

File No. 121202

Committee Item No. 1

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date 01/23/2013

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young

Date January 18, 2013

Completed by: Victor Young

Date _____

1 [Accept and Expend Grant - FY2012 Emergency Management Performance Grant -
2 \$289,613]

3 **Resolution authorizing the Department of Emergency Management to retroactively**
4 **accept and expend a FY2012 Emergency Management Performance Grant in the**
5 **amount of \$289,613 from the United States Department of Homeland Security, through**
6 **the California Emergency Management Agency, for building and sustaining**
7 **preparedness capabilities.**

8 WHEREAS, the City and County of San Francisco (City) has participated in federal and
9 state homeland security grant programs since their inception, and deems participation in
10 those programs to be vital to addressing the City's homeland security needs; and

11 WHEREAS, the federal Emergency Management Performance Grant (EMPG) is a
12 primary funding mechanism for sustaining and improving comprehensive emergency
13 management programs from all man-made and natural disasters through the prevention,
14 mitigation, response and recovery of all hazards events; and

15 WHEREAS, the United States Department of Homeland Security (DHS), through the
16 California Emergency Management Agency (Cal EMA), as the State Administrative Agency
17 (SAA), has awarded the City \$289,613 in EMPG funds, with a required local match of
18 \$289,613. DEM will provide the local match through in-kind services already included in the
19 DEM budget for FY 2012-2013; and

20 WHEREAS, the City will use the EMPG grant to fund emergency management and
21 preparedness planning for catastrophic incidents; and

22 WHEREAS, an amendment to the Annual Salary Ordinance is not required; and

23 WHEREAS, the grant performance period is July 1, 2012 to June 30, 2013; and

24 WHEREAS, the grant terms prohibit including indirect costs in the grant budget; now
25 therefore be it

1 RESOLVED, that the Board of Supervisors hereby authorizes the Department of
2 Emergency Management (DEM) to retroactively accept and expend \$289,613 in Fiscal Year
3 2012 EMPG grant funds from DHS, through Cal EMA, for the period of July 1, 2012 through
4 June 30, 2013; and be it

5 FURTHER RESOLVED, that the grant does not include any provisions for indirect
6 costs, and indirect costs are hereby waived; and be it

7 FURTHER RESOLVED, that the DEM Executive Director, or designee, is authorized to
8 furnish whatever additional information or assurances that DHS or Cal EMA may request in
9 connection with this grant, to execute any and all agreements or other documents, and to
10 take any other steps necessary to accept, distribute, and expend the grant funds.

11
12 Recommended:

Approved: 

Mayor

13
14 Dr. Hoffmann for Anne Kroutenberg

15 Executive Director

Approved: 

Fox
Controller

Item 1
File 12-1202

Department:
Department of Emergency Management

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed resolution would authorize the Department of Emergency Management (DEM) to retroactively accept and expend a grant in the amount of \$289,613 from the U.S. Department of Homeland Security (U.S. DHS) through the California Emergency Management Agency. The Federal grant from U.S. DHS requires the City to provide matching funds or in-kind services equal to 50 percent of the total project cost of \$579,226. An allocation of \$276,995 for these purposes from the City's General Fund was previously appropriated by the Board of Supervisors in the Department of Emergency Management's FY 2012-13 budget, and the remaining \$12,618 of the City's total match of \$289,613 would be provided as in-kind services by Meals on Wheels, a nonprofit agency under contract with the San Francisco Human Services Agency.

Key Points

- On August 20, 2012, the Department of Emergency Management applied for a grant from U.S. DHS through the California Emergency Management Agency in the amount of \$289,613. The grant was awarded on November 9, 2012.
- The grant from U.S. DHS requires the City to provide matching funds or in-kind services equal to 50 percent of the total project costs of \$579,226.
- DEM would use the grant funds and the matching funds to (1) upgrade the security camera system at the City's Emergency Operations Center, (2) upgrade the cardkey access system at the Emergency Operations Center, (3) install a new fire suppression system at the Emergency Operations Center, (4) provide disaster food kits to vulnerable seniors residing in San Francisco, and (5) fund an already existing Emergency Planner position in DEM's Division of Emergency Services.

Fiscal Impacts

- The required 50 percent match by the City, to fund the total project costs of \$579,226, includes \$276,995 of General Fund monies as previously appropriated by the Board of Supervisors in DEM's FY 2012-13 budget.
- The City incurs indirect costs of approximately \$26,152 to administer the proposed grant. However, U.S. DHS prohibits such indirect costs from being included in the grant budget, requiring that all Federal grant funds be expended on direct program costs. Therefore, the proposed resolution waives the inclusion of indirect costs in the grant budget.

Recommendation

- Approve the proposed resolution.

MANDATE STATEMENT / BACKGROUND**Mandate Statement**

In accordance with Administrative Code Section 10.170-1, the acceptance and expenditure of Federal, State, or other grant funds in the amount of \$100,000 or more is subject to approval by the Board of supervisors.

Background

The U.S. Department of Homeland Security (U.S. DHS) provides resources through Emergency Management Performance Grants (EMPG) to assist State, local and tribal governments in emergency management and preparedness. According to the EMPG Fact Sheet, EMPG funds are intended to be used for "planning, operations, equipment acquisitions, training, exercises, and construction/renovation in order to enhance and sustain all-hazards emergency management capabilities." San Francisco has received annual EMPG grants from U.S. DHS since 2008.

\$339,500,000 in EMPG funds was allocated to jurisdictions throughout the United States in Federal fiscal year 2012, of which \$26,853,993 was allocated to California. The State sub-granted \$15,004,569 to California's 58 counties, with a base award of \$125,000 to each County, plus additional funds based on county population estimates. The State's formula resulted in an allocation of \$289,613 to San Francisco. The San Francisco Department of Emergency Management (DEM) applied for the grant in the allocated amount of \$289,613 on August 20, 2012, and the grant was awarded on November 9, 2012.

DEM proposed five grant-related projects in its grant application, including (1) upgrading the security camera system at the City's Emergency Operations Center located at 1011 Turk Street, (2) upgrading the cardkey access system at the Emergency Operations Center, (3) installing a new fire suppression system at the Emergency Operations Center, (4) providing disaster food kits to vulnerable seniors residing in San Francisco, and (5) funding an already existing Emergency Planner position in the Division of Emergency Services. According to Mr. Patrick Leung, Grant Manager at DEM, the purpose of each project is as follows:

1. The Security Camera Project would replace the current security cameras with night vision cameras, thus yielding security camera footage that is more useful for determining the identity of individuals outside the Emergency Operations Center at night. According to Mr. Leung, DEM identified this need after an automobile robbery took place outside the Emergency Operations Center at night, and the security camera footage did not contain enough detail to assist in identifying the perpetrator. Additionally, 4 out of 25 security cameras used at the Emergency Operations Center do not work, according to Mr. Leung.
2. The Cardkey Project would upgrade the software and server equipment of the Emergency Operations Center's cardkey access system. According to Mr. Leung, the current software needs to be upgraded in order to be compatible with new software updates and vendor support services.
3. The Fire Suppression Project would install a new fire suppression system in a room at the Emergency Operations Center housing a data center and telecom system that are critical to

supporting the operations of other public safety departments during emergencies. The new fire suppression system would significantly limit the damage to the data and telecom equipment in the event of a fire.

