

File No. 170931

Committee Item No. 4

Board Item No. \_\_\_\_\_

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Land Use and Transportation

Date December 4, 2017

Board of Supervisors Meeting

Date \_\_\_\_\_

### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | Memorandum of Understanding (MOU)            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 - Ethics Commission                 |
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| <input type="checkbox"/>            | <input type="checkbox"/> | Vacancy Notice                               |
| <input type="checkbox"/>            | <input type="checkbox"/> | Information Sheet                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

### OTHER

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|-------------------------------------|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>MTA Resolution No. 170718-098</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>CEQA Determination</u>            |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                                |
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Completed by: Alisa Somera

Date November 30, 2017

Completed by: \_\_\_\_\_

Date \_\_\_\_\_

1 [Transportation Code - Shared Vehicle Parking Restrictions]

2  
3 **Ordinance amending the Transportation Code to change the term “Car Share Vehicle”**  
4 **to “Shared Vehicle” and permit Shared Vehicles to Park in designated Parking Spaces;**  
5 **and affirming the Planning Department’s determination under the California**  
6 **Environmental Quality Act.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
9 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
10 **Board amendment additions** are in double-underlined Arial font.  
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
12 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Planning Department has determined that the actions contemplated in  
16 this ordinance comply with the California Environmental Quality Act (California Public  
17 Resources Code Sections 21000 et seq.). Said determination is on file with the Clerk of the  
18 Board of Supervisors in File No. 170931 and is incorporated herein by reference. The Board  
19 affirms this determination.

20 Section 2. The Transportation Code is hereby amended by revising Section 7.2.52 to  
21 read as follows:

22 **SEC. 7.2.52. CAR-SHARED VEHICLE PARKING RESTRICTIONS.**

23 To Park a vehicle in a Parking Space designated by the Municipal Transportation  
24 Agency's Board of Directors for the exclusive use of ~~*car share vehicles*~~Shared Vehicles ~~*which*~~  
25 ~~*have been issued a Car Share Vehicle Parking Permit by the Municipal Transportation Agency*~~ when  
Municipal Transportation Agency signs or markings are posted giving notice. Vehicles Parked  
in violation of this section are subject to removal pursuant to Section 8.1(a)(12) of this Code.

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Section 3. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
JOHN I. KENNEDY  
Deputy City Attorney

n:\legana\as2017\1700667\01201333.docx



**SFMTA**  
Municipal  
Transportation  
Agency

Edwin M. Lee, *Mayor*

Cheryl Brinkman, *Chairman*

Malcolm Heinicke, *Vice-Chairman*

Gwyneth Borden, *Director*

Lee Hsu, *Director*

Joél Ramos, *Director*

Cristina Rubke, *Director*

Art Torres, *Director*

Edward D. Reiskin, *Director of Transportation*

**August 28, 2017**

**The Honorable Members of the Board of Supervisors  
City and County of San Francisco  
1 Dr. Carlton Goodlett Place, Room 244  
San Francisco, CA 94102**

***Subject:* Amendment to Transportation Code Division I to update "Car Share Vehicle" to "Shared Vehicle" to agree with language in the associated Division II permit program.**

**Honorable Members of the Board of Supervisors:**

The San Francisco Municipal Transportation Agency (SFMTA) request that the San Francisco Board of Supervisors amend San Francisco Transportation Code Division I to change the term "Car Share Vehicle" to "Shared Vehicle" to agree with language in the associated Division II On-Street Shared Vehicle Parking Permit Program.

**Background**

In 2013, the SFMTA launched an On-Street Shared Vehicle Pilot to test the efficacy and public benefits of on-street vehicle sharing in San Francisco. Participating vehicle sharing organizations were required to share utilization data with the SFMTA for each permitted space, administer member surveys, and provide other data for analysis. The SFMTA conducted an evaluation of the pilot and published its findings in January 2017.

Pilot utilization data showed that shared vehicles stationed in on-street parking spaces were shared by an average of 19 different people each month and used for an average of six hours per day. Each permitted parking space served many people, rather than just one private vehicle at a time, helping to reduce the number of private cars while concentrating use of public parking supply, a heavily-constrained resource in San Francisco.

Based on the experience and evaluation of the pilot, a permanent parking permit program for on-street shared vehicles was developed by staff and adopted by the SFMTA board on July 18, 2017, codified as Section 911 of the Transportation Code. The adopted permit program differs from the pilot program chiefly in limiting participation to entities that provide 100% shared vehicles for member use. While promising as a shared mobility model, "peer-to-peer" vehicle sharing (under which privately owned vehicles are shared through a Vehicle Sharing Organization's brokerage system) has structural issues that present challenges to equitable and efficient utilization of public right-of-way. Based on the pilot experience, the SFMTA found that only fully-shared, managed-fleet vehicles produced enough public benefit to justify use of public right-of-way.

