

File No. 170778

Committee Item No. 5

Board Item No. 5

**COMMITTEE/BOARD OF SUPERVISORS**  
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Committee: Rules Committee

Date June 28, 2017

Board of Supervisors Meeting

Date July 11, 2017

**Cmte Board**

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- Budget and Legislative Analyst Report
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- Introduction Form (for hearings)
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Completed by: Derek Evans

Date June 23, 2017

Completed by: Derek Evans

Date July 3, 2017

An asterisked item represents the cover sheet to a document that exceeds 25 pages.  
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[Appointments, Office of Early Care and Education Citizens' Advisory Committee - Patricia Sullivan and Candace Wong]

**Motion appointing Patricia Sullivan and reappointing Candace Wong, terms ending May 1, 2019, to the Office of Early Care and Education Citizens' Advisory Committee.**

MOVED, That the Board of Supervisors of the City and County of San Francisco does hereby appoint the hereinafter designated persons to serve as members of the Office of Early Care and Education Citizens' Advisory Committee, pursuant to the provisions of Administrative Code, Section 5.120, et seq., for the terms specified:

Patricia Sullivan, seat 6, succeeding Kim Garcia-Meza, term expired, must be a family child care provider, for the unexpired portion of a two-year term ending May 1, 2019.

Candace Wong, seat 8, succeeding herself, term expired, must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of philanthropic organization, or a member of the business community with an interest in early care and education issues, for the unexpired portion of a two-year term ending May 1, 2019.



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: OECE CAC

Seat # or Category (If applicable): 6 District: n/a

Name: Kim Garcia-Meza

Home Address: [redacted] Eastwood Drive San Francisco, CA Zip: 94112

Home Phone: [redacted] Occupation: Preschool Director and Lead Teacher

Work Phone: 415-517-1819 Employer: self - FCC owner/operator

Business Address: 155 Eastwood Drive San Francisco, CA Zip: 94112

Business E-Mail: las-mananitas@hotmail.com Home E-Mail: [redacted]

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I have lived in San Francisco for over 27 years and have been a resident of District 7 for over 12 years. For the past 10 years I have been an owner/operator of a home based Spanish Immersion Preschool program under a FCC license in District 7. We are a Preschool For All site with an amazing record of building socioeconomic, linguistic, and racial diversity in our small school. I am also a parent of 3 Spanish bilingual students of color attending middle and high school in SF. All three of our children attended elementary public schools in SF's South East quadrant. As a bilingual (Spanish and English) woman of color (Latina-Asian) who has the experience of both teaching and running an FCC/small business in San Francisco for many decades, I believe I bring important insights and perspectives to the work of the OECE CAC.

**Business and/or professional experience:**

I am a 24+ year SF teaching veteran, having worked in SFUSD as a Spanish bilingual teacher in the Mission for 11 years, and in early childhood education for 13 years - first in a early education non-profit teaching literacy strategies to Spanish speaking parents and later in my own preschool. I have served as the FCC representative on the OECE CAC for the past two years as both co-chair and member.

**Civic Activities:**

I am a dedicated parent and student advocate, having served in an official capacity as the SFUSD Bilingual Community Council member and co-chair for 6 years, and Flynn Elementary School's ELAC (English Learner Advisory Committee) leadership for 4 years. I currently serve as part of the SF Preschool Directors Group and also participate in SF Waldorf Preschool and Nursery School director meetings. I am a member of the SFCCPA (San Francisco Child Care Providers' Association). I along with my husband are also long time supporters of LATA (Latin American Teachers Association) and SFABSE (San Francisco Alliance of Black School Educators) and their annual scholarship efforts. I am a parent of 3 school age children - middle and high school - attending SF schools and am active in various volunteer services in our children's schools.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: May 10, 2017 Applicant's Signature: (required) Kim M. Garcia-Meza

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

## **KIM GARCIA-MEZA**

█ Eastwood Drive  
San Francisco, CA 94112  
█  
█

### **TEACHING EXPERIENCE**

Founder, Director, and Lead Teacher, Las Mañanitas Spanish Immersion Preschool - 2007-present

Early Literacy Teacher, The Reading Tree - 2004-2007

SFUSD Spanish Bilingual Teacher - 1989-2001

*Paraprofessional, Student teacher, Classroom teacher, Master teacher, Teacher Trainer*

*Marshall Elementary, Sanchez Elementary, Bryant Elementary*

### **EDUCATION**

City College of San Francisco, State of California Preschool Site Supervisor Permit - 2010 (current)

Universidad de Belgrano/FLACSO(Facultad Latinoamericana de Ciencias Sociales)/Universidad de Buenos Aires, - 1996  
*Collaborative Independent Study on Bilingual Education in Argentina*

University of San Francisco, Masters in International and Multicultural/Bilingual Education - 1996

San Francisco State University, Multiple Subject Teaching Credential, Bilingual Emphasis - 1991

Stanford University, BA in Cultural Anthropology, Gender Studies Emphasis - 1989  
*Independent Senior Research Project: 'Mass Education, Citizenship, and the Construction of the Nation State'*

### **COMMUNITY SERVICE AND AWARDS**

SF OECE CAC (Office of Early Care and Education Community Advisory Committee) Board of Supervisor Appointee seat #6 – May 2015 to present

SF OECE CAC (Office of Early Care and Education Community Advisory Committee) co-chair – May 2015 to May 2016

San Francisco 'Preschool For All' Excellence in Teaching Award Las Mañanitas Teaching Team - April 2015

San Francisco 'Preschool For All' status for Las Mañanitas - 2013 to present

Family Childcare Providers Quality Network participant - 2014 to present

CWAGES participant - 2015 (on going)

SFUSD Bilingual Community Council member and co-chair - 2009-2014

Stanford University El Centro Chicano and Latino Guiding Concilio, member - 2013-2015

Stanford University El Centro Chicano and Latino Alumni Service Award – May 2015

Flynn Elementary ELAC (English Learner Advisory Committee), member and co-chair - 2009-2012

Rotary Club Ambassadorial Scholarship - Buenos Aires, Argentina - 1996

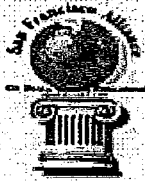
*Field Study and Independent Research on Argentina's public school and bilingual education system*

San Francisco Early Learning Scholarship Award Recipient - April 2017

### **MEMBERSHIP**

Family Childcare Association of San Francisco, member - 2013 to present

San Francisco Preschool Directors Association, member - 2013 to present



# San Francisco Alliance of Black School Educators

1551 Newcomb Ave., Room 206  
San Francisco, CA 94124

(415) 695-5359 (415) 920-5162 fax

April 8, 2015

To Whom It May Concern:

RE: Kim Garcia-Meza


It is with pleasure, delight and an enormous amount of joy that I write this Letter of Recommendation for Kim Garcia-Meza to be appointed for the San Francisco Office of Early Childhood Education (SF-OECE) first Citizen Advisory Committee (CAC).

Inspirational, great parent, dedicated, community advocate, fairness for ALL especially our most vulnerable citizens who live in public housing and are low income, every school a great school in the SFUSD, housing for ALL, jobs for ALL, immigration rights, access to College and higher education for ALL or just some of the descriptive words and phrases to describe Kim Garcia-Meza. She is a tireless advocate for anyone who resides in San Francisco and need that extra hand to get their lives back on track. Over the past five (5) years, I marveled at the dedication and energy of Kim Garcia-Meza as she attends Board of Education and Community Meetings, works with DCYF and moreover runs her licensed Day Care Center which provides a safe, caring environment with a challenging curriculum to ensure that her students are "ready for our public (private) schools when they enter Kindergarten." Parents of Kim's students are so pleased with her curriculum and know that their child will graduate from her Family Day Care Center ready to enter school academically, socially and emotionally.

