

# City and County of San Francisco Meeting Agenda

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

# Health and Human Services Committee

Members: Supervisors Chris Daly, Mark Leno and Sophie Maxwell

Clerk: Linda Laws

Thursday, May 16, 2002

10:00 AM

City Hall, Room 263

# **Rescheduled Meeting**

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Health and Human Services Committee on Thursday, May 16, 2002, at 1:00 p.m. HAS BEEN RESCHEDULED TO Thursday, May 16, 2002, at 10:00 a.m. and will be held in Room 263, City Hall.

Note: Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation
- 2) Budget Analyst report
- 3) Legislative Analyst report
- 4) Department or Agency cover letter and/or report
- 5) Public correspondence

These items will be available for review at City Hall, Room 244, Reception Desk.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding City representatives, except that public speakers using translation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous translation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting translation assistance.

## AGENDA CHANGES

#### CONSENT AGENDA

All matters listed hereunder constitute a Consent Agenda, are considered to be routine and will be acted upon by a single roll call vote of the Committee. There will be no separate discussion of these items unless a member of the Committee or the public so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate item.

#### 1. 020399 [Grant - Public Utilities Commission]

Resolution authorizing the Department of Public Utilities Commission to accept and expend a grant in the amount of \$75,000 from the Environmental Protection Agency for a feasibility study on decentralized wastewater treatment at the Hunters Point Naval Shipyard. (Public Utilities Commission)

3/15/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

# 2. 020543 [Grant - District Attorney 's REACT Task Force for the Investigation and Prosecution of High Technology Crimes]

Resolution authorizing the District Attorney to retroactively accept and expend a grant in the maximum amount of \$75,000 per year from the California Office of Criminal Justice Planning for investigation and prosecution of high technology crimes. (District Attorney)

4/12/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

## 3. 020661 [Authorizing DPH to enter into a contract with STANFORD for research services]

Resolution authorizing the San Francisco Department of Public Health, Community Health Network of San Francisco, Laguna Honda Hospital (CHN, LHH) to enter retroactively into an agreement which includes an indemnification clause, with The Board of Trustees of the Leland Stanford Junior University (STANFORD), the primary contractor, and expend funds in the amount of \$2,500 for research services, for the period of September 1, 2001 to June 30, 2002. (Public Health Department)

4/24/02, RECEIVED AND ASSIGNED to Health and Human Services Committee. Department requests this item be scheduled for consideration at the May 16, 2002 meeting.

# 4. 020662 [Mental health services to HIV positive women and their adult family members]

Resolution authorizing the San Francisco Department of Public Health, HIV Mental Health Program at the Center for Special Problems (SFDPH, CSP) to enter retroactively into an agreement in the amount of \$18,450 with The Regents of the University of California San Francisco (UCSF), the primary contractor, to provide outpatient mental health services to women who have HIV and their adult family members, for the period of August 1, 2001 to July 31, 2002. (Public Health Department)

4/24/02, RECEIVED AND ASSIGNED to Health and Human Services Committee. Department requests this item be scheduled for consideration at the May 16, 2002 meeting.

#### 5. 020566 [Grant - Public Defender's Office]

## Supervisor Maxwell

Resolution authorizing the Public Defender's Office to accept and expend a grant in the amount of \$160,000 from the Governor's Office of Criminal Justice planning to help indigent inmates file motions to establish their innocence.

4/8/02, REFERRED FOR ADOPTION WITHOUT COMMITTEE REFERENCE AGENDA AT THE NEXT BOARD MEETING.

4/15/02, REFERRED to Health and Human Services Committee.

## REGULAR AGENDA

# 6. 020753 [Efficient Delivery of Homeless Services]

#### Supervisor Daly

Resolution supporting efficient delivery of the City's services for homeless and marginally housed individuals and families.

5/13/02, RECEIVED AND ASSIGNED to Health and Human Services Committee. Sponsor requests this item be scheduled for consideration on May 16, 2002 meeting.

