

File No. 250359

Committee Item No. 7

Board Item No. 12

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date May 7, 2025

Board of Supervisors Meeting Date May 13, 2025

Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Information Form
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 – Ethics Commission
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Award Letter
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER (Use back side if additional space is needed)

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>DPH Behested Payment Solicitation Certification</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Gift Acknowledgement 12/30/2022</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>DPH Gift Questionnaire</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Health Commission Resolution No. 23-08 8/15/2023</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>DPH Statement on Retroactivity 5/1/2025</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>DPH Presentation 5/7/2025</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>
<input type="checkbox"/>	<input type="checkbox"/>	<u> </u>

Completed by: Brent Jalipa Date May 1, 2025

Completed by: Brent Jalipa Date May 8, 2025

1 [Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2021 Epic for Federally
2 Qualified Health Centers - \$204,250]

3 **Resolution retroactively authorizing the Department of Public Health to accept and**
4 **expend a monetary gift, entitled “2021 Epic for Federally Qualified Health Centers,” in**
5 **the amount of \$204,250 from the Epic Systems Corporation to help support Federally**
6 **Qualified Health Centers and their underserved patient populations, for the period of**
7 **July 1, 2023, through June 30, 2025.**

8
9 WHEREAS, The Epic Systems Corporation (ESC) has donated the “2021 Epic for
10 Federally Qualified Health Centers” to the San Francisco Department of Public Health (DPH)
11 in the amount of \$204,250 for the department’s role as a Federally Qualified Health Center
12 (FQHC); and

13 WHEREAS, The Epic for Federally Qualified Health Centers (FQHCs) program is
14 designed to help support FQHCs and their underserved patient populations; and

15 WHEREAS, The ESC provides gifts to entities that help low income and at-risk
16 populations; now, therefore, be it

17 RESOLVED, That the Board of Supervisors approves the gift and authorizes DPH to
18 accept and expend a gift of cash in the value of \$204,250 donated by the ESC; and, be it

19 FURTHER RESOLVED, That the proceeds of the gift by the ESC will be accepted and
20 expended consistent with the San Francisco Administrative Code Sections governing the
21 acceptance of gifts to the City and County of San Francisco, including the San Francisco
22 Administrative Code, Section 10.100-305; and, be it

23 FURTHER RESOLVED, That the Board of Supervisors extends its gratitude to the
24 ESC for the generous gift to the City and County of San Francisco in support of DPH.

1 Recommended: Approved: _____ /s/ _____

2 Mayor

3 _____ /s/ _____

4 Daniel Tsai Approved: _____ /s/ _____

5 Director of Health Controller

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File Number: 250359
(Provided by Clerk of Board of Supervisors)

Gift Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend gift funds.

The following describes the gift referred to in the accompanying resolution:

1. Gift Title: **2021 Epic for Federally Qualified Health Centers**
2. Department: **Department of Public Health**
3. Contact Person: **Eric Raffin** Telephone: **(916) 258-7288**
4. Gift Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Gift Funding Approved or Applied for: **\$204,250**

6a. Matching Funds Required: **\$0**

b. Source(s) of matching funds (if applicable): **N/A**

7a. Gift Source Agency: **Epic Systems Corporation**

b. Gift Pass-Through Agency (if applicable): **N/A**

8. Proposed Gift Project Summary: **The Epic for Federally Qualified Health Centers (FQHCs) program is designed to help support FQHCs and their underserved patient populations. To connect FQHCs with the neighboring hospitals to which they send their patients for acute, specialty, and tertiary care, Epic provides license fee and annual maintenance grants for FQHCs.**

9. Gift Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **07/01/2023**

End-Date: **06/30/2025**

- 10a. Amount budgeted for contractual services: **\$0**

b. Will contractual services be put out to bid? **N/A**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**

d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**

- 11a. Does the budget include indirect costs? ☐ Yes ☒ No

b1. If yes, how much? \$ **N/A**

b2. How was the amount calculated? **N/A**

c1. If no, why are indirect costs not included?

☐ Not allowed by Gifting agency

☒ To maximize use of gift funds on direct services

[] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of Direct Costs.**

12. Any other significant gift requirements or comments:

The gift does not require an ASO amendment and does not create net new positions.

