

1 [Administrative Code - Amended Airport Surveillance Technology Policy]

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3 **Ordinance approving the Amended Airport Surveillance Technology Policy governing**  
4 **the use of Automated License Plate Readers - Ground Transportation Management**  
5 **System and Parking Assist - Parking Guidance System.**

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7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
9 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
10 **Board amendment additions** are in double-underlined Arial font.  
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
12 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
13 subsections or parts of tables.

11

12 Be it ordained by the People of the City and County of San Francisco:

13

14 Section 1. Background.

15 (a) Terms used in this ordinance shall have the meaning set forth in Administrative  
16 Code Chapter 19B (“Chapter 19B”).

17 (b) Chapter 19B regulates City Departments’ acquisition and use of Surveillance  
18 Technology. Under Section 19B.5, City Departments that possessed or were using  
19 Surveillance Technology before Chapter 19B took effect in July 2019 must obtain Board of  
20 Supervisors approval by ordinance of a Surveillance Policy for each type of existing  
21 Surveillance Technology. Under Section 19B.2, a Department must obtain Board approval by  
22 ordinance of a Surveillance Technology Policy before: (1) seeking funds for Surveillance  
23 Technology; (2) acquiring or borrowing new Surveillance Technology; (3) using new or  
24 existing Surveillance Technology for a purpose, in a manner, or in a location not specified in a  
25 Surveillance Technology Policy ordinance approved by the Board in accordance with Chapter

1 19B; (4) entering into agreement with a non-City entity to acquire, share, or otherwise use  
2 Surveillance Technology; or (5) entering into an oral or written agreement under which a non-  
3 City entity or individual regularly provides the Department with data or information acquired  
4 through the entity’s use of Surveillance Technology.

5 (c) Under Administrative Code Section 19B.2(b), the Board of Supervisors may  
6 approve a Surveillance Technology Policy ordinance under Section 19B.2(a) if: (1) the  
7 department seeking Board approval first submits to the Committee on Information Technology  
8 (COIT) a Surveillance Impact Report for the Surveillance Technology to be acquired or used;  
9 (2) based on the Surveillance Impact Report, COIT develops a Surveillance Technology  
10 Policy for the Surveillance Technology to be acquired or used; and (3) at a public meeting at  
11 which COIT considers the Surveillance Technology Policy, COIT recommends that the Board  
12 adopt, adopt with modification, or decline to adopt the Surveillance Technology Policy for the  
13 Surveillance Technology to be acquired or used.

14 (d) The Airport submitted an Amended Surveillance Technology Policy for the  
15 Automated License Plate Readers - Ground Transportation Management System and Parking  
16 Assist – Parking Guidance System to COIT. Between June 27, 2024 and September 19,  
17 2024, COIT and its Privacy and Surveillance Advisory Board (PSAB) conducted two public  
18 hearings at which they considered Airport Surveillance Impact Reports and the Amended  
19 Surveillance Technology Policy for the Automated License Plate Readers - Ground  
20 Transportation Management System and Parking Assist – Parking Guidance System.

21 (e) On September 19, 2024, COIT voted to recommend the Amended Automated  
22 License Plate Readers - Ground Transportation Management System and Parking Assist –  
23 Parking Guidance System Policy to the Board for approval.

1 (f) The Amended Surveillance Technology Policy is available in Board File No.  
2 241181. COIT recommended that the Board approve the Amended Surveillance Technology  
3 Policy.

4 (g) This ordinance sets forth the Board's findings in support of the Amended  
5 Surveillance Technology Policy and its approval of the Policy.  
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7 Section 2. Automated License Plate Readers - Ground Transportation Management  
8 System and Parking Assist – Parking Guidance System Usage.

9 (a) The Airport currently possesses and uses Automated License Plate Readers -  
10 Ground Transportation Management System and Parking Assist – Parking Guidance System.

11 (b) The Airport uses the Automated License Plate Readers - Ground Transportation  
12 Management System and Parking Assist – Parking Guidance System to: (1) Track the activity  
13 of permitted commercial ground transportation at the Airport. Also to use as a method for  
14 collecting trip fees or assessing citations. (2) Support the Airport and local, state, federal, and  
15 regional public safety departments in the identification of vehicles associated with targets of  
16 investigations, including locating stolen, wanted, and/or other vehicles that are the subject of  
17 investigation; and/or locating victims, witnesses, suspects, and others associated with a law  
18 enforcement investigation. (3) Help guide customers to available parking spaces. (4) Help  
19 customers locate their vehicles if they forget where they parked.

20 Section 3. Findings and Approval of the Policy.

21 (a) The Board of Supervisors hereby finds that the benefits that the Amended  
22 Automated License Plate Readers - Ground Transportation Management System and Parking  
23 Assist – Parking Guidance System Policy authorizes outweigh the costs and risks; that the  
24 Amended Automated License Plate Readers - Ground Transportation Management System  
25 and Parking Assist – Parking Guidance System Policy will safeguard civil liberties and civil

1 rights; and that the uses and deployments of Automated License Plate Readers - Ground  
2 Transportation Management System and Parking Assist – Parking Guidance System, as set  
3 forth in the Amended Automated License Plate Readers - Ground Transportation  
4 Management System and Parking Assist – Parking Guidance System Policy, will not be based  
5 upon discriminatory or viewpoint-based factors or have a disparate impact on any community  
6 or Protected Class.

7 (b) The Board of Supervisors hereby approves the Amended Automated License Plate  
8 Readers - Ground Transportation Management System and Parking Assist – Parking  
9 Guidance System Policy.

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11 Section 4. Effective Date.

12 This ordinance shall become effective 30 days after enactment. Enactment occurs  
13 when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not  
14 sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the  
15 Mayor’s veto of the ordinance.

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17 APPROVED AS TO FORM:  
18 DAVID CHIU, City Attorney

19 By: /s/ Andrew A. Angeles  
20 ANDREW A. ANGELES  
21 Deputy City Attorney

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