

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Sarah Dennis-Phillips, Executive Director, Office of Economic and Workforce Development  
Greg Wagner, City Controller, Office of the City Controller

FROM: Monique Crayton, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: March 12, 2024

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Matt Dorsey on March 5, 2024.

**File No. 240209**

**Resolution receiving and approving an annual report for the Civic Center Community Benefit District for Calendar Year (CY) 2022, submitted as required by the Property and Business Improvement District Law of 1994 (California Streets and Highways Code, Sections 36600, *et seq.*), Section 36650, and the District's Management Agreement with the City, Section 3.4.**

If you have any additional comments or reports to be included with the file, please forward them to Monique Crayton at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at [monique.crayton@sfgov.org](mailto:monique.crayton@sfgov.org).

cc:  
Anne Taupier, Office of Economic and Workforce Development  
Alesandra Lozano, Office of Economic and Workforce Development  
Todd Rydstrom, Office of the City Controller

1 [Civic Center Community Benefit District - Annual Report - CY2022]

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3 **Resolution receiving and approving an annual report for the Civic Center Community**  
4 **Benefit District for Calendar Year (CY) 2022, submitted as required by the Property and**  
5 **Business Improvement District Law of 1994 (California Streets and Highways Code,**  
6 **Sections 36600, *et seq.*), Section 36650, and the District’s Management Agreement with**  
7 **the City, Section 3.4.**

8

9 WHEREAS, On May 28, 2019, pursuant to the Property and Business Improvement  
10 District Law of 1994 (the “Act”), California Streets and Highways Code, Sections 36600 *et*  
11 *seq.*, as augmented by Article 15 of the San Francisco Business and Tax Regulations Code,  
12 the Board of Supervisors adopted Resolution No. 250-19, expressing the City’s intention to  
13 renew and expand the Civic Center Community Benefit District (the “Civic Center CBD”); and

14 WHEREAS, On July 23, 2019, the Board of Supervisors adopted Resolution  
15 No. 342-19 establishing (renewing and expanding) the Civic Center CBD ("Resolution to  
16 Establish") for a period of 15 years, commencing Fiscal Year (FY) 2019-2020; and

17 WHEREAS, On December 10, 2019, the Board of Supervisors adopted Resolution  
18 No. 533-19, authorizing an agreement with the owners' association for the  
19 administration/management of the Civic Center CBD, and a management agreement (the  
20 “Management Contract”) with the owners' association, the Civic Center Community Benefit  
21 District, Inc., was executed accordingly; and

22 WHEREAS, A copy of the Management Contract is on file with the Clerk of the Board  
23 of Supervisors in File No. 191130; and

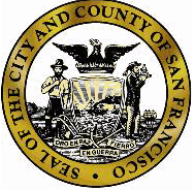
24 WHEREAS, On March 24, 2023, the Board of Supervisors approved the Civic Center  
25 CBD’s annual report for calendar year (CY) 2020 in Resolution No. 116-23; and

1           WHEREAS, The Civic Center CBD has submitted for the Board's receipt and approval  
2 the Civic Center an annual report for CY 2022 as required by Section 36650 of the Act and  
3 Section 3.4 of the Management Contract; and

4           WHEREAS, The annual report for CY 2022 is on file with the Clerk of the Board of  
5 Supervisors in File No. 240209, and is incorporated herein by reference as though fully set  
6 forth; and

7           WHEREAS, Supporting documents, including, but not limited to, a transmittal letter and  
8 memorandum report from the City's Office of Economic and Workforce Development, dated  
9 January 22, 2024, and documentation from the Civic Center CBD for the annual report for CY  
10 2022 are on file with the Clerk of the Board of Supervisors in File No. 240209; now, therefore,  
11 be it

12           RESOLVED, That the Board of Supervisors hereby receives and approves the annual  
13 report for the Civic Center Community Benefit District for CY 2022.



# City and County of San Francisco

## Master Report

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 240209      **File Type:** Resolution      **Status:** Pending Committee Action

**Enacted:** \_\_\_\_\_ **Effective:** \_\_\_\_\_

**Version:** 1      **In Control:** Government Audit and Oversight Committee

**File Name:** Civic Center Community Benefit District - Annual Report - CY2022      **Date Introduced:** 03/05/2024

**Requester:** \_\_\_\_\_ **Cost:** \_\_\_\_\_ **Final Action:** \_\_\_\_\_

**Comment:** \_\_\_\_\_ **Title:** Resolution receiving and approving an annual report for the Civic Center Community Benefit District for Calendar Year (CY) 2022, submitted as required by the Property and Business Improvement District Law of 1994 (California Streets and Highways Code, Sections 36600, et seq.), Section 36650, and the District's Management Agreement with the City, Section 3.4.

**Companion Files:** 190467, 190566, 191130, 230071      **Sponsor:** Dorsey

### History of Legislative File 240209

| Ver | Acting Body | Date       | Action                | Sent To                                  | Due Date | Result |
|-----|-------------|------------|-----------------------|--|----------|--------|
| 1   | President   | 03/05/2024 | RECEIVED AND ASSIGNED | Government Audit and Oversight Committee |          |        |