To summarize permit program requirements and conditions:

- Permits may be granted to qualified Vehicle Sharing Organizations (VSOs).
  - “Vehicle Sharing Organization” is an entity that provides preapproved members access to a citywide network of at least ten motor vehicles in the City and County of San Francisco and meets the requirements set forth in the Transportation Code.
  - Shared Vehicles must be available to members at unstaffed self-service locations and available for pick-up by members on a twenty-four hour, seven days per week basis.
  - Shared Vehicles must be available to members for rental at all times when the vehicle is parked in a designated on-street Shared Vehicle Parking Space.
  - Shared Vehicles must be registered to the permittee.
- Permit grants exclusive use of an on-street Shared Vehicle Parking Space to the permittee to park Shared Vehicles without being subject to enforcement of certain parking restrictions.
  - Permit exempts a Shared Vehicle from applicable time limits for Residential Parking Permit areas, street cleaning parking restrictions, and payment at parking meters when parked at a designated on-street Shared Vehicle Parking Space.
  - Permit does not exempt the Shared Vehicle from any other parking restrictions.
- Three Shared Vehicle Parking permit zones are designated, dividing the City into a northeastern section (Zone 1), a mid-city section (Zone 2), and a western-southern section (Zone 3).
  - The monthly fee for each designated parking space is determined by its location within one of the three zones. The monthly fee for spaces in Zone 1 is proposed to be \$285, \$180 in Zone 2, and \$50 in Zone 3.
- Shared Vehicles must be less than seventy-two (72) inches in height, and emit low levels of emissions for the applicable vehicle class.
- SFMTA will issue a maximum of 1,000 On-Street Shared Vehicle Parking Permits at any one time.

Permit conditions specified on the SFMTA’s On-street Shared Vehicle permit application:

- VSOs must locate a minimum of 15% of their on-street spaces in each of Zone 2 and Zone 3.
- The emblem of the Vehicle Sharing Organization must be prominently displayed on both the driver and passenger sides of any vehicle parked in the permitted space.
- The SFMTA will require the permittee to gather and share utilization data as specified on the written application.
- The SFMTA will periodically review the usage of all shared on-street parking spaces to reassess performance standards, evaluate shared spaces, and revoke a VSO’s permit for some spaces if, in the SFMTA’s judgment, their usage is too low.

As part of the adopted permit program, the SFMTA requests that Sec. 7.2.52 of the Transportation Code be amended to change "Car Share Vehicle" to "Shared Vehicle" to agree with similar terminology in Division II permit program.

### **Public Outreach**

Outreach during the pilot was extensive, including meetings and correspondence with:

- Members of the Board of Supervisors

- Policy and Governance Committee of the SFMTA Board of Directors
- SFMTA Citizens Advisory Council
- San Francisco Chamber of Commerce
- San Francisco Small Business Commission
- The San Francisco Council of District Merchants Associations
- Castro Merchants Association
- West Portal Merchants Association
- The Mayor's Office
- Haight Ashbury Neighborhood Council
- Planning Association for the Richmond
- Noe Valley Association
- Outer Sunset/Parkside Residents Association
- Marina Community Association
- Shared vehicle organizations
- SFMTA enforcement

Throughout the pilot, an outreach letter with SFMTA contact information was provided to neighbors, merchants, and other stakeholders, generating substantial correspondence, questions and input. The pilot program received extensive media coverage, with front-page stories in the Chronicle and Examiner and television news and blog posts throughout the pilot run.

Prior to adoption by the SFMTA board, staff appeared before the Board of Supervisors Government Audit and Oversight Committee, January 12, 2017, and met with numerous stakeholders to discuss the permit program proposal.

### **Alternatives Considered**

Staff considered the following alternatives:

- End the program and eliminate all existing vehicle sharing parking spaces. This alternative was rejected because of the benefits of vehicle sharing described above.
- Incorporate other types of vehicle sharing into the permit program, such as "one-way" car sharing where vehicles are "free floating," without designated on-street spaces. While staff believes that there are possible benefits from one-way car sharing, that model of vehicle sharing is distinct enough that it merits consideration of a pilot or program separate from this proposed round-trip vehicle sharing program.

### **Funding Impact**

There is no funding impact; permit fees are restricted to cost recovery for operation and administration of the permit program.

### **Environmental Review**

On June 23, 2017, the Planning Department determined (Case Number Case No. 2017-005615ENV) that the proposed program is categorically exempt from CEQA as defined in Title 14 of the California Code of Regulations Section 15301. A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by reference.

**SFMTA Board Action**

On July 18, 2017, the SFMTA Board of Directors adopted Resolution 170718-098, which amended Transportation Code, Division II to make permanent existing On-Street Vehicle Sharing Parking Permit requirements, revise the (1) definitions used for permit program terms, (2) existing parking permit fees, and (3) terms and conditions for the parking permit program including designating up to 1,000 on-street parking spaces; adopt a Vehicle Sharing Parking Permit Policy to guide SFMTA's on-street and off-street vehicle sharing programs; and recommend that the Board of Supervisors approve amendments to Transportation Code, Division I to change the term "Car Share Vehicle" to "Shared Vehicle."

**Recommendation**

The SFMTA requests that the San Francisco Board of Supervisors approve amendments to Transportation Code Division I to change the term "Car Share Vehicle" to "Shared Vehicle" to agree with language in the associated Division II On-Street Shared Vehicle Parking Permit Program.

Thank you for your time and consideration of this proposed jurisdictional transfer. Should you have any questions or require more information, please do not hesitate to contact me at any time.