# 7. 020762 [Directing the Clerk of the Board to Distribute Reports] Supervisor Daly

Motion directing the Clerk of the Board to distribute reports requested by the Board of Supervisors from the Controller, Budget Analyst and Legislative Analyst on homeless expenditures and best practices to various City departments heads, elected officials and other policymakers.

5/13/02, RECEIVED AND ASSIGNED to Health and Human Services Committee. Sponsor requests this item be scheduled for consideration on May 16, 2002 meeting.

# 8. 020079 [Management Audit of Homeless Programs]

#### Supervisor Daly

Hearing to consider the Controller's management audit of homeless programs.

1/14/02, RECEIVED AND ASSIGNED to Audit, Labor and Government Efficiency Committee. Sponsor requests this item be calendared on January 22, 2002.

1/22/02, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Supervisor Daly; Supervisor Newsom; Ed Harrington, Controller; Supervisor McGoldrick; Ken Bruce, Budget Analyst.

1/28/02, TRANSFERRED to Rules and Audits Committee. new committee structure, 2/1/02.

3/21/02, TRANSFERRED to Health and Human Services Committee.

## 9. 012156 [Establishing Homeless Services Department]

#### Supervisor Ammiano

Hearing on establishing a Department of Homeless Services.

12/3/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee. 2/1/02, TRANSFERRED to Health and Human Services Committee. New committee structure.

## 10. 012163 [Centralized Referral System of Homeless Shelters]

#### Supervisor Newsom

Hearing to discern the feasibility of extending the City's centralized referral system of homeless shelter and services beyond the current operating hours of 6:00 PM and 12:00 AM.

12/3/01, RECEIVED AND ASSIGNED to Finance Committee. 3/21/02, TRANSFERRED to Health and Human Services Committee.

#### 11. 012022 [Centralized Intake for Homeless Services]

## Supervisor Newsom

Hearing to discuss the current method in which single homeless persons are introduced, assessed, and referred to citywide support services. This discussion will include, but not limited to: (1) The development of a centralized intake system for single homeless persons; (2) The development of a more efficient utilization of resources and expeditious bed assignment effort; (3) Current and/or future efforts to decrease eligibility and assessment time periods; (4) Current and/or future efforts to increase the accuracy of client identification through the utilization of improved information technology systems.

11/5/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee. 2/1/02, TRANSFERRED to Health and Human Services Committee. New committee structure.

## 12. 010463 [Surplus Property for Housing]

#### Supervisor Ammiano

Hearing on the use of federal, state, and local surplus property for much-needed housing as intended under the Federal McKinney Act, State Law SB-120 1992, and possible local legislation.

3/12/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee.

8/30/01, TRANSFERRED to Rules Committee.

9/20/01, CONTINUED. Continued to September 27, 2001.

9/27/01, CONTINUED. Continued to October 5, 2001.

10/5/01, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: John Myan.

1/28/02, TRANSFERRED to Health and Human Services Committee. Transferred pursuant to new committee structure.

# 13. 011498 [Identification and Use of Surplus City Property for Housing]

#### **Supervisor Daly**

Draft ordinance adding San Francisco Administrative Code Chapter 23A to identify unutilized and underutilized public buildings and real property for housing uses; an emergency measure.

8/13/01, RECEIVED AND ASSIGNED to Rules Committee.

1/28/02, TRANSFERRED to Rules and Audits Committee. Transferred pursuant to new committee structure.

## 14. 020491 [Interdepartmental Coordination of Homeless Services]

## Supervisor Newsom

Ordinance amending S.F. Administrative Code Chapter 20 to create a plan for the coordination of services and accountability between the city departments and agency responsible for the delivery of services to the homeless population of San Francisco, and to establish an advisory committee to monitor city contracts for homeless shelters and drop-in centers.

3/25/02, ASSIGNED UNDER 30 DAY RULE to Health and Human Services Committee, expires on 4/24/2002.