Kim, her husband Peter and their children are wonderful advocates for our organization. They give generously each year to support our scholarship fund; providing funds so that our students many of whom are the first in their families to attend college. Without their generous financial support; many of our scholarship recipients over the years would not have access to the great equalizer "education." Many of these students come from single parent households, live in Bayview Hunters Point or public housing facilities throughout the City. In addition, the Garcia-Meza Family are excellent supporters of some of our other programs: including, our Dr. King Essay & Poster Contest, the Oratorical Contest and our Annual African American Honor Roll where on the last Wednesday, in February, we "honor" more than twelve hundred students of African American descent enrolled in the SFUSD in grades 3-12, who have earned a 3.0 Grade Point Average (GPA) or higher. Kim and her Family understand that it is important for students to see Community Advocates and became actively involved in the lives of our public school students; and to support teachers and principals.

Zero to five are such critical years in the life of our students. It is urgent that the pregnant Mom get the medical services that she needs in order to have a healthy baby. Kim Garcia-Meza has spent her entire life and being selected as a member of OECE will allow Kim to continue her lifelong advocacy to improve early care and education, improve the workforce that serves this clientele and build up the system's capacity. Again, "access for ALL." I have no hesitations, unequivocally and with great "joy" our organization recommends Kim Garcia-Meza to be appointed for the SF OECE. She will be that force on the Board to ensure that ALL San Franciscans regardless of race, income or socio economic status will have access and equitable treatment at each of our Early Education Licensed Facilities throughout the City and County of San Francisco.

Please let me know, if you have questions, or if I can provide any additional information.

Sincerely,  
  
Virginia P. Marshall  
Vice President & Chairperson  
African American Honor Roll  
[marshallv@sfusd.edu](mailto:marshallv@sfusd.edu)



To Whom It May Concern:

It is my pleasure to recommend Kim Garcia-Meza for the Citizen Advisory Committee of the SF OECE.

As Director of Las Mañanitas, a wonderful Spanish-immersion program for preschoolers, Kim has created an incredibly rich learning environment for her students. I met Kim in 2013 as I was launching Little Artistas, an art and language studio for children ages 1-11 in Glen Park, and she became a great mentor as I navigated the first year of small business ownership. With Kim's help, Little Artistas has grown to serve over 500 hundred local families through our classes, camps and events

Little Artistas and Las Mañanitas began a partnership during the Fall of 2014, when Kim hired us to teach a one hour Spanish-immersion art class once per week in their beautiful yard. These classes have been a joy to teach- Kim's nurturing and playful approach to education creates a wonderful environment for families, teachers and students. It is a privilege to be a part of the Las Mañanitas family and to learn from Kim. Over the past year and a half, she's contributed to my understanding of how to create happy and safe environments where children can flourish.

Kim would be an incredible asset to the Citizen Advisory Committee

Please feel free to contact me with additional questions.

Warmly,

Anna Calonje  
Founder and Director  
415-971-8693

667 Chenery Street, San Francisco, CA 94131 | [info@littleartistas.com](mailto:info@littleartistas.com) |  
(415) 493-8603 | [www.littleartistas.com](http://www.littleartistas.com)



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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: FAMILY CHILD CARE PROVIDER

Seat # or Category (If applicable): 6 District: \_\_\_\_\_

Name: MARGIE STOKES

Home Address: [REDACTED] GRAFTON AVE Zip: 94112

Home Phone: [REDACTED] Occupation: \_\_\_\_\_

Work Phone: (415) 585-5962 Employer: \_\_\_\_\_

Business Address: 50 GRAFTON AVE. Zip: 94112

Business E-Mail: MSTOKES@10.COM.CAST Home E-Mail: [REDACTED]

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I HAVE BEEN a FAMILY CHILD CARE PROVIDER for 33 years, PROVIDING SERVICES to: LOW-INCOME FAMILIES, HOMELESS FAMILIES, FAMILIES INVOLVED IN THE CHILD WELFARE SYSTEM, FAMILIES WITH IDENTIFIED SPECIAL NEEDS, LOW-INCOME AFRICAN AMERICANS, LATINO, ENGLISH LANGUAGE LEARNERS, AGE groups INFANTS, TODDLERS, PRE-SCHOOLERS.



**Business and/or professional experience:**

Currently operating a FAMILY CHILD CARE IN EXCESS of 33 years. Co-founder of MULTICULTURAL CHILD-CARE Consortium, VICE PRESIDENT of FAMILY CHILD CARE ASSOCIATION, BOARD MEMBER of MOTHER BROWN'S KITCHEN, Mayor's ADVISORY BOARD - TREASURER 1980'S, PRESIDENT of the FAMILY CHILD CARE ASSOCIATION.

**Civic Activities:**

FEED THE HOMELESS MONTHLY with MOTHER BROWN'S KITCHEN AND PROVIDENCE BAPTIST CHURCH. VOLUNTEER WORKER ON LOCAL CAMPAIGNS IN MY DISTRICT.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 5/19/2017 Applicant's Signature: (required) Margie Stone

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

# Margie Stokes

**OBJECTIVE:** To provide child care services to families with low and moderate income, establishing a diverse environment, offering a wide range of challenges and tasks that is inspiring, fun, safe, and adaptive to each individual child's needs .

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## SUMMARY OF QUALIFICATIONS

- Co-Founder of Multicultural Child Care Consortium
- Organization of United Council
- Vice President of Family Child Care Association
- President of Family Child Care Association
- Mayor's Advisory Board- Treasure 1980's
- Board Member of Mother Browns Kitchen

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## SIGNIFICANT ACCOMPLISHMENTS

- Mother of The Year 2002
- Provider of The Year
- Proclamation- Supervisor John Avalos 2015
- Proclamation - Board of Supervisors - Tomm Ammiano & Gerardo C. Sandoval 2004

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## RELEVANT PROFESSIONAL EXPERIENCE

### Child Care Provider

- Staying abreast to Child Care policies and procedures

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## WORK HISTORY

1960-1984	Nursing	San Francisco, CA
1984-Present	Marg's Child Care Inc.	San Francisco, CA

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## TECHNICAL SKILLS

PCs, Mac/Apple, Windows, Word, Internet Capabilities

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## EDUCATION

Huston Tillotson Austin, TX	1952-1955
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City College of San Francisco College of San Francisco, CA	1984- Continuously
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Board of Supervisors  
 City and County of San Francisco  
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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Early Care and Education Citizens Advisory Committee

Seat # or Category (If applicable): 6 District: 4

Name: Patricia Marie Sullivan

Home Address: [Redacted] Crestlake Drive Zip: 94102

Home Phone: [Redacted] Occupation: Family Child Care Educator

Work Phone: 415-661-6124 Employer: Baby Steps

Business Address: 20 Crestlake Drive Zip: 94132

Business E-Mail: rabbit4510@aol.com Home E-Mail: [Redacted]

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

One of the things I like best about San Francisco is its diversity. In every story of every person that is different there is a common cord that we all share. This is especially true for those in groups that have been and continue to be discriminated against. I know what that feels like. I can identify with immigrants who are viewed with suspicion, people with disabilities that must navigate in a world that doesn't always work for them, those for whom English isn't their most comfortable language, people of color that are never quite American enough and LGBTQ children, parents and teachers enduring the challenges of staying true to themselves.