Sincerely,



**Edward D. Reiskin**  
**Director of Transportation**

SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY  
BOARD OF DIRECTORS

RESOLUTION No. 170718-098

WHEREAS, In 2013, SFMTA began a Pilot program to evaluate the feasibility and effectiveness of on-street shared vehicle spaces; and,

WHEREAS, SFMTA proposes an operational permit program for on-street shared vehicle parking, based upon the experience of the on-street pilot and the existing off-street program; and,

WHEREAS, Transportation Code Division I and II modifications are necessary for the SFMTA to make permanent the existing on-street vehicle share parking permit program; and,

WHEREAS, The proposed amendments to Transportation Code, Division II revises existing Vehicle Sharing Parking Permit Requirements by amending the (1) definitions used for permit program terms, (2) existing parking permit fees, and (3) terms and conditions for the parking permit program including designating up to 1,000 on-street parking spaces; and,

WHEREAS, Amendments to Transportation Code, Division I requires San Francisco Board of Supervisors approval; and,

WHEREAS, Pursuant to Charter Section 16.112 and the Rules of Order of the Board of Directors, published notice was placed in the City's official newspaper to provide notice that the Board of Directors will hold a public hearing on July 18, 2017, to consider the proposed establishment of Shared Vehicle Parking Permit fees, and

WHEREAS, The proposed amendments to the Transportation Code for the on-street shared vehicle parking permit program are subject to the California Environmental Quality Act (CEQA); CEQA provides a categorical exemption from environmental review for minor alteration of existing public facilities as defined in Title 14 of the California Code of Regulations Section 15301; and

WHEREAS, On June 23, 2017, the San Francisco Planning Department determined that the program is categorically exempt from CEQA, pursuant to Title 14 of the California Code of Regulations Section 15301; and,

WHEREAS, The proposed action is the Approval Action as defined by the S. F. Administrative Code Chapter 31; and,

WHEREAS, A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors, and may be found in the records of the Planning Department at 1650 Mission Street in San Francisco, and is incorporated herein by reference; therefore be it

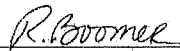


RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors adopts the Vehicle Sharing Parking Permit Policy to guide SFMTA's vehicle sharing program; and be it further

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors amends Transportation Code, Division II to make permanent existing On-Street Vehicle Sharing Parking Permit requirements, revise the (1) definitions used for permit program terms, (2) existing parking permit fees, and (3) terms and conditions for the parking permit program including designating up to 1,000 on-street parking spaces; and recommend that the Board of Supervisors approve amendments to Transportation Code, Division I to change the term "Car Share Vehicle" to "Shared Vehicle"; and be it further

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors recommends that the San Francisco Board of Supervisors amend San Francisco Transportation Code Division I to change the term "Car Share Vehicle" to "Shared Vehicle."

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of July 18, 2017.



\_\_\_\_\_  
Secretary to the Board of Directors  
San Francisco Municipal Transportation Agency

[Transportation Code – Vehicle Sharing Parking Permit Requirements]

**Resolution amending the Vehicle Sharing Parking Permit Requirements by revising the (1) definitions used for permit program terms, (2) parking permit fees, and (3) terms and conditions for the parking permit program including designating up to 1,000 on-street parking spaces.**

NOTE: Additions are single-underline Times New Roman;  
deletions are ~~strike through Times New Roman~~.

The Municipal Transportation Agency Board of Directors of the City and County of San Francisco enacts the following regulations:

Section 1. Article 900 of Division II of the Transportation Code is hereby amended by revising Sections 901, 902, and 911, to read as follows:

**Sec. 901. DEFINITIONS.**

As used in this Article 901, the following words and phrases shall have the following meanings:

~~**Car Share Organization.** A public, private, or non-profit entity that provides preapproved members access to a citywide network of at least 10 motor vehicles in the City and County of San Francisco and meets the requirements set forth in the Transportation Code.~~

~~**Car Share Vehicle.** A motor vehicle for which a Car Share Vehicle Parking Permit is issued by the SFMTA that authorizes the vehicle to Park in a designated on-street car share Parking Space.~~

\* \* \* \*

~~**On-Street Car-Shared Vehicle Parking Permit.** A permit issued by the SFMTA that authorizes a Vehicle Sharing Organizations such vehicle to Park Shared Vehicles in a designated~~

on-street ~~car share~~ Shared Vehicle Parking Space without being subject to enforcement of ~~Car~~ Shared Vehicle parking restrictions.

**Park.** To park or stop a vehicle, as defined in the Vehicle Code, or to cause or permit a vehicle to be parked or stopped, unless the context requires a different meaning.

**Parking Space.** A space demarcated by painted lines or other indicators for the parking of a single vehicle.

\* \* \* \*

**Shared Vehicle.** A motor vehicle made available by a Vehicle Sharing Organization for use by its members and authorized to Park in a designated on-street Parking Space.

\* \* \* \*

**Vehicle Sharing Organization.** An entity that provides preapproved members access to a citywide network of at least 10 motor vehicles in the City and County of San Francisco and meets the requirements set forth in the Transportation Code.

**Sec. 902. GENERAL PERMIT CONDITIONS.**

The following general provisions apply to all permits issued under this Article 900.

