



October 14, 2020

Ms. Angela Calvillo, Clerk  
Honorable Supervisor Gordon Mar  
Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: Transmittal of Planning Department Case Numbers:  
2020-004819MLS; 2020-004811MLS; 2020-004685MLS

Three Individual Mills Act Contract Applications for the following addresses:  
450 Pacific Avenue; 1315 Waller Street; 59 Potomac Street

Board File No. \_\_\_\_\_ (pending)

**Historic Planning Commission Recommendation: Approval**

Dear Ms. Calvillo and Supervisor Mar,

On October 7, 2020, the Historic Planning Commission conducted a duly noticed public hearing at a regularly scheduled meeting to consider the proposed Mills Act Contract Applications. At the hearing the Historic Planning Commission recommended to approve the proposed Resolutions.

The Resolutions recommend the Board of Supervisors approve the Mills Act Historical Property Contracts as each property is a historical resource and the proposed Rehabilitation and Maintenance plans are appropriate and conform to the Secretary of the Interior's Standard for the Treatment of Historic Properties. Please refer to the attached exhibits for specific work to be completed for each property.

The Project Sponsors submitted the Mills Act applications on May 1, 2020. As detailed in the Mills Act application, the Project Sponsors have committed to Rehabilitation and Maintenance plans that will include both annual and cyclical scopes of work. The Mills Act Historical Property Contract will help the Project Sponsors mitigate expenditures and enable the Project Sponsors to maintain their historic properties in excellent condition in the future.

The Planning Department will administer an inspection program to monitor the provisions of the contract. This program will involve a yearly affidavit issued by the property owner verifying compliance with the approved Maintenance and Rehabilitation plans as well as a cyclical 5-year site inspection.

The Mills Act Historical Property Contract is time sensitive. Contracts must be recorded with the Assessor-Recorder by December 30, 2020 to become effective in 2021. We respectfully request these items be introduced at the next available hearing date. Your prompt attention to this matter is appreciated.

Please find attached documents relating to the actions of the Commission. If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,



Aaron D. Starr  
*Manager of Legislative Affairs*

cc: Andrea Ruiz-Esquide, City Attorney's Office  
John Carroll, Office of the Clerk of the Board  
Daisy Quan, Aide to Supervisor Mar

**Attachments :**

Mills Act Contract Case Report, dated October 7, 2020  
Assessor Valuation Table

**450 Pacific Avenue**

Historic Preservation Commission Resolution  
Draft Mills Act Historical Property Contract  
Draft Mills Act Valuation provided by the Assessor-Recorder's Office  
Categorical Exemption  
Mills Act Application

**1315 Waller Street**

Historic Preservation Commission Resolution  
Draft Mills Act Historical Property Contract  
Draft Mills Act Valuation provided by the Assessor-Recorder's Office  
Categorical Exemption  
Mills Act Application

**59 Potomac Avenue**

Historic Preservation Commission Resolution  
Draft Mills Act Historical Property Contract  
Draft Mills Act Valuation provided by the Assessor-Recorder's Office  
Categorical Exemption  
Mills Act Application