



San Francisco International Airport

MEMORANDUM  
November 20, 2018

TO: AIRPORT COMMISSION  
Hon. Larry Mazzola, President  
Hon. Linda S. Crayton, Vice President  
Hon. Eleanor Johns  
Hon. Richard J. Guggenlime  
Hon. Peter A. Stern

FROM: Airport Director

SUBJECT: Approval of Modification Nos. 3 and 4 to Professional Services Contract No. 10504.41, Project Management Support Services for the AirTrain Extension and Improvements Program

DIRECTOR'S RECOMMENDATION: APPROVE MODIFICATION NOS. 3 AND 4 TO PROFESSIONAL SERVICES CONTRACT NO. 10504.41, PROJECT MANAGEMENT SUPPORT SERVICES FOR THE AIRTRAIN EXTENSION AND IMPROVEMENTS PROGRAM, WITH PGH WONG ENGINEERING, INC., TO INCREASE THE CONTRACT AMOUNT BY \$6,333,000 FOR A NEW TOTAL CONTRACT NOT-TO-EXCEED AMOUNT OF \$16,325,000 AND TO EXTEND THE CONTRACT DURATION FOR SERVICES THROUGH OCTOBER 31, 2020.

Executive Summary

Transmitted herewith for your approval are two proposed Resolutions approving Modification Nos. 3 and 4 to Professional Services Contract No. 10504.41, Project Management Support Services for the AirTrain Extension and Improvements Program, with PGH Wong Engineering, Inc. Modification No. 3 increases the Contract duration by 2 months. Modification No. 4 increases the Contract amount by \$6,333,000 for a new total Contract not-to-exceed amount of \$16,325,000 and extends the total Contract duration for services through October 31, 2020. If the Commission approves Modification No. 3, the blank in the proposed Resolution approving Modification No. 4 will be filled in with the Resolution number.

Together these Modifications would increase the Contract to the full not-to-exceed amount and duration. Because Modification No. 4 would cause the Contract to exceed \$10,000,000, Modification No. 4 requires approval by the Board of Supervisors. Modification No. 3 will extend the Contract duration to accommodate the time required for Board of Supervisors approval.

The AirTrain Extension and Improvements Program (Program) provides for the construction of an elevated concrete guideway extension and AirTrain station to serve Lot DD, and an AirTrain station to serve the new Airport Hotel. The Program also supports the design, installation, testing, and commissioning of new AirTrain operations and train controls systems and purchase of three new AirTrain cars.

This Contract provides project management support services for the Program, including design and construction management services, project controls, contract administration, cost estimating services and field inspection.

THIS PRINT COVERS CALENDAR ITEM NO. 5

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

LONDON N. BREED MAYOR    LARRY MAZZOLA PRESIDENT    LINDA S. CRAYTON VICE PRESIDENT    ELEANOR JOHNS    RICHARD J. GUGGENHIME    PETER A. STERN    IVAR C. SATERO AIRPORT DIRECTOR

**Background**

On September 1, 2015, by Resolution No. 15-0168, the Commission awarded this Contract to PGH Wong Engineering, Inc., in a not-to-exceed amount of \$4,292,000 for the first year of services through February 25, 2017. At the time of award, the total contract forecast was \$16,325,000 with a forecasted contract duration of four years and eight months.

On February 21, 2017, by Resolution No. 17-0028, the Commission approved Modification No. 1 in an amount of \$3,500,000 for the second year of services through February 25, 2018.

On February 20, 2018, by Resolution No. 18-0046, the Commission approved Modification No. 2 in an amount of \$2,200,000 for the third year of services through February 25, 2019.

Together, Modification Nos. 3 and 4 increase the Contract to the full not-to-exceed amount of \$16,325,000 for four years and eight months of services.

Modification No. 3 increases the contract duration by 59 calendar days from February 25, 2019 to April 25, 2019 to allow services to continue prior to approval by the Board of Supervisors.

Modification No. 4 would increase the Contract to the full not-to-exceed amount of \$16,325,000 and extend the Contract to the full duration of services through October 31, 2020. Staff will periodically review and adjust the staffing provided by this Contract based on the dynamic needs of the Program. Staff will report to the Commission bi-annually on the performance of this consultant team through off-calendar memoranda. Performance will be evaluated based on retention of key personnel and the proficiency of the team to provide program management support services to assist in the delivery of the Program on budget and on schedule.

