

1 [Requiring regular meetings of subordinate bodies created by the Board of Supervisors.]

2  
3 **Motion amending the Board of Supervisors' Rules of Order by adding Rule 2.27, to**  
4 **require the Board to include language providing for regular meetings when considering**  
5 **legislation creating subordinate bodies.**

6  
7 MOVED, That the Board of Supervisors hereby amends its Rules of Order to add Rule  
8 2.27, to read as follows:

9 **RULE 2.27. REGULAR MEETINGS OF SUBORDINATE BODIES.**

10 (a) Whenever the Board of Supervisors creates, by ordinance or resolution, a board,  
11 committee, task force, or other multi-member body, the Board shall include language requiring  
12 the subordinate body to meet at least every 4 months. The requirement shall not apply to  
13 committees consisting solely of members of the Board of Supervisors.

14 (b) The Board of Supervisors may modify or waive the requirement where:

15 (1) the business of the subordinate body does not require it to meet on a regular  
16 basis;

17 (2) state or federal law, or the terms of a grant or a contract, require the City to  
18 maintain the subordinate body; or,

19 (3) the Board determines that the requirement is otherwise not appropriate.

20 (c) The Clerk of the Board shall maintain a list of every subordinate body made subject  
21 to the meeting requirement. ~~Every such body shall notify the Clerk of the Board within 48~~  
22 ~~hours after it has held a meeting. If more than 4 months pass without the body so notifying~~  
23 ~~the Clerk of the Board, the Clerk shall ask the City Attorney to prepare legislation repealing~~  
24 ~~the ordinance or resolution that created the body. The Clerk of the Board shall contact these~~  
25 ~~bodies at the end of each year to determine if they have met at least once every four months.~~

1 If more than four months pass without the body meeting, the Clerk shall ask the City Attorney  
2 to prepare legislation repealing the ordinance or resolution that created the body. Any  
3 legislation approving the creation of a new Board, committee, task force or other subordinate  
4 body, shall contain a sunset clause, which shall not exceed three years, subject to review and  
5 renewal by the Board of Supervisors. Prior to creating a new subordinate body, the Clerk of  
6 the Board shall advise the Board if there is a current body that addresses the same or a  
7 similar subject matter.



# City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

## Tails Motion

**File Number:** 030075

**Date Passed:** March 25, 2003

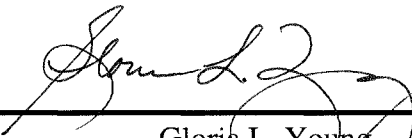
Motion amending the Board of Supervisors Rules of Order by adding Rule 2.27, to require the Board to include language providing for regular meetings when considering legislation creating subordinate bodies.

March 25, 2003 Board of Supervisors — APPROVED

Ayes: 11 - Ammiano, Daly, Dufty, Gonzalez, Hall, Ma, Maxwell, McGoldrick,  
Newsom, Peskin, Sandoval

File No. 030075

I hereby certify that the foregoing Motion  
was APPROVED on March 25, 2003 by the  
Board of Supervisors of the City and County  
of San Francisco.



---

Gloria L. Young  
Clerk of the Board