



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Wednesday, September 6, 2023

Re: Accept and Expend CalHIVE Behavioral Health Integration (BHI) Improvement Collaborative

This Resolution seeks authorization for the Department of Public Health to retroactively accept and expend funds in the amount of \$100,000 from the Purchaser Business Group on Health (PBGH). Due to the delay in receiving grantor approval for the budget draft, the review and approval from the Controller's office and the Mayor's office, we are requesting the accept and expend to be scheduled for the next Budget and Finance committee.

We humbly request retroactive authorization as we received the notice of award on May 17, 2023, for a project start date of July 1, 2023. When the notice of award was received on May 17, 2023, we started the processes to add the grantor as a new supplier in the financial system, drafting a budget for approval, forwarding the grant agreement to the City Attorney's office for review, and forwarding the accept and expend packet to the Controller's for approval on June 9, 2023. After discussions with the Controller's office and the program team to confirm that the budget revisions were acceptable, and the exact amount of the award to be received, the approved accept and expend packet was approved on August 24, 2023, and the packet forwarded to the Mayor's office. Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.