\* \* \* \*

**Table 902(d)  
Permit Fee Schedule**

	<b>Effective July 1, 2016</b>	<b>Effective July 1, 2017</b>
* * * *	* * * *	* * * *
<b>On-Street <del>Car-Shared</del> <u>Vehicle Parking</u> Permit</b>		
<b>(§ 911)</b>		
Base Permit Fee—One-time set-up fee	\$416	\$431
Zone 1	\$2,808 (\$234 per month)	\$2,9163,420 (\$243285 per month)
Zone 2	\$1,872	\$1,9442,160 (\$162180 per

	(\$156 per month)	month)
Zone 3	\$624 (\$52 per month)	\$648 <u>600</u> (\$54 <u>50</u> per month)
****	****	****
<b>Bus Substitution Fee (Division I, Article 6.2(f))</b>	\$32.75	\$33.75

\*\*\*\*

**SEC. 911. ON-STREET ~~CAR-SHARED~~ VEHICLE PARKING PERMIT.**

**(a) General Permit Requirements.**

(1) The SFMTA shall issue a ~~SFMTA~~ permit for use by a ~~Car Share Vehicle~~ a Shared Vehicle Parking Space upon receipt of a written application from a qualified ~~Car Vehicle~~ Shareing Organization on a form prescribed by the SFMTA.

(2) The permit ~~shall be displayed on the Car Share Vehicle when Parked in a designated on-street car share Parking Space~~ grants exclusive use of an on-street Shared Vehicle Parking Space to the permittee to Park Shared Vehicles without being subject to enforcement of Shared Vehicle parking restrictions.

(3) ~~The SFMTA shall implement a pilot program until August 31, 2015, and may impose additional terms and conditions for permit eligibility during the pilot program including limiting the number of Car Share Organizations which can participate, the time period for any permit issued, and a prorated permit fee based on the number of months the permit is issued for.~~

(4) ~~The SFMTA reserves the right to revoke a Car-Shared Vehicle Parking Permit at any time upon written notice of revocation. The Permittee shall surrender such permit in accordance with the instructions in the notice of revocation.~~

(5) ~~The qualified Car-Vehicle Shareing Organization must pay the applicable On-Street Car-Shared Vehicle Parking Permit fee, based upon the location of the designated on-street car share-Shared Vehicle Parking Space in either Zone 1, Zone 2, or Zone 3 as defined in~~

subsection (65), and a one-time set-up and installation fee of \$400 per designated on-street car share Parking Space before a permit may be issued.

(65) The applicable ~~Car Share Vehicle~~On-Street Shared Vehicle Parking Permit fee shall be based upon the location of the designated Parking Space as follows:

(A) Zone 1 shall include that portion of the City and County of San Francisco not under the jurisdiction of the Port of San Francisco north and east of a line commencing at a point located at N 37° 48' 24.4" W 122° 26' 55.0", thence south to Yacht Road, thence southerly along the easterly line of Yacht Road to the ~~easterly line of Lyon Street~~, thence ~~southerly along the easterly line of Lyon Street to the southerly line of Lyon Street~~, thence ~~westerly along the southerly line of Lyon Street to the southerly line of Palace Drive~~, thence southerly along the easterly line of Lyon Street to the southerly line of Bay Street, thence southerly along the easterly line of Lyon Street to the southerly line of O'Farrell Street, thence southerly along the easterly line of Sonora Lane to the southerly line of Terra Vista Avenue, thence westerly along the southerly line of Terra Vista Avenue to the easterly line of Encanto Avenue, thence southerly along the easterly line of Encanto Avenue to the northerly line of Anza Vista Avenue, thence southerly along the easterly line of Arbol Lane to the southerly line of Turk Street, thence southerly along the easterly line of Lyon Street to the southerly line of Haight Street, thence southerly to the northern end of the easterly line of Douglass Street, thence southerly along the easterly line of Douglass Street to the northerly line of 25th Street, thence easterly long the northerly line of 25th Street to the easterly line of Potrero Avenue, thence northerly along the easterly line of Potrero Avenue to the northerly line of 25th Street, thence easterly along the northerly line of 25th Street to the eastern end of 25th Street.

(B) Zone 2 shall include that portion of the City and County of San Francisco not included within the boundaries of On-Street ~~Car Share~~Shared Vehicle Parking Permit Zone Number One and Three. It excludes any part of the City and County of San Francisco under the jurisdiction of the Port of San Francisco.

(C) Zone 3 shall include that portion of the City and County of San Francisco not under the jurisdiction of the Port of San Francisco south and west of a line commencing at a point located at N 37° 47' 26.9" W 122° 29' 8.8", thence southerly to the northern end of the westerly line of 22nd Avenue, thence southerly along the westerly line of 22nd Avenue to the southerly line of Ocean Avenue, thence easterly along the southerly line of Ocean Avenue to the easterly line of 19th Avenue, thence easterly to the western end of the southerly line of Upland Drive, thence easterly along the southerly line of Upland Drive to the easterly line of Faxon Avenue, thence easterly to the western end of the southerly line of Greenwood Avenue, thence easterly along the southerly line of Greenwood Avenue to the westerly line of Hazelwood Avenue, hence southerly along the western line of Hazelwood Avenue to the southerly line of Judson Avenue, thence easterly along the southerly line of Judson Avenue to the westerly line of Phelan Avenue, thence southerly along the westerly line of Phelan Avenue to the southerly line of Judson Avenue, thence easterly along the southerly line of Judson Avenue to the southerly line of US Route 280, thence along the southerly line of US Route 280 to the Islais Creek Channel.

(b) **Criteria for Granting an On-Street Car-Shared Vehicle Parking Permit.** The requirements for ~~Car-Vehicle Sharing~~ Organizations to be eligible to obtain an On-Street Car-Shared Vehicle Parking Permit include the following, which must be demonstrated to the SFMTA's satisfaction:

~~(1) — Car Share Vehicles may only be available to members by reservation on an hourly basis, or in smaller intervals, and at rates which vary by time or by time and distance.~~

(21) Car-Shared Vehicles are available to members at an unstaffed self-service location and available for pick-up by members on a twenty-four hour, seven days per week basis.

