



DIVISION OF OPERATIONS  
TOBACCO GRANT PROGRAM  
P.O. BOX 160187  
SACRAMENTO, CA 95816-0187  
Telephone: (916) 210-6422  
E-Mail Address: TobaccoGrants@doj.ca.gov

December 31, 2020

Jen Callewaert  
San Francisco Dept. of Public Health  
49 South Van Ness Avenue, Suite 600  
San Francisco, CA 94103

Re: Tobacco Grant Award Notification FY 20/21

Dear Jen Callewaert:

Congratulations! On behalf of the California Department of Justice, I am excited to inform you that your agency's grant application for funds authorized under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 has been approved for Funding in the amount of \$1,780,842<sup>1</sup>.

The California Department of Justice was excited to receive applications totaling over \$82 million to support local law enforcement agencies in educating minors about the harms of tobacco products, enforcing state and local tobacco laws, and conducting retailer enforcement. Consequently, some awards were approved with modifications.

In order to accept the award, your agency must, within 15 calendar days of the date of this letter, respond with a signed Letter of Intent (template attached) affirming either 1) your agency will seek a resolution to accept the award, if your agency has a governing body; or 2) no governing body exists and no resolution is required. The letter can be sent via email to [TobaccoGrants@doj.ca.gov](mailto:TobaccoGrants@doj.ca.gov) with subject line "FY 20-21\_Letter of Intent\_[Agency Name]" and/or hard copy to:

CA Department of Justice  
Division of Operations  
Tobacco Grant Program  
P.O. Box 160187  
Sacramento, CA 95816-0187

If the Letter of Intent is **only** being sent via hard copy, it must be postmarked within 15 days of the date of this letter. Upon receipt of the Letter of Intent, the Local Assistance Unit

<sup>1</sup>Award amounts are subject to change due to appeals or declinations of awards.

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within the California Department of Justice will provide documents as part of your grant agreement (Memorandum of Understanding, Handbook, etc.).

Also provided with the electronic version of this letter is the approved Budget Detail which will reflect any necessary modifications. If you wish to realign the approved funds, please reference the attached instruction sheet and return your revised Budget Detail with your letter of intent.

If you have any questions about this process, please do not hesitate to contact me at (916) 210-7006 or at [TobaccoGrants@doj.ca.gov](mailto:TobaccoGrants@doj.ca.gov).

Sincerely,



STACY HEINSEN  
Manager, Tobacco Grant Program

For XAVIER BECERRA  
Attorney General