#### 15. 020416 [Coordinated Intake for Homeless Programs]

# Supervisor Newsom

Ordinance amending S.F. Administrative Code Chapter 20 to establish a coordinated, centralized intake process for homeless services.

3/11/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

# 16. 012134 [Department of Homeless Services]

#### Supervisor Newsom

An ordinance amending the San Francisco Administrative Code by adding Chapter 92, encompassing Sections 92.1 through 92.11, to create a Department of Homeless Services under the Mayor responsible for establishing a Homeless Services Advisory Board; regularly convening an Interagency Coordinating Council; developing a Five Year Plan and Quarterly Reporting protocol; implementing a City-run Centralized Case Management Information System and Case Management Services; detailing shelter standards and developing a compliance inspection system; establishing standards for the award and administration of contracts, including incentive clauses with outside entities for the delivery of homeless services; and operating a Long-term Housing Resource Clearinghouse.

12/3/01, ASSIGNED UNDER 30 DAY RULE to Rules Committee, expires on 1/2/2002.

1/28/02. TRANSFERRED to Rules and Audits Committee. Transferred pursuant to new committee structure,

3/21/02, TRANSFERRED to Health and Human Services Committee.

# 17. 020299 [Continuum of Care Plan-Homeless Board Membership]

#### Supervisor Hall

Resolution amending the Continuum of Care Plan to add four new members to the Local Homeless Coordinating Board: two representatives of the hospitality industry, one to be appointed by the Board of Supervisors, the other to be appointed by the Mayor; and two representatives of Merchants' Associations, one to be appointed by the Board of Supervisors, the other to be appointed by the Mayor.

2/17/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

## 18. 011680 [Continuum of Care Plan]

#### Supervisor Gonzalez

Resolution amending the Continuum of Care Plan to provide that the Board of Supervisors shall appoint a representative of the veteran's advocacy community and shall appoint all neighborhood/community representatives to the Local Homeless Coordinating Board.

9/24/01, RECEIVED AND ASSIGNED to Rules Committee.

12/6/01, CONTINUED. Heard in Committee. Speakers: none.

Continued to December 20, 2001.

12/20/01, AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE. Heard in Committee. Speakers: Ted Lakey, Deputy City Attorney: Jennifer Friedenbach.

12/20/01, CONTINUED AS AMENDED. Continued to January 9, 2001.

1/9/02, CONTINUED. Heard in Committee. Speakers: none.

Continued to February 7, 2002.

1/28/02, TRANSFERRED to Health and Human Services Committee. Transferred pursuant to new committee structure.

## 19. 020296 [Residential Tenant Security Deposits]

### Supervisor Peskin

Ordinance providing that annual landlord interest payments on residential tenant security deposits shall be paid at an interest rate determined annually by the Residential Rent Stabilization and Arbitration Board from posted Federal Reserve one-year Treasury Bill rates, instead of continuing to be paid at five percent (5%) simple interest rate as provided by the current ordinance.

2/19/02, ASSIGNED UNDER 30 DAY RULE to Health and Human Services Committee, expires on 3/21/2002.

## SPECIAL ORDER - 11:30 AM

## 20. 020656 [Direct Access to Housing Program]

#### Supervisor Ammiano

Hearing to consider proposed plan offered by the Department of Human Services and the Department of Public Health to expand the Direct Access to Housing program and the Single Room Occupancy Hotel Master Lease Program by 1,000 units.

4/22/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

## 21. 010464 [Self-managed Shelters]

#### Supervisor Ammiano

Hearing on Self-managed Shelters, a small, efficient and neighborhood-based means of providing essential services to our homeless population.

3/12/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee.

8/30/01, TRANSFERRED to Rules Committee.

9/20/01, CONTINUED. Continued to September 27, 2001.

9/27/01, CONTINUED. Continued to October 5, 2001.

10/5/01, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Arthur Evans; John Myan; Katie Hall; Michelle Marsulo.