(32) Automobile insurance must be provided for each Car-Shared Vehicle for each member using the vehicle during the period of use.

(43) The emblem of the ~~Car Vehicle Shareing~~ Organization must be prominently displayed on both the driver and passenger sides of the vehicle.

(54) ~~Car Shared~~ Vehicles must be less than seventy-two (72) inches in height, and emit low levels of emissions for the applicable vehicle class. Preference will be given to ~~Car Shared~~ Vehicles that meet the California Air Resources Board's standard for a Super Ultra Low Emissions Vehicle.

(65) A ~~Car Shared~~ Vehicle must be available to members for rental at ~~least seventy-five percent of the time during any given month~~ all times when the vehicle is Parked in a designated on-street ~~car s~~Shared Vehicle Parking Space ~~at any time during that month~~.

(76) Citywide distribution of ~~Car Shared~~ Vehicles available to members as determined by the SFMTA.

(7) The number of On-Street Shared Vehicle Parking Permits issued by the SFMTA at any one time shall not exceed 1,000.

(c) **Application Requirements.** Each application for a permit or renewal of a permit shall contain information sufficient to:

(1) Identify the ~~Car Vehicle Shareing~~ Organization applicant;

(2) Identify the location where the ~~Car Share Vehicle~~Shared Vehicle Parking Space is to be located; and

(3) Establish that the ~~on-street Shared Vehicle Parking Space~~applicant owns the Car Share Vehicle and the vehicle will be used for only ~~car-vehicle shareing~~ related purposes at all times.

(d) **Permit Privileges.**

(1) Any ~~Car Shared~~ Vehicle registered to the Permittee that displays a valid ~~Car Share Vehicle Parking Permit~~ shall be permitted to Park at a designated ~~on-street car share Parking Space~~on-street Shared Vehicle Parking Space established by the SFMTA.

(2) The ~~Car~~-Shared Vehicle Parking Permit exempts a ~~Car~~-Shared Vehicle from applicable time limits for Residential Parking Permit areas (Div. I, Section 7.2.20), street cleaning parking restrictions (Div. I, Section 7.2.22), and payment at parking meters (Div. I, Section 7.2.23) when Parked at a designated on-street ~~car~~-sShared Vehicle Parking Space.

(3) The ~~Car~~-Shared Vehicle Parking Permit does not exempt the ~~Car~~-Shared Vehicle from any other Parking restrictions.

(e) **Duration of ~~Car~~-Shared Vehicle Parking Permit.** ~~Car~~-Shared Vehicle Parking Permits may be issued by the SFMTA at any time during the fiscal year but every permit shall expire on June 30 of each calendar year unless otherwise renewed or revoked.

Section 2. Effective Date. This ordinance shall become effective 31 days after enactment. Enactment occurs when the San Francisco Municipal Transportation Agency Board of Directors approves this ordinance.

Section 3. Scope of Ordinance. In enacting this ordinance, the San Francisco Municipal Transportation Agency Board of Directors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, letters, punctuation marks, charts, diagrams, or any other constituent parts of the Transportation Code that are explicitly shown in this ordinance as additions or deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By: \_\_\_\_\_  
JOHN I. KENNEDY  
Deputy City Attorney

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of July 18, 2017.

R. Boomer  
Secretary to the Board of Directors  
San Francisco Municipal Transportation Agency





# SAN FRANCISCO PLANNING DEPARTMENT

## CEQA Categorical Exemption Determination

### PROPERTY INFORMATION/PROJECT DESCRIPTION

Project Address		Block/Lot(s)	
SFMTA - On Street Vehicle Share Parking Permit Program		varies	
Case No.	Permit No.	Plans Dated	
2017-005615ENV			
<input checked="" type="checkbox"/> Addition/ Alteration	<input type="checkbox"/> Demolition (requires HRER if over 50 years old)	<input type="checkbox"/> New Construction	<input type="checkbox"/> Project Modification (GO TO STEP 7)
Project description for Planning Department approval.			
SFMTA seeks to implement a city-wide on-street vehicle share parking permit program to continue the project based on an on-street vehicle share parking permit pilot in 2011 and an additional pilot from 2013 to 2016. Based upon evaluation of those pilot programs, the proposed program would have the evaluate applications under the following features and characteristics: Qualification of eligible permittees, Permitted parking space, parking space markings and signage, permit terms and conditions, and restrictions and limitations to 1000 permits total. Attachment A provides further details.			

### STEP 1: EXEMPTION CLASS

TO BE COMPLETED BY PROJECT PLANNER

<b>Note: If neither class applies, an <i>Environmental Evaluation Application</i> is required.</b>	
<input checked="" type="checkbox"/>	<b>Class 1 – Existing Facilities.</b> Interior and exterior alterations; additions under 10,000 sq. ft.; change of use if principally permitted or with a CU.
<input type="checkbox"/>	<b>Class 3 – New Construction.</b> Up to three (3) new single-family residences or six (6) dwelling units in one building; commercial/office structures; utility extensions.
<input type="checkbox"/>	Class__

