

File No. 110035

Committee Item No. _____
Board Item No. 32

COMMITTEE/BOARD OF SUPERVISORS
AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date: January 25, 2011

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | X | Motion |
| <input type="checkbox"/> | | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

Completed by: Annette Lonich

Date: January 14, 2011

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- _____ 1. For reference to Committee:
 An ordinance, resolution, motion, or charter amendment
- X 2. Request for next printed agenda without reference to Committee
- _____ 3. Request for Committee hearing on a subject matter
- _____ 4. Request for letter beginning "Supervisor _____ inquires..."
- _____ 5. City Attorney request
- _____ 6. Call file from Committee
- _____ 7. Budget Analyst request (attach written motion).
- _____ 8. Substitute Legislation File Nos.
- _____ 9. Request for Closed Session
- _____ 10. Board to Sit as A Committee of the Whole

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- | | |
|---|--|
| <input type="checkbox"/> Small Business Commission | <input type="checkbox"/> Youth Commission |
| <input type="checkbox"/> Ethics Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission | |

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Clerk of the Board

[Handwritten Signature]

SUBJECT: Suspending Board Rules to Permit the Clerk of the Board to Modify the Timeframes for Preparation of the Board's FY2011-2012 Budget for Submission to the Mayor

The text is listed below or attached:

Motion suspending Board Rules 6.23 and 6.24 to permit the Clerk of the Board of Supervisors to modify the timeframes for preparation of the Board's proposed FY2011-2012 budget for submission to the Mayor by waiving the 60 and 15 day timeline requirements; instead a Committee of the Board will conduct a hearing to discuss budget balancing guidelines in January; and that a Committee hearing be conducted for review of the proposed budget prior to submission to the Mayor in February.

1 [Suspending Board Rules to Permit the Clerk of the Board to Modify the Timeframes for
2 Preparation of the Board's FY2011-2012 Budget for Submission to the Mayor]

3 **Motion suspending Board Rules 6.23 and 6.24 to permit the Clerk of the Board of**
4 **Supervisors to modify the timeframes for preparation of the Board's proposed FY2011-**
5 **2012 budget for submission to the Mayor by waiving the 60 and 15 day timeline**
6 **requirements; instead a Committee of the Board will conduct a hearing to discuss**
7 **budget balancing guidelines in January; and that a Committee hearing be conducted**
8 **for review of the proposed budget prior to submission to the Mayor in February.**

9
10 WHEREAS, Due to the inauguration of newly elected and re-elected Supervisors on
11 January 8, 2011, and the subsequent reorganization and appointment of new Board
12 Committees and members in January of 2011, the newly constituted Budget & Finance
13 Committee will conduct a meeting in January to conduct a discussion of budget balancing
14 guidelines to be implemented by the Clerk in preparation of the proposed FY2011-2012
15 budget for the Board of Supervisors; and will subsequently meet again during the month of
16 February to discuss the Clerks proposed budget for the Board of Supervisors before
17 submission to the Mayor in late February; now, therefore, be it

18 MOVED, That the Board of Supervisors of the City and County of San Francisco, as
19 allowed by Rule 4.37, hereby suspends the operation of Rules 6.23 and 6.24 of the Board's
20 Rules of Order to permit the Clerk of the Board of Supervisors to modify the timeframes for
21 preparation of the Board's proposed FY2011-2012 budget for submission to the Mayor by
22 waiving the 60 and 15 day timeline requirements; instead a Committee of the Board will
23 conduct a hearing to discuss budget balancing guidelines in January; and that a Committee
24 hearing be conducted for review of the proposed budget prior to submission to the Mayor in
25 February.