**Business and/or professional experience:**

I have been a Family Child Care Educator for 25 years, most if it in district 4. I am currently the President of the Family Child Care Association of San Francisco, and a San Francisco Child Care Providers Association board member and have been an affiliate member of CPAC. I am a member of the Family Child Care Quality Network of San Francisco, the California Family Child Care Association, the National Association for the Education of Young Children and the California Teachers Association. I have been teaching at SF State for 10 years in the Department of Elementary Education and at City College of San Francisco in the Department of Child Development since 2015. I am a published author and earned my doctorate in Educational Leadership from SF State in 2015.

**Civic Activities:**

My home has been a polling place for 17 years. My role as a lecturer at SF State and CCSF has allowed me the opportunity to motivate college students to become informed participants in city, state and federal political conversations. Understanding the issues and who is supporting those issues is a critical first step towards civic engagement and a necessary function of an informed democracy. Throughout my life I have witnessed the hope and the fear that government policies can inspire and the citizens should know that as long as this is a democracy, they should never feel themselves to be victims of government.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. (Please submit your application 10 days before the scheduled hearing.)

Date: 06/21/2017 Applicant's Signature: (required) Patricia Marie Sullivan

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_



**Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-5163**

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Office of Early Care & Education

Seat # or Category (If applicable): Vacant seat #8 District: \_\_\_\_\_

Name: Adina Safer

Home Address: ██████████ 16th avenue San Francisco, CA Zip: 94118

Home Phone: ████████████████████ Occupation: Healthcare Consultant

Work Phone: 415-999-9944 Employer: self-employed

Business Address: adina.safer@gmail.com Zip: 94118

Business E-Mail: same Home E-Mail: same

**Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Resident of San Francisco: Yes  No  If No, place of residence: \_\_\_\_\_

Registered Voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

**Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I am a parent of two school age children here in SF. They both have attended public and charter schools. I live in the Richmond district and have been here for over 20 years. I can represent the voice of many (adults and children) who care deeply about childcare and education for the kids living in SF.

**Business and/or professional experience:**

Active consultant in the Biotechnology and Medical Device Field. I have worked in a professional corporate setting for over 25 years and can roll up my sleeves, work with groups of differing ideas and opinions and achieve consensus. I have an undergraduate degree from Columbia University. I hold an MBA and an Master in Public Health from UC Berkeley.

**Civic Activities:**

Member of Parent Organization for Catholic Charities- Children's Village (kids day care center)  
Head of parent organization at Jewish Community Center Rosenberg Pre-school.  
Head of PTO - Argonne Elementary  
Board member SF Education Fund  
Board member Gateway Charter Schools

Have you attended any meetings of the Board/Commission to which you wish appointment?    Yes  No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: June 21, 2017 Applicant's Signature: (required) Adina Safer

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

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**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: Office of Early Care and Education CAC

Seat # or Category (If applicable): Seat 8 District: 4

Name: Candace Wong

Home Address: [Redacted] 32nd Avenue, San Francisco, CA Zip: 94116

Home Phone: [Redacted] Occupation: Director, California Child Development Programs

Work Phone: 415-489-6121 Employer: Low Income Investment Fund

Business Address: 50 California Street, Suite 2900, San Francisco, CA Zip: 94111

Business E-Mail: cwong@liifund.org Home E-Mail: [Redacted]

**Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.**

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

**Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:**

I grew up in San Francisco, attended our public schools and have worked in the area of children and families for over 20 years. I am Chinese American, female and bilingual in English and Cantonese.

**Business and/or professional experience:**

I have been the Director of the Child Care Facilities Fund for over 11 years at the Low Income Investment Fund, a community development financial institution. The Child Care Facilities Fund is a public/private partnership and national award winning program. Through this work, LIIF has brought together philanthropic and private investors to invest in early care and education, expanding and building the business capacity of these often women-minority owned businesses. Prior to joining LIIF, I have over 15 years of experience as a Finance Director and a Program Director of children and family services, serving diverse populations including immigrant families, young children with special health care needs and English language learners.

**Civic Activities:**

Our Children Our Families Council, Office of Early Care and Education Citizens' Advisory Committee, Principal and Co-chair of Prop. C/Children and Youth Fund, Past Chair/member of the Child Care Planning and Advisory Council, Preschool for All Advisory Committee, Child Care Economic Impact Report Advisory Committee, City College of San Francisco, Chinatown/Northbeach Advisory Committee, YWCA Computer Lab Advisory Committee.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 5/4/17

Applicant's Signature: (required)

Candace Wong

(Manually sign or type your complete name:  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

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Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12



# Candace Wong

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## WORK EXPERIENCE

**Low Income Investment Fund, San Francisco, CA** Nov 2010 – present  
*Director of California Child Development Programs*

Oversight and management of all child development programs throughout California, including the national award winning Child Care Facilities Fund. Direct the implementation of programs including grants administration, child development facilities and business capacity technical assistance to family and center based child care providers, and advise on child care loan portfolio. Leadership in fund development, policy and planning to advance child care and early education initiatives, growing and managing over \$13 million budget.

**Low Income Investment Fund, San Francisco, CA** 2005 – 2010  
*Director, Child Care Facilities Funds*

Management of the San Francisco Child Care Facilities Fund (a public private partnership designed to improve and expand the licensed childcare supply of San Francisco) and the Alameda First 5 Child Care Grant and Loan program, overseeing \$6 million budget. Supervision and administration of technical assistance and financing products to child care providers, the family child care grant program, the center facility grant program and loans to child care centers, while increasing the budget in San Francisco from \$3 million to \$5 million. Leadership role directing policy development and advocacy efforts to support and sustain the child care field.

**Wu Yee Children's Services, San Francisco, CA** 1999 – 2005  
*Family Center Director*

Supervision and implementation of programs including child care resources and referral services, parent education and family support, child care provider training/business start-up/technical assistance, and child care voucher subsidies programs. Supervised a department with 30 staff and managed over ten contracts with a budget totaling over \$4.5 million. Successfully designed and implemented the San Francisco CARES program, a program that encourages and supports the continuing education of early care teachers and providers, increasing budget from \$1.1 million to \$4 million. Successfully developed proposals and work plans for funding of new and existing programs such as SF CARES and San Francisco Vendor Voucher programs. Lead advocacy efforts for agency and actively engaged in public policy planning with city and state leaders for the betterment of the early care and education field, and its services to children and families.

**San Francisco State University, San Francisco, CA** 1998 – 1999  
*Budget Specialist*

Coordinated the development and review of budgetary information for submission of proposals totaling over \$20 million.

**Consultant** 1997 - 1998

Provided consultant services in the areas of quality assurance, contract compliance, financial review and training. Consultation on the implementation of the CalWORKS child care vouchers program.

**Wu Yee Children's Services, San Francisco, CA** 1996 - 1997  
**Personnel and Program Officer**

Conducted personnel orientations, provided information and maintained updated personnel records. Worked with the Executive Director on special projects, including the design of new program services and project reports.

**Wu Yee Children's Services, San Francisco, CA** 1991 - 1996  
**Fiscal Director**

Developed and monitored over \$4 million agency budget, maintained and monitored all contracts, oversaw monthly payables, receivables, payroll and tax reporting, and financial reports to funders. Maintained updated personnel and administrative records. Wrote proposals for funding. Supervised the Child Care Food program and Child Care Voucher Subsidies program.

**CIVIC ENGAGEMENT/AFFILIATIONS**

Our Children Our Families Council appointed by Mayor Ed Lee, **Member**, September 2015  
Office of Early Care and Education Advisory Committee appointed by the San Francisco Board of Supervisors, **Member**, May 2015  
Proposition C: Our Children, Our City Fund, **Principal and Co-chair**, 2014  
San Francisco Child Care Planning and Advisory Council (CPAC), **Past Chair**, 2008 - present  
Child Care Economic Impact Report Board appointed by Mayor Gavin Newsom, 2005 - 2006  
Preschool for All Board appointed by the First 5 San Francisco Commission, 2005 - 2012  
Joint Advisory Committee for Child Care, 1999 - 2005  
CPAC Centralized Eligibility List Committee, **Chair**, 2001 - 2003  
Advisory Board for the YWCA, Inc. Computer Center in Chinatown, 1996 - 1997  
Chinatown/ North Beach Advisory Board for City College of San Francisco, 1991 - 1996

**EDUCATION**

San Francisco State University, San Francisco, CA, **B.S. Business Administration**, 1989



Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton B. Goodlett Place, Room 244  
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: OECE Citizen's Advisory Committee

Seat # or Category (If applicable): 8 District: \_\_\_\_\_

Name: Jennifer Curran

Home Address: [Redacted] Tottardell Ct., Orinda, CA Zip: 94563

Home Phone: [Redacted] Occupation: Program Director

Work Phone: (415) 296-9299 Employer: Mimi and Peter Haas Fund

Business Address: 201 Filbert St. 5th Floor, San Francisco, CA Zip: \_\_\_\_\_

Business E-Mail: jcurran@emphc.org Home E-Mail: [Redacted]

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: Contra Costa County

Resident of San Francisco  Yes  No If No, place of residence: Orinda \*  
\* Previous resident of San Francisco

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco: Over 18 years

Throughout my twelve year career in the early care and education field, I have focused on creating equal and excellent outcomes for young children across race, class, culture, gender, and language. My expertise is focused on the development and implementation of high-quality early care and educational programs that achieve equitable outcomes for all children. I have a bachelor's degree in child development and a master's degree in education, with an emphasis in early care and education leadership.

**Business and/or professional experience:**

Over twelve years of professional experience in the early care and education field, including extensive non-profit administration. The majority of my career has been focused on the development and implementation of high-quality programming for children and families living in low-income communities. Additionally, I have extensive experience in community partnership development and management, fundraising, and philanthropy as it relates to early education.

**Civic Activities:**

- previous: extensive community volunteer experience throughout San Francisco as an AmeriCorps member.
- current: Finance Assistant, Del Rey Parents' Club Board, Del Rey Elementary School, Orinda, CA.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 5/26/2017 Applicant's Signature: (required)

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

## Mimi and Peter Haas Fund

Mimi L. Haas, President

Ari A. Lurie

Daniel L. Lurie

Peter E. Haas, Founder

May 26, 2017

September Jarrett  
Director  
Office of Early Care and Education  
1650 Mission Street, Suite 312  
San Francisco, CA 94103

Dear Ms. Jarrett,

Having enjoyed a long, successful career progression in the early care and education field, I am seeking to contribute my strong leadership, planning, and partnership development skills in the position of Citizen's Advisory Committee member for the Office of Early Care and Education. As a San Francisco Bay Area native, a mother of two girls under the age of six, an alumna of San Francisco State University, an early education professional, and a recent San Francisco resident for eighteen years, I understand the complexities that face San Francisco's children, families, and early care and education providers. I would be honored to contribute my expertise in these areas to the important work of the Citizen's Advisory Committee.

Briefly, some of the assets I bring to this position:

- **Commitment to focusing programs on achieving equitable outcomes that matter:** Throughout my career in the early care and education field, I have focused on building the ability of the organizations that I am involved with to be culturally competent - focused on creating equal and excellent outcomes for young children across differences of race, class, culture, gender, and language. I have worked closely with higher education institutions, philanthropic organizations, community advocates, educators, government officials, and providers to identify and create more culturally responsive educational services for San Francisco's children and families.
- **Extensive knowledge and expertise in education and issues facing children, youth and their families:** I have dedicated my professional career to ensuring that young children living in under-resourced communities develop the skills necessary to succeed in school and life, setting them on a path for life-long success. Through my educational and work experiences, I have witnessed firsthand the power of increasing access to rich, high quality services for young children and families. I would be honored to further that work on behalf of the Citizen's Advisory Committee.
- **Strong relationship building skills:** I am experienced in cultivating deep relationships with boards, staff, funders, external partners, and program participants. As Program Director at the Mimi and Peter Haas Fund, I work internally and externally to build, maintain, and leverage effective relationships that contribute to the long-term sustainability of high-quality early education programs across San Francisco. I cultivate and manage relationships with early care and education providers, board members, school administrators, policy makers, funders, and stakeholders.

I am excited to further discuss my qualifications with you, and learn how my skills can support the remarkable work of The Citizen's Advisory Committee. Thank you for your consideration. I look forward to speaking with you soon.

Warmest regards,



Jennifer Curran

Lynn Merz, Executive Director

201 Filbert Street • San Francisco • California • 94133 • (415) 296-9249 • Fax (415) 296-8842

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# Jennifer Curran

Highly seasoned and respected nonprofit professional with twelve years of experience driving organizational growth, quality, and impact. Creative, critical thinker and collaborative problem solver with extensive experience in the development, implementation, and administration of new programs and initiatives. Strong relationship builder with proven capability for leading, motivating, and developing staff members and other stakeholders. Operates with a strong sense of urgency and thrives in a fast-paced setting.

## Core competencies include:

Education · Staff Development · Strategic Planning · Board Management · Program Development and Management · Event Planning and Management · Leadership Development · Nonprofit Administration · Fundraising · Coaching and Mentoring · Partnership Development · Change Management · Volunteerism

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## PROFESSIONAL EXPERIENCE

### ***Mimi and Peter Haas Fund ♦ San Francisco, California***

Since 1982, the Mimi and Peter Haas Fund, a private foundation located in San Francisco, has supported programs that provide high-quality early childhood education experiences to low-income children in San Francisco. The Fund's primary focus is support is for activities that provide San Francisco's young (ages 0-5), low-income children and their families with access to high-quality early childhood programs that are part of a comprehensive, coordinated system. The Fund recognizes the importance of connecting the work of its direct service grants to the ongoing discussions of public policy and will seek specific opportunities to share and collaborate with organizations to improve early childhood settings. The Fund also supports trustee-initiated grant making to arts, education, public affairs, and health and human services organizations.

#### **Program Director**

**September 2016-Current**

- Nurture and maintain the grants portfolio, including early childhood education related programs.
- Review grant proposals and develop recommendations for funding.
- Conduct site visits and provide technical assistance and consultation to early childhood education and development grantees and community partners.
- Monitor, analyze and report on early childhood center sites and other grantees' progress towards desired goals.
- Monitor grant expenditures to ensure compliance.
- As per Trustee request, research and develop new funding opportunities for recommendation to the Executive Director and the Board of Trustees.
- Oversee small grants program for early childhood education and development programs.

### ***Jumpstart for Young Children ♦ San Francisco, California***

Jumpstart is a national early education organization working toward the day every child in America enters kindergarten prepared to succeed. Jumpstart delivers a research-based and cost-effective program by training college students and community volunteers to serve preschool-age children in low-income neighborhoods. Through a proven curriculum, these children develop the language and literacy skills they need to be ready for school, setting them on a path for lifelong success.

#### **Deputy Director**

**August 2015-September 2016**

- Manage the day to day operations of the San Francisco regional office including staff oversight, human resources, and administration.
- Create and oversee \$2.1 million regional fundraising strategy and manage two development staff to regional fundraising goals.
- Oversee all aspects of regional revenue plan execution, including stewardship and growth of individual, corporate, government, and foundation donors. Lead all in-person cultivation and solicitation efforts. Created winning proposals for new funding sources.
- Drive the development and execution of Northern California program and growth strategy, including expansion of Jumpstart's existing program to new markets and development of innovative program models. Secured multi-year funding to support pilot work.
- Oversee and manage the Jumpstart Advisory Board. More than doubled the size of the Board over the last year.
- Oversee regional social media strategy as it relates to major campaigns and fundraising efforts.
- Represent Jumpstart in all external visibility building efforts including early childhood policy groups, coalitions, convenings, and media opportunities.
- Work across the Jumpstart network to share best practices, current challenges and to assist in setting and achieving overall development strategy.

#### **Director of Development**

**August 2014-August 2015**

- Created \$2 million regional fundraising strategy and managed regional fundraising goals in collaboration with the regional vice president.
- Manage aspects of revenue plan execution, including stewardship and growth of individual, corporate, government, and foundation donors in collaboration with the regional vice president.

- Managed the Jumpstart Advisory Board in collaboration with the regional vice president.
- Researched, identified, and cultivated new foundation, individual, and corporate funders. Led in-person cultivation and solicitation efforts.
- Developed and implemented effective appeals (both written and online). Refreshed design of holiday and spring appeals.
- Developed and managed new and existing foundation, corporate and government relationships; wrote grant proposals and ensured timely grant reporting and communications.
- Established a major gifts program, including strategies for moving current donors from annual donors to major donors.
- Designed and implemented major special events. Refreshed regional fundraising gala model. 2015 gala was second highest grossing in region's history.
- Managed development staff of one.

#### **Director of National Program**

**November 2012-August 2014**

- Managed a national staff of two, who oversaw the performance of 10 program staff.
- Led efforts to support, train, coach and communicate with and respond to field staff at 72 sites nationally.
- Collaborated with national departments and regional teams to ensure necessary resources for strong program implementation were available to the field. Supported programmatic problem-solving with regional staff and national departments as necessary.
- Created and managed systems for gathering, analyzing, and sharing field feedback.
- Led visioning and planning for ongoing development and growth of the national program model. Ensured execution of activities.
- Oversaw the revision, production and dissemination of network programmatic materials. Revised, edited, and created platforms, tools and resources related to program implementation.
- Developed and facilitated trainings, both live and distance, for national and field staff.
- Developed and supported quality assurance efforts, including quality standard monitoring, reporting, and coaching. Led the revision of the organization-wide quality assurance strategy and model.
- Developed and brought to scale national programmatic pilots and interventions.
- Partnered with internal departments (External Relations, Development) to ensure strong understanding of program model.
- Co-led the Jumpstart National Early Education Council.
- Represented Jumpstart at local or national conferences and with stakeholders.

#### **Interim Executive Director**

**February 2012-April 2013**

- Managed regional staff of ten, who oversaw the performance of twelve program staff in Northern CA and WA, during a period of regional and organizational transition.
- Ensured efficient regional office operations, administration, planning and implementation.
- Developed and managed \$1.2 million regional budget.
- Developed regional revenue plan and raised \$1.35 million annually via private and public sources with the development director.
- Created and implemented regional fundraising strategy in planning and implementation with the Development Director, including special local and national events.
- Cultivated and stewarded San Francisco Bay Area higher education partners and funders, including university presidents, deans, foundations, corporations, individuals and policy makers. Served as primary contact with all major donors and stakeholders.
- Liaised with national management team. Represented regional interest with national departments.
- Managed the Advisory Board with the development director.
- Cultivated and maintained relationship with state AmeriCorps commission. Worked collaboratively with site, regional, and national staff to submit proposals and progress reports.
- Cultivated and maintained positive relationships with regional and local community organizations.
- Represented Jumpstart in all regional media and press opportunities.

#### **Senior Program Director**

**June 2010-January 2012**

- Led integration of high-quality Jumpstart program model to meet specific community needs and engage 800 college students to serve 3,500 preschool-age children from low-income neighborhoods in the San Francisco Bay Area and Seattle, WA.
- Designed and oversaw regional programmatic growth strategy with Executive Director. Identified and cultivated potential new markets, collaborations and partnerships.
- Oversaw the Jumpstart Early Literacy Initiative in partnership with San Francisco's Department of Children, Youth and their Families (DCYF) and First 5 San Francisco, annually reaching 3,000 children and families via enhanced family and community engagement activities.
- Oversaw special initiatives and program pilots including the Community Corps, national assessment and Family Leaders pilots.
- Stewarded funding relationships, contributed to grant development and reporting for San Francisco Bay Area stakeholders.
- Cultivated and maintained strategic collaborations with local and national agencies related to early childhood education.
- Represented Jumpstart on local advisory committees, work groups and coalitions related to early literacy.
- Developed and executed early childhood education and management trainings to address the needs of internal and external audiences.

**Associate Program Director****August 2008-June 2010**

- Oversaw 6 sites engaging 650 college students to deliver language and literacy services to over 1,500 children in the San Francisco Bay Area and Seattle, WA.
- Conducted annual site quality monitoring process to measure performance against quality standards.
- Managed federal AmeriCorps grant compliance.
- Supported site staff with creation and implementation of recruitment activities at their site, conducting regular check-ins by phone and in person, providing logistical assistance, and monitoring program quality.
- Cultivated strong program partner relationships by building and developing partnerships with early childhood agencies that are strategic to regional growth objectives.
- Contributed to the design and delivery of national and regional training institutes.
- Regularly monitored data entry in various internal databases. Provided additional database training to site staff as needed.
- Responsible for the achievement of recruitment, retention, and graduation goals for sites in region.

**Senior Site Manager****July 2006-August 2008****San Francisco State University ♦ San Francisco, California**

- Maintained and oversaw collaboration between Jumpstart at City College of San Francisco and Jumpstart at San Francisco State University. Oversaw recruitment and training process of 175 college students.
- Oversaw and facilitated hiring and review process for 3 site managers.
- Cultivated, managed and maintained relationships with 23 preschool program partners, including San Francisco Head Start centers and San Francisco Unified School District centers.
- Oversaw the facilitation of and curriculum for three university courses related to Jumpstart: CAD 325/326/685.
- Managed required AmeriCorps and university administrative tasks, including budgets, work study and maintenance of Corps member files.
- Collaborated with area organizations to hold family literacy nights in preschools and libraries.
- Organized and facilitated small and large scale community based events.

**Site Manager****July 2005-July 2006****San Francisco State University ♦ San Francisco, California**

- Recruited, hired and trained 175 college students to serve as early childhood mentors in 18 San Francisco preschools.
- Developed, prepared, and delivered high quality pre-service trainings.
- Cultivated and maintained relationships with program partner preschool teachers and administrators.
- Managed required AmeriCorps and related administrative tasks, including maintenance of Corps member files and spreadsheets.
- Collaborated with community based organizations and program partner preschools to hold events in area preschools and libraries.
- Guest lecturer in CAD 697 and 699 courses for college students at San Francisco State University and City College of San Francisco.

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**EDUCATION****Mills College ♦ Oakland, California****May 2008-July 2009**

- MA Education, Leadership in Early Care and Education emphasis

**San Francisco State University ♦ San Francisco, California****January 1997-May 2006**

- BS Dietetics, May 2006
- BA Child and Adolescent Development, concentration in Youth & Family, May 2005

**TECHNICAL SKILLS**

- Proficient in Microsoft Word, Excel, Outlook, Publisher, Power Point, Salesforce
- Working knowledge of spoken and written Spanish

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**SPECIAL ACHIEVEMENTS**

- Selected by executive team for Jumpstart's Strategic Plan Implementation Committee (2015)
- Selected by executive team for Jumpstart's Strategic Planning Committee (2014)
- Nominated and selected by national peers to Jumpstart National Operating Team (2012)
- 4 promotions to management (2006, 2008, 2010, 2012)
- Jumpstart Values Award (2012) for determination
- Jumpstart Spark Award (2009) for leadership excellence
- Jumpstart Ripple Award (2009) for addressing challenges, problem solving and relationship building
- Selected as national fellow for the National Association for the Education of Young Children (NAEYC) Professional Development Conference (2009)





Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: Office of Early Care and Education's Citizen's Advisory Committee (CAC)

Seat # or Category (If applicable): 8 District:

Name: Kaile Thomas

Home Address: Mount Vernon Avenue Zip: 94112

Home Phone: Occupation: Educational Director

Work Phone: (415) 695-8300 Employer: Felton Institute

Business Address: 2730 Bryant Street Zip: 94110

Business E-Mail: kaile.thomas@sfcapc.org Home E-Mail:

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes [checked] No [ ] If No, where registered:

Resident of San Francisco [checked] Yes [ ] No [ ] If No, place of residence:

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I have been an advocate for children and families for over ten years, with experience running preschool and school-age programs as well as college-level instruction. In addition to working for Americorp's Jumpstart, I have served many roles at both a parent participation preschool and elementary school. In these respective positions, I taught young children, developed curriculum and teacher development plans, bolstered Parent Education programs, and presented at various conferences on the importance of play-based learning, family partnerships, and building resiliency. Additionally, I have experience in non-profit management, supporting parents and providers in strengths-based, trauma-informed practices for keeping children and communities safe. Most recently, I accepted a position as the Educational Director at Felton Institute / Family Services Agency. With these qualifications, I feel I would be a great addition to the Office of Early Care and Education's Citizen's Advisory Committee (CAC).

**Business and/or professional experience:**

With over ten years of experience in education, I have worked at Growing Up Family Childcare, Lakeshore Elementary School, Americorp's Jumpstart, Laurel Hill Nursery School, the San Francisco Schoolhouse, and San Francisco State University. Within these respective jobs, I have steadily moved up from substitute and assistant level roles to leadership positions. In addition to my direct teaching experience, I have coaching, mentorship, and management experience with curriculum development and program strategy and implementation. I have also worked as a nonprofit manager at the San Francisco Child Abuse Prevention Center, overseeing three core San Francisco programs that support the education of children, families, and providers. In conjunction with these various work places and titles, I graduated Summa Cum Laude with my BA in Child and Adolescent Development with an emphasis on the young child and with my MA in early childhood education.

**Civic Activities:**

N/A

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (*Applications must be received 10 days before the scheduled hearing.*)

Date: 5/26/17 Applicant's Signature: (required) Kaile Thomas

(Manually sign or type your complete name.  
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:  
Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**

Date Initial Filing Received  
 Official Use Only

Please type or print in ink.

NAME OF FILER (LAST)	(FIRST)	(MIDDLE)
Thomas	Kaile	A

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)  
 Office of Early Care and Education  
 Division, Board, Department, District, if applicable  
 Citizen's Advisory Council  
 Your Position  
 Seat #8

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: \_\_\_\_\_ Position: \_\_\_\_\_

**2. Jurisdiction of Office (Check at least one box)**

State  Judge or Court Commissioner (Statewide Jurisdiction)  
 Multi-County \_\_\_\_\_  County of \_\_\_\_\_  
 City of San Francisco  Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

**Annual:** The period covered is January 1, 2016, through December 31, 2016.  
 -or- The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through December 31, 2016.  
 **Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_  
 **Candidate:** Election year \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_  
 **Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check one)  
 The period covered is January 1, 2016, through the date of leaving office.  
 -or-  
 The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_, through the date of leaving office.

**4. Schedule Summary (must complete) ► Total number of pages including this cover page: \_\_\_\_\_**

**Schedules attached**

Schedule A-1 - Investments – schedule attached  Schedule C - Income, Loans, & Business Positions – schedule attached  
 Schedule A-2 - Investments – schedule attached  Schedule D - Income – Gifts – schedule attached  
 Schedule B - Real Property – schedule attached  Schedule E - Income – Gifts – Travel Payments – schedule attached

-or-

**None - No reportable interests on any schedule**

**5. Verification**

MAILING ADDRESS <i>(Business or Agency Address Recommended - Public Document)</i>	STREET	CITY	STATE	ZIP CODE
_____	_____	San Francisco	CA	94112
DAYTIME TELEPHONE NUMBER	E-MAIL ADDRESS			
_____	_____			

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed 05/27/2017  
 (month, day, year)

Signature Kaile Thomas  
 (File the originally signed statement with your filing official.)

Kaile Allen Thomas

May 19, 2017

September Jarrett | Director  
Office of Early Care and Education  
City and County of San Francisco  
1650 Mission Street  
San Francisco, CA 94103

Dear Ms. Jarrett:

As a San Francisco native and active member of the San Francisco community, I have admired the Office of Early Care and Education for the cutting-edge work that you do to support children, families, and providers. As such, I would like to apply for a seat on the Office of Early Care and Education Citizen's Advisory Council.

I am well-versed in child development and responsive to the unique needs of children and families in extreme situations. I truly appreciate the unique diversity of this city and I wholeheartedly believe in the mission of the Office of Early Care and Education, specifically as it applies to the strategic vision of early childhood education. In addition to my passion for relationship-based practices, quality and diverse education, and familial support, I have extensive training in child and adult learning styles and a background in child and adolescent development. During my career, I have successfully managed day-to-day and big picture operations while supporting diverse staff and collaborating on strategic initiatives. I have also overseen and managed staff training, curriculum implementation, and parent education while fostering a responsive and nurturing staff environment. I believe that my experience and skill set closely match the criteria you are using to find new Citizen's Advisory Council member.

The Office of Early Care and Education's Citizen's Advisory Council is an incredible asset to the city of San Francisco and I want to be an integral component of its future. Do not hesitate to contact me with any questions. I can be reached directly at (415) 595-6521 or via e-mail at [kaileallenthomas@gmail.com](mailto:kaileallenthomas@gmail.com). I look forward to hearing from you! Thank you for your time and consideration.

Sincerely,  
Kaile Thomas

## **Kaile Allen Thomas**

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### *Summary of Qualifications*

Extremely passionate, driven, and thoughtful educator with over ten years of experience in early childhood, elementary education, and adult education. This experience includes curriculum development and implementation, parent education and partnership, and staff management and support with upwards of ninety families and eleven teachers. Especially skilled at inquiry-based and reflective practices, building relationships, encouraging child and adult participation and collaboration, and establishing guidelines and principles for organizational practice and strategic planning. Excellent teaching, writing, public relation, and interpersonal skills.

### *Selected Skills and Accomplishments*

- Engaged in training and implementation of trauma-informed systems work across the internal agency.
- Developed and supported the development of numerous curricula models
- Supported the teaching team and parent membership in creating professional and family goals, pursuing professional development, and ensuring the effective running of a collaborative school environment.
- Restructured parent involvement and child curriculum methodology to ensure effective family participation and developmentally appropriate practice.
- Restructured and implemented new school policies to diversify enrollment, ensure children's safety, and create a better overall program.
- Guided and supported teaching staff in adopting Project Approach curriculum implementation.

### *Professional Experience*

#### **Felton Institute / Family Services Agency**

*Educational Director*

*beginning June 2017*

- Maintain a vision for quality for Felton's ECE Programs. Manage adherence to quality standards in accordance with the vision and with state and local requirements. Maintain quality and develop quality improvement goals and monitor its progress and effectiveness.
- Responsible for guiding and mentoring Program Supervisors, Teaching staff in planning, implementing and reflecting on Felton's ECE Programs.
- Responsible for monitoring the day to day operations of Felton's ECE programs serving children ages two weeks to six years old

**San Francisco Child Abuse Prevention Center**

*Community Education Manager*

*April 2016-present*

- Managed, enhanced, and coordinated the Prevention Center's three current community training programs—Child Safety Awareness, Mandated Reporting, and SafeStart—including supervising staff of two educators and occasionally providing these trainings.
- Participated in the development of training and other knowledge transfer vehicles and tools to support the goals of the Prevention Center's theory of change and strategic direction.
- Provided training on child abuse and its prevention to targeted community members, organizations working with children, and City agencies.

**San Francisco Schoolhouse, San Francisco, CA (grades K-5)**

*Operations and Outreach Coordinator*

*January 2016-April 2016*

*Lead Kindergarten Teacher*

*August – December 2015*

- Collaborated with lead teachers and interim director on day-to-day school operations and big-picture ideas.
- Facilitated new hire training and corresponding documents as well as current employee training, professional development, and staff meeting agendas.
- Created, updated and implemented new policies and procedures.
- Facilitated admissions/screening process for the 2016-2017 school year.
- Created and implemented responsive, child-centered curriculum practices.
- Collaborated and trained lead teachers and teaching assistants on daily school operations and curriculum development.
- Communicated directly with parents to support children and families.

**San Francisco State University, San Francisco, CA**

*Co-instructor, Applied Child and Adolescent Development*

*August 2015-December 2015*

- Collaborated with lead professor to create course content.
- Created written class documents and course assignments.
- Attended Faculty Learning Community Meetings for San Francisco State's PATH program for curriculum sequencing with program goals.
- Maintained online course platform.
- Graded student work and provide feedback.
- Co-lectured throughout semester.

**Laurel Hill Nursery School and Pre-K, San Francisco, CA**

*Assistant Director*

*April 2014- July 2015*

*Head Teacher*

*May 2013- April 2014*

*Preschool Teacher*

*July 2009-May 2013*

- Ran day-to-day school operations and parent participation program in a licensed childcare facility that enrolled over ninety families per year.
- Collaborated with the director to effectively run the school, including staff development, parent education, and key policy changes.
- Sat on Executive Board and Board of Directors to inform school policy changes.
- Communicated directly with parents to support children and families, often facilitating Family Support Team meetings.
- Allocated funds and balances aspects of the school budget.
- Created and implemented schedules, policies, and stimulating, play-based, and emergent curriculum that fostered intellectual, social, emotional, and physical development in activities and interactions with children ages 3-5 years.
- Maintained records and reports on each child.

**Jumpstart, Boston, MA**

*Assistant Preschool Teacher/Corps Member*

*September 2008 – May 2009*

- Assisted head teacher in activities with children, ages 4-5
- Provided children with individual attention.
- Evaluated and assessed individual children with head teacher
- Maintained records and reports on each child

**Lakeshore Elementary, San Francisco, CA**

*Assistant Teacher, 3<sup>rd</sup> grade*

*September 2005 – June 2008*

- Assisted head teacher in activities with children, ages 8-9
- Provided children with individual attention.
- Evaluated and assessed individual children with the classroom teacher
- Maintained records and reports on each child

**Growing Up Family Childcare, San Francisco, CA**

*Assistant Teacher*

*June 2004 – August 2008*

- Assisted head teacher in activities with children, age 2
- Provided children with individual attention.
- Evaluated and assessed individual children with family childcare provider.
- Maintained records and reports on each child.

*Selected Workshops and Presentations*

- *“The Impact of Violence on Young Children,”* Created and presented at various locations and conferences in San Francisco.
- *“Child Abuse 101 Training,”* Created and presented at various locations and conferences in San Francisco.
- *“EdVance Symposium: Higher Education,”* Presentation presented at San Francisco State University, April 2016, San Francisco California.

- “*Philosophy Meetings 1-4: Laurel Hill Ideology and Framework*,” Workshops presented annually as parent education meetings, September-April 2013-2015, San Francisco California.
- “*Cooperative Curriculum Framework: Parents and Teachers as Collaborators in Curriculum Implementation*,” Presentation presented at the California Council of Parent Participatory Nursery Schools Conference, March 2015, San Jose California.
- “*When Problems Arise: Using Relationships, Environment, and Communication to Mitigate Challenging Behaviors and What to Do When They Occur*,” Workshop presented at San Francisco State University and Laurel Hill School, April 2015, San Francisco California.
- “*Theory to Practice Symposium: Family and Community Engagement Strategies in Action*,” Presentation presented at San Francisco State University, April 2015, San Francisco California.

#### *Publications*

- Leadership Through Collaboration and Dialogue in the Elementary Classroom  
Voices of Practitioners, NAEYC *Expected October 2017*

#### *Professional Education and Training Certifications*

Masters of Arts in Early Childhood Education  
San Francisco State University *Summa Cum Laude*

Bachelors of Arts in Child and Youth Development, emphasis on Early Childhood  
San Francisco State University, PATH Program *Summa Cum Laude*

California Child Development Permit, Site Supervisor (*Director eligible*)

Administrative Child Development Certificate, General Child Development Certificate  
City College of San Francisco (2009-2012)

Standards of Quality for Family Strengthening and Support, Certificate  
The National Network for Family Strengthening Networks (2016)

ACT Raising Safe Kids, Certified Facilitator  
APA Violence Prevention Office (2016)

Motivational Interviewing: Helping People Change  
Greg Merrill (2016)

Trauma Informed Systems Initiative (TIS): Train the Trainer  
San Francisco Department of Public Health (2016)

Trauma Informed Systems Initiative (TIS): 101



San Francisco Department of Public Health (2016)

Supporting Reflective Teaching: A Seminar for Coaches

Margie Carter and Deb Curtis (2015)

Interpersonal Neurobiology, Mindsight, and Wellness: The Essence of Working with  
Children and Parents

Dr. Dan Siegel (2013)

Engage, Reflect, Plan: A DIR®-inspired Method for Making Specific Support Plans  
Early Intervention Conference, Skyline College (2013)

Building Emotional Understanding

Hand in Hand Parenting (2011)

Beyond Reggio

Julianne Wurm (2011)

Good Stuff for Kids

Bev Bos (2010, 2011)

*Professional Memberships*

The National Association for the Education of Young Children – NAEYC

The California Association for the Education of Young Children – CAEYC



Child and Adolescent Development Department  
San Francisco State University  
1600 Holloway Avenue, SCI 394  
San Francisco, California 94306

26 June 2017

Board of Supervisors  
c/o Office of Early Care and Education  
1650 Mission Street, Suite 312  
San Francisco, CA 94103

Dear Board of Supervisors,

Kaile Thomas was a student in my Spring 2015 *Children, Youth and Public Policy* (CAD 625) course at San Francisco State University. CAD 625 is a course that provides an overview of how public policies for children and youth are developed, adopted and implemented, with a goal of using research to design and support effective policy solutions. Kaile's work was more than exemplary. In a class of 50 students, her performance in the class far exceeded that of any other student. Her research for both course papers was on preschool programs and policies. Her awareness of the issues involved was exemplified in her thoughtful discussion of stakeholders and the importance of programming and planning.

