

1 [Grant Agreement Amendment - Episcopal Community Services - Sanctuary Shelter - Not to  
2 Exceed \$25,755,271]

3 **Resolution approving the second amendment to the grant agreement between**  
4 **Episcopal Community Services and the Department of Homelessness and Supportive**  
5 **Housing (“HSH”) for shelter services at Sanctuary Shelter; extending the grant term**  
6 **by 36 months from June 30, 2023, for a total term of July 1, 2021, through**  
7 **June 30, 2026; increasing the agreement amount by \$17,123,980 for a total amount not**  
8 **to exceed \$25,755,271; and authorizing HSH to enter into any additions, amendments,**  
9 **or other modifications to the agreement that do not materially increase the obligations**  
10 **or liabilities, or materially decrease the benefits to the City.**

11  
12 WHEREAS, The mission of the Department of Homelessness and Supportive Housing  
13 (“HSH” or “Department”) is to prevent homelessness when possible and make homelessness  
14 rare, brief, and one-time in the City and County of San Francisco (“the City”) through the  
15 provision of coordinated, compassionate, and high-quality services; and

16 WHEREAS, With the enactment of Resolution No. 319-18 in October 2018, the Board  
17 of Supervisors and Mayor London N. Breed declared a shelter crisis and affirmed San  
18 Francisco’s commitment to a continuum of shelter and service options for people experiencing  
19 homelessness; and

20 WHEREAS, As of the 2022 Point-in-Time Count, there were approximately 7,750  
21 people experiencing homelessness in San Francisco on any given night, 56% of whom were  
22 unsheltered; and

23 WHEREAS, The City is committed to expanding and diversifying shelter services for  
24 people living unsheltered in our community while maintaining our existing programs; and  
25

1           WHEREAS, The nonprofit provider Episcopal Community Services (“ECS”) has  
2 extensive experience operating shelter programs; and

3           WHEREAS, When HSH was created in 2016, the Department inherited a grant  
4 agreement from the Human Services Agency with ECS for shelter services at Sanctuary  
5 Shelter (“Sanctuary”); and

6           WHEREAS, Upon expiration of that agreement, HSH selected ECS through Request  
7 for Qualifications #124 to continue to provide services at Sanctuary for up to 200 adult guests  
8 and entered an agreement with a term of July 1, 2019, through June 30, 2021, in an amount  
9 not to exceed \$8,433,931; and

10           WHEREAS, HSH entered into a new grant agreement (“Agreement”) in 2021 for the  
11 term of July 1, 2021, through June 30, 2022, in an amount not to exceed \$6,110,917 with ECS  
12 to continue to provide shelter services at Sanctuary at a COVID-19 capacity, a copy of which  
13 is on file with the Clerk of the Board of Supervisors in File No. 230571; and

14           WHEREAS, HSH executed a first amendment to the Agreement in June 2022, that  
15 extended the Agreement term for ECS to continue providing these services by 12 months for  
16 a total term of July 1, 2021, through June 30, 2023, and increased the not to exceed amount  
17 by \$2,520,374 for a total amount not to exceed \$8,631,291, a copy of which is on file with the  
18 Clerk of the Board of Supervisors in File No. 230571; and

19           WHEREAS, Between July 1, 2021, and June 30, 2022, Sanctuary served 448 adult  
20 clients; and

21           WHEREAS, The proposed second amendment (“Amendment”) to the Agreement  
22 would extend the Agreement for ECS to continue to provide these services by 36 months for a  
23 total term of July 1, 2021, through June 30, 2026, and

24           WHEREAS, The Amendment would increase the not to exceed amount  
25 by \$17,123,980 for a total amount not to exceed \$25,755,271, which covers the additional 36

1 months of services, an increase in the number of case managers and shelter monitors, and a  
2 Cost of Doing Business increase; and

3 WHEREAS, A copy of the Amendment is on file with the Clerk of the Board of  
4 Supervisors in File No. 230571, substantially in final form, with all material terms and  
5 conditions included, and only remains to be executed by the parties upon approval of this  
6 Resolution; and

7 WHEREAS, The Amendment requires Board of Supervisors approval under  
8 Section 9.118 of the Charter; now, therefore, be it

9 RESOLVED, That the Board of Supervisors hereby authorizes the Executive Director  
10 of HSH ("Director") or their designee to execute the Amendment to extend the current term of  
11 July 1, 2021, through June 30, 2023, to July 1, 2021, through June 30, 2026, and to increase  
12 the not to exceed amount by \$17,123,980 for a total amount not to exceed \$25,755,271; and,  
13 be it

14 FURTHER RESOLVED, That the Board of Supervisors authorizes the Director or their  
15 designee to enter into any amendments or modifications to the Amendment, prior to its final  
16 execution by all parties, that HSH determines, in consultation with the City Attorney, are in the  
17 best interest of the City, do not otherwise materially increase the obligations or liabilities of the  
18 City, are necessary or advisable to effectuate the purposes of the grant, and are in  
19 compliance with all applicable laws; and, be it

20 FURTHER RESOLVED, That within 30 days of the Amendment being executed by all  
21 parties, HSH shall submit to the Clerk of the Board of Supervisors a completely executed copy  
22 for inclusion in File No. 230571; this requirement and obligation resides with HSH, and is for  
23 the purposes of having a complete file only, and in no manner affects the validity of the  
24 approved agreement.  
25

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

Recommended:

\_\_\_\_\_/s/\_\_\_\_\_  
\_\_\_\_\_

Shireen McSpadden

Executive Director

Department of Homelessness and Supportive Housing



**City and County of San Francisco**  
**Tails**  
**Resolution**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 230571

**Date Passed:** June 06, 2023

Resolution approving the second amendment to the grant agreement between Episcopal Community Services and the Department of Homelessness and Supportive Housing ("HSH") for shelter services at Sanctuary Shelter; extending the grant term by 36 months from June 30, 2023, for a total term of July 1, 2021, through June 30, 2026; increasing the agreement amount by \$17,123,980 for a total amount not to exceed \$25,755,271; and authorizing HSH to enter into any additions, amendments, or other modifications to the agreement that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City.

June 02, 2023 Homelessness and Behavioral Health Select Committee - RECOMMENDED AS COMMITTEE REPORT

June 06, 2023 Board of Supervisors - ADOPTED

Ayes: 10 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Safai, Stefani and Walton  
Excused: 1 - Ronen

File No. 230571

I hereby certify that the foregoing Resolution was ADOPTED on 6/6/2023 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo  
Clerk of the Board

London N. Breed  
Mayor

6/16/23

Date Approved