

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. **Grant Title:** Just Home Cohort 1 Continuation Funds - \$200,000
2. **Department:** Department of Homelessness and Supportive Housing
3. **Contact Person:** Dylan Schneider **Telephone:** 628.652.7742
4. **Grant Approval Status (check one):**  

☒ Approved by funding agency
☐ Not yet approved
5. **Amount of Grant Funding Approved or Applied for:** not to exceed \$200,000
6. a. **Matching Funds Required:** No match funds required  
b. **Source(s) of matching funds (if applicable):**
7. a. **Grant Source Agency:** John D. and Catherine T. MacArthur Foundation  
b. **Grant Pass-Through Agency (if applicable):** The Urban Institute

8. **Proposed Grant Project Summary:** HSH is the lead agency for the Just Home Program in San Francisco and was awarded \$200,000 through the Just Home Cohort 1 Continuation Funds to support continued project management of the Program. Continuation Funds will be used to ensure successful implementation of the site's planned project goals, sustaining local partnerships, implementing project components and managing shared resources across multiple city departments and organizations. The Manager of Housing and Justice Initiatives will ensure full implementation of the Just Home Program, including the Program Related Investment (PRI) housing project, data integration and evaluation, and systems change work facilitated by the project. Current project components of Just Home are expected to be completed by Fall 2026.

9. **Grant Project Schedule, as allowed in approval documents, or as proposed:**

Start-Date: June 15, 2025      End-Date: September 30, 2026

10. a. **Amount budgeted for contractual services:** None.  
b. **Will contractual services be put out to bid?** n/a  
c. **If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?** n/a  
d. **Is this likely to be a one-time or ongoing request for contracting out?** n/a
11. a. **Does the budget include indirect costs?**  

☐ Yes
☒ No

b. 1. **If yes, how much?**  
b. 2. **How was the amount calculated?**  
c. 1. **If no, why are indirect costs not included?**

☐ Not allowed by granting agency

☐ To maximize use of grant funds on direct services

**[X] Other (please explain):** Indirect costs were not built in, so that the position funded could be fully supported and in order to maximize use of grant funds.

**c. 2. If no indirect costs are not included, what would have been the indirect costs? 5% or approximately \$10,000.**

**12. Any other significant grant requirements or comments:**

Department ID: 203646 - HOM PROGRAMS  
Fund ID: 12910 – SR Human Welfare-Grants Oth  
Project ID: 10038932 - HOM MacArthur Foundation  
Activity ID: 0001 - HOM MacArthur Foundation  
Authority ID: 10001 - Grants

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

**13. This Grant is intended for activities at (check all that apply):**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s)                 |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

**14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:**

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

**Comments:**

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Cody Eliff  
(Name)

ADA Coordinator, Department of Homelessness and Supportive Housing  
(Title)

Date Reviewed: 8/21/2025

Signed by:  
Cody A Eliff  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Gigi Whitley  
(Name)

Deputy Director of Administration and Finance  
(Title)

8/21/2025  
Date Reviewed:

DocuSigned by:  
Gigi Whitley  
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(Signature Required)