

File No. 210665

Committee Item No. 9

Board Item No. 27

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Appropriations Committee

Date June 21, 2021

Board of Supervisors Meeting

Date July 20, 2021

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- Mayor's Office Budget Submission Memo
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Linda Wong

Date June 17, 2021

Completed by: Linda Wong

Date July 7, 2021

1 [Proposition J Contract Certification - Contracted-Out Department Services for the Department
2 of Public Health]

3 **Resolution concurring with the Controller's certification that department services can**
4 **be performed by private contractor for a lower cost than similar work performed by City**
5 **and County employees, for security services (Department of Public Health).**

6
7 WHEREAS, The Electorate of the City and County of San Francisco passed
8 Proposition J in November 1976, allowing City and County Departments to contract with
9 private companies for specific services that can be performed for a lower cost than similar
10 work by City and County employees (Charter, Section 10.104.15); and

11 WHEREAS, The Controller has determined that a Purchaser's award of a contract for
12 the services listed below to a private contractor will continue to achieve substantial cost
13 savings for the City; and

14 WHEREAS, The Controller's certification, which confirms that said services can be
15 performed at lower costs to the City and County by private contractor than by employees
16 of the City and County, is on file with the Clerk of the Board of Supervisors in File No. 210665,
17 which is hereby declared to be part of this Resolution as if set forth fully herein; now,
18 therefore, be it;

19 RESOLVED, That the Board of Supervisors hereby concurs with the Controller's
20 certification and approves the Proposition J Resolution concerning the Purchaser's award of
21 a contract to a private contractor for the services listed below for the period of July 1, 2021,
22 through June 30, 2022.

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1 Fiscal Year 2021-2022

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City Cost Contract Cost

Department/Function

(High)

(High)

SAVINGS

FTEs

Department of Public Health (DPH)

1,100,452

494,791

605,661

4.4

Security Services



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

May 31, 2021

Grant Colfax, Director of Health
Department of Public Health
101 Grove Street
San Francisco, CA 94102

Attention: Jenny Louie, Chief Financial Officer (Acting)

RE: Contracting for Clinic Security – FY 2021-22

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2021-22 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

/s/

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
James Alexander, Budget Director

**Department of Public Health
Security Services - Behavioral Health and Primary Care Sites**

**COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2021-22**

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

| Job Class Title | Class | # of Full Time Equivalent Positions | Bi-Weekly Rate per FTE | | Annual Cost | |
|--------------------------------------------|-------|-------------------------------------|------------------------|----------|-------------|------------|
| | | | Low | High | Low | High |
| Deputy Sheriff | 8304 | 4.4 | \$ 3,974 | \$ 4,771 | \$ 451,241 | \$ 541,706 |
| - | - | - | - | - | \$ - | \$ - |
| - | - | - | - | - | \$ - | \$ - |
| - | - | - | - | - | \$ - | \$ - |
| - | - | - | - | - | \$ - | \$ - |
| - | - | - | - | - | \$ - | \$ - |
| - | - | - | - | - | \$ - | \$ - |
| - | - | - | - | - | \$ - | \$ - |
| Holiday Pay (if applicable) | n/a | n/a | | | | |
| Night / Shift Differential (if applicable) | n/a | n/a | | | | |
| Overtime Pay (if applicable) | n/a | n/a | | | | |
| Other Pay (if applicable) | n/a | n/a | | | | |
| Total FTE | | 4.4 | | | | |
| Total Salary Costs--> | | | | | \$ 451,241 | \$ 541,706 |
| Total of Other Compensation--> | | | | | \$ - | \$ - |

FRINGE BENEFITS

| Job Class | \$ Amount |
|-------------------------------------|-----------------------|
| Benefits per FTE--Job Class #: 8304 | 54,312 |
| Benefits per FTE--Job Class #: | - |
| Benefits per FTE--Job Class #: | - |
| Benefits per FTE--Job Class #: | - |
| Benefits per FTE--Job Class #: | - |
| Total Fringe Benefits | |
| | Low High |
| | \$ 207,700 \$ 236,258 |

ADDITIONAL CITY COSTS

| | | |
|---------------------------------------------------------------------------------|------------|------------|
| SHF workorder rate includes 21% add on for premiums, training, SHF overhead etc | \$ 124,925 | \$ 147,223 |
| SHF workorder rate includes 25% relief factor | \$ 148,720 | \$ 175,265 |
| Total Capital & Operating | \$ 273,645 | \$ 322,488 |

COST COMPARISON SUMMARY

| | | |
|--------------------------------------------|-------------------|-------------------|
| ESTIMATED TOTAL CITY COST | 932,586 | 1,100,452 |
| LESS: ESTIMATED TOTAL CONTRACT COST | 397,561 | 494,791 |
| ESTIMATED SAVINGS | <u>\$ 535,025</u> | <u>\$ 605,661</u> |
| % of Savings to City Cost | 57% | 55% |



To: Angela Calvillo, Clerk of the Board of Supervisors
From: Ashley Groffenberger, Mayor's Budget Director
Date: June 1, 2021
Re: Mayor's FY 2021-22 and FY 2022-23 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1st, corresponding legislation, and related materials for Fiscal Year (FY) 2021-22 and FY 2022-23.