We respectfully request for approval to accept and expend these funds retroactive to July 1, 2023. The Department received the award on June 1, 2022.

The donor is a Private entity.

Fund ID:	14820
Department ID:	162643
Project Desc:	Epic for FQHCs Program
Project ID:	10036449
Authority ID:	10001
Activity ID:	0001

****Disability Access Checklist** (Department must forward a copy of all completed Gift Information Forms to the Mayor's Office of Disability)**

13. This Gift is intended for activities at (check all that apply):

<input checked="" type="checkbox"/> Existing Site(s)	<input type="checkbox"/> Existing Structure(s)	<input type="checkbox"/> Existing Program(s) or Service(s)
<input type="checkbox"/> Rehabilitated Site(s)	<input type="checkbox"/> Rehabilitated Structure(s)	<input type="checkbox"/> New Program(s) or Service(s)
<input type="checkbox"/> New Site(s)	<input type="checkbox"/> New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 3/5/2025 | 10:33 AM PST

DocuSigned by:
Toni Rucker
(Signature Required)

Department Head or Designee Approval of Gift Information Form:

Daniel Tsai
(Name)

Director of Health
(Title)

Date Reviewed: 3/24/2025 | 4:56 PM PDT

Signed by:
Jenny Louie for Daniel Tsai
(Signature Required)

Jenny Louie, COO for Daniel Tsai

Files 250359 and 250360 Gift Accept and Expend



Epic Systems Corporation Gifts **2021 Epic for Federally Qualified Health Centers** **2022 Safety Net Gift**

BOS Budget & Finance Committee
May 7, 2025

Jeff Scarafia, Deputy Chief Information Officer

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH

File 250359: Overview of Gift: 2021 Epic for Federally Qualified Health Centers



- **Amount:** \$204,250
- **Timeline:** July 1, 2023, through June 30, 2025
- **Funder:** Epic Systems Corporation
- **Gift Summary:**
 - Epic is an electronic medical record software program. SFDPH uses Epic for our healthcare services throughout DPH services.
 - Federally Qualified Health Centers (FQHCs) are primary care clinics that receive federal funding to provide healthcare services to underserved communities.
 - Epic provides gifts to all FQHCs using Epic, including this gift for SFDPH

File 250360: Overview of Gift: 2022 Safety Net Gift



- **Amount:** \$115,000
- **Timeline:** July 1, 2023, through June 30, 2025
- **Funder:** Epic Systems Corporation
- **Gift Summary:**
 - Epic considers DPH to be a Safety Net Provider based on the volume of Medicaid (Medi-Cal) patients served
 - Epic provides gifts to numerous Safety Net entities that help low income and at-risk populations, including this gift for SFDPH

Retroactivity



We are seeking **retroactive authorization** to accept these gifts.

- SFDPH received notice of the 2021 Epic gift for FQHCs on June 1, 2022.
- SFDPH received notices of the 2022 Epic gift for Safety Net on December 27, 2022.
- DPH brought both items to the BOS on April 8, 2025 after a thorough review process with Ethics Commission, City Attorney, and Controller's Office to ensure compliance with behested payments legislation.
 - Both gifts have behest exemptions per regulations issued by SF Ethics Commission.



Conclusion

DPH respectfully requests retroactive approval of these items. Thank you!



City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

Behested Payment Solicitation Rules Exception Form & Certification

Directions: Please complete, sign, and return pages 1-2 of the form below, filling in all blanks with the requested information and selecting only one of the three check boxes.

Name of Grant/Gift (the Award): 2021 Federally Qualified Health Center (FQHC) License Fee and Maintenance Grant

Amount: \$ 204,250

Date Received & Term of Grant/Gift: May 26, 2022, for CY 2021

Name of Original Source of the Grant/Gift (the Donor): Epic Systems Corporation

Purpose of Form: Section 3.620 of the San Francisco Campaign and Governmental Conduct Code (the SF C&GCC) prohibits City and County of San Francisco (City) officers and employees from directly or indirectly soliciting a behested payment from an interested party. A **behested payment** is a payment made at the request of the City officer or employee for a legislative, governmental, or charitable purpose. **Interested parties** include, among other things, either a) a participant involved in an administrative enforcement or license, permit, or other entitlement proceeding before any officer or employee within DPH or b) a person or entity that contracts with or seeks to contract with the City, the San Francisco Unified School District, or the San Francisco Community College District where the total anticipated or actual value of such contracts within a fiscal year equals or exceeds \$100,000. **Interested parties** also include contract or expenditure lobbyists and permit consultants. Donors should refer to Section 3.620 of the SF C&GCC and related rules and regulations for more detailed information about behested payments.