1/28/02, TRANSFERRED to Health and Human Services Committee. Transferred pursuant to new committee structure.

## 22. 012021 [Homeless Shelters]

#### Supervisor Newsom

Hearing to discuss the hours of operations for all homeless shelters operated by the City and County of San Francisco. This discussion shall include, but not limited to: (1) Homeless shelter hours of operations; (2) MOUs of professional and non-professional staff who staff these shelters; (3) How do current operational hours contribute to the number of homeless persons being turned away due to closure of these shelters for clean up efforts.

11/5/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee. 2/1/02, TRANSFERRED to Health and Human Services Committee. New committee structure.

## 23. 012161 [City Resource Center]

#### Supervisor Newsom

Hearing to explore the prospect of extending the operational hours of the City's Resource Centers beyond the current operation hours so that those persons(s) seeking out assistance are not turned away from receiving referrals and/or services.

12/3/01, RECEIVED AND ASSIGNED to Finance Committee.

3/21/02, TRANSFERRED to Health and Human Services Committee.

## 24. 012020 [Storage Facilities for Homeless]

#### Supervisor Ammiano

Hearing on the feasibility of providing more storage facilities for the homeless.

11/5/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee. 2/1/02, TRANSFERRED to Health and Human Services Committee. New committee structure.

#### 25. 020033 [Extension of Winter Shelter Beds]

## Supervisor Newsom

Hearing to investigate the permanent extension of winter beds in San Francisco. Specifically, the hearing will examine annualizing the Ella Hill Hutch shelter beds and the possibility of annualizing other winter shelters.

1/7/02, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee. 2/1/02, TRANSFERRED to Health and Human Services Committee. New committee structure.

## 26. 020598 [Homeless Seniors]

#### Supervisor Daly

Resolution endorsing the creation of Homeless Shelters, transitional housing strategies and housing solutions appropriate for senior homeless populations within the City and County of San Francisco.

4/15/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

## 27. 012164 [Mobile Assistance Patrol]

#### Supervisor Newsom

Hearing to examine the procedures and protocols of the Mobile Assistance Patrol (MAP) dispatch along with the prospect of expanding the level of contracted services for outreach in order to increase capacity between the hours of midnight and 8:00 AM.

12/3/01, RECEIVED AND ASSIGNED to Finance Committee.
3/21/02. TRANSFERRED to Health and Human Services Committee.

## 28. 020754 [City Resource Center on 6th Street]

#### Supervisor Daly

Resolution urging the Department of Health and Human Services to develop a plan to establish a City Resource Center on 6th Street.

5/13/02, RECEIVED AND ASSIGNED to Health and Human Services Committee. Sponsor requests this item be scheduled for consideration on May 16, 2002 meeting.

## 29. 020291 [Maximum Shelter Beds]

### Supervisor Hall

Ordinance amending Administrative Code Chapter 20 by adding Sec. 20.300 to establish a maximum number of homeless shelter beds.

2/19/02, ASSIGNED UNDER 30 DAY RULE to Health and Human Services Committee, expires on 3/21/2002.

# **SPECIAL ORDER - 1:45 PM**

## 30. 020669 [Approving Implementation Plan of the Substance Abuse and Crime Prevention Act of 2000]

Resolution authorizing adoption of the San Francisco County Plan for the Substance Abuse and Crime Prevention Act of 2000 for Fiscal Year 2002-2003. (Public Health Department)

5/1/02, RECEIVED AND ASSIGNED to Health and Human Services Committee. Department requests this item be calendared at the May 16, 2002 meeting.

### 31. 012061 [Families in SROs Census]

#### Supervisor Newsom

Hearing (1) to discuss the findings of the recent Report on the Census of Families in Single Room Occupancy Hotels in San Francisco; and (2) to receive an update on the progress made pursuant to File No. 011157, Families in SROs Workgroup.