### STEP 2: CEQA IMPACTS

TO BE COMPLETED BY PROJECT PLANNER

<b>If any box is checked below, an <i>Environmental Evaluation Application</i> is required.</b>	
<input type="checkbox"/>	<b>Transportation:</b> Does the project create six (6) or more net new parking spaces or residential units? Does the project have the potential to adversely affect transit, pedestrian and/or bicycle safety (hazards) or the adequacy of nearby transit, pedestrian and/or bicycle facilities?
<input type="checkbox"/>	<b>Air Quality:</b> Would the project add new sensitive receptors (specifically, schools, day care facilities, hospitals, residential dwellings, and senior-care facilities) within an air pollution hot spot? (refer to EP_ArcMap > CEQA Catex Determination Layers > Air Pollution Hot Spots)
<input type="checkbox"/>	<b>Hazardous Materials:</b> Any project site that is located on the Maher map or is suspected of containing hazardous materials (based on a previous use such as gas station, auto repair, dry cleaners, or heavy manufacturing, or a site with underground storage tanks): Would the project involve soil disturbance of any amount or a change of use from industrial to commercial/residential? If yes, should the applicant present documentation of a completed Maher Application that has been submitted to the San Francisco Department of Public Health (DPH), this box does not need to be checked, but such documentation must be appended to this form. In all other circumstances, this box must be checked and the project applicant must submit an Environmental Application with a Phase I Environmental Site Assessment and/or file a Maher Application with DPH. (refer to EP_ArcMap > Maher layer.)

<input type="checkbox"/>	<b>Soil Disturbance/Modification:</b> Would the project result in soil disturbance/modification greater than two (2) feet below grade in an archeological sensitive area or eight (8) feet in a non-archeological sensitive area? (refer to EP_ArcMap > CEQA Catex Determination Layers > Archeological Sensitive Area)
<input type="checkbox"/>	<b>Noise:</b> Does the project include new noise-sensitive receptors (schools, day care facilities, hospitals, residential dwellings, and senior-care facilities) fronting roadways located in the noise mitigation area? (refer to EP_ArcMap > CEQA Catex Determination Layers > Noise Mitigation Area)
<input type="checkbox"/>	<b>Subdivision/Lot Line Adjustment:</b> Does the project site involve a subdivision or on a lot with a slope average of 20% or more? (refer to EP_ArcMap > CEQA Catex Determination Layers > Topography)
<input type="checkbox"/>	<b>Slope = or &gt; 20%:</b> Does the project involve excavation of 50 cubic yards of soil or more, square footage expansion greater than 1,000 sq. ft., shoring, underpinning, retaining wall work, or grading on a lot with a slope average of 20% or more? <i>Exceptions: do not check box for work performed on a previously developed portion of site, stairs, patio, deck, or fence work.</i> (refer to EP_ArcMap > CEQA Catex Determination Layers > Topography) <b>If box is checked, a geotechnical report is required and a Certificate or higher level CEQA document required</b>
<input type="checkbox"/>	<b>Seismic: Landslide Zone:</b> Does the project involve excavation of 50 cubic yards of soil or more, square footage expansion greater than 1,000 sq. ft., shoring, underpinning, retaining wall work, grading –including excavation and fill on a landslide zone – as identified in the San Francisco General Plan? <i>Exceptions: do not check box for work performed on a previously developed portion of the site, stairs, patio, deck, or fence work.</i> (refer to EP_ArcMap > CEQA Catex Determination Layers > Seismic Hazard Zones) <b>If box is checked, a geotechnical report is required and a Certificate or higher level CEQA document required</b>
<input type="checkbox"/>	<b>Seismic: Liquefaction Zone:</b> Does the project involve excavation of 50 cubic yards of soil or more, square footage expansion greater than 1000 sq ft, shoring, underpinning, retaining wall work, or grading on a lot in a liquefaction zone? <i>Exceptions: do not check box for work performed on a previously developed portion of the site, stairs, patio, deck, or fence work.</i> (refer to EP_ArcMap > CEQA Catex Determination Layers > Seismic Hazard Zones) <b>If box is checked, a geotechnical report will likely be required</b>
<input type="checkbox"/>	<b>Serpentine Rock:</b> Does the project involve any excavation on a property containing serpentine rock? <i>Exceptions: do not check box for stairs, patio, deck, retaining walls, or fence work.</i> (refer to EP_ArcMap > CEQA Catex Determination Layers > Serpentine)
<b>If no boxes are checked above, GO TO STEP 3. If one or more boxes are checked above, an <u>Environmental Evaluation Application</u> is required.</b>	
<input checked="" type="checkbox"/>	<b>Project can proceed with categorical exemption review. The project does not trigger any of the CEQA impacts listed above.</b>
<b>Comments and Planner Signature (optional):</b> The proposed project would not include major roadway modifications and physical changes at curbs would only include paint and if applicable, the installation of new 3'-tall sign posts.	