This form is to be used by the San Francisco Department of Public Health (DPH) and the Donor listed above to certify that the listed Award is not a solicitation of a behested payment as determined by Regulation 3.620-8 of the San Francisco Ethics Commission Regulations. Awards that meet the criteria listed in Regulation 3.620-8 for not being a solicited behested payment are exempt from the prohibition listed in Section 3.620 of the San Francisco Campaign and Governmental Conduct Code and can be accepted and expended by the City and/or DPH.

Certification: Donor may be an interested party as defined in Section 3.620 of the SF C&GCC and related Ethics Commission Regulations. Because Donor is also the source of the Award listed above (*either as the original source or as an intermediary that is sub-awarding from a different source*), the City can only accept the funds if the Award qualifies for an exception to the restriction on soliciting a behested payment from an interested party under Section 3.620 of the SF C&GCC or Ethics Commission Regulations.



City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

Behested Payment Solicitation Rules Exception Form & Certification

Please certify, by selecting which one of the following options is most applicable, that the listed information is accurate related to the Award listed above:

☒

Competitive Award. The Award is being made by Donor pursuant to a competitively awarded grant for which DPH or a DPH designee applied, as described in Ethics Commission Regulation 3.620-8(a) (*copy located on back page*). Donor certifies that the Award is competitively awarded under its own processes—the SF C&GCC and Ethics Commission Regulations do not define that concept. Note that the negotiation by DPH and the Donor and expansion of the terms of any such grant agreement does not make the Award a prohibited behested payment.

☐

Award Initiated by Donor with a Grant Agreement. The Award is being made by Donor pursuant to a grant agreement between Donor and the City/DPH, and the Award was initiated by Donor, as described in Ethics Commission Regulation 3.620-8(b) (*copy located on back page*). Donor certifies that the Award was not initiated by DPH or a DPH designee. Note that the negotiation by DPH and the Donor and expansion of the terms of any such grant agreement, after initiation by the Donor, does not make the Award a prohibited behested payment.

☐

Award Initiated by Donor Without a Grant Agreement. The Award is a gift or other payment from Donor to the City/DPH, and the Award was initiated by Donor, as described in Ethics Commission Regulation 3.620-8(c) (*copy located on back page*). Donor certifies that the Award was not initiated by DPH or a DPH designee. This gift or payment must not confer a personal benefit on any City official or employee. Gifts or payments that confer a personal benefit include, but are not limited to, food, drinks, holiday parties, and items intended for employee appreciation or recognition.

I [Signatory Name] [REDACTED], as an authorized representative of Donor, certify and affirm that the above information is true and accurate, and I acknowledge that providing false or inaccurate information may violate City rules. I am authorized to and accordingly confirm that Donor, upon request by City, DPH, and/or the San Francisco Ethics Commission, will provide any requested documentation that Donor is legally allowed to provide which demonstrates the accuracy of the statements above.

[REDACTED]

Signatory

[REDACTED]

Signatory Title

[REDACTED]

Date



City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

Behested Payment Solicitation Rules Exception Form & Certification

Copy of Relevant Ethics Commission Regulations for Reference (Aug. 2024)
(please go to Ethics Commission Regulations for the current, applicable regulations)

Regulation 3.620-8: Exceptions

The following actions are not solicitations of behested payments for the purposes of Section 3.620:

- (a) Applying for a competitively awarded grant with or directly from an interested party, if the City officer or designated employee is applying on behalf of their department. Negotiating the terms of, entering into, performing pursuant to, amending, and expanding such a grant agreement between the source of the grant, the interested party, and the City is also not soliciting a behested payment.
- (b) Negotiating the terms of, entering into, performing pursuant to, amending, or expanding a grant agreement between an interested party and the City, on behalf of the officer or designated employee's department, that was initiated by an interested party. Any City officer or designated employee using this exception bears the burden of proving that they did not initiate the grant offer or negotiations. This proof could be demonstrated, for example, through copies of emails or other written communications or other means.
- (c) Coordinating the acceptance of gifts or other payments to the City that have been initiated by an interested party. Any City officer or designated employee using this exception bears the burden of proving that they did not initiate the payment from the interested party. This proof could be demonstrated, for example, through copies of emails or other written communications or other means. Any gift or payment accepted using this exception cannot confer a personal benefit on any City officials. Gifts or payments that confer a personal benefit include, but are not limited to food, drinks, holiday parties, and items intended for employee appreciation or recognition. ...

Epic

Epic Systems Corporation
Two Year Budget
July 1, 2023 – June 30, 2025
2021 Epic for Federally Qualified Health Centers
Project Code: 10036449

DIRECT COSTS	Fiscal Year 23-24	Fiscal Year 24-25	Totals
Maintenance Fees	\$102,125	\$102,125	\$204,250
Sub-Total	\$102,125	\$102,125	\$204,250
TOTAL	\$102,125	\$102,125	\$204,250



2021 Epic for FQHCs Grant - San Francisco Dept of Public Health

You are eligible for a total FQHC grant of up to [REDACTED] for license fees for new visits and [REDACTED] for maintenance fees. In addition, you are eligible for [REDACTED] in Wisdom for license fees and [REDACTED] for maintenance fees. The grant is calculated based on your actual visit volume in Epic during the 2021 calendar year and follows a tier structure.

Based on the total FQHC visits completed in your Epic instance in 2021 as detailed below, your grant tier is [REDACTED], which is [REDACTED] more visits than previous years. Additionally, your grant tier for Wisdom remains at [REDACTED]. As such, **your total grant amount for 2021** is \$ [REDACTED] for license fees and [REDACTED] for maintenance fees.

FQHC	Visits		Dental Visits	
Multiple FQHCs	[REDACTED]	(100%)	[REDACTED]	(100%)
Total:	[REDACTED]		[REDACTED]	
Grant Tier:	[REDACTED]		[REDACTED]	
# New Visits Granted:	[REDACTED]		-	

Note that you may have obligations to report this grant to Medicare, Medicaid, and other government payers.



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

December 30, 2022

Epic Systems Corporation

[REDACTED]
[REDACTED]

Dear [REDACTED],

Thank you for your contribution of cash received on [REDACTED]. Please keep this written acknowledgement of your gift to the City for your tax records.

Description of Donated Property:

(It is the responsibility of the donor to estimate the fair market ~~value~~ of donated items)

Description of Donated property	Quantity	Cash Value	Financial Interest
Check	1	204,250	Contract with City

No goods or services were provided by the City in connection with the gift.

Thank you for your support!

Very truly yours,

DocuSigned by:
Greg Wagner
28527524752949F...

Dr. Grant Colfax
Director of Health
Department of Public Health
San Francisco CA 94102
Greg Wagner, COO for

2021 Epic for FQHCs Enrollment Form

APPLICANT INFORMATION

Submitted By (Your Name)

SF Dept. of Public Health

Hospital Organization

Date

FQHC INFORMATION

FQHC name as reported to HRSA

Numerous

Is this an FQHC or a FQHC look-alike/other?

FQHC

Is this FQHC part of the hospital organization or a Connect?

Part of the hospital organization

Estimated percentage of the FQHC's patients seen at hospital organization's facilities

100%

Applications	Implementing /live at FQHC?	Live at hospital organization?	Estimated number of annual visits at FQHC	Go-live date or expected go-live date for FQHC
EpicCare Ambulatory		Live	See Attached	
Prelude Registration		Live	N/A	
Cadence Scheduling		Live	N/A	
Resolute PB		Live	N/A	
Wisdom Dental		Live	See Attached	
Behavioral Health (separate app)		Future		

Hospitals enrolling multiple FQHCs that are all part of your organization, rather than a Connect, may submit one Enrollment Form. Please provide FQHC specific information in the Enrollment Form Attachment.

GRANT REQUIREMENTS - Please confirm how you're meeting the following grant requirements:

1. How are you supporting UDS and other critical grant reporting for the FQHC?

We report Demographics and Quality of Care. All reporting for UDS and grant reporting is serviced by the SF DPH reporting resources. We are using the standard UDS tables from Epic for our UDS report.

2. Do you give FQHC users access to reporting tools (e.g., Reporting Workbench, Clarity, SlicerDicer)?

Yes, we give them this level of access. FQHC users have the same level of access as non-FQHC users.

3. Will you allow staff from the FQHC to attend the Physician Builder training at Epic? Do your physician builders have access to make changes in Epic? (Please note: Having physician builders is not a requirement for the FQHC grant program, but you must allow them to participate if the FQHC elects to.)

Yes and Yes. The FQHC users are one in the same as our primary users.

GRANT DISTRIBUTION - Section required only if FQHC is a Connect

The grant should be distributed proportionately to whichever organization paid for the system. Please describe below how you split the costs for license fees, maintenance fees, and also what percentage of the grant should go to the FQHC and to the organization.

The FQHCs are part of the SF Health network, which is a division under the SF Dept. of Public Health. The Epic contract and license fees were paid for by the the SF Dept. of Public Health. Therefore, we believe 100% of the distribution should go to the SF Dept. of Public Health.

Percent to be distributed to the FQHC _____ %

Percent to be distributed to the Hospital Organization 100 %

SIGNATURES

FQHC signature is required only if the FQHC is a Connect. The information provided below will be used for grant check distribution. Please fill out the information accordingly to aid in processing and sending your check.

FQHC

Name and Title

Mailing Address

Signature

Date

E-mail

Phone

HOSPITAL ORGANIZATION

Name and Title

San Francisco CA, 94110

Mailing Address

Signature

Date

E-mail

Phone

Epic will review your form and return a signed form upon approval.

EPIC SIGNATURE - To be filled out by Epic

Approved for participation in the 2021 Epic for FQHCs program by:

Name

Date

Please contact FQHC@epic.com with any questions. This program can be changed at any time without notice. You may have obligations to report this grant to Medicare, Medicaid, and other government payers.

Enrollment forms must be completed and submitted prior to November 30, 2021 to be eligible for the 2021 grant.



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor



Department of
PUBLIC HEALTH

[REDACTED]

Epic Systems Corporation

[REDACTED]

To Whom it may Concern,

Thank you for your generous contribution to the San Francisco Department of Public Health (DPH). In order to help DPH comply with the San Francisco Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: Department of Public Health, 101 Grove St #110, San Francisco CA 94102.

Contributor & Contribution Information:

Name: Epic Systems Corporation

Phone: [REDACTED]

Money, Goods, or Services (description):

Money

Date: [REDACTED]

Address: [REDACTED]

[REDACTED]

Estimated Value: \$204,250

The above address is a: ☒ Business ☐ Residence

Financial Interest:

The San Francisco Sunshine Ordinance requires that a department that receives a gift of money, goods, or services worth more than \$100 in the aggregate to report any financial interest that the contributor has involving the City and County of San Francisco (the City). Please check the appropriate box or boxes that describe your financial interest in the City.

- ☒ Contract with City
☐ Grant from the City
☐ Lease of Space to or from the City
☐ City License, Permit, or Entitlement for Use
☐ Other Financial Interest
☐ Pending Financial Interest
☐ No Financial Interest

(Please describe): Epic, through its subsidiary, licenses software to the city

(Please describe):

(Please describe):

(Please describe):

(Please describe):

(Please describe):

*San Francisco Administrative Code Chapter 67 section 67.29-6 (Sources of Outside Funding) provides:

No official or employee or agent of the City shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

[Redacted Signature]
Signature

[Redacted Date]
Date

**Health Commission
City and County of San Francisco
Resolution No. 23-08**

RESOLUTION TO RECOMMEND TO THE BOARD OF SUPERVISORS TO AUTHORIZE THE DEPARTMENT OF PUBLIC HEALTH TO ACCEPT AND EXPEND A GIFT OF \$204,250 FROM THE EPIC SYSTEMS CORPORATION

WHEREAS, The Epic Systems Corporation provides for the distribution of two hundred and four thousand, two hundred and fifty dollars (\$204,250) to the Department of Public Health; and

WHEREAS, The Epic Safety Net Program comprises hospitals, clinics, emergency medical service treatment providers, and affiliate and contract treatment providers, all of which are under the Department of Public Health; and

WHEREAS, The Epic Systems Corporation has donated to the Department of Public Health in the amount of \$204,250 for the department's role as a Safety Net provider; and

WHEREAS, The Epic Systems Corporation provides gifts to entities that help low income and at-risk populations; therefore, be it

RESOLVED, That the Health Commission recommends that the Board of Supervisor authorize the Department of Public Health to accept and expend a gift of cash of up to two hundred and four thousand, two hundred and fifty dollars (\$204,250) to support the goal of helping low income and at-risk populations; and be it

FURTHER RESOLVED, That the gift will be accepted and expended consistent with San Francisco Administrative Code Sections governing the acceptance of gifts to the City and County of San Francisco, including San Francisco Administrative Code Section 10.100-305.

I hereby certify that the San Francisco Health Commission at its meeting on August 15, 2023, adopted the foregoing resolution.



 MSW

Health Commission Executive Secretary



City and County of San Francisco
Daniel Lurie
Mayor

San Francisco Department of Public Health

Daniel Tsai
Director of Health

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, May 1, 2025

RE: **Retroactivity re: Files 250359 and 250360**

This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend two in-kind gifts in the amounts of \$204,250 and \$115,000, respectively, from Epic Systems Corporation for the San Francisco Health Network.

File 250359: Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2021 Epic for Federally Qualified Health Centers - \$204,250 – DPH received the notice of award for this gift on June 1, 2022. Following Health Commission approval, DPH then forwarded the accept and expend packet to Ethics Commission, City Attorney's Office (CAT) and Controller's Office (CON) for review, especially to ensure compliance with behested payments legislation. As a result, this gift was approved for behest exception per the regulations issued by SF Ethics Commission. Following these approvals, the Controller's Office forwarded the packet to the Mayor's Office on March 26, 2025, for introduction on April 8, 2025.

File 250360: Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2022 Safety Net Gift - \$115,000 - DPH received the notice of award for this gift on December 27, 2022. Following Health Commission approval, DPH then forwarded the accept and expend packet to Ethics Commission, City Attorney's Office (CAT) and Controller's Office (CON) for review, especially to ensure compliance with behested payments legislation. As a result, this gift was approved for behest exception per the regulations issued by SF Ethics Commission. Following these approvals, the Controller's Office forwarded the packet to the Mayor's Office on March 26, 2025, for introduction on April 8, 2025.

We respectfully request retroactive authorization for these items. Please contact Christina Chiong, SFDPH Accept & Expend Unit Manager, at christina.chiong@sfdph.org for any questions about this request for retroactive authorization.



Daniel Lurie
Mayor

Daniel Tsai
Director of Health

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Daniel Tsai
Director of Health

DATE: Tuesday, March 18, 2025

SUBJECT: Gift Accept and Expend

GIFT TITLE: 2021 Epic for Federally Qualified Health Centers - \$204,250

Attached please find the original and 1 copy of each of the following:

- ☒ Proposed Gift resolution, original signed by Department
- ☒ Gift information form, including disability checklist
- ☒ Budget and Budget Justification
- ☒ Gift application
- ☒ Agreement / Award Letter
- ☒ Other (Explain): Check, Behest payment exception form, Health Commission Resolution

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong

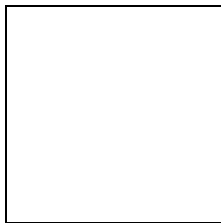
Phone: 554-2868

Interoffice Mail Address: Dept. of Public Health, Fiscal Unit, 101 Grove St #106

Certified copy required Yes ☐

No ☒

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Adam Thongsavat, Liaison to the Board of Supervisors
RE: Accept and Expend Gift - Retroactive - Epic Systems Corporation - 2021 Epic for Federally
Qualified Health Centers - \$204,250
DATE: April 8, 2025

Resolution retroactively authorizing the Department of Public Health to accept and expend a monetary gift, entitled "2021 Epic for Federally Qualified Health Centers," in the amount of \$204,250 from the Epic Systems Corporation to help support Federally Qualified Health Centers and their underserved patient populations, for the period of July 1, 2023, through June 30, 2025.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org