



1 [Accept and Expend Grant - San Francisco City Hall Preservation Fund - \$150,000]

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3 **Resolution authorizing the Office of the City Administrator to accept and expend a**  
4 **grant in the amount of \$150,000 from the Pacific Gas and Electric Company for the San**  
5 **Francisco City Hall Preservation Fund in support of the City Hall Centennial for**  
6 **FY2014-2015.**

7  
8 WHEREAS, The San Francisco City Hall Preservation Fund was established to receive  
9 donations and authorize expenditures for the purpose of promoting the 100<sup>th</sup> anniversary of  
10 San Francisco City Hall; and

11 WHEREAS, The Pacific Gas and Electric Company has made a grant of \$150,000 to  
12 the San Francisco City Hall Preservation Fund in support of the City Hall Centennial and  
13 related activities set forth under San Francisco Administrative Code, Section 10.100-289  
14 which established the San Francisco City Hall Preservation Fund; and

15 WHEREAS, The Office of the City Administrator proposes to maximize use of available  
16 grant funds on program expenditures by not including indirect costs in the grant budget; now,  
17 therefore, be it

18 RESOLVED, That the Board of Supervisors authorizes the Office of the City  
19 Administrator to accept and expend a \$150,000 grant from PG&E for the San Francisco City  
20 Hall Preservation Fund; and, be it

21 FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of  
22 indirect costs in the grant budget; and, be it

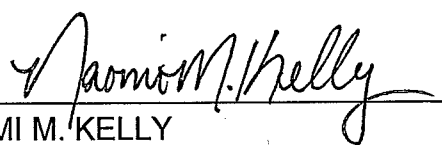
23 FURTHER RESOLVED, That the City Administrator or her designee is authorized to  
24 execute all documents pertaining to the grant.

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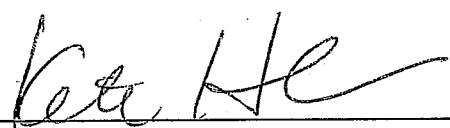
RECOMMENDED:

Office of the City Administrator



NAOMI M. KELLY  
City Administrator

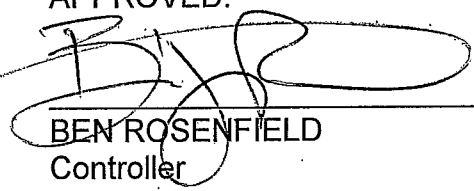
APPROVED:



for

EDWIN M. LEE  
Mayor

APPROVED:



BEN ROSENFELD  
Controller

File Number: \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

IC 704PF  
ADCHPF

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: San Francisco City Hall Preservation Fund
2. Department: Office of the City Administrator
3. Contact Person: Ken Bukowski Telephone: 554-6172
4. Grant Approval Status (check one):  
 Approved by funding agency  Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$150,000
6. a. Matching Funds Required: \$0  
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: Pacific Gas and Electric Company  
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary: Donation to the San Francisco City Hall Preservation Fund to support activities surrounding the 100<sup>th</sup> anniversary of San Francisco City Hall.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: 1/1/15 End-Date: 12/31/15
10. a. Amount budgeted for contractual services: N/A  
b. Will contractual services be put out to bid?  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?  
d. Is this likely to be a one-time or ongoing request for contracting out?
11. a. Does the budget include indirect costs?  
 Yes  No  
b. 1. If yes, how much? \$  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency  To maximize use of grant funds on direct services  
 Other (please explain): Funds support programmatic purposes set forth in special fund.  
c. 2. If no indirect costs are included, what would have been the indirect costs?
12. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Existing Site(s)      | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)                 |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

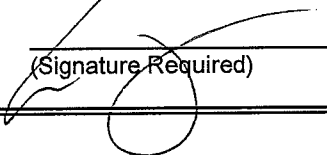
If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Carla Johnson  
(Name)

Director Mayor's Office on Disability  
(Title)

Date Reviewed: January 14 2015  
  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Naomi M. Kelly  
(Name)

City Administrator  
(Title)

Date Reviewed: \_\_\_\_\_  
  
(Signature Required)



**Pacific Gas and  
Electric Company**

**Community Relations**

77 Beale Street, B29J  
San Francisco, CA 94105

*Mailing Address:*  
Mall Code B29J  
P. O. Box 770000  
San Francisco, CA 94177

415-973-7000  
Fax: 415-973-5411  
[www.pge.com/community](http://www.pge.com/community)

December 31, 2014

Ms. Naomi Kelly  
City Administrator  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 362  
San Francisco, CA 94102

Dear Ms. Kelly:

On behalf of Pacific Gas and Electric Company ("PG&E"), I am pleased to transmit to you this check for \$150,000.00 made payable to City and County of San Francisco.