**STEP 3: PROPERTY STATUS – HISTORIC RESOURCE  
TO BE COMPLETED BY PROJECT PLANNER**

<b>PROPERTY IS ONE OF THE FOLLOWING:</b> (refer to Parcel Information Map)	
<input type="checkbox"/>	<b>Category A:</b> Known Historical Resource. <b>GO TO STEP 5.</b>
<input type="checkbox"/>	<b>Category B:</b> Potential Historical Resource (over 50 years of age). <b>GO TO STEP 4.</b>
<input checked="" type="checkbox"/>	<b>Category C:</b> Not a Historical Resource or Not Age Eligible (under 50 years of age). <b>GO TO STEP 6.</b>

**STEP 4: PROPOSED WORK CHECKLIST**  
**TO BE COMPLETED BY PROJECT PLANNER**


<b>Check all that apply to the project.</b>	
<input type="checkbox"/>	1. <b>Change of use and new construction.</b> Tenant improvements not included.
<input type="checkbox"/>	3. <b>Regular maintenance or repair</b> to correct or repair deterioration, decay, or damage to building.
<input type="checkbox"/>	4. <b>Window replacement</b> that meets the Department's <i>Window Replacement Standards</i> . Does not include storefront window alterations.
<input type="checkbox"/>	5. <b>Garage work.</b> A new opening that meets the <i>Guidelines for Adding Garages and Curb Cuts</i> , and/or replacement of a garage door in an existing opening that meets the Residential Design Guidelines.
<input type="checkbox"/>	6. <b>Deck, terrace construction, or fences</b> not visible from any immediately adjacent public right-of-way.
<input type="checkbox"/>	7. <b>Mechanical equipment installation</b> that is not visible from any immediately adjacent public right-of-way.
<input type="checkbox"/>	8. <b>Dormer installation</b> that meets the requirements for exemption from public notification under <i>Zoning Administrator Bulletin No. 3: Dormer Windows</i> .
<input type="checkbox"/>	9. <b>Addition(s)</b> that are not visible from any immediately adjacent public right-of-way for 150 feet in each direction; does not extend vertically beyond the floor level of the top story of the structure or is only a single story in height; does not have a footprint that is more than 50% larger than that of the original building; and does not cause the removal of architectural significant roofing features.
<b>Note: Project Planner must check box below before proceeding.</b>	
<input type="checkbox"/>	Project is not listed. <b>GO TO STEP 5.</b>
<input type="checkbox"/>	Project <b>does not conform</b> to the scopes of work. <b>GO TO STEP 5.</b>
<input type="checkbox"/>	Project involves <b>four or more</b> work descriptions. <b>GO TO STEP 5.</b>
<input type="checkbox"/>	Project involves <b>less than four</b> work descriptions. <b>GO TO STEP 6.</b>

**STEP 5: CEQA IMPACTS – ADVANCED HISTORICAL REVIEW**  
**TO BE COMPLETED BY PRESERVATION PLANNER**

<b>Check all that apply to the project.</b>	
<input type="checkbox"/>	1. Project involves a <b>known historical resource (CEQA Category A)</b> as determined by Step 3 and conforms entirely to proposed work checklist in Step 4.
<input type="checkbox"/>	2. <b>Interior alterations to publicly accessible spaces.</b>
<input type="checkbox"/>	3. <b>Window replacement</b> of original/historic windows that are not "in-kind" but are consistent with existing historic character.
<input type="checkbox"/>	4. <b>Façade/storefront alterations</b> that do not remove, alter, or obscure character-defining features.
<input type="checkbox"/>	5. <b>Raising the building</b> in a manner that does not remove, alter, or obscure character-defining features.
<input type="checkbox"/>	6. <b>Restoration</b> based upon documented evidence of a building's historic condition, such as historic photographs, plans, physical evidence, or similar buildings.
<input type="checkbox"/>	7. <b>Addition(s)</b> , including mechanical equipment that are minimally visible from a public right-of-way and meet the <i>Secretary of the Interior's Standards for Rehabilitation</i> .

<input type="checkbox"/>	8. <b>Other work consistent</b> with the <i>Secretary of the Interior Standards for the Treatment of Historic Properties</i> (specify or add comments):
<input type="checkbox"/>	9. <b>Reclassification of property status</b> to Category C. (Requires approval by Senior Preservation Planner/Preservation Coordinator) a. Per HRER dated: _____ (attach HRER) b. Other (specify):
<b>Note: If ANY box in STEP 5 above is checked, a Preservation Planner MUST check one box below.</b>	
<input type="checkbox"/>	<b>Further environmental review required.</b> Based on the information provided, the project requires an <i>Environmental Evaluation Application</i> to be submitted. <b>GO TO STEP 6.</b>
<input type="checkbox"/>	<b>Project can proceed with categorical exemption review.</b> The project has been reviewed by the Preservation Planner and can proceed with categorical exemption review. <b>GO TO STEP 6.</b>
<b>Comments (optional):</b>	
<b>Preservation Planner Signature:</b>	

**STEP 6: CATEGORICAL EXEMPTION DETERMINATION  
TO BE COMPLETED BY PROJECT PLANNER**

<input type="checkbox"/>	<b>Further environmental review required.</b> Proposed project does not meet scopes of work in either (check all that apply): <input type="checkbox"/> Step 2 – CEQA Impacts <input type="checkbox"/> Step 5 – Advanced Historical Review <b>STOP! Must file an <i>Environmental Evaluation Application</i>.</b>	
<input checked="" type="checkbox"/>	<b>No further environmental review is required. The project is categorically exempt under CEQA.</b>	
	<b>Planner Name:</b> Christopher Espiritu	<b>Signature or Stamp:</b>  <small>Digitally signed by Christopher Espiritu  DN: dc=org, dc=sfgov, dc=cityplanning, ou=CityPlanning,  ou=Environmental Planning, cn=Christopher Espiritu,  email=Christopher.Espiritu@sfgov.org</small>
	<b>Project Approval Action:</b> <b>Other (SFMTA Board)</b> <small>*If Discretionary Review before the Planning Commission is requested, the Discretionary Review hearing is the Approval Action for the project.</small>	06/23/2017
<p>Once signed or stamped and dated, this document constitutes a categorical exemption pursuant to CEQA Guidelines and Chapter 31 of the Administrative Code.</p> <p>In accordance with Chapter 31 of the San Francisco Administrative Code, an appeal of an exemption determination can only be filed within 30 days of the project receiving the first approval action.</p>		