11/13/01, RECEIVED AND ASSIGNED to Housing, Transportation and Land Use Committee. 2/1/02, TRANSFERRED to Health and Human Services Committee. New committee structure.

## 32. 020415 [Homeless Outreach]

#### Supervisor Newsom

Ordinance amending S.F. Administrative Code Chapter 20 to establish a coordinated, geographically based outreach program for homeless services.

3/11/02, RECEIVED AND ASSIGNED to Health and Human Services Committee.

## 33. 020294 ["Quality of Life" Offenses]

### Supervisor Hall

Ordinance amending the San Francisco Administrative Code by adding Section 2A.86 to require the Chief of Police to provide information to the District Attorney on citations issued for "Quality of Life" offenses and to require the District Attorney to prepare and post on the District Attorney's website monthly reports showing the outcome of proceedings involving persons cited for these offenses.

2/19/02, ASSIGNED UNDER 30 DAY RULE to Rules and Audits Committee, expires on 3/21/2002. 3/21/02, TRANSFERRED to Health and Human Services Committee.

# 34. 020292 [Prohibiting Sleeping or Lying on the Sidewalk.]

#### Supervisor Hall

Ordinance amending Police Code Sections 22, 23, and 24 to prohibit sleeping or lying on the sidewalk.

2/19/02, ASSIGNED UNDER 30 DAY RULE to Public Works and Public Protection Committee, expires on 3/21/2002. 3/21/02, TRANSFERRED to Health and Human Services Committee.

## 35. 020019 [Median Strips]

#### Supervisor Newsom

Ordinance adding Section 79 to the San Francisco Traffic Code prohibiting loitering in median strips on City highways and thoroughfares.

1/7/02, ASSIGNED UNDER 30 DAY RULE to Housing, Transportation and Land Use Committee, expires on 2/6/2002. 2/1/02, TRANSFERRED to Transportation and Commerce Committee. New committee structure. 3/21/02, TRANSFERRED to Health and Human Services Committee.

## 36. 020018 [City-owned parking garages]

## Supervisor Newsom

Ordinance adding Section 20 to the San Francisco Police Code regulating permitted activities in Cityowned parking garages.

1/7/02, ASSIGNED UNDER 30 DAY RULE to Neighborhood Services and Parks Committee, expires on 2/6/2002. 1/28/02, TRANSFERRED to Public Works and Public Protection Committee. new committee structure, 2/1/02. 3/21/02, TRANSFERRED to Health and Human Services Committee.

## 37. 020293 [Prohibiting Urination and Defecation]

### Supervisor Hall

Ordinance amending Article 2 of the San Francisco Police Code by adding Section 153 to prohibit public urination and defecation.

2/19/02, ASSIGNED UNDER 30 DAY RULE to Public Works and Public Protection Committee, expires on 3/21/2002. 3/21/02, TRANSFERRED to Health and Human Services Committee.

## 38. 020300

## [Public Toilets]

#### Supervisor Hall

Resolution urging the Mayor to request that the Department of Public Works, the Recreation and Park Department and any other city departments with public restrooms to open such facilities and to the greatest extent possible establish new public restroom facilities.

2/19/02, RECEIVED AND ASSIGNED to Neighborhood Services and Recreation Committee. 3/21/02, TRANSFERRED to Health and Human Services Committee.

## 39. 012242 [Closure of Select Decaux Automatic Pay Toilets]

#### Supervisor Newsom

Resolution directing the San Francisco Police Department and the Department of Public Works to jointly develop a Pilot Program in which four Decaux Automatic Pay toilets sites shall close during the recommended hours of 11:00 PM to 6:00 AM in order to mitigate the illegal use of Decaux Automatic Pay Toilets for shelter and/or for illegal activity, including drug use, prostitution and acts of vandalism.

12/17/01, REFERRED FOR ADOPTION WITHOUT COMMITTEE REFERENCE AGENDA AT THE NEXT BOARD MEETING.

1/7/02, REFERRED to Economic Vitality, Small Business and Social Policy Committee. Supervisor Newsom requested this matter be severed so it could be considered separately.