Coursework in the class also required considerable group work. Membership in these groups changed from class to class and from task to task. However, a stable attribute was the fact that joining Kaile's group was the aim of many students. She always understood the task at hand, was not overbearing, had done the homework/research, and worked collaboratively.

I have taught courses at UC Berkeley and San Francisco State University in education and child development over the past twelve years. Kaile stands out for her ability to grasp the important aspects of the topic at hand. Her maturity stands out in the classroom, both through her demeanor and her contributions to the discussions.

Kaile's experiences in the field over the past eleven years have provided her with insight into the importance of early childhood experiences and the myriad complicated factors that influence the provision of quality early childhood education. I have brought her back as a guest lecturer in my class where she has provided insight into the field of early education. I believe that she would be a considerable asset to the Citizen's Advisory Committee.

I would be happy to answer any questions or provide further information. You may contact me by phone at 415-307-0325 or by e-mail at [lplatas@sfsu.edu](mailto:lplatas@sfsu.edu)

Sincerely,

A handwritten signature in cursive script that reads "Linda M. Platas".

Linda M. Platas Ph.D.  
Assistant Professor  
Child and Adolescent Development Department  
San Francisco State University

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## VACANCY NOTICE

### OFFICE OF EARLY CARE AND EDUCATION CITIZENS' ADVISORY COMMITTEE

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

**Seat 6**, succeeding Kim Garcia-Meza, term expired, must be a family child care provider, for the unexpired portion of a two-year term ending **May 1, 2019**.

**Seat 7**, succeeding Kathie Herrera-Autumn, term expires **May 1, 2018**, must be a provider of early care and education at a community-based childcare center in San Francisco, but this member cannot be a San Francisco Unified School District provider, for a two-year term ending **May 1, 2020**.

**Seat 8**, succeeding Candace Wong, term expired, must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of philanthropic organization, or a member of the business community with an interest in early care and education issues, for the unexpired portion of a two-year term ending **May 1, 2019**.

**Seat 9**, Sandee Blechman, term expires **May 1, 2018**, must be a representative of the Childcare Planning and Advisory Council and nominated to the Board of Supervisors, for a two-year term ending **May 1, 2020**.

Reports: The Advisory Committee shall work with the Office of Early Care and Education to develop a strategic plan and proposal, to be submitted to the Board of Supervisors no later than January 1, 2016, that addresses the expansion of quality universal early care in San Francisco.

Sunset Date: None.

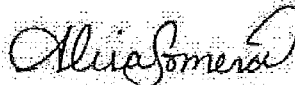
Additional information relating to the Office of Early Care and Education Citizens' Advisory Committee may be obtained by reviewing Administrative Code, Sections 2A.310 and 5.120, at <http://www.sfbos.org/sfmunicodes>.

Interested persons may obtain an application from the Board of Supervisors website at: [http://www.sfbos.org/vacancy\\_application](http://www.sfbos.org/vacancy_application) or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

**Next Steps:** Applicants who meet minimum qualifications will be contacted by the Rules Committee Clerk once the Rules Committee Chair determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the meeting and applicant(s) may be asked to state their qualifications. The appointment(s) of the individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

*Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Committee is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-7702.*

*Further Note: Additional seats on this body may be available through other appointing authorities.*

  
for Angela Calvillo  
Clerk of the Board

DATED/POSTED: May 31, 2017

San Francisco  
BOARD OF SUPERVISORS

Date Printed: March 24, 2017

Date Established: January 18, 2015

Active

**OFFICE OF EARLY CARE AND EDUCATION CITIZENS' ADVISORY COMMITTEE**

**Contact and Address:**

Barbara Carlson  
1650 Mission Street  
Suite 312  
San Francisco, CA 94103

Phone: (415) 355-3663

Fax:

Email: barbara.carlson@sfgov.org

**Authority:**

Administrative Code, Sections 2A.310 and 5.120 (Ordinance No. 261-14)

**Board Qualifications:**

The Office of Early Care and Education Citizens' Advisory Committee (Advisory Committee) was established to make recommendations to the Office of Early Care and Education (OECE) regarding their mission of providing early education for children ages zero to five in San Francisco and other City departments involved in early education initiatives. The Advisory Committee shall also advise the OECE on developing a strategic plan and a proposal for expanding high-quality early education in San Francisco, and offer expertise in the areas of policy, planning, collaboration, and strategic partnerships. The OECE shall provide staffing to the Advisory Committee, including information requests.

The Advisory Committee shall consist of a total of nine (9) members who shall be appointed by April 1, 2015.

The Mayor shall nominate five (5) members, effective immediately unless rejected by a two-thirds vote of the Board of Supervisors within 30 days following transmittal of the Mayor's notice of appointment to the Clerk of the Board of Supervisors, as follows:

> Seat 1: Must be a parent or guardian of a child who is enrolled in a facility that provides early care and education services, which includes child care, early care, preschool, infant and toddlers care.

> Seat 2: Must be a representative of the San Francisco Unified School District's Early Education Division, or any successor to that division, recommended by the Superintendent of Schools. If the Superintendent of Schools fails to make a recommendation by April 1, 2015, the

"R Board Description" (Screen Print)

San Francisco  
BOARD OF SUPERVISORS

Mayor may nominate a person to hold this seat.

- > Seat 3: Must be an early care and education provider that serves infants and toddlers ages zero to three.
- > Seat 4: Must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of a philanthropic organization, or a member of the business community with an interest in early care and education issues.
- > Seat 5: Must be a representative of an institution of higher education that specializes in early care and education.

The Board of Supervisors shall appoint four (4) members, as follows:

- > Seat 6: Must be a family child care provider.
- > Seat 7: Must be a provider of early care and education at a community-based childcare center in San Francisco, but this member cannot be a San Francisco Unified School District provider.
- > Seat 8: Must be a family support provider, a provider or educator who works with children with special needs, a community member with expertise in early education, a member of the mental health community specializing in early care, a member of philanthropic organization, or a member of the business community with an interest in early care and education issues.
- > Seat 9: Must be a representative of the Childcare Planning and Advisory Council recommended to the Board of Supervisors by the Childcare Planning and Advisory Council.

Members shall serve for two years, except that the members initially appointed to Seats 1, 3, 5, 7, and 9 shall serve for three years; thereafter, the members shall serve for two years. The terms of the initial appointees shall commence on May 1, 2015. No member shall serve more than two consecutive terms. Members serving more than half of an expired portion of a term shall count as serving a full term. The Advisory Committee shall meet at least four times a year and hold its first meeting by May 1, 2015.

Reports: The Advisory Committee shall work with the Office of Early care and Education to develop a strategic plan and proposal, to be submitted to the Board of Supervisors no later than January 1, 2016, that addresses the expansion of quality universal early care in San Francisco.

Sunset Date: None.