

File No. 100527

Committee Item No. 6

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: May 12, 2010

Board of Supervisors Meeting

Date: \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget Analyst Report                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Analyst Report                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form (for hearings)             |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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Completed by: Andrea S. Ausberry

Date Friday, May 7, 2010

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.



[Accept and Expend Grant – Human Service Agency’s Temporary Assistance to Needy Families Emergency Contingency Fund as Part of the American Recovery and Reinvestment Act of 2009 and Amendment to the Annual Salary Ordinance, FY2009-2010 - \$20,014,497.]

**Ordinance amending the FY 2009-2010 Annual Salary Ordinance (Ordinance No. 183-09) to reflect the addition of temporary and permanent salaries of \$8,496,952 and authorizing the Human Services Agency to retroactively accept and expend a grant in the amount of \$20,014,497 from the United States Department of Health and Human Services, Temporary Assistance to Needy Families Emergency Contingency Fund, as part of the American Recovery and Reinvestment Act of 2009, to support the Mayor’s Jobs NOW Program**

NOTE: Additions are *single-underline italics Times New Roman*; deletions are *strike-through italics Times New Roman*. Board amendment additions are double-underlined; Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

**Section 1. Grant-funded Positions; Amendment to FY 2009-2010 Annual Salary Ordinance.**

The hereinafter designated section and item of the Annual Salary Ordinance, FY 2009 2010 is hereby amended so that the same shall read as follows:

Department: DSS-Dept 45  
Program: CAK  
Subfund: 2S-HWF-ARA  
Index Code: 45ESAR

<u>Amendment</u>	<u># of Pos.</u>	<u>Class and Item No.</u>	<u>Compensation Schedule</u>
Add:	100.67 FTE	9910 Public Service Trainee	\$0 B \$0

1           Section 2. **Authorization to Accept and Expend Funds.**

2           The United States Department of Health and Human Services provides funds to the  
3 City and County of San Francisco, through the California Department of Social Services, to  
4 operate the California Work Opportunity and Responsibility to Kids (CalWORKs) Program.  
5 CalWORKs funds include local state dollars as well as federal Temporary Aid to Needy  
6 Families (TANF) dollars. With the passage of the American Recovery and Reinvestment Act  
7 (ARRA), Congress expanded the kinds of expenses that can be reimbursed with TANF funds.  
8 Until September 30, 2010, HSA is now able to claim reimbursement for 80% of expenses  
9 associated with subsidized employment programs and related ancillary services for current  
10 and former recipients of CalWORKs aid, and families earning income less than 200% of the  
11 Federal Poverty Level. TANF is an eligibility-based public assistance program and employers  
12 providing work to eligible individuals under this program are program participants, and not  
13 contractors or grantees subject to traditional contracting requirements imposed by the City  
14 and County of San Francisco.

15           With Ordinance No. 191-09, the Board of Supervisors authorized the Human Services  
16 Agency to accept and expend grant funds totaling \$26,505,777. This Ordinance authorizes  
17 the Human Services Agency to retroactively accept and expend additional grant funds in the  
18 amount of \$20,014,497 for the continued operation of the subsidized employment program  
19 known as Jobs NOW, for a total authorized acceptance and expenditure of \$46,520,274.

20  
21 APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

22  
23 By: \_\_\_\_\_

Jennifer Williams  
Deputy City Attorney

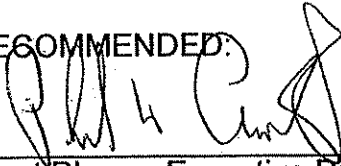
APPROVED AS TO CLASSIFICATION:  
DEPARTMENT OF HUMAN RESOURCES

24  
25 By: \_\_\_\_\_

Micki Callahan, Director  
Department of Human Resources

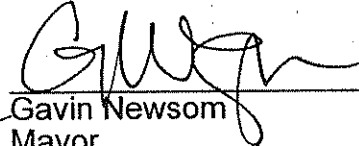
Mayor Newsom


1 RECOMMENDED:

 (for)

2  
3 Trent Rhorer, Executive Director  
Human Services Agency

4 APPROVED:

5   
6 Gavin Newsom  
7 Mayor

  
Ben Rosenfield  
Controller

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Mayor Newsom



TO: Angela Calvillo, Clerk of the Board of Supervisors  
FROM: *For* Mayor Gavin Newsom  
RE: Public Employment and Accept-Expend Federal Grant – Amendment to the Annual Salary Ordinance, FY 2009-2010. Human Service Agency's Temporary Assistance to Needy Families Emergency Contingency Fund as part of the American Recovery and Reinvestment Act of 2009  
DATE: May 4, 2010