4. The Disaster Food Kit Project would provide approximately 2,600 low-income seniors already served by Meals on Wheels with kits containing a two-day supply of food and water, at a cost of approximately \$3.00 per kit, to be used in the event that a disaster interrupts regularly scheduled meal deliveries from Meals on Wheels.¹ Meals on Wheels is under contract with the San Francisco Human Services Agency to provide 780,568 home-delivered meals to approximately 2,600 seniors per year on a daily and weekly basis, and would supplement its regular service with the Disaster Food Kit Project.
5. The Emergency Planner position is the Lead Planner for DEM's Division of Emergency Services. The Emergency Planner is responsible for maintaining the overall inventory of plans, prioritizing updates, integrating threat information with planning priorities, managing the implementation of WebEOC,² and representing the City and County of San Francisco during regional, State and Federal plan creation.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would authorize the Department of Emergency Management to retroactively accept and expend a grant in the amount of \$289,613 from U.S. DHS, through the California Emergency Management Agency, to (1) upgrade the security camera system at the City's Emergency Operations Center, (2) upgrade the cardkey access system at the Emergency Operations Center, (3) install a new fire suppression system at the Emergency Operations Center, (4) provide disaster food kits to vulnerable seniors residing in San Francisco, and (5) fund an already existing Emergency Planner position in the Division of Emergency Services. The grant was awarded on November 9, 2012.

The grant from DHS requires the City to provide matching funds or in-kind services equal to 50 percent of the total project costs of \$579,226, or \$289,613. An allocation of \$276,995 for these purposes from the City's General Fund was previously appropriated by the Board of Supervisors in the Department of Emergency Management's FY 2012-13 budget. The remaining \$12,618 (\$289,613 minus \$276,995) of the City's total required match of \$289,613 would be provided as in-kind services by Meals on Wheels, a nonprofit agency under contract with the San Francisco Human Services Agency to provide home-delivered meals to approximately 2,600 seniors on a daily and weekly basis. Meals on Wheels would supplement its regular service with the Disaster Food Kit Project.

¹ Although the Disaster Food Kit project will serve approximately 2,600 seniors, an estimated 4,180 kits will be delivered during the course of the first year, due to the likelihood that some recipients will consume the contents within a year of receiving the kit and will therefore need replacement kits every 3 or 6 months. At an estimated cost of approximately \$3.00 per kit, the total estimated cost of purchasing the kits is approximately \$12,618.

² WebEOC is a web-based software package designed to streamline interdepartmental coordination during emergencies and special events. WebEOC was first implemented in March 2011. The Emergency Planner will oversee the second phase of WebEOC implementation, which primarily involves working with the vendor to make modifications to the program.

FISCAL IMPACTS

Table 1 below provides a budget for the Department of Emergency Management's (DEM) total project costs of \$579,226, including U.S. Department of Homeland Security Emergency Management Performance Grant funds of \$289,613 and the City's required match of \$289,613.

Table 1: Proposed EMPG Budget

Federal Grant Funds	
Security Camera Project	\$122,700
Cardkey Project	52,600
Disaster Food Kit Project	12,618
Emergency Planner (73.2% of salaries and benefits of \$139,005)	<u>101,695</u>
Total	\$289,613
City's Required Matching Funds	
<i>Appropriated by the Board of Supervisors in DEM's FY 2012-13 Budget</i>	
Fire Suppression Project	\$260,000
Emergency Planner (12.2% of salaries and benefits of \$139,005)	<u>16,995</u>
Subtotal	\$276,995
<i>Provided In-kind by Meals on Wheels</i>	
Disaster Food Kit Project	<u>12,618</u>
Total	\$289,613
Grand Total	\$579,226

Source: Department of Emergency Management

Since its creation in 2008, the Emergency Planner position has been funded 50 percent by U.S. DHS grant funds and 50 percent from the City's General Fund.³ For FY 2012-13, salary and fringe benefit costs for this position total \$139,005, of which \$101,695, or 73.2 percent, would be funded by the proposed grant.

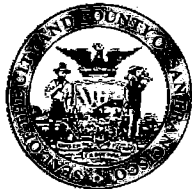
The required 50 percent match by the City, to fund the total project costs of \$579,226, includes \$276,995 of General Fund monies as previously appropriated by the Board of Supervisors in DEM's FY 2012-13 budget.

The City also incurs indirect costs of approximately \$26,152 to administer the proposed grant, based on DEM's indirect cost rate of 9.03 percent of the proposed \$289,613 grant. However, U.S. DHS prohibits such indirect costs from being included in the grant budget, requiring that all Federal grant funds be expended on direct program costs. Therefore, the proposed resolution waives the inclusion of indirect costs in the grant budget.

RECOMMENDATION

Approve the proposed resolution.

³ The FY 2012-13 budget codes the Emergency Planner as 0.5 FTE General Fund and 0.5 FTE grant-funded.



Department of Emergency Management

1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications
Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services
Phone: (415) 487-5000 Fax: (415) 487-5043



Edwin M. Lee
Mayor

Anne Kronenberg
Executive Director

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Amiee Alden, DEM

DATE: December 4, 2012

SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: FY 2012 Emergency Management Performance Grant

Attached please find the original and 4 copies of each of the following:

- Proposed grant resolution; original signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Amiee Alden

Phone: 558-3803

Interoffice Mail Address: DEM – 1011 Turk Street

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).

File Number: _____
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: FY2012 Emergency Management Performance Grant
- 2. Department: Department of Emergency Management
- 3. Contact Person: Amiee Alden Telephone: 415-558-3803

4. Grant Approval Status (check one):

Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$289,613

6a. Matching Funds Required: \$289,613

b. Source(s) of matching funds (if applicable): In-kind services already budgeted in DEM's FY 2012-2013 budget.

7a. Grant Source Agency: United States Department of Homeland Security

b. Grant Pass-Through Agency (if applicable): California Emergency Management Agency

8. Proposed Grant Project Summary: The Emergency Management Performance Grant (EMPG) provides funding to sustain and improve comprehensive emergency management programs at the local level from all man-made and natural disasters through the prevention, mitigation, response and recovery of all hazards events.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: 7/1/2012 End-Date: 6/30/2013

10a. Amount budgeted for contractual services: \$0

b. Will contractual services be put out to bid?

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?

d. Is this likely to be a one-time or ongoing request for contracting out?

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency
 Other (please explain):

To maximize use of grant funds on direct services

c2. If no indirect costs are included, what would have been the indirect costs? Indirect cost rate would have been set in accordance to the most recent approved Cost Allocation Plan by the California State Controller's Office. Based on the FY2011-2012 plan, the rate would have been 7.79%.

12. Any other significant grant requirements or comments: None

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

<input checked="" type="checkbox"/> Existing Site(s)	<input checked="" type="checkbox"/> Existing Structure(s)	<input checked="" type="checkbox"/> Existing Program(s) or Service(s)
<input type="checkbox"/> Rehabilitated Site(s)	<input type="checkbox"/> Rehabilitated Structure(s)	<input type="checkbox"/> New Program(s) or Service(s)
<input type="checkbox"/> New Site(s)	<input type="checkbox"/> New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Terrence Daniel

(Name)

H. R. Mgr.

(Title)

Date Reviewed: 12-4-12

Terrence Daniel

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

LISA HOFFMANN, Deputy Director

(Name)

(Title)

Date Reviewed: 12/4/12

Lisa Hoffmann for Anne Kronenberg

(Signature Required)

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

CFDA # 97.042 EMPG

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

LEDGER TYPE: Initial Application

City and County of San Francisco

Today's Date: August 14, 2012

Grant Budget

2012-0027
075-00000

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Complete
1	A	EOC Security Project	EMPG	EMG	Equipment	Information Technology	289,613	-	-	289,613	-	289,613	
2	A	EOC Security Project	EMPG	EMG	Equipment	Other Authorized Equipment	148,100	-	-	148,100	-	148,100	
3	B	Disaster Food Kits Project	EMPG	EMG	Planning	Community Outreach	27,200	-	-	27,200	-	27,200	
4	C	EMG Personnel	EMPG	EMG	Organization	EMPG-Staffing	12,618	-	-	12,618	-	12,618	
5							101,695	-	-	101,695	-	101,695	
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Emergency Management Performance Grant 2012

Grant Budget

Grant Items

Security Cameras and Cardkeys at DEM (1011 Turk St)	\$ 175,300.00
Meals on Wheels Disaster Food Kit Program	\$ 12,618.00
DEM Personnel	\$ 101,695.00
Grant Total	\$ 289,613.00

Match Provided by DEM in FY 2012-13 Budget

Fire Suppression Project at DEM (1011 Turk St)	\$ 260,000.00
DEM Personnel	\$ 16,995.00

Match Provided by Meals on Wheels

Meals on Wheels Disaster Food Kit Program	\$ 12,618.00
Match Total	\$ 289,613.00



Edwin M. Lee
Mayor

Department of Emergency Management
1011 Turk Street, San Francisco, CA 94102

Division of
Emergency Communications
P (415) 558-3800
F (415) 558-3843

Division of
Emergency Services
P (415) 487-5000
F (415) 487-5043

Anne Kronenberg
Executive Director

Monday, August 20, 2012

John Thomas
California Emergency Management Agency
Northern Region, Coastal Division
1340 Treat Boulevard, Suite 270
Walnut Creek, CA 94597

Dear John,

Enclosed is the City and County of San Francisco's application for the FY12 Emergency Management Performance Grant. The Financial Management Forms Workbook has also been submitted to you via eMail.

Please list me as point of contact for any issues relating to this grant.

Sincerely,

Patrick Leung
Grant Manager
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
(415) 487-5024
patrick.n.leung@sfgov.org

2012 Emergency Management Performance Grant

Application Checklist

The following application checklist is based on the *CalEMA Fiscal Year 2012 Emergency Management Performance Grant Program California Supplement to the Federal Program Funding Opportunity Announcement*.

Application Component	Status
Financial Management Forms Workbook	
Face Sheet	Signed original enclosed
Authorized Body of 5 Sheet	Enclosed and submitted electronically
FFATA Financial Disclosure Sheet	Enclosed and submitted electronically
Project Descriptions	Enclosed and submitted electronically
Project Ledger	Enclosed and submitted electronically
Planning Ledger	Enclosed and submitted electronically
Organization Roster	Enclosed and submitted electronically
Equipment Inventory Ledger	Enclosed and submitted electronically
Training Roster	Enclosed and submitted electronically
Exercise Roster	Enclosed and submitted electronically
Management and Administration Roster	Enclosed and submitted electronically
Consultant Roster	Enclosed and submitted electronically
Personnel Roster	Enclosed and submitted electronically
Match Ledger	Enclosed and submitted electronically
Authorized Agent Sheet	Enclosed
Governing Body Resolution (Certified)	Enclosed
Authorized Agents Information Form	Enclosed
Grant Assurances (Signed Originals)	Signed original enclosed
CalEMA Checklist	Signed original enclosed

FY12 Emergency Management Program Grant Application Checklist

Subgrantee Name: San Francisco Department of Emergency Management				
Cal EMA ID #075-00000				
Checklist Items	Yes	No	N/A	Comments
I. Grant Award Face Sheet				
1. The Grant Recipient is complete (Example: County of Sacramento or Sacramento County).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1a. The nine digit Federal DUNS number for the County is provided and is current, per https://www.bpn.gov/CCRSearch/Search.aspx .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2. The Implementing Agency information is complete.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2a. The nine digit Federal DUNS number for the Implementing Agency is provided and is current, per https://www.bpn.gov/CCRSearch/Search.aspx .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Implementing Agency Address is complete, including all nine digits of the Zip Code.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. The location of the Project is provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. The Program Title is provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. The Performance Period is exactly the same as on the Supplemental Guide. Dates must include Month, Day, and Year (i.e. 7/1/12 – 6/30/2013).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. The OA's FY12 EMPG allocated funds are identified under "B. Federal, and the funding amounts are exactly the same as identified in the FY12 EMPG California Supplement to the Federal Program Funding Opportunity Announcement."	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7D - 7E. The match is identified and in the correct box(s) (cash or in-kind).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7-G. Total Project Cost is the sum of 7B and 7F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14. Is Section 14 signed, in blue ink, by the person authorized by the Governing Board to sign and accept the grant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
In Section 14, the Zip Code +4 is provided.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. Federal Employer ID number is provided with all nine digits.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Checklist Items	Yes	No	N/A	Comments
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II. Authorized Body & Contact Information				
Information is completed for each Authorized Agent under "Additional Authorized Agent" contact information.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
"Contacts Name" section is filled out for those individuals who are going to be everyday grant contacts and are not Authorized Agents.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

III. FFATA Financial Disclosure				
Does the FFATA Financial Disclosure apply to the OA?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If not, is the box checked stating, "Not Subject to FFATA Financial Disclosure?"	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

IV. Project Description				
Have they identified a National Preparedness Goal Core Capabilities and Cal EMA Strategic Plan Objective as identified in Section Seven of the FY12 EMPG California Supplement to the Federal Program Funding Opportunity Announcement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Project Description is completed for each Project and gives sufficient details for readily identifying their intended activities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Need for the Project is filled out.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 month and 12 month Project Milestones are supplied.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

V. Project Ledger				
Item numbers are not duplicated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMG' is selected for the Discipline.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area is completed with proper category selected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area Sub-Category is completed with proper category selected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Total Obligated amount is complete (Whole Dollar Amounts).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Match Amount is provided for each line item.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Checklist Items	Yes	No	N/A	Comments
VI. Planning				
Project letter is correct (Based on Project Ledger).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMG' is selected for the Discipline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Estimated cost is completed	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
VII. Organization				
Project letter is correct (Based on Project Ledger).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMG' is selected for the Discipline.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Estimated cost is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
VIII. Equipment				
Project letter is correct (Based on Project Ledger).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AEL numbers are correct per allowable categories identified in the FY12 EMPG California Supplement to the Federal Program Funding Opportunity Announcement.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
AEL Title is complete and corresponds to the AEL number.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If applicable, has SAFECOM consultation occurred?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMG' is selected for the Discipline.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does it require an EHP approval (Hold Trigger)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EOC project requires EHP
Estimated cost is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Checklist Items	Yes	No	N/A	Comments
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IX. Training				
Project letter is correct (Based on Project Ledger).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMG' is selected for the Discipline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Estimated cost is completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

X. Exercise				
Project letter is correct (Based on Project Ledger).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMG' is selected for the Discipline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Estimated cost is completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

XI. M&A				
Project letter is correct (Based on Project Ledger).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Consultant Firm & Consultant Name is completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Activity is completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
'EMG' is selected for the Discipline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Estimated cost is completed.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

XII. Consultant - Contractor				
Project letter is correct (Based on Project Ledger).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Consultant Firm/Consultant Name is completed (If Known).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Checklist Items	Yes	No	N/A	Comments
Project & Description of Services is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No such field
'EMG' is selected for the Discipline.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No such field
Solution Area Sub-Category is completed and matches the Project Ledger.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

XIII. Personnel				
Project letter is correct (Based on Project Ledger).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Employee Name is completed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	To be determined
Project & Description of Services is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMG' is selected for the Discipline.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

XIV. Match				
Project letter is correct (Based on Project Ledger).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is the Project Name completed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMPG' is selected for the Funding Source.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
'EMG' is selected for the Discipline.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area is completed and matches the Project Ledger.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Solution Area Sub-Category is completed and matches the Project Ledger.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Total Obligated Match is completed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

XV. Authorized Agent				
Signed and dated by Authorized Agent (In Blue Ink)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Authorized Agent's title is the same as on the Governing Body Resolution.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Initial Application is selected for type of request.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Checklist Items	Yes	No	N/A	Comments
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XVI. Forms

Governing Body Resolution

Is the Governing Body Resolution included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was the Resolution approved/signed by the Board? (Note: Self Certification is not allowable.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Were Authorized Agents listed by name or title/position?	<input type="checkbox"/> Name	<input checked="" type="checkbox"/> Title	<input type="checkbox"/>	

Addendum to the Governing Body Resolution

Did the applicant supply a letter, on County letterhead, to identify the pertinent information of each person occupying the title/position authorized in the Resolution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Grant Assurances and Certification

Is the Assurances and Certification form included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is it signed and dated with an authorized agent signature?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is title of authorized agent same as in the Governing Body Resolution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Excess Funds Statement Form (Optional)

Is the Form included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is the applicant information filled out completely?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has an exact whole dollar amount been identified on the form?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is it signed and dated by an authorized agent?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional Project Using Excess Funds Form (Optional)

Is the Form included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Was a Project Name provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have all information fields been filled out completely?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

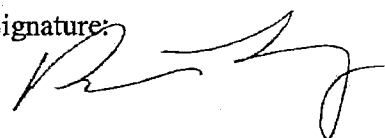
Checklist Items	Yes	No	N/A	Comments
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Additional Project using Excess Funds Detailed Budget (Optional)

Is the Form included?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have all applicable fields been filled out completely?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

I hereby certify this Grant Application Checklist is accurate and complete to the best of my knowledge.

Applicant

Printed: Patrick Leung	Signature: 	Date: 8/20/2012
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Cal EMA Territory Representative:

Printed:	Signature:	Date:
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EMPG Regional Lead:

Printed:	Signature:	Date:
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Office of Grants Management Program Specialist:

Printed:	Signature:	Date:
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Department of Emergency Management
1011 Turk Street, San Francisco, CA 94102

Division of Emergency Communications
Phone: (415) 558-3800 Fax: (415) 558-3843

Division of Emergency Services
Phone: (415) 487-5000 Fax: (415) 487-5043

Edwin M. Lee
Mayor

Anne Kronenberg
Executive Director

2012 Emergency Management Performance Grant
City and County of San Francisco Authorized Agents

The following contact information pertains to the Authorized Agents as identified in the City and County of San Francisco's adopted resolution for the 2012 Emergency Management Performance Grant.

Executive Director

Anne Kronenberg
Department of Emergency Management
1011 Turk Street
San Francisco, CA 94102
Phone: (415) 558-2745
Fax: (415) 558-3841
Email: anne.kronenberg@sfgov.org

Deputy Director

Rob Dudgeon
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5010
Fax: (415) 487-5043
Email: rob.dudgeon@sfgov.org

Chief Financial Officer

William Lee
Department of Emergency Management
1011 Turk Street
San Francisco, CA 94102
Phone: (415) 558-3866
Fax: (415) 558-3841
Email: william.lee@sfgov.org

Assistant Deputy Director

Bijan Karimi
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5006
Fax: (415) 487-5043
Email: bijan.karimi@sfgov.org

The primary point of contact for this grant is:

Patrick Leung
Department of Emergency Management
30 Van Ness Avenue, Suite 3300
San Francisco, CA 94102
Phone: (415) 487-5024
Email: patrick.n.leung@sfgov.org



City and County of San Francisco

Certified Copy

Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

120534 [2012 Homeland Security Grants]

Sponsor: Mayor

Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

5/22/2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

5/29/2012 Mayor - APPROVED

STATE OF CALIFORNIA
CITY AND COUNTY OF SAN FRANCISCO

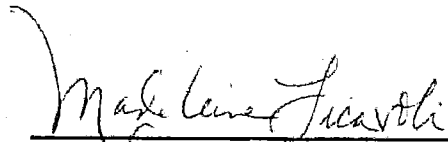
CLERK'S CERTIFICATE

I do hereby certify that the foregoing Resolution is a full, true, and correct copy of the original thereof on file in this office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City and County of San Francisco.

August 17, 2012

Date



Angela Calvillo

Clerk of the Board

1 [2012 Homeland Security Grants]
2

3 **Resolution authorizing designated City and County officials to execute and file on**
4 **behalf of the City and County of San Francisco, a public entity established under the**
5 **laws of the State of California, any actions necessary for the purpose of obtaining state**
6 **and federal financial assistance under various grant programs, including: the FY2012**
7 **Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant**
8 **Program, the FY2012 Emergency Management Performance Grant, and the 2012**
9 **California Volunteers Grant Program.**

10
11 WHEREAS, The State of California, through various homeland security grant
12 programs, provides support for the development and maintenance of the capability of local
13 jurisdictions to prepare for and respond to natural disasters, acts of terrorism, and other man-
14 made disasters, as well as disperses federal funds provided for this purpose; and

15 WHEREAS, The City and County of San Francisco has participated in these programs
16 since their inception and deems them vital to the continued well-being of its citizens; and

17 WHEREAS, The State of California requires that applicant's agents be named in the
18 resolution, now, therefore, be it

19 **RESOLVED, That the Board of Supervisors of the City and County of San Francisco**
20 **authorizes the Executive Director of the Department of Emergency Management; or in his or**
21 **her absence, the Chief Financial Officer, the Deputy Director, or the Assistant Deputy Director**
22 **of the Department of Emergency Management; or the General Manager, Assistant General**
23 **Manager, or Chief Financial Officer of the Bay Area UASI program, to execute for and on**
24 **behalf of the City and County of San Francisco, a public entity established under the laws of**
25 **the State of California, any actions necessary for the purpose of obtaining state and federal**

1 financial assistance provided by the federal Department of Homeland Security and sub-
2 granted through the State of California, as well as provided directly by the State of California,
3 including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State
4 Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant,
5 and the 2012 California Volunteers Grant Program.

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City and County of San Francisco
Tails
Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 120534

Date Passed: May 22, 2012

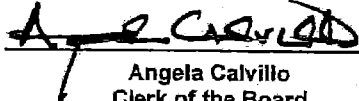
Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining state and federal financial assistance under various grant programs, including: the FY2012 Urban Areas Security Initiative (UASI) grant, the FY2012 State Homeland Security Grant Program, the FY2012 Emergency Management Performance Grant, and the 2012 California Volunteers Grant Program.

May 22, 2012 Board of Supervisors - ADOPTED

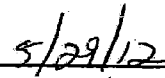
Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120534

I hereby certify that the foregoing
Resolution was ADOPTED on 5/22/2012 by
the Board of Supervisors of the City and
County of San Francisco.


Angela Calvillo
Clerk of the Board


Mayor


Date Approved

(Cal EMA Use Only)

Cal EMA # 075-00000

FIPS #

Vendor Suffix #

CFDA # 97.042 EMPG

Grant # 2012-0027

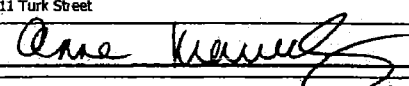
**CALIFORNIA EMERGENCY MANAGEMENT AGENCY
GRANT AWARD FACE SHEET (Cal EMA 2-101)**

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

1. Grant Recipient: City and County of San Francisco		1a. DUNS #: 070364255	
in the amount and for the purpose and duration set forth in this Grant Award.			
2. Implementing Agency: City and County of San Francisco		2a. DUNS #: 070384255	
3. Implementing Agency Address:		4. Location of Project:	
Street: 1011 Turk Street	City: San Francisco	Zip Code + 4: 94102-6027	San Francisco
5. Disaster/Program Title: FY12 Emergency Management Performance Grant		6. Performance Period: 7/1/2012 to 6/30/2013	

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2012	7. EMPG		\$289,613		\$276,995	\$12,618	\$289,613	\$579,226
	8.						\$0	\$0
	9.						\$0	\$0
	10.						\$0	\$0
	11.						\$0	\$0
	12. TOTALS	\$0	\$289,613	\$289,613	\$276,995	\$12,618	\$289,613	120. Total Project Cost: \$579,226

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Applicant/Grant Recipient:		15. Federal Employer ID Number: 946000417	
Name: Anne Kronenberg	Title: Executive Director		
Telephone: 415-558-3866	FAX: 415-558-3893	Email: anne.kronenberg@sfema.org	
<i>(area code)</i>		<i>(area code)</i>	
Payment Mailing Address: 1011 Turk Street	City: San Francisco	Zip Code + 4: 94102-6027	
Signature: 	Date:		

(FOR Cal EMA USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal EMA Fiscal Officer

Date

Cal EMA Secretary (or designee)

Date

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION

97.042 EMPG

CFDA #

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

City and County of San Francisco

2012-0027
075-00000

Authorized Body of 5- Signature and contact information		Printed Name	Title	Phone	Email		
Position	Signature						
County Public Health Officer	N/A						
County Fire Chief	N/A						
Municipal Fire Chief	N/A						
County Sheriff	N/A						
Chief of Police	N/A						
Additional Position (Optional)	N/A						
Additional Position (Optional)	N/A						
Additional Authorized Agent contact information							
Authorized Agent's Name	Title	Mailing Address	City	State	Zip	Phone	Email
Anne Kronenberg	Executive Director	1011 Turk Street	San Francisco	CA	94102	415-558-2745	anne.kronenberg@sfgov.org
Rob Dudgeon	Deputy Director	30 Van Ness Avenue, Suite 3300	San Francisco	CA	94102	415-487-5006	rob.dudgeon@sfgov.org
William Lee	Chief Financial Officer	1011 Turk Street	San Francisco	CA	94102	415-558-3866	william.lee@sfgov.org
Bijan Karimi	Assistant Deputy Director	30 Van Ness Avenue, Suite 3300	San Francisco	CA	94102	415-487-5010	bijan.karimi@sfgov.org
Contact's Name	Title	Mailing Address	City	State	Zip	Phone	Email
Patrick Leung	Grant Manager	30 Van Ness Avenue, Suite 3300	San Francisco	CA	94102	415-487-5024	patrick.leung@sfgov.org
Fermi Chau	Principal Accountant	30 Van Ness Avenue, Suite 3300	San Francisco	CA	94102	415-487-5030	fermi.chau@sfgov.org

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

FFATA Financial Disclosure

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA#:

97.042 EMPG

- Public Law (PL) 109-282 (Federal Funding Accountability and Transparency Act of 2006), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD information Bulletin No. 350.
- If the subgrantee in the preceding year did not get 80% or more of its annual gross revenues from Federal Awards, and \$25M or more in annual gross revenues from Federal awards, and the public does have access to information about the compensation of the senior executives of the entity, then the subgrantee is **not subject to the FFATA Financial Disclosure requirements**.
- FATA Financial Disclosure is **in addition** to the Authorized Body of Five page.
- Cal EMA enters FFATA information on behalf of the subgrantee.

City and County of San Francisco

2012-0027
075-00000

Executive Name	Title	Annual Salary	Annual Dollar Value of Benefits	Total Compensation

Not Subject to FFATA Financial Disclosure

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT DESCRIPTIONS

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA # 97.042 EMPG

City and County of San Francisco

2012-0027
075-00000

Project	State Investment Justification Goals and Objectives	Project Description	Need	Project Milestone & Justifications
Project A	Physical Protective Measures State Investment Justification Goal 1 Objectives 1.3, 1.5	This project improves critical infrastructure protection capabilities of the City's EOC by installing/upgrading: a) security camera system b) on-site cardkey access system c) fire suppression system	The City's EOC operates 24/7 and acts as the central hub in coordinating emergency services throughout the city. The new security camera system and cardkey access system will enhance the protection capabilities of the EOC and increase situational awareness of the surrounding area. A fire suppression system will be installed to limit the damage of infrastructure equipment in the event of a fire and prevent the disruption of critical services.	At the 6 month mark, this project will be 100% complete and \$17,530 funds will be expended. At the 12 month mark, this project will be 100% complete and \$175,300 funds will be expended.
Project B	Community Resilience State Investment Justification Goal 2 Objectives 2.3	This project funds a pilot program to address the needs of vulnerable seniors in SF in preparing for a disaster.	SF includes a large elderly population. Community based organizations provide supportive services to allow these individuals to remain living in their own homes. Many of these individuals lack the resources and the understanding of the importance of preparing for a disaster. The pilot project aims to provide disaster food kits to vulnerable seniors in SF. A survey will be conducted a year after to measure the effectiveness of project and assess how many participants have maintained their kits.	At the 6 month mark, this project will be 100% complete and \$12,618 funds will be expended. At the 12 month mark, this project will be 100% complete and \$12,618 funds will be expended.
Project C	Operational Coordination State Investment Justification Goal 2 Objectives 2.1, 2.2	This project funds the sustainment of an emergency planner.	This project includes the sustainment of an emergency planner to aid in the Phase 2 implementation of WebEOC	At the 6 month mark, this project will be 25% complete and \$25,424 funds will be expended. At the 12 month mark, this project will be 100% complete and \$101,695 funds will be expended.
Project D	Investment Goal Objective			At the 6-month mark, this project will be ___% complete and \$___ funds will be expended. At the 12-month mark, this project will be ___% complete and \$___ funds will be expended. At the 18-month mark, this project will be ___% complete and \$___ funds will be expended.
Project E	Investment Goal Objective			At the 6-month mark, this project will be ___% complete and \$___ funds will be expended. At the 12-month mark, this project will be ___% complete and \$___ funds will be expended. At the 18-month mark, this project will be ___% complete and \$___ funds will be expended.

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.

Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms, Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

City and County of San Francisco

2012-0027
075-00000

CFDA # 97.042 EMPG

LEDGER TYPE:	Initial Application
Today's Date:	August 14, 2012

Item Number	Project	Project Name	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Total Obligated	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Complete
1	A	EOC Security Project	EMPG	EMG	Equipment	Information Technology	289,613	-	-	289,613	-	289,613	
2	A	EOC Security Project	EMPG	EMG	Equipment	Other Authorized Equipment	27,200			27,200		27,200	
3	B	Disaster Food Kits Project	EMPG	EMG	Planning	Community Outreach	12,618			12,618		12,618	
4	C	EMG Personnel	EMPG	EMG	Organization	EMPG Staffing	101,695			101,695		101,695	
5													
6													
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10													
11													
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CALIFORNIA EMERGENCY MANAGEMENT AGENCY

EQUIPMENT

CFDA# 97.042 EIVPG

LEADER TYPE: Initial Application
 Today's Date: August 14, 2012

City and County of San Francisco

2012-0027
 075-00000

Migrations to this document may result in required application approval information changes. For more information, please contact the program manager.

Project	Equipment Description & Quantity	REL ID	REL Title	SAFECON	Funding Source	Discipline	Solution Area / Sub-Category	Index Number	Vendor	Is This a New Item?	Condition & Location	Deployed Location	Acquired Date	Part of a Procurement over 100K	Source Involved	Hold Ticker	Approval Date	Estimate Cost	Amount This Request	Cash Request	Task Approval	Remaining Balance
A	EOC Security Project - Dual Lens Camera (22) - Outdoor camera enclosures with heater and power (22)	04ND-01-VC81	Camera, Video	No	EMPG	ENG	Information Technology									EHP	17,000	17,000			17,000	
A	EOC Security Project - 4.5-10mm, 1/4" CCD, 1.8 Megapixel PTZ camera with mounting hardware (6)	04ND-01-VC81	Camera, Video	No	EMPG	ENG	Information Technology									EHP	4,500	4,500			4,500	
A	EOC Security Project - COAX-Ethernet Adapters (15)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	6,000	6,000			6,000	
A	EOC Security Project - USB Joystick (2)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	1,600	1,600			1,600	
A	EOC Security Project - Video Management Software Licenses (28)	04NP-04-RISK	Software, Risk Management	No	EMPG	ENG	Information Technology									No hold indicated	700	700			700	
A	EOC Security Project - Computer Workstations (9)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	5,600	5,600			5,600	
A	EOC Security Project - 3TB+ Hard Drives (22)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	8,000	8,000			8,000	
A	EOC Security Project - Storage Server (3)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	17,600	17,600			17,600	
A	EOC Security Project - Equipment Setup, Installation, and Programming (1)	21GN-00-INST	Installation	No	EMPG	ENG	Other Authorized Equipment									No hold indicated	30,000	30,000			30,000	
A	EOC Cardkey Project - Computer Workstations	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									EHP	11,200	11,200			11,200	
A	EOC Cardkey Project - WinPak Software License Licenses (2)	04NP-05-CRED	System, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	8,000	8,000			8,000	
A	EOC Cardkey Project - 3TB+ Hard Drives (6)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	2,000	2,000			2,000	
A	EOC Cardkey Project - Storage Server (2)	04NW-01-JNHV	Hardware, Computer, Integrated	No	EMPG	ENG	Information Technology									No hold indicated	6,600	6,600			6,600	
A	EOC Cardkey Project - Equipment Setup, Installation, and Programming (1)	21GN-00-INST	Installation	No	EMPG	ENG	Other Authorized Equipment									No hold indicated	20,000	20,000			20,000	
																EHP	16,000	16,000			16,000	

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

CONSULTANT / CONTRACTOR

CFDA # 97.042 EMPG

Initial Application
August 14, 2012

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

City and County of San Franc

2012-0027
075-00000

Project	Consulting Firm & Consultant Name	Project & Description of Services	Deliverable	Solution Area	Solution Area Sub-Category	Expenditure Category	Period of Expenditure	Fee for Deliverable	Total Salary & Benefits charged for this Reporting Period	Billable Hour Breakdown		Cash Request #	Total Cost Charged to Grant
										Hourly/Billing Rate	Total Project Hours		
B	Meals on Wheels	Disaster Food Kits Program	Delivery of disaster food kits to seniors in SF	Planning	Community Outreach	Consultant/Contractor Fee		12,618					

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

PERSONNEL

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

City and County of San Francisco

2012-0027
075-00000

CFDA #	97.042 EMPG
LEDGER TYPE:	Initial Application
Today's Date:	August 14, 2012

Project	Employee Name	Project/Deliverable	Funding Source	Discipline	Solution Area	Solution Area Sub-Category	Dates of Payroll Period	Total Salary & Benefits charged for this Reporting Period	Total Project Hours	Cash Request #	Total Cost Charged to Grant
C	TBD	WebEOC Phase II Implementation	EMPG	EMG	Organization	EMPG-Staffing					

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

AUTHORIZED AGENT

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #: 97.042 EMPG

City and County of San Francisco

2012-0027
075-00000

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for any/a: Initial Application

This claim is for costs incurred within the grant expenditure period from and does not cross fiscal years.

[Redacted] through [Redacted]
(Beginning Expenditure Period Date) (Ending Expenditure Period Date)

[Redacted] [Redacted]
(Cash or Mod Request #) (Amount This Request)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget. For HSGP. All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Anne Kronenberg, Executive Director



Printed Name and Title

Signature of Authorized Agent

September 5, 2012

Date

Please reference the Instructions Page under the "Authorized Agent" section for Instructions/address on where to mail workbook

FY12 Emergency Management Performance Grant Agreement Articles, Assurances, Certifications, Terms, and Conditions

FEDERAL AGREEMENT ARTICLES

Article I - Administrative Requirements

The administrative requirements that apply to most DHS award recipients through a grant or cooperative agreement arise from two sources: - Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the "A-102 Common Rule"), found under DHS regulations at Title 44, Code of Federal Regulations (CFR) Part 13, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments." - OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, relocated to 2 CFR Part 215. The requirements for allowable costs/cost principles are contained in the A-102 Common Rule, OMB Circular A-110 (2 CFR § 215.27), DHS program legislation, Federal awarding agency regulations, and the terms and conditions of the award. The four costs principles circulars are as follows: - OMB Circular A-21, Cost Principles for Educational Institutions, relocated to 2 CFR Part 220. - OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, relocated to 2 CFR Part 225. - OMB Circular A-122, Cost Principles for Non-Profit Organizations, relocated to 2 CFR Part 230. - OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

Article II - DHS Specific Acknowledgements and Assurances

All recipients of financial assistance must acknowledge and agree-and require any subrecipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS. 2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties. 6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office. The United States has the right to seek judicial enforcement of these obligations.

Article III - Lobbying Prohibitions

None of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal of any Federal contract, grant, loan, cooperative agreement. These lobbying prohibitions can be found at 31 U.S.C. § 1352.