At PG&E, we strive to deliver on our commitment to help our local communities be as vibrant as they can be. And we are committed to preserving and building on what makes California great: thriving neighborhoods and natural habitats, diversity, and opportunity.

This grant is to be used to City Hall Centennial Celebration Fund. As a charitable contributor to your organization, PG&E is pleased to receive appropriate recognition for this donation, including those examples outlined in your grant application.

*Please ensure that all recognition provided as a result of this donation be credited to Pacific Gas and Electric Company, as written in this sentence.*

Please make every effort to deposit this check as promptly as possible; note that this check automatically becomes void 90 days after it is issued.

This year, we are transitioning to an electronic tax receipt form in lieu of the paper form you previously received with your grant. As such, you or the key contact listed on your grant application will receive an email approximately 60 days after you receive your grant in the mail. This email will include detailed instructions on how to complete and submit your tax receipt via our online system. As always, we appreciate your prompt attention on this matter.

This letter confirms that City and County of San Francisco certified in the PG&E grant application that it is in compliance with all local, state, and federal laws, as well as with several PG&E policies. Please ensure that appropriate staff members and officers of City and County of San Francisco read Attachment A to this letter, which describes those requirements. Should any change in circumstances pertaining to any of the requirements listed above occur at any time, City and County of San Francisco must notify Pacific Gas and Electric Company immediately.

At Pacific Gas and Electric Company, we take great pride in the community partnerships we have created and we are grateful for the opportunity to acknowledge and support citizens and organizations committed to making San Francisco a better place to live and work.

Sincerely,

Rob Black

Attachments

## ATTACHMENT A

1. City and County of San Francisco is, and shall remain, in compliance with all federal, state, and local laws, rules, and regulations, including if applicable the California Nonprofit Integrity Act of 2004;
2. City and County of San Francisco does not and shall not, in its by-laws, policies, or practices, discriminate on the basis of race, color, religion, age, sex, national origin, ancestry, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, or any basis prohibited by applicable law;
3. This donation will be used only for charitable purposes relating to City Hall Centennial Celebratoin Fund, and will not be used to promote or oppose any candidate or ballot measure, to advocate any legislative or administrative action;
4. This donation will not be used to personally benefit, to make a gift, or compensate any public official or employee; and,
5. City and County of San Francisco and each of its grantees, if any, is in full compliance with all statutes, Executive Orders, and regulations restricting or prohibiting U.S. persons from engaging in transactions and dealings with countries, entities, or individuals subject to economic sanctions administered by the U.S. Department of the Treasury's Office of Foreign Assets Control, and City and County of San Francisco does not and shall not promote or engage in violence, terrorism, bigotry, or the destruction of any state, or make grants or otherwise furnish support of any kind to any individual or entity that engages in such activities.

Should any change in circumstances pertaining to any of the requirements listed above occur at any time, City and County of San Francisco will notify PG&E immediately. Because the grant from PG&E is contingent on City and County of San Francisco meeting all of the requirements above, please note that if they are not met, the grant will be void and PG&E may require that it must be repaid in full.

1/16/15  
11:30 AM  
*[Signature]*

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** Ken Bukowski, Deputy City Administrator  
**DATE:** 1/14/15  
**SUBJECT:** Accept and Expend Resolution for Subject Grant  
**GRANT TITLE:** San Francisco City Hall Preservation Fund

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Attached please find the original\* and 1 copy of each of the following:

- Proposed grant resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

**Special Timeline Requirements:**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Ken Bukowski Phone: 554-6172  
Interoffice Mail Address: City Hall, Room 362

Certified copy required Yes  No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).