\$29,264	X			\$5,251,055	\$5,221,522		\$29,533	X
			<i>Total Savings</i>	<i>\$86,763</i>					<i>Total Savings</i>	<i>\$88,990</i>			
	Delete 1.0 FTE 2736 Porter position which has been vacant since February 2013. The Department is projecting a FY 2014-15 salary savings of approximately \$4.9 million within this fund. In addition, the Department has approximately 28 additional 2736 Porter positions which the Budget and Legislative Analyst recommends approval in the FY 2015-16 budget.												
Senior Hospital Eligibility Worker	83.99	81.99	\$6,583,676	\$6,505,290	\$78,386	X	35.62	34.62	\$6,807,775	\$6,726,720		\$81,055	X
Mandatory Fringe Benefits			\$2,890,937	\$2,856,517	\$34,420	X			\$2,917,652	\$2,882,914		\$34,738	X
			<i>Total Savings</i>	<i>\$112,806</i>					<i>Total Savings</i>	<i>\$115,793</i>			
	Delete 1.0 FTE 2908 Senior Hospital Eligibility Worker positions which have been vacant since October 2010. The Department is projecting FY 2014-15 salary savings of \$4.9 million within this fund.												
Nurse Manager	23.02	22.77	\$2,103,449	\$2,030,916	\$48,799	X	23.25	23.00	\$2,175,048	\$2,100,046		\$48,959	X
Mandatory Fringe Benefits			\$941,335	\$908,875	\$15,735	X			\$950,074	\$917,313		\$15,787	X
			<i>Total Savings</i>	<i>\$64,534</i>					<i>Total Savings</i>	<i>\$64,746</i>			
	Delete .25 FTE 2322 Nurse Manager position which has been vacant since June 2013. The Department projects FY 2014-15 salary savings of approximately \$4.9 million within this fund.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DPH - Department of Public Health

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
Health Care Billing Clerk II	29.00	28.00	\$2,103,449	\$2,030,916	X		29.00	28.00	\$2,175,048	\$2,100,046	X	
Mandatory Fringe Benefits			\$941,335	\$908,875	X				\$950,074	\$917,313	X	
			<i>Total Savings</i>	<i>\$104,993</i>					<i>Total Savings</i>	<i>\$105,205</i>		
Delete 1.0 FTE 1636 Health Care Billing Clerk II position which has been vacant since June 2013. The Department projects FY 2014-15 salary savings of approximately \$4.9 million within this fund.												
DMS - Substance Abuse Community Care												
Attrition Savings		\$0	(\$547,831)	(\$609,039)		X						
Mandatory Fringe Benefits		\$0	(\$219,970)	(\$244,133)		X						
			<i>Total Savings</i>	<i>\$85,371</i>								
Adjust for attrition savings to reflect expected salary savings in this division.												

FY 2015-16

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$205,602	\$1,803,634
Non-General Fund	\$0	\$0
Total	\$205,602	\$1,803,634

FY 2016-17

Total Recommended Reductions		
One-Time	Ongoing	Total
General Fund	\$557,908	\$1,740,662
Non-General Fund	\$0	\$0
Total	\$557,908	\$1,740,662

Dept	Subfund Code	Vendor No	Vendor Name	Index Code	GF
DPH					
					General Fund
				TOTAL	\$528,130

BUDGET REVIEW EXECUTIVE SUMMARY

YEAR ONE: FY 2015-16

Budget Changes

The Department's proposed \$932,367,336 budget for FY 2015-16 is \$61,505,393 or 7.1% more than the original FY 2014-15 budget of \$870,605,943.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,054.93 FTEs, which are 83.52 FTEs more than the 1,971.41 FTEs in the original FY 2014-15 budget. This represents a 4.2% change in FTEs from the original FY 2014-15 budget.

Revenue Changes

The Department's revenues of \$648,360,625 in FY 2015-16, are \$39,416,199 or 6.5% more than FY 2014-15 revenues of \$608,944,426. General Fund support of \$284,006,711 in FY 2015-16 is \$22,089,194 or 8.4% more than FY 2014-15 General Fund support of \$261,917,517.

YEAR TWO: FY 2016-17

Budget Changes

The Department's proposed \$944,016,117 budget for FY 2016-17 is \$11,648,781 or 1.2% more than the Mayor's proposed FY 2015-16 budget of \$932,367,336.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 2,120,22 FTEs, which are 65.29 FTEs more than the 2,054.93 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 3.2% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Revenue Changes

The Department's revenues of \$651,118,934 in FY 2016-17, are \$2,758,309 or 0.4% more than FY 2015-16 estimated revenues of \$648,360,625. General Fund support of \$292,897,183 in FY 2016-17 is \$8,890,472 or 3.1% more than FY 2015-16 General Fund support of \$284,006,711.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

YEAR ONE: FY 2015-16

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,089,490 FY 2015-16. Of the \$2,089,490 in recommended reductions, \$395,764 are ongoing savings and \$1,651,711 are one-time savings. These reductions would still allow an increase of \$59,511,420 or 6.8% in the Department's FY 2015-16 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$909,591, which would allow the return of \$482,683 to the General Fund, and \$426,909 to various other funds. Together, these recommendations equal \$1,402,358 in General Fund savings in FY 2015-16.

YEAR TWO: FY 2016-17

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,302,677 in FY 2016-17. Of the \$2,302,677 in recommended reductions, which are ongoing savings. These reductions would still allow an increase of \$9,596,104 or 1.0% in the Department's FY 2016-17 budget.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

SUMMARY OF PROGRAM EXPENDITURES:

Program	FY 2014-2015 Budget	FY 2015-2016 Proposed	Increase/ Decrease from	FY 2016-2017 Proposed	Increase/ Decrease from
			FY 2014-2015		FY 2015-2016
HUMAN SERVICES					
ADMINISTRATIVE SUPPORT	102,205,663	101,081,307	(1,124,356)	105,903,985	4,822,678
ADULT PROTECTIVE SERVICES	6,520,432	6,777,980	257,548	7,118,649	340,669
CALWORKS	56,178,668	55,340,623	(838,045)	57,262,510	1,921,887
CHILDREN'S BASELINE	29,002,875	29,784,217	781,342	30,272,236	488,019
COUNTY ADULT ASSISTANCE PROGRAM	49,386,957	51,880,479	2,493,522	50,586,395	(1,294,084)
COUNTY VETERANS SERVICES	452,571	711,829	259,258	806,138	94,309
DIVERSION AND COMMUNITY INTEGRATION PROG	4,032,139	4,832,139	800,000	4,832,139	0
DSS CHILDCARE	72,307,176	71,698,662	(608,514)	62,249,282	(9,449,380)
FAMILY AND CHILDREN'S SERVICE	129,877,292	132,676,891	2,799,599	134,941,807	2,264,916
HOMELESS SERVICES	112,011,026	130,063,703	18,052,677	131,902,972	1,839,269
IN HOME SUPPORTIVE SERVICES	170,560,963	180,018,092	9,457,129	186,848,826	6,830,734
INTEGRATED INTAKE	2,047,859	2,287,695	239,836	2,198,607	(89,088)
MEDI-CAL	6,591,812	0	(6,591,812)	0	0
OFFICE ON AGING	33,023,693	37,858,077	4,834,384	37,933,051	74,974
PUBLIC ADMINISTRATOR	1,531,942	1,543,282	11,340	1,577,597	34,315
PUBLIC CONSERVATOR	1,535,595	1,590,315	54,720	1,656,611	66,296
PUBLIC GUARDIAN	2,890,729	2,912,214	21,485	2,877,227	(34,987)
REPRESENTATIVE PAYEE	601,085	714,474	113,389	730,160	15,686
SF BENEFITS NET	52,054,331	71,513,675	19,459,344	75,605,485	4,091,810
TRANSITIONAL-AGED YOUTH BASELINE	1,497,275	8,195,114	6,697,839	8,005,825	(189,289)
WELFARE TO WORK	36,551,860	40,886,568	4,334,708	40,706,615	(179,953)
HUMAN SERVICES	870,861,943	932,367,336	61,505,393	944,016,117	11,648,781

FY 2015-16

The Department's proposed FY 2015-16 budget has increased by \$61,505,939 largely due to:

The hiring of 83.52 FTE of programmatic and administrative staff to support the Department's expected continued growth, demand for existing services and the implementation of new services.

FY 2016-17

The Department's proposed FY 2016-17 budget has increased by \$11,648,781 largely due to:

The hiring of 65.29 FTE of programmatic and administrative staff to support the Department's expected continued growth and demand for services.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

SUMMARY OF DEPARTMENT POSITION CHANGES:

FY 2015-16

The number of full-time equivalent positions (FTE) budgeted for FY 2015-16 are 2,054.93 FTEs, which are 83.52 FTEs more than the 1,971.41 FTEs in the original FY 2014-15 budget. This represents a 4.2% increase in FTEs from the original FY 2014-15 budget.

Growth in number of position is largely due to the expansion of existing programs related to expected service demand and the implementation of new services.

FY 2016-17

The number of full-time equivalent positions (FTE) budgeted for FY 2016-17 are 2,120.22 FTEs, which are 65.29 FTEs more than the 2,054.93 FTEs in the Mayor's proposed FY 2015-16 budget. This represents a 3.2% increase in FTEs from the Mayor's proposed FY 2015-16 budget.

Growth in number of position is largely due to the expansion of existing programs related to expected service demand and the implementation of new services.

DEPARTMENT REVENUES:

FY 2015-16

The Department's revenues of \$648,360,625 in FY 2015-16, are \$39,416,199 or 6.5% more than FY 2014-15 revenues of \$608,944,426. General Fund support of \$284,006,711 in FY 2015-16 is \$22,089,194 or 8.4% more than FY 2014-15 General Fund support of \$261,917,517.

Specific changes in the Department's FY 2015-16 revenues include:

6.6% increase in Federal and State revenues.

FY 2016-17

The Department's revenues of \$651,118,934 in FY 2016-17, are \$2,758,309 or 0.4% more than FY 2015-16 estimated revenues of \$648,360,625. General Fund support of \$292,897,183 in FY 2016-17 is \$8,890,472 or 3.1% more than FY 2015-16 General Fund support of \$284,006,711.

Specific changes in the Department's FY 2016-17 revenues include:

2.1% increase in Federal and State revenues.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2015-16 AND FY 2016-17**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

Proposed Legislation

Item x – File 15-0578: Approval of Expenditure Plans- Human Services Care Fund- FYs 2015-16

The Human Services Agency is required to submit planned expenditures for the Human Services Care Fund for FY 2015-16 and FY 2016-17 to the Board of Supervisors pursuant to Section 10-100.77(f) of the San Francisco Administrative Code. The budget for the Department of Human Services includes proposed expenditures from the Human Services Care Fund of \$15,710,855 in FY 2015-16 and of \$15,710,855 in FY 2016-17. The proposed FY 2015-16 expenditures are supported by \$15,000,222 in projected FY 2015-16 Care Fund revenues, and \$710,633 in General Fund. The proposed FY 2016-17 expenditures are supported by \$15,021,542 in projected FY 2016-17 Care Fund revenues, and \$689,313 in General Fund

The Housing First Program is funded by the Human Services Care Fund. The beneficiaries of the proposed spending under this plan are homeless and formerly-homeless clients of the Department of Human Services. These clients are offered an opportunity to apply for housing if it is available. The FY 2015-16 Care Fund budget is based on a projected average monthly homeless caseload of 437.

Recommendation: Approval of the proposed resolution is a policy matter for the Board of Supervisors. However, the Budget and Legislative Analyst notes that the submitted plan meets the Administrative Code’s requirements and appear consistent with the Fund’s intended purpose.

RECOMMENDATIONS:

FY 2015-16

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$1,999,973 FY 2015-16. Of the \$1,999,973 in recommended reductions, \$348,262 are ongoing savings and \$1,651,711 are one-time savings. These reductions would still allow an increase of \$59,511,420 or 6.8% in the Department’s FY 2015-16 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$909,591, which would allow the return of \$482,683 to the General Fund, and \$426,909 to various other funds. Together, these recommendations equal \$1,402,358 in General Fund savings in FY 2015-16.

FY 2016-17

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$2,302,677 in FY 2016-17. Of the \$2,302,677 in recommended reductions, which are ongoing savings. These reductions would still allow an increase of \$9,596,104 or 1.0% in the Department’s FY 2016-17 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
	CAO - Administrative Support													
SYSTEMS CONSULTING SERVICES											\$2,149,388	\$1,094,388	\$1,055,000	x
	Reduce to FY 2014-15 budget. The Department requested an ongoing increase of \$1,355,000 for various one-time technology projects. Many of the projects are included in the City's 5-year COIT plan. The Budget and Legislative Analyst recommends approving the additional \$1,355,000 funds in FY 2015-16, but returning to the previous FY 2014-15 spending level starting in FY 2016-17 plus \$300,000 an additional one-time funding for a Business Intelligence project. The \$1,055,000 reduction reflects the one-time nature of projects in FY 2015-16.													
SYSTEMS CONSULTING SERVICES											\$1,136,382	\$492,682	\$643,700	x
	Reduce by \$643,700 to account for a one-time increase in FY 2015-16 for various one-time technology purchases. The Budget and Legislative Analyst recommends approving \$1,056,382 funds in FY 2015-16, but returning to the previous FY 2014-15 spending level starting in FY 2016-17, since the planned spending is one-time and not ongoing.													
EQUIPMENT PURCHASE			\$132,999	\$88,669	\$44,330	x	x							
	Disapprove 1 of the 3 requested replacement Ford F150 pickup truck purchases given sufficient capacity of existing vehicles.													
EQUIPMENT PURCHASE			\$44,588	\$23,150	\$21,438	x	x							
	Replace request for Ford Transit Connect cargo van with a 7 passenger Ford Transit Connect van to meet the programmatic needs of the department.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
EQUIPMENT PURCHASE			\$83,436	\$55,624	x	x						
	Disapprove requested 1 of 3 replacement Toyota Priuses given sufficient capacity of existing vehicles.											
Junior Administrative Analyst	1.00	0.00	\$67,717	\$0	x		1.00	0.00	\$70,022	\$0		x
Mandatory Fringe Benefits			\$31,163	\$0	x				\$31,482	\$0		x
Clerk	0.00	1.00	\$0	\$55,051	x		0.00	1.00	\$0	\$56,925		x
Mandatory Fringe Benefits			\$0	\$29,612	x				\$0	\$29,493		x
			<i>Total Savings</i>	<i>\$14,217</i>			<i>Total Savings</i>		<i>\$15,086</i>			
	Disapprove upward substitution of a 1404 Clerk to 1820 Junior Administrative Analyst. The position has reporting duties appropriate for the current Clerk title. The requested substitution is not consistent with current job duties.											
	Ongoing											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF 1T	Savings	FTE		Amount		GF 1T	Savings
	From	To	From	To			From	To	From	To		
IS Programmer Analyst-Principal	4.00	3.00	\$481,707	\$361,280	x	\$120,427	4.00	3.00	\$498,103	\$373,577	x	\$124,526
Mandatory Fringe Benefits			\$179,268	\$134,451	x	\$44,817			\$179,244	\$134,433	x	\$44,811
	<i>Total Savings</i>			\$165,244			<i>Total Savings</i>			\$169,337		
	Delete 1 FTE, which has been vacant since May 2009. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.											
IS Programmer Analyst	4.00	3.00	\$340,473	\$255,355	x	\$85,118	4.00	3.00	\$352,062	\$264,047	x	\$88,016
Mandatory Fringe Benefits			\$144,322	\$108,242	x	\$36,081			\$145,819	\$109,364	x	\$36,455
	<i>Total Savings</i>			\$121,199			<i>Total Savings</i>			\$124,470		
	Delete 1 FTE that has been vacant since June 2012. Department realized a \$6,556,969 General Fund salary surplus in FY 2013-14 and estimates a similar surplus in FY 2014-15.											
Senior Administrative Analyst	1.54	1.20	\$139,727	\$108,878	x	\$30,849						
Mandatory Fringe Benefits			\$58,127	\$45,294	x	\$12,833						
Principal Administrative Analyst	0.77	0.60	\$69,864	\$54,439	x	\$15,424						
Mandatory Fringe Benefits			\$29,064	\$22,647	x	\$6,417						
Junior Administrative Analyst	1.54	1.20	\$139,727	\$108,878	x	\$30,849						
Mandatory Fringe Benefits			\$58,127	\$45,294	x	\$12,833						

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
Administrative Analyst	0.77	0.60	\$69,864	\$54,439	X	X						
Mandatory Fringe Benefits			\$29,064	\$22,647	X	X						
Manager II	0.77	0.60	\$99,551	\$77,572	X	X						
Mandatory Fringe Benefits			\$39,154	\$30,510	X	X						
Clerk	0.77	0.60	\$42,389	\$33,030	X	X						
Mandatory Fringe Benefits			\$22,802	\$17,768	X	X						
Management Assistant	0.77	0.60	\$63,103	\$49,171	X	X						
Mandatory Fringe Benefits			\$26,950	\$21,000	X	X						
Personnel Analyst	3.08	2.40	\$286,094	\$222,930	X	X						
Mandatory Fringe Benefits			\$114,524	\$89,239	X	X						
Senior Personnel Analyst	0.77	0.60	\$83,489	\$65,056	X	X						
Mandatory Fringe Benefits			\$31,451	\$24,507	X	X						
Institution Utility Worker	1.54	1.20	\$84,534	\$65,871	X	X						
Mandatory Fringe Benefits			\$46,838	\$36,497	X	X						
IS Business Analyst-Assistant	0.77	0.60	\$65,541	\$51,071	X	X						
Mandatory Fringe Benefits			\$27,781	\$21,648	X	X						
IS Business Analyst-Senior	0.77	0.60	\$87,873	\$68,472	X	X						
Mandatory Fringe Benefits			\$33,362	\$25,996	X	X						
			<i>Total Savings</i>	<i>\$386,143</i>								
	Reduce to reflect hiring timelines in FY 2015-16.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CAL - Family and Children's Service (FCS)														
Human Services Technician	6.16	4.80	\$410,087	\$319,548	\$90,539		x							
Mandatory Fringe Benefits			\$192,433	\$149,948	\$42,485		x							
Manager II	3.08	2.40	\$398,204	\$310,289	\$87,915		x							
Mandatory Fringe Benefits			\$156,617	\$122,039	\$34,578		x							
HAS Social Worker	2.31	1.80	\$186,543	\$145,358	\$41,185		x							
Mandatory Fringe Benefits			\$80,096	\$62,412	\$17,684		x							
Senior Eligibility Worker	1.54	1.20	\$120,715	\$94,064	\$26,651		x							
Mandatory Fringe Benefits			\$53,007	\$41,304	\$11,703		x							
Social Work Supervisor	1.54	1.20	\$139,727	\$108,878	\$30,849		x							
Mandatory Fringe Benefits			\$58,127	\$45,294	\$12,833		x							
Program Support Analyst	0.77	0.60	\$82,075	\$63,954	\$18,120		x							
Mandatory Fringe Benefits			\$32,351	\$25,209	\$7,142		x							
Protective Services Supervisor	0.77	0.60	\$86,172	\$67,147	\$19,025		x							
Mandatory Fringe Benefits			\$33,039	\$25,745	\$7,294		x							
			<i>Total Savings</i>	<i>\$448,004</i>										
			Reduce to reflect hiring timelines in FY 2015-16.											

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17						
	FTE		Amount		GF	1T	FTE		Amount		GF	1T	
	From	To	From	To			From	To	From	To			Savings
Social Work Specialist	0.77	0.00	\$66,852	\$0	\$66,852	x		1.00	0.00	\$89,776	\$0	\$89,776	x
Mandatory Fringe Benefits			\$28,252	\$0	\$28,252	x				\$36,978	\$0	\$36,978	x
	<i>Total Savings</i>			\$95,104				<i>Total Savings</i>			\$126,754		
	Delete one new position that is not justified by Department. The Department has requested 21 new positions in FY 2015-16 funded by the State's IV-E Waiver grant funds to provide child welfare services for which the Budget and Legislative Analyst recommends approval. The Department has not shown the need for this additional new General Fund position to provide these services to foster children, which is funded by the General Fund.												
CAG - CalWORKs													
Social Work Specialist	2.31	1.80	\$200,557	\$156,278	\$44,279	x							
Mandatory Fringe Benefits			\$84,757	\$66,044	\$18,713	x							
	<i>Total Savings</i>			\$62,991									
	Reduce to reflect hiring timelines in FY 2015-16.												

Ongoing

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17					
	FTE		Amount		GF	1T	FTE		Amount		GF	1T
	From	To	From	To			From	To	From	To		
CAI - County Adult Assistance Program (CAAP)												
Clerk	1.54	1.20	\$84,779	\$66,062		X			\$18,717	X		
Mandatory Fringe Benefits			\$45,600	\$35,532		X			\$10,068	X		
Medical Records Clerk	0.77	0.60	\$50,032	\$38,986		X			\$11,046	X		
Mandatory Fringe Benefits			\$23,015	\$17,934		X			\$5,081	X		
	<i>Total Savings</i>			<i>\$44,912</i>								
Reduce to reflect hiring timelines in FY 2015-16.												
CAN - Homeless Services (HHL)												
HSA Social Worker	1.54	1.20	\$124,362	\$96,905		X			\$27,457	X		
Mandatory Fringe Benefits			\$53,395	\$41,606		X			\$11,789	X		
Senior Eligibility Worker	0.77	0.60	\$60,358	\$47,032		X			\$13,326	X		
Mandatory Fringe Benefits			\$26,504	\$20,652		X			\$5,852	X		
Program Support Analyst	1.54	1.20	\$164,150	\$127,909		X			\$36,241	X		
Mandatory Fringe Benefits			\$64,700	\$50,416		X			\$14,284	X		
	<i>Total Savings</i>			<i>\$108,948</i>								
Reduce to reflect hiring timelines in FY 2015-16.												

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CGV - Welfare to Work (WWD)														
Child Support Officer II	1.54	1.20	\$122,478	\$95,437	\$27,041	x								
Mandatory Fringe Benefits			\$52,890	\$41,213	\$11,677	x								
Employment & Training Specialist III	0.77	0.60	\$65,541	\$51,071	\$14,470	x								
Mandatory Fringe Benefits			\$27,899	\$21,739	\$6,160	x								
	<i>Total Savings</i>			\$59,347										
	Reduce to reflect hiring timelines in FY 2015-16.													
WORKING FAMILIES CREDIT PAYMENTS			\$250,000	\$0	\$250,000	x								
	Reduce by \$250,000 to for unspent surplus funds in FY 2014-15 that will be carried forward to FY 2015-16.													
CGO - Adult Protective Services														
Protective Services Worker	2.31	1.80	\$230,121	\$179,315	\$50,806	x								
Mandatory Fringe Benefits			\$92,718	\$72,248	\$20,470	x								
	<i>Total Savings</i>			\$71,276										
	Reduce to reflect hiring timelines in FY 2015-16.													

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CJ - COUNTY VETERANS SERVICES														
Estate Investigator	1.54	1.20	\$132,803	\$103,483	\$29,320	X	X							
Mandatory Fringe Benefits			\$56,026	\$43,657	\$12,369	X	X							
	<i>Total Savings</i>			\$41,690										
Reduce to reflect hiring timelines in FY 2015-16.														
CIM - IN HOME SUPPORTIVE SERVICES (IHSS)														
Senior Psychiatric Social Worker	1.54	1.20	\$152,594	\$118,904	\$33,690	X	X							
Mandatory Fringe Benefits			\$60,999	\$47,532	\$13,467	X	X							
Administrative Analyst	0.77	0.60	\$68,553	\$53,418	\$15,135	X	X							
Mandatory Fringe Benefits			\$28,416	\$22,142	\$6,274	X	X							
	<i>Total Savings</i>			\$68,566										
Reduce to reflect hiring timelines in FY 2015-16.														
CGQ - INTEGRATED INTAKE														
Medical Social Worker	1.54	1.20	\$146,121	\$113,861	\$32,260	X	X							
Mandatory Fringe Benefits			\$59,258	\$46,175	\$13,083	X	X							
	<i>Total Savings</i>			\$45,343										
Reduce to reflect hiring timelines in FY 2015-16.														

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2015-16 and FY 2016-17 Two-Year Budget**

**DSS - Human
Services Agency**

Object Title	FY 2015-16						FY 2016-17																																																																	
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T																																																										
	From	To	From	To				From	To	From	To																																																													
SOCIAL SERVICES CONTRACTS																																																																								
											\$461,880	\$293,550	\$168,330	x																																																										
	Reduce to FY 2014-15 budget. The Department requested an ongoing increase of \$168,330 for a space planning consultant and engineering services for the build out of a new facility. The Budget and Legislative Analyst recommends approving the additional \$168,330 funds in FY 2015-16, but returning to the previous FY 2014-15 spending level starting in FY 2016-17, since the planned spending is one-time and not ongoing.																																																																							
	CGR - Public Conservator																																																																							
Psychiatric Social Worker	0.39	0.25	\$25,619	\$16,422	\$9,197	x	x																																																																	
Mandatory Fringe Benefits			\$10,393	\$6,662	\$3,731	x	x																																																																	
			<i>Total Savings</i>		\$12,927																																																																			
	Reduce to reflect hiring timelines in FY 2015-16.																																																																							
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Total	\$0	\$2,302,677	\$2,302,677	\$2,302,677	\$2,302,677																																																																			

Dept.	Subfund Code	Vendor No	Vendor Name	Index Code Code	GF	NGF	Total
DSS	1GAGFAAA	04614	CATHOLIC CHARITIES	45ASCSBGHR	11,476	11,476	22,951
DSS	1GAGFAAA	04614	CATHOLIC CHARITIES	45ASCSBGHR	6,765	6,765	13,531
DSS	1GAGFAAA	04614	CATHOLIC CHARITIES	45ASGF	1,692	-	1,692
DSS	1GAGFAAA	38659	ON LOK DAY SERVICES	45ASCSBGHR	11,616	11,616	23,231
DSS	1GAGFAAA	04702	CENTRO LATINO DE SAN FRANCISCO INC	45ASCSBGHR	4,420	4,420	8,840
DSS	1GAGFAAA	04702	CENTRO LATINO DE SAN FRANCISCO INC	45ASCSBGHR	4,725	4,725	9,450
DSS	1GAGFAAA	42777	MCWILLIAMS MAILLIARD TECHNOLOGY GROUP	45ASAD	108	92	200
DSS	1GAGFAAA	37774	SOUTHWEST COMMUNITY CORP	45ASCSBGHR	6,566	6,566	13,131
DSS	1GAGFAAA	38659	ON LOK DAY SERVICES	45ASCSBGHR	5,420	5,420	10,840
DSS	1GAGFAAA	12642	MISSION NEIGHBORHOOD CENTERS INC	45ASCSBGHR	1,126	1,126	2,253
DSS	1GAGFAAA	16021	RUSSIAN AMERICAN COMMUNITY SERVICES	45ASGF	5,096	-	5,096
DSS	1GAGFAAA	04909	CHILDREN'S COUNCIL OF SAN FRANCISCO	45CCGF	5,707	-	5,707
DSS	1GAGFAAA	04909	CHILDREN'S COUNCIL OF SAN FRANCISCO	45CCWAGESPL	1,860	-	1,860
DSS	1GAGFAAA	42407	SPRINT NEXTEL	45ITOH	1,839	1,566	3,405
DSS	1GAGFAAA	08930	160 SOUTH VAN NESS VENTURE	45ADOH	4,873	4,151	9,024
DSS	1GAGFAAA	53071	VALENCIA STREET LLC	45ADOH	65,291	55,618	120,909
DSS	1GAGFAAA	48526	K L W LLC	45ADOH	4,193	3,572	7,764
DSS	1GAGFAAA	46287	BAYVIEW PLAZA LLC	45ADOH	15,942	13,581	29,523
DSS	1GAGFAAA	82785	RICH CITY PARKING INC	45ADOH	84,031	71,582	155,613
DSS	1GAGFAAA	17650	STATE OF CALIFORNIA / DEPT OF JUSTICE	45FCBKGRND	260	221	481
DSS	1GAGFAAA	07244	EPISCOPAL COMMUNITY SVCS OF S F INC	45HLHOUSE	2,635	-	2,635
DSS	1GAGFAAA	58770	DIRECTV INC	45ADOH	40	34	73
DSS	1GAGFACP	04909	CHILDREN'S COUNCIL OF SAN FRANCISCO	45CCSCCR	16,228	-	16,228
DSS	1GAGFAAA	04909	CHILDREN'S COUNCIL OF SAN FRANCISCO	45CCGF	1,837	-	1,837
DSS	1GAGFAAA	87711	MARKET STREET CYCLES	45ADOH	206	175	381
DSS	1GAGFAAA	14660	PITNEY BOWES INC	45ADOH	653	556	1,210
DSS	1GAGFAAA	72807	CN SOLUTIONS	45ITOH	2,384	2,031	4,414
DSS	1GAGFACP	72807	CN SOLUTIONS	45ITCA	-	2,943	2,943
DSS	1GAGFAAA	08401	RECOLOGY GOLDEN GATE	45ADOH	345	294	640
DSS	1GAGFAAA	16096	SABAH INTERNATIONAL INC	45ITOH	400	340	740

DSS	1GAGFAAA	05264	COIT SERVICE INC	45ADOH	81	69	150
DSS	1GAGFAAA	43762	ST VINCENT DE PAUL SOCIETY OF SF	45FCGF	8,136	-	8,136
DSS	1GAGFAAA	43762	ST VINCENT DE PAUL SOCIETY OF SF	45FCCWSOIP	6,938	-	6,938
DSS	1GAGFAAA	44649	IDENTIX INC	45FCOH	2,683	2,285	4,968
DSS	1GAGFAAA	05493	CONARD HOUSE INC	45HLCNCGF	25,361	-	25,361
DSS	1GAGFAAA	59409	WRITE TOUCH COMMUNICATIONS	45ESFSET	470	470	939
DSS	1GAGFAAA	59409	WRITE TOUCH COMMUNICATIONS	45ESGF	1,492	-	1,492
DSS	1GAGFAAA	59409	WRITE TOUCH COMMUNICATIONS	45ESCALWORKS	700	13,300	14,000
DSS	1GAGFAAA	80916	TRUSTFORTE LANGUAGE SERVICES	45ADCR	12,528	10,672	23,200
DSS	1GAGFAAA	18151	RICOH USA INC	45ADOH	2,735	2,330	5,065
DSS	1GAGFAAA	08549	GRAINGER	45ADOHMMS	781	665	1,446
DSS	1GAGFAAA	06953	EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	45HLHOUSE	8,370	-	8,370
DSS	1GAGFAAA	04614	CATHOLIC CHARITIES	45HLHOUSE	562	-	562
DSS	1GAGFAAA	04614	CATHOLIC CHARITIES	45HLCBSGHR	3,681	3,681	7,362
DSS	1GAGFAAA	04614	CATHOLIC CHARITIES	45HLCBSGHR	4,032	4,032	8,063
DSS	1GAGFAAA	75889	VERIZON WIRELESS	45ITOH	3,364	2,865	6,229
DSS	1GAGFAAA	78018	MAGIC PLUMBING INC	45ADOHMMS	1,080	920	2,000
DSS	1GAGFAAA	80919	DRYFAST	45ADOHMMS	88	75	164
DSS	1GAGFAAA	81634	CENTRAL COMMUNICATIONS INC	45ADOH	236	201	437
DSS	1GAGFAAA	02514	THE ARC SAN FRANCISCO	45ADOH	497	423	920
DSS	1GAGFAAA	33162	WEATHER MASTERS INC	45ADIN	457	390	847
DSS	1GAGFAAA	67629	PUBLIC CONSULTING GROUP INC	45FCSSI	-	29	29
DSS	1GAGFAAA	74943	FIDELITY NATIONAL TECHNOLOGY IMAGING LLC	45ADCO	4,860	4,140	9,000
DSS	1GAGFAAA	02001	AMERICAN RED CROSS BAY AREA CHAPTER	45HLGF	887	-	887
DSS	1GAGFAAA	51160	J K SOUND INC	45MCOH	2,058	1,753	3,811
DSS	1GAGFAAA	74136	HOLLAND IRON WORKS	45ESOH	5,227	4,453	9,680
DSS	1GAGFAAA	85136	STERLING CO'S INC	45HLHA	-	519	519
DSS	1GAGFAAA	05264	COIT SERVICE INC	45FCOH	862	734	1,596
DSS	1GAGFAAA	05694	CORNELY CO	45ADOHMMS	232	198	430
DSS	1GAGFAAA	87086	THE PASTRY CUPBOARD	45ESSTEPCW	654	557	1,211
DSS	1GAGFAAA	89514	BAY AREA CAREGIVERS LLC	45ESSTEPCW	214	4,057	4,270
DSS	1GAGFAAA	16268	JUSTICE & DIVERSITY CTR BAR ASSOC OF SF	45HLHOUSE	0	-	0

DSS	1GAGFAAA	93352	SOULCYCLE HOLDINGS LLC	45ESSTEP	250	4,750	5,000
DSS	1GAGFAAA	93482	BANNER UNIFORM CENTER	45CWCALWORKS	121	2,298	2,419
DSS	1GAGFAAA	72066	AT&T MOBILITY	45ITOH	2,139	1,822	3,962
DSS	1GAGFAAA	15543	REGENTS UNIV OF CALIF / SF	45ESSTEP	181	3,446	3,628
DSS	1GAGFAAA	51160	J K SOUND INC	45MCOH	82	70	151
DSS	1GAGFAAA	32553	ENTERPRISE HOLDINGS INC	45ADOH	369	314	683
DSS	1GAGFAAA	72090	PARTNERS IN COMMUNICATION LLC	45ADCR	3,542	3,018	6,560
DSS	1GAGFAAA	27400	PAGANINI ELECTRIC CORP	45ITOH	613	522	1,135
DSS	1GAGFAAA	47566	HOMEBASE THE CTR FOR COMMON CONCERNS INC	45HLGF	0	-	0
DSS	1GAGFAAA	85113	APPLIED INDUSTRIAL SYSTEMS	45ESOH	314	267	581
DSS	1GAGFAAA	74136	HOLLAND IRON WORKS	45ADOHMMS	365	311	676
DSS	1GAGFAAA	74136	HOLLAND IRON WORKS	45ADOH	571	487	1,058
DSS	1GAGFAAA	70712	COSCO FIRE PROTECTION INC	45ADOHMMS	1,188	1,012	2,200
DSS	1GAGFAAA	05264	COIT SERVICE INC	45ADOH	81	69	150
DSS	1GAGFAAA	69414	BAYCAT	45ESOH	1,701	1,449	3,150
DSS	1GAGFAAA	33162	WEATHER MASTERS INC	45ADOHMMS	300	256	556
DSS	1GAGFAAA	52245	STARLITE ELECTRIC INC	45ADOHMMS	2,697	2,298	4,995
DSS	1GAGFAAA	72428	AUDREY MALONEY	45ADPE	297	253	550
DSS	1GAGFAAA	57084	HUNTERS POINT FAMILY	45ESJOBS	184	3,494	3,678
DSS	1GAGFAAA	80242	ADAMAX INC	45ADOH	808	688	1,495
DSS	1GAGFACP	64618	JANE KOW & ASSOCIATES	45ASLTA	21,500	-	21,500
DSS	1GAGFAAA	89514	BAY AREA CAREGIVERS LLC	45ESSTEP	147	2,794	2,941
DSS	1GAGFAAA	84648	DOME CLEANING INC	45ESJOBS	-	4,500	4,500
DSS	1GAGFAAA	57144	CITYSPAN TECHNOLOGIES	45ADCO	3,416	2,910	6,325
DSS	1GAGFACP	93444	PACIFIC PROTECTION SERVICES INC	45ESJN	-	9,000	9,000
DSS	1GAGFACP	93444	PACIFIC PROTECTION SERVICES INC	45ESJN	-	9,000	9,000
DSS	1GAGFAAA	C03958	TARGET STORES	45FCGF	1,021	-	1,021
DSS	1GAGFAAA	12467	MICROBIZ SECURITY CO INC	45ADOH	4,302	3,665	7,967
DSS	1GAGFAAA	27400	PAGANINI ELECTRIC CORP	45ADOHMMS	397	338	735
DSS	1GAGFAAA	37487	THE CHAIR PLACE	45ADOH	44	38	82
DSS	1GAGFAAA	37487	THE CHAIR PLACE	45ADOH	44	38	82
DSS	1GAGFAAA	74136	HOLLAND IRON WORKS	45ADOHMMS	1,701	1,449	3,150

DSS	1GAGFAAA	03116	BAYVIEW HUNTERS PT MULTIPURPOSE SR SVC I	45ESJOBS	-	9,000	9,000
DSS	1GAGFACP	67621	AVALON CONSTRUCTION CO	45ESJN	-	9,000	9,000
DSS	1GAGFACP	92441	TAZ AUTO MOBILE DETAILING	45ESJN	-	5,000	5,000
DSS	1GAGFAAA	93894	AB ELITE ENTERPRISES DBA AB PLUMBING	45ESJOBS	-	5,000	5,000
DSS	2SHWFGNC	06953	EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	45ESMDRC	-	9,000	9,000
DSS	1GAGFAAA	12642	MISSION NEIGHBORHOOD CENTERS INC	45ESJOBS	-	5,000	5,000
DSS	1GAGFAAA	62025	AMERITECH COMPUTER SERVICES INC	45ITOH	50	43	93
DSS	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	45ITOH	1,096	934	2,030
DSS	1GAGFAAA	64607	XTECH	45ITOH	270	230	500
DSS	1GAGFAAA	62025	AMERITECH COMPUTER SERVICES INC	45ITAPD	117	100	217
DSS	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	45ITOH	2,697	2,298	4,995
DSS	1GAGFAAA	06311	SOURCECORP DELIVEREX	45ADOH	10,762	9,168	19,930
DSS	1GAGFAAA	64607	XTECH	45ITOH	2,951	2,513	5,464
DSS	1GAGFAAA	64607	XTECH	45ITOH	2,284	1,946	4,230
DSS	1GAGFACP	78020	CORNERSTONE TECHNOLOGY PARTNERS JV	45ITCA	787	-	787
DSS	1GAGFAAA	64607	XTECH	45ITOH	45,090	38,410	83,500
DSS	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	45ITOH	259	221	479
DSS	1GAGFAAA	64607	XTECH	45ITOH	945	805	1,750
					General Fund	Non General Fund	TOTAL
				TOTAL	\$ 482,683	\$ 426,909	\$ 909,591