

1 [Grant Agreement Amendment - Episcopal Community Services - Henry Hotel - Not to Exceed  
2 \$14,591,945]

3 **Resolution approving the third amendment to the grant agreement between Episcopal**  
4 **Community Services and the Department of Homelessness and Supportive Housing**  
5 **(“HSH”) for property management and supportive services at the Henry Hotel, a**  
6 **permanent supportive housing site; extending the grant term by 20 months from**  
7 **October 31, 2023, for a total term of July 1, 2019, through June 30, 2025; increasing the**  
8 **agreement amount by \$4,853,433 for a total amount not to exceed \$14,591,945; and**  
9 **authorizing HSH to enter into any additions, amendments, or other modifications to the**  
10 **agreement that do not materially increase the obligations or liabilities, or materially**  
11 **decrease the benefits to the City.**

12  
13 WHEREAS, The mission of the Department of Homelessness and Supportive Housing  
14 (“HSH” