

1 [Contract Amendment - Bank of America N.A. - Banking Services - Not to Exceed
2 \$8,083,000]

3 **Resolution authorizing the Office of the Treasurer & Tax Collector to amend a**
4 **banking services agreement which enables the City and County of San Francisco to**
5 **maintain lockbox processing, pay suppliers using Paymode, and maintain several**
6 **department stand-alone depository bank accounts with Bank of America N.A, to**
7 **increase the contract amount by \$83,000 for a total amount of \$8,083,000 and extend**
8 **the contract term for an additional three months from August 31, 2023, for the total**
9 **period of August 22, 2013, through November 30, 2023, effective upon approval of**
10 **this Resolution.**

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12 WHEREAS, Charter, Section 9.118(b), requires the Board of Supervisors to approve
13 by resolution contracts estimated to exceed \$10,000,000 or with a term exceeding ten
14 years; and

15 WHEREAS, Since 2013 Bank of America has provided to the City and County of
16 San Francisco (CCSF) lockbox processing services with complex integration to
17 departments' billing systems (i.e., EPIC), general ledger interface, unique reporting
18 requirements and security with handling sensitive and confidential data in compliance with
19 Health Insurance Portability and Accountability Act regulations and standards ("HIPAA");
20 and

21 WHEREAS, The Office of the Treasurer and Tax Collector (TTX) manages the
22 majority of incoming payments for CCSF, including all local taxes, MTA and PUC, the
23 payments processed by Bank of America are specific to healthcare, requiring both HIPAA
24 compliance and integration with EPIC, DPH's healthcare system of record; and
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1 WHEREAS, Bank of America’s services under this contract include the pickup and
2 delivery of these payments; and

3 WHEREAS, Bank of America services enable CCSF to pay suppliers via Electronic
4 Funds Transfer (EFT) using Paymode; and

5 WHEREAS, Bank of America will continue to provide a few stand-alone depository
6 accounts; and

7 WHEREAS, TTX completed a competitive RFP process for the banking services
8 provided in this amendment, and is finalizing new contracts for these services, but needs
9 an additional three months to complete the contracting process; and

10 WHEREAS, The contract in substantially final form is on file with the Clerk of the
11 Board of Supervisors in File No. 230754; now, therefore, be it

12 RESOLVED, That the Board of Supervisors authorizes the Office of the Treasurer &
13 Tax Collector and Bank of America N.A, to execute an amended agreement, to extend the
14 contract term for an additional three months, increasing the contract amount by \$83,000 for
15 a total amount not to exceed \$8,083,000 and to extend the contract term for an additional
16 three months from August 31, 2023, for the total period of August 22, 2013, through
17 November 30, 2023, effective upon approval of this Resolution; and, be it

18 FURTHER RESOLVED, That within 30 days of the contract being fully executed by
19 all parties, the Purchaser, the Office of the Treasurer & Tax Collector shall provide the final
20 contracts to the Clerk of the Board for inclusion into the official file.

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