Article IV - Acknowledgement of Federal Funding from DHS

All recipients of financial assistance will comply with requirements to acknowledge Federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

Article V - Copyright

All recipients of financial assistance will comply with requirements that publications or other exercise of copyright for any work first produced under Federal financial assistance awards hereto related unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations). For any scientific, technical, or other copyright work based on or containing data first produced under this award, including those works published in academic, technical or professional journals, symposia proceedings, or similar works, the recipient grants the Government a royalty-free, nonexclusive and irrevocable license to reproduce, display, distribute copies, perform, disseminate, or prepare derivative works, and to authorize others to do so, for Government purposes in all such copyrighted works. The recipient shall affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under an award.

Article VI - Use of DHS Seal, Logo and Flags

All recipients of financial assistance must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article VII - Activities Conducted Abroad

All recipients of financial assistance will comply with the requirements that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article VIII - Fly America Act of 1974

All recipients of financial assistance will comply with the requirements of the Preference for U.S. Flag Air Carriers: Travel supported by U.S. Government funds requirement, which states preference for the use of U.S. flag air carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

Article IX - GPD - Drug-Free Workplace Regulations

All recipients of financial assistance will comply with the requirements of the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for debarment. These regulations are codified at 44 CFR Part 17.

Article X - GPD - Trafficking Victims Protection Act of 2000

All recipients of financial assistance will comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104), located at 2 CFR Part 175. This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007. In accordance with the statutory requirement, in each agency award under which funding is provided to a private entity, Section 106(g) of the TVPA, as amended, requires the agency to include a condition that authorizes the agency to terminate the award, without penalty, if the recipient or a subrecipient - (a) Engages in severe forms of trafficking in persons during the period of time that the award is in effect; (b) Procures a commercial sex act during the period of time that the award is in effect; or (c) Uses forced

labor in the performance of the award or sub-awards under the award. Full text of the award term is provided at 2 CFR § 175.15.

Article XI - Civil Rights Act of 1964

All recipients of financial assistance will comply with the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Article XII - Civil Right Act of 1968

All recipients of financial assistance will comply with Title VIII of the Civil Rights Act of 1968, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see 24 CFR § 100.201).

Article XIII - Americans with Disabilities Act of 1990

All recipients of financial assistance will comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101-12213).

Article XIV - Age Discrimination Act of 1975

All recipients of financial assistance will comply with the requirements of the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

Article XV - Title IX of the Education Amendments of 1972

All recipients of financial assistance will comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. These regulations are codified at 44 CFR Part 19.

Article XVI - Rehabilitation Act of 1973

All recipients of financial assistance will comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

Article XVII - Limited English Proficiency

All recipients of financial assistance will comply with the requirements of Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, recipients must take reasonable steps to ensure that LEP persons have meaningful access to your programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipients are encouraged to consider the need for language services for LEP persons served or encountered both in developing budgets and in conducting programs and activities. For assistance and information regarding LEP obligations, go to <http://www.lep.gov>.

Article XVIII - Animal Welfare Act of 1966

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. § 2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

Article XIX - Clean Air Act of 1970 and Clean Water Act of 1977

All recipients of financial assistance will comply with the requirements of 42 U.S.C. § 7401 et seq. and Executive Order 11738, which provides for the protection and enhancement of the quality of the nation's air resources to promote public health and welfare and for restoring and maintaining the chemical, physical, and biological integrity of the nation's waters is considered research for other purposes.

Article XX - Protection of Human Subjects

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

Article XXI - National Environmental Policy Act (NEPA) of 1969

All recipients of financial assistance will comply with the requirements of the National Environmental Policy Act (NEPA), as amended, 42 U.S.C. § 4331 et seq., which establishes national policy goals and procedures to protect and enhance the environment, including protection against natural disasters. To comply with NEPA for its grant-supported activities, DHS requires the environmental aspects of construction grants (and certain non-construction projects as specified by the Component and awarding office) to be reviewed and evaluated before final action on the application.

Article XXII - National Flood Insurance Act of 1968

All recipients of financial assistance will comply with the requirements of Section 1306(c) of the National Flood Insurance Act, as amended, which provides for benefit payments under the Standard Flood Insurance Policy for demolition or relocation of a structure insured under the Act that is located along the shore of a lake or other body of water and that is certified by an appropriate State or local land use authority to be subject to imminent collapse or subsidence as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels. These regulations are codified at 44 CFR Part 63.

Article XXIII - Flood Disaster Protection Act of 1973

All recipients of financial assistance will comply with the requirements of the Flood Disaster Protection Act of 1973, as amended (42 U.S.C. § 4001 et seq.), which provides that no Federal financial assistance to acquire, modernize, or construct property may be provided in identified flood-prone communities in the United States, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within one year of the identification. The flood insurance purchase requirement applies to both public and private applicants for DHS support. Lists of flood-prone areas that are eligible for flood insurance are published in the Federal Register by FEMA.

Article XXIV - Coastal Wetlands Planning, Protection, and Restoration Act of 1990

All recipients of financial assistance will comply with the requirements of Executive Order 11990, which provides that federally funded construction and improvements minimize the destruction, loss, or degradation of wetlands. The Executive Order provides that, in furtherance of Section 101(b)(3) of NEPA (42 U.S.C. § 4331(b)(3)), Federal agencies, to the extent permitted by law, must avoid undertaking or assisting with new construction located in wetlands unless the head of the agency finds that there is no practicable alternative to such construction, and that the proposed action includes all practicable measures to minimize harm to wetlands that may result from such use. In making this finding, the head of the agency may take into account economic, environmental, and other pertinent factors. The public disclosure requirement described above also pertains to early public review of any plans or proposals for new construction in wetlands. This is codified at 44 CFR Part 9.

Article XXV - USA Patriot Act of 2001

All recipients of financial assistance will comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c. Among other things, it prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose. The act also establishes restrictions on access to specified materials. "Restricted persons," as defined by the act, may not possess, ship, transport, or receive any biological agent or toxin that is listed as a select agent.

ASSURANCES

The applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements. See Article I above. The applicant also specifically assures and certifies that it:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Controller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. See Article II above.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. See Articles XI, XII, XIII, XIV, XV, and XVI, above. In addition, the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-2S5), as amended, relating to nondiscrimination on the basis of drug abuse; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records. And any other nondiscrimination provisions in the specific statute(s) under which

application for Federal assistance is being made; and the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and 111 of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-33.3), regarding labor standards for federally assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more; and the National Flood Insurance Act of 1968. See Articles XXII and XXIII.
11. Will comply with environmental standards which may be prescribed pursuant to the following: institution of environmental quality control measures under NEPA as amended, see Article XXI; Article XIX; Article XXIV; and Executive Order (EO) 11514; notification of violating facilities pursuant to EO 11738; evaluation of flood hazards in floodplains in accordance with EO 11988; assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

All proposed construction and renovation activities must undergo an Environmental Planning and Historic Preservation (EHP) review, including approval of the review from FEMA, prior to undertaking any action related to the project. Any applicant that is proposing a construction project should pay special attention to the EHP requirements contained in Part VI (B, 5.7) of the Guidance.

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance. See Article XX.
15. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
16. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 or OMB Circular No. A-133, Audits of Institutions of Higher Learning and other Non-profit Institutions.

17. Will comply with Homeland Security Presidential Directive (HSPD)-5, *Management of Domestic Incidents*. The adoption of the NIMS is a requirement to receive Federal preparedness assistance, through grants, contracts, and other activities. The NIMS provides a consistent nationwide template to enable all levels of government, tribal nations, nongovernmental organizations, and private sector partners to work together to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program. This includes all requirements, restrictions and regulations identified in the California Emergency Management Agency (Cal EMA) Fiscal Year 2012 Emergency Management Performance Grant (EMPG) Program - California Supplement to the Federal Program Funding Opportunity Announcement.
19. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
20. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
21. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
22. Will comply with Public Law (PL) 109-282 (Federal Funding Accountability and Transparency Act of 2006), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD Information Bulletin NO. 350. If the subgrantee in the preceding year did not get 80% or more of its annual gross revenues from Federal Awards, and \$25M or more in annual gross revenues from Federal Awards, and the public does have access to information about the compensation of the senior executives of the entity, then the subgrantee is not subject to the FFATA Financial Disclosure requirements.

CERTIFICATIONS

1. CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. See Article III.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT):

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR, Part 17:

A. The applicant certifies that it and its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (A)(2) of this certification; and
- (4) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. CERTIFICATIONS REGARDING DRUG-FREE WORKPLACE REQUIREMENTS: This certification commits the applicant to compliance with the certification requirements under 44 CFR, Part 17 *Government-wide Requirements for Drug-Free Workplace (Grants)*. See Article IX.

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about—
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

4. SWEATFREE CODE OF CONDUCT:

- a. All applicants contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the subgrant have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The applicant further declares under penalty of

perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

- b. The applicant agrees to cooperate fully in providing reasonable access to the applicant's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).
5. **DOMESTIC PARTNERS:** For subgrants executed or amended after July 1, 2004, the applicant may elect to offer domestic partner benefits to the applicant's employees in accordance with Public Contract Code section 10295.3. However, the applicant cannot require an employee to cover the costs of providing any benefits which have otherwise been provided to all employees regardless of marital or domestic partner status.

TERMS AND CONDITIONS

The following laws apply to persons or entities doing business with the State of California.

1. **CONFLICT OF INTEREST:** Applicant needs to be aware of the following provisions regarding current or former state employees. If subgrantee has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If applicant violates any provisions of above paragraphs, such action by applicant shall render this Agreement void. (Pub. Contract Code §10420)

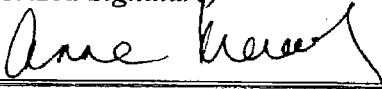
Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. **LABOR CODE/WORKERS' COMPENSATION:** Applicant needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and applicant affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Applicant assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)
4. APPLICANT NAME CHANGE: An amendment is required to change the applicant's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
5. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
6. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the applicant shall not be:
 - (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district;
 - (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or
 - (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and applicant may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the applicant has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective jurisdiction to the assurances and certifications listed above.

<i>Jurisdiction (Printed)</i>	
<i>San Francisco Department of Emergency Management</i>	
<i>By (Authorized Signature)</i>	
	
<i>Printed Name and Title of Person Signing</i>	
<i>Anne Kronenberg, Executive Director</i>	
<i>Date Executed</i>	<i>8/14/2012</i>



Cal E·M·A
CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

November 9, 2012

Anne Kronenberg
Executive Director, Dept of Emergency Management
San Francisco, City & County
1011 Turk Street
San Francisco, CA 94102

Subject: **Notification of Application Approval**
FY12 Emergency Management Performance Grant
Grant #2012-0027, Cal EMA #075-00000

Dear Ms. Kronenberg:

California Emergency Management Agency (Cal EMA) has approved your grant application in the amount of **\$289,613.00**. A copy of your approved application is enclosed for your records. The award period for this grant can be found on the enclosed application.

Payment must be requested using the Financial Management Forms Workbook. Expenditures can only be made for items listed on your approved grant application.

This grant is subject to all policies and provisions of the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final inspection or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

Quarterly reports must be prepared and submitted to Cal EMA for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit quarterly reports could result in grant reduction, suspension or termination.

Any activities requiring an Environmental and Historic Preservation (EHP) review and approval are prohibited from expending grant funds on those activities until an EHP clearance has been obtained. Failure to adhere to this requirement will result in the deobligation of grant funds.

If you have any questions regarding this letter, please contact the Grants Processing Section at (916) 845-8110.

Grants Processing Section

Enclosure

c: EMPG Coordinator
Coastal Region

M/L# 577112

(Cal EMA Use Only)

EMPG 12

Cal EMA # 075-00000

FIPS # 075-00000

Vendor Suffix # 02

CFDA # 97.042 EMPG

Grant # 2012-0027

CALIFORNIA EMERGENCY MANAGEMENT AGENCY
GRANT AWARD FACE SHEET (Cal EMA 2-101)

The California Emergency Management Agency, hereafter designated Cal EMA, hereby makes a Grant Award of funds to the following:

1. Grant Recipient: City and County of San Francisco		1a. DUNS #:	070384255	OK
in the amount and for the purpose and duration set forth in this Grant Award.				
2. Implementing Agency: City and County of San Francisco		2a. DUNS #:	070384255	
3. Implementing Agency Address:			4. Location of Project:	
Street:	1011 Turk Street	City:	San Francisco	Zip Code + 4:
				94102-6027 San Francisco
5. Disaster/Program Title: FY12 Emergency Management Performance Grant		6. Performance Period:		
			7/1/2012 to 6/30/2013	OK

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2012	7. EMPG		\$289,613		\$276,995	\$12,618	\$289,613	\$579,226
	8.						\$0	\$0
	9.						\$0	\$0
	10.						\$0	\$0
	11.						\$0	\$0
	12. TOTALS	\$0	\$289,613	\$289,613	\$276,995	\$12,618	\$289,613	12G. Total Project Cost: \$579,226

13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications which are being submitted. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient signifies acceptance of this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal EMA policy and program guidelines. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Applicant/Grant Recipient:			15. Federal Employer ID Number: 946000417	
Name:	Anne Kronenberg	Title:	Executive Director	
Telephone:	415-558-3866	FAX:	415-558-3893	
	(area code)		(area code)	
Payment Mailing Address:	1011 Turk Street	City:	San Francisco	Zip Code + 4: 94102-6027
Signature:	<i>Anne Kronenberg</i>	Date:	9-28-12	

(FOR Cal EMA USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Sara Stillwell 11/5/12
Cal EMA Fiscal Officer *km* 11/21/12
Date

[Signature] 11/7/12
Cal EMA Secretary (or designee)
Date

Yr / Chapter: 2012-13 / 21
Item: 0690-101-0890
Program: 40
Title: Emergency Management Performance Grant
Fund: Federal Trust
Match Req. 50% on TPC
Project No: 12 EMPG
PCA No: 14852
Fed Cat #: 97.042
Amount \$289,613.00

EG 120050

RECEIVED

SEP - 1 2012

OES BUDGET OFFICE

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *Ed* Mayor Edwin M. Lee *Ed*
RE: Accept and Expend Grant - 2012 Emergency Management Performance
Grant - \$289,613
DATE: December 11, 2012

Attached for introduction to the Board of Supervisors is the resolution authorizing the Department of Emergency Management to retroactively accept and expend a Fiscal Year 2012 Emergency Management Performance Grant in the amount of \$289,613 from the United States Department of Homeland Security, through the California Emergency Management Agency, for building and sustaining preparedness capabilities.

I request that this item be calendared in Budget and Finance Committee.

Should you have any questions, please contact Jason Elliott (415) 554-5105.

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2012 DEC 11 PM 3:46
AK