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Dear Madame Clerk:

Attached for introduction to the Board of Supervisors is the ordinance amending the FY 2009-2010 Annual Salary Ordinance (Ordinance No. 183-09) to reflect the addition of temporary and permanent salaries of \$8,496,952 and authorizing the Human Services Agency to retroactively accept and expend a grant in the amount of \$20,014,497 from the United States Department of Health and Human Services, Temporary Assistance to Needy Families Emergency Contingency Fund, as part of the American Recovery and Reinvestment Act of 2009, to support the Mayor's Jobs NOW Program

I request that this item be calendared in Budget and Finance Sub-Committee on Wednesday, May 12, 2010.

Should you have any questions, please contact Starr Terrell (415) 554-5262.

100527

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Information Form**  
(Effective July 2006)

Purpose: Accompanies proposed Board of Supervisors ordinances authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying ordinance:

1. Grant Title: TANF Emergency Contingency Fund (ECF), as part of the American Recovery and Reinvestment Act (ARRA) of 2009

2. Department: Human Services Agency

3. Contact Person: Phil Arnold Telephone: 557-5641

4. Grant Approval Status (check one):

The federal American Recovery and Reinvestment Act of 2009 expanded the types of expenses that can be reimbursed with federal Temporary Aid to Needy Families (TANF) funds. There will be no grant award as the funding source is effectively uncapped and HSA will claim these new expenditures through the regular state claiming process.

Approved by funding agency

Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$20,014,497

6a. Matching Funds Required: \$0 in City General Fund

b. Source(s) of matching funds (if applicable):

Matching funds totaling 20% of total program costs will come from expenses incurred by the employers providing subsidizing employment opportunities.

7a. Grant Source Agency: U.S. Department of Health and Human Services

b. Grant Pass-Through Agency (if applicable): California Department of Social Services

8. Proposed Grant Project Summary:

Requested funds will support subsidized employment and related ancillary services for current and former CalWORKs recipients and families earning income less than 200% of the Federal Poverty Level.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: May 1, 2009

End-Date: September 30, 2010

10. Number of new positions created and funded: 0

11. Explain the disposition of employees once the grant ends?

12a. Amount budgeted for contractual services: \$10,342,848

b. Will contractual services be put out to bid? Already bid.

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? No.

d. Is this likely to be a one-time or ongoing request for contracting out? One-time.

13a. Does the budget include indirect costs?  Yes  No

b1. If yes, how much?

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

- Not allowed by granting agency  To maximize use of grant funds on direct services
- Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs?

14. Any other significant grant requirements or comments:

**\*\*Disability Access Checklist\*\***

15. This Grant is intended for activities at (check all that apply):

- Existing Site(s)  Existing Structure(s)  Existing Program(s) or Service(s)
- Rehabilitated Site(s)  Rehabilitated Structure(s)  New Program(s) or Service(s)
- New Site(s)  New Structure(s)

16. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer: Nancy Bliss  
(Name)

Date Reviewed: 5/4/10

Department Approval: Nancy Bliss DIRECTOR SUPPORT SERVICES  
(Name) (Title)

Nancy Bliss  
(Signature)



Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund (ECF)  
as part of the American Recovery and Reinvestment Act (ARRA) of 2009

Budget for Additional Funds for Subsidized Employment

Human Services Agency

45ESAR

Item	Subobject	Category	Original Budget	Additional Amount	Total
Public Service Trainees & HSA Staff	00501	SALARIES	\$7,737,578	\$8,496,952	\$16,234,530
Public Service Trainees & HSA Staff	013	MANDATORY FRINGE	\$2,118,537	\$1,174,698	\$3,293,235
Wage Subsidies for Private Employers	02711	NON PERSONNEL SERV	\$8,514,029	\$10,342,848	\$18,856,877
Transitional Employment	03801	CONTRACTS	\$6,860,331	\$0	\$6,860,331
Ancillary Services	03941	AID SUPPORT	\$70,000	\$0	\$70,000
Materials and Supplies	04000	MATERIALS & SUPPLIES	\$50,000	\$0	\$50,000
Indirect Expenses	07099	ALLOCATED CHARGES	\$1,155,301	\$0	\$1,155,301
		<b>EXPENDITURE TOTAL</b>	<b>\$26,505,776</b>	<b>\$20,014,497</b>	<b>\$46,520,273</b>