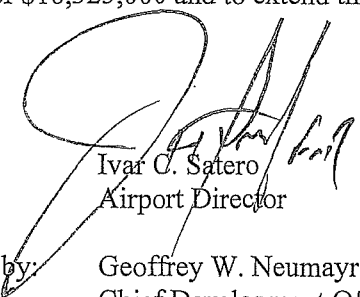
Since Modification No. 4 would cause the Contract to exceed \$10 million, pending Commission approval, Staff will seek Board of Supervisors' approval as required by the San Francisco Charter Section 9.118(b).

The full not-to-exceed Contract amount equals the budget amount for this Contract and is funded from the Ascent Program – Phase 1 under the Airport's Capital Improvement Plan.

The City's Contract Monitoring Division approved a 19% Local Business Enterprise sub-consultant participation requirement for this Contract and PGH Wong Engineering, Inc. is committed to meeting this requirement.

**Recommendation**

I recommend that the Commission approve Modification Nos. 3 and 4 to Professional Services Contract No. 10504.41, Project Management Support Services for the AirTrain Extension and Improvements Program with PGH Wong Engineering, Inc., to increase the Contract amount by \$6,333,000 for a new Contract not-to-exceed amount of \$16,325,000 and to extend the Contract duration for services through October 31, 2020.



Ivar C. Satero  
Airport Director

Prepared by: Geoffrey W. Neumayr  
Chief Development Officer  
Planning, Design & Construction

Attachments

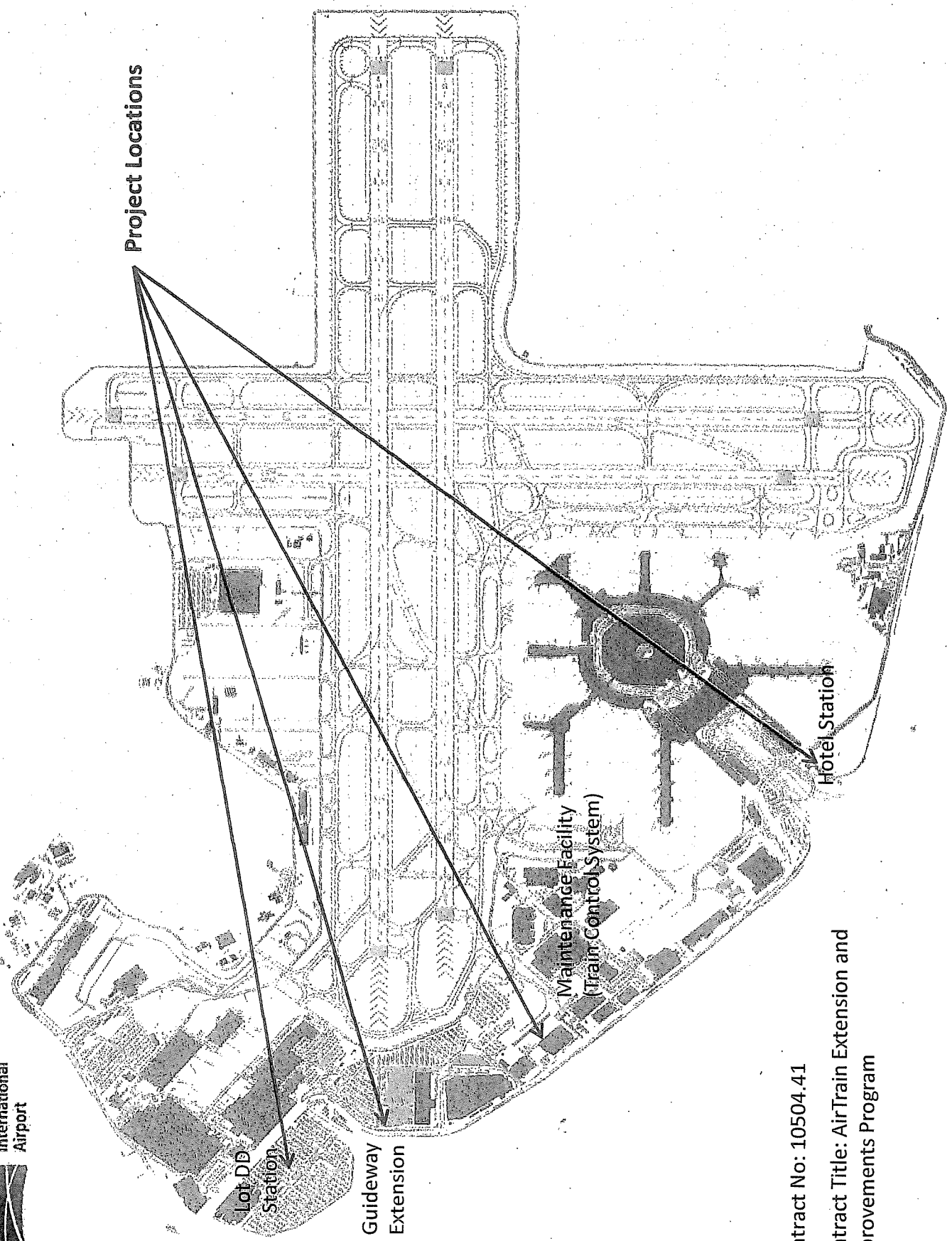
**ATTACHMENT A**  
**SUMMARY OF COMMISSION ACTIONS**  
November 20, 2018