In addition to the Mayor's Proposed FY 2021-22 and FY 2022-23 Budget Book, the following items are included in the Mayor's submission:

- The Annual Appropriation Ordinance and Annual Salary Ordinance, along with Administrative Provisions, physical copies of which will be delivered by the Controller's Office
- The proposed budget for the Office of Community Investment and Infrastructure for FY 2021-22
- 22 separate pieces of trailing legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter
- A letter addressing funding levels for nonprofit corporations or public entities for the coming two fiscal years
- Memo to the Board President requesting for 30-day rule waivers on ordinances
- Request for release of Budget and Appropriations Committee Reserve

Please note the following:

- Technical adjustments to the budget are being prepared, but are not submitted with this set of materials.

Sincerely,

Ashley Groffenberger
Mayor's Budget Director

cc: Members of the Board of Supervisors
Budget & Legislative Analyst's Office
Controller

| DEPT | Item | Relevance to Budget | Type of Legislation |
|-------------|-------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| ADM | Critical Repair/Recovery Stimulus COPs | Authorizes COPs to finance or refinance the capital plan in the budget. | Ordinance |
| CON | Prop J Certification - new | Costs related to Prop J services assumed in budget. | Resolution |
| CON | Prop J Certification - previously approved | Costs related to Prop J services assumed in budget. | Resolution |
| CON | Access Line Tax | Sets Access Line Tax. Revenues assumed in budget. | Resolution |
| CON | Neighborhood Beautification Fund | Neighborhood Beautification Fund contribution levels assumed in budget. | Ordinance |
| CON | Supplemental Enterprise Budget - AAO | Amendment to the AAO for the Airport, Port, and the PUC | Ordinance |
| CON | Supplemental Enterprise Budget - ASO | Amendment to the ASO for the Airport, Port, and the PUC | Ordinance |
| DPH | Annual Update to Patient Rates | Fee revenue assumed in budget. | Ordinance |
| DPH | Recurring State Grants | Grant revenue assumed in budget. | Resolution |
| DPH | DPH City Option Payouts | Approves the execution of a payment agreement assumed in budget. | Resolution |
| DPH | Emergency Medical Services Fee Transfer of Function | Transfer of function for positions reflected in the budget | Ordinance |
| HSH | Annual HSH Fund Expenditures | Expenditure plan assumed in budget. | Resolution |
| LIB | In-Kind Grant of Friends of San Francisco Public Library | Grant assumed in budget. | Resolution |
| LIB | In-Kind Grant of Friends of San Francisco Public Library Mission Branch | Grant assumed in budget. | Resolution |
| PUC | Hetch Hetchy Capital Budget | Appropriates funds to support PUC Hetch Hetchy capital budget expenditures. | Ordinance |
| PUC | Wastewater Capital Budget | Appropriates funds to support PUC Wastewater Enterprise capital budget expenditures. | Ordinance |
| PUC | Hetch Hetchy Debt Authorization | Authorizes bond issuance to finance Hetch Hetchy capital projects. | Ordinance |
| PUC | Wastewater Debt Authorization | Authorizes bond issuance to finance Wastewater capital projects. | Ordinance |
| REC | Continuing Flexible Pricing Model for REC Owned Gardens | Continues current pricing model for REC-owned gardens-- revenues reflected in budget. | Ordinance |
| REC | Parking Rates and Codes Revision | Authorizes SFMTA to implement paid parking and revise existing rates at certain parking lots-- revenues reflected in budget. | Ordinance |
| RNT | Direct Administration of the Rent Board Fee | Legislation that allows the Rent Board to directly collect the annual fee on rent-controlled units-- revenues reflected in budget. | Ordinance |
| TTX | Street Artist Fee | Lowers the fee of a street artist certificate— revenues reflected in budget. | Ordinance |



TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Sophia Kittler
RE: Proposition J Contract Certification Contracted-Out Department Services
for the Department of Public Health
DATE: June 1, 2021

Resolution concurring with the Controller's certification that department services can be performed by private contractor for a lower cost than similar work performed by City and County employees, for security services (Department of Public Health).

Should you have any questions, please contact Sophia Kittler at 415-554-6153.

From: [Kittler, Sophia \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Patil, Lillian \(MYR\)](#); [Buhse, Caroline \(MYR\)](#); [Lynn, Andrea \(MYR\)](#); [Campbell, Severin \(BUD\)](#)
Subject: Mayor -- [Resolution] -- [Proposition J Contract Certification Contracted-Out Department Services for the Department of Public Health]
Date: Tuesday, June 1, 2021 3:06:30 PM
Attachments: [Prop J New.zip](#)

Attached for introduction to the Board of Supervisors is a **Resolution concurring with the Controller's certification that department services can be performed by private contractor for a lower cost than similar work performed by City and County employees, for security services (Department of Public Health).**

Please let me know if you have any questions.

Sophia Kittler
Liaison to the Board of Supervisors
Office of Mayor London N. Breed
(415) 554 6153 | Sophia.kittler@sfgov.org