1/28/02, TRANSFERRED to Health and Human Services Committee. New Committee Structure 2/1/02.

## **ADJOURNMENT**

# **IMPORTANT INFORMATION**

NOTE: Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Any written comments should be sent to: Committee Clerk of the Health and Human Services Committee, San Francisco Board of Supervisors, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to the committee clerk by that time may be taken directly to the hearing at the location above

## LEGISLATION UNDER THE 30-DAY RULE

# (Not to be considered at this meeting)

Rule 5.42 provides that when an ordinance or resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.

# 020716 [Amending Rent Control Ordinance Regarding Permissible Passthrough from Landlords to Residential Tenants]

#### Supervisors Ammiano, Leno, McGoldrick

Ordinance amending the Residential Rent Stabilization and Arbitration Ordinance (Administrative Code Chapter 37) regarding permissible passthrough of bond costs from landlords to tenants by providing for 50% passthrough of the change in the landlord's property tax resulting from the repayment of general obligation bonds of the City and County of San Francisco approved by the voters in the future; and regarding permissible passthrough from landlords to residential tenants of certain costs for capital improvements, rehabilitation, energy conservation improvements, and renewable energy improvements, by codifying and expanding existing amortization schedules, by establishing specified maximum annual passthroughs at 5% of a tenant's base rent for properties with five or fewer units and at 10% of a tenant's base rent for properties with six or more units, by capping certification for work and improvements on properties with six or more residential units at 50% of landlord costs unless the tenant elects 100% passthrough of costs with a lifetime rent increase cap of 15% of base rent, by lengthening the amortization period from 10 years to 20 years for certain improvements required by law (including certain seismic improvements to unreinforced masonry buildings), by providing tenants and the Rent Board with pre-application notice of large projects, by providing that each petition totaling more than \$25,000 must pay the cost of an estimator hired by the Rent Board unless the applicant provides copies of competitive bids received or copies of time and materials billing, by providing for the Commission on the Environment to conduct hearings and recommend new passthrough provisions encouraging energy conservation improvements and renewable energy improvements, and by expanding the provisions for tenant hardship applications for relief from such passthroughs by providing that a tenant can file such an application at any time instead of only at the time the passthrough is originally approved. This Ordinance amends Sections 37.2, 37.3, and 37.7, and 37.8B, with most provisions operative May 1, 2002 or 60 days prior to passage of this Ordinance on Second Reading by the Board of Supervisors, whichever is later.

5/6/02, ASSIGNED UNDER 30 DAY RULE to Health and Human Services Committee, expires on 6/5/2002.

# **Meeting Procedures**

The Board of Supervisors is the Legislative Body of the City and County of San Francisco. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room.

Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of a Committee or to its members, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

Agenda are available on the internet at www.ci.sf.ca.us/bdsupvrs.bos.htm.

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT CITY HALL, ROOM 244, RECEPTION DESK. Board meetings are televised on channel 26. For video tape copies and scheduling call (415) 557-4293.

Requests for language translation at a meeting must be received no later than noon the Friday before the

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AVISO EN ESPAÑOL: La solicitud para un traductor en una reunion debe recibirse antes de mediodia de el viernes anterior a la reunion. Llame a Erasmo Vazquez (415) 554-4909.

**翻譯** 必須在會議前最少四十八小時提出要求 請電 (415) 554-7701

# **Disability Access**

Both the Committee Room (Room 263) and the Legislative Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

The following services are available when requested by 4:00 p.m. of the Friday before the Board meeting: For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, contact Ohn Myint at (415) 554-7704.

For a large print copy of agenda or minutes in alternative formats, contact Annette Lonich at (415) 554-7706. The Clerk of the Board's Office TTY number for speech-hearing impaired is (415) 554-5227.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

# Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Donna Hall; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Donna.Hall@sfgov.org

Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Hall or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

## Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site www.sfgov.org/ethics