Contract No. 10504.41 - Project Management Support Services for the for the AirTrain Extension and Improvements Program  
PGH Wong Engineering, Inc.  
Modification No. 3 and No. 4

<b>Date</b>	<b>Modification No.</b>	<b>Resolution No.</b>	<b>Description</b>	<b>Scope</b>	<b>Amount</b>
9/1/2015	-	15-0168	Award of Contract	Project Management Support Services	\$4,292,000
2/21/2017	1	17-0028	Second Year of Services	Project Management Support Services	\$3,500,000
2/20/2018	2	18-0046	Third Year of Services	Project Management Support Services	\$2,200,000

**Contract Amount As-Modified to Date: \$9,992,000**  
Proposed Contract Modification No.3 Amount: \$0  
Proposed Contract Modification No.4 Amount: \$6,333,000  
**Proposed Modified Contract Amount: \$16,325,000**

Project Locations



Contract No: 10504.41  
Contract Title: AirTrain Extension and Improvements Program

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 18-0381

**APPROVAL OF MODIFICATION NO. 3 TO PROFESSIONAL SERVICES CONTRACT NO. 10504.41, PROJECT MANAGEMENT SUPPORT SERVICES FOR THE AIRTRAIN EXTENSION AND IMPROVEMENTS PROGRAM, WITH PGH WONG ENGINEERING, INC. EXTENDING SERVICES FOR TWO MONTHS THROUGH APRIL 25, 2019 WITH NO CHANGE TO THE CONTRACT AMOUNT.**

WHEREAS, the AirTrain Extension and Improvements Program provides for the construction of an elevated concrete guideway extension and AirTrain station to serve Lot DD, and an AirTrain station to serve the new Airport Hotel. The Program also supports the design, installation, testing, and commissioning of new AirTrain operations and train controls systems and purchase of three new AirTrain cars; and

WHEREAS, on September 1, 2015, by Resolution No. 15-0168, the Commission awarded this Contract to PGH Wong Engineering, Inc. for Project Management Support Services for the Program in the not-to-exceed amount of \$4,292,000 for the initial year of services through February 25, 2017; and

WHEREAS, on February 21, 2017, by Resolution No. 17-0028, the Commission approved Modification No. 1 in an amount of \$3,500,000 for the second year of services through February 25, 2018; and

WHEREAS, on February 20, 2018, by Resolution No. 18-0046, the Commission approved Modification No. 2 in an amount of \$2,200,000 for the third year of services through February 25, 2019; and

WHEREAS, this Modification No. 3 extends the Contract duration for two months of services to April 25, 2019 with no change to the Contract amount; and

WHEREAS, the City's Contract Monitoring Division approved a Local Business Enterprise sub-consultant participation requirement of 19% for this Contract and PGH Wong Engineering, Inc. is committed to meeting that requirement; now, therefore, be it

RESOLVED, that the Commission hereby approves Modification No. 3 to Professional Services Contract No. 10504.41, Project Management Support Services for the AirTrain Extension and Improvements Program, with PGH Wong Engineering, Inc. for additional two months of services through April 25, 2019 with no change to the Contract amount.

*I hereby certify that the foregoing resolution was adopted by the Airport Commission  
at its meeting of*

NOV 20 2018

  
Secretary