**STEP 7: MODIFICATION OF A CEQA EXEMPT PROJECT  
TO BE COMPLETED BY PROJECT PLANNER**

In accordance with Chapter 31 of the San Francisco Administrative Code, when a California Environmental Quality Act (CEQA) exempt project changes after the Approval Action and requires a subsequent approval, the Environmental Review Officer (or his or her designee) must determine whether the proposed change constitutes a substantial modification of that project. This checklist shall be used to determine whether the proposed changes to the approved project would constitute a "substantial modification" and, therefore, be subject to additional environmental review pursuant to CEQA.

**PROPERTY INFORMATION/PROJECT DESCRIPTION**

Project Address (If different than front page)		Block/Lot(s) (If different than front page)
Case No.	Permit No.	Plans Dated
Exempt Project Approval Action	Exempt Project Approval Date	New Approval Required
Modified Project Description:		

**DETERMINATION IF PROJECT CONSTITUTES SUBSTANTIAL MODIFICATION**

Compared to the approved project, would the modified project:	
<input type="checkbox"/>	Result in expansion of the building envelope, as defined in the Planning Code;
<input type="checkbox"/>	Result in the change of use that would require public notice under Planning Code Sections 311 or 312;
<input type="checkbox"/>	Result in demolition as defined under Planning Code Section 317 or 19005(f)?
<input type="checkbox"/>	Is any information being presented that was not known and could not have been known at the time of the original determination, that shows the originally approved project may no longer qualify for the exemption?

**If at least one of the above boxes is checked, further environmental review is required. CATEX FORM**

**DETERMINATION OF NO SUBSTANTIAL MODIFICATION**

<input type="checkbox"/>	The proposed modification would not result in any of the above changes.
If this box is checked, the proposed modifications are categorically exempt under CEQA, in accordance with prior project approval and no additional environmental review is required. This determination shall be posted on the Planning Department website and office and mailed to the applicant, City approving entities, and anyone requesting written notice.	
Planner Name:	Signature or Stamp:



Edwin M. Lee, *Mayor*

Cheryl Brinkman, *Chairman*

Joél Ramos, *Director*

Malcolm Heinicke, *Vice-Chairman*

Cristina Rubke, *Director*

Gwyneth Borden, *Director*

Art Torres, *Director*

Lee Hsu, *Director*

Edward D. Reiskin, *Director of Transportation*

### **On-Street Vehicle Share Parking Permit Program**

The SFMTA seeks to make permanent a city-wide on-street vehicle share parking permit program based on an on-street vehicle share parking permit pilot in 2011 and an additional pilot from 2013 to 2016. Based upon evaluation of those pilot programs, the proposed permanent permit program would have the following features and characteristics:

*Qualification of eligible permittees:* Any entity which meets the definition of “Vehicle Share Organization” established in the Transportation Code may seek on-street vehicle share permits. Specific requirements would be enumerated in the Transportation Code and the program policy document.

*Permitted parking space:* An On-Street Vehicle Share Parking permit would control and condition parking use in a specific location, as defined in the Transportation Code. The permit would be issued by the SFMTA and would designate exclusive use of an on-street parking space for the permittee Vehicle Share Organization’s shared vehicles. Designation of permitted parking spaces would follow the SFMTA’s standard review, outreach, and approval process for changes to on-street parking

*Parking space markings and signage:* Permitted on-street car share parking spaces would be marked in the same manner as pilot spaces. A two-sided sign would be affixed to a short post (approximately 3’ tall, set approximately 18” into the ground) adjacent to the space. The parking space curb would be painted red to mark the curb as a tow away zone, and white lines would be painted to delineate the boundaries of the space on the street.

*Permit terms and conditions:* On-street vehicle share parking permits would be defined and conditioned in the Transportation Code and the program policy document.

*Restrictions and Limitations:* A maximum of 1,000 (one thousand) permits total would be granted by the SFMTA as part of this program. The SFMTA would not consider applications for shared vehicle parking permits at metered parking spaces in most cases, including along neighborhood commercial corridors.



**SFMTA**  
 Municipal  
 Transportation  
 Agency

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August 28, 2017

Angela Calvillo, Clerk of the Board  
 Board of Supervisors  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 San Francisco, CA 94102-4689

***Subject: Transportation Code Division I Shared Vehicle Parking Ordinance***

Dear Ms. Calvillo:

Attached are n original and two copies of a proposed Ordinance authorizing the amendment of Transportation Code, Division I to change the term “Car Share Vehicle” to “Shared Vehicle.” This change will make the language in Transportation Code, Division I consistent with the language in Transportation Code, Division II

The following are additional, accompanying documents:

- Briefing letter
- SFMTA Board of Directors Resolution

SFMTA’s Local Government Affairs Liaison, Janet Martinsen is available at [janet.martinsen@sfmta.com](mailto:janet.martinsen@sfmta.com) or 415.701.4693 to answer any questions you may have about the submission.

Sincerely,

Edward D. Reiskin  
 Director of Transportation

2017 AUG 28 AM 11:33  
 SAN FRANCISCO, CA 94103  
 415.701.4500