

1 [Investigate Paperless Facsimile Solutions for City Offices.]

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3 **Resolution urging the Department of the Environment in conjunction with the**
4 **Department of Telecommunications and Information Services to investigate and**
5 **recommend appropriate electronic paperless fax solutions for City offices.**

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7 WHEREAS, The City and County of San Francisco relies heavily on the use of
8 electronic facsimile or fax machines in the conduct of the people's business; and

9 WHEREAS, Traditional fax machines print out every incoming fax indiscriminately,
10 including unsolicited commercial faxes and organized fax campaigns, which need not be
11 printed out to be useful to an office; and,

12 WHEREAS, Contemporary computer technology offers many solutions which can both
13 conserve paper by storing fax messages as computer image files which can then be archived
14 on long term storage media in compliance with The Sunshine Ordinance (Chapter 67, San
15 Francisco Administrative Code); and,

16 WHEREAS, If the sum total of printed faxes were archived on electronic media there
17 will be substantial cost savings to the City as well as a decrease in the total waste stream;
18 now, therefore, be it

19 RESOLVED, That the Board of Supervisors urges The Department of the Environment
20 to investigate the environmental and fiscal budgetary implications of replacing paper fax
21 printouts with digital, paperless storage and archival solutions for City offices and to report
22 findings to the Board of Supervisors, Telecommunications Commission and the Department of
23 Telecommunications and Information Services; and be it,

24 FURTHER RESOLVED, That The Board of Supervisors urges the Department of
25 Telecommunications and Information Services to investigate appropriate paperless,

1 electronic, long term archival fax solutions for City offices upon receipt of and based upon any
2 positive findings reported by the Department of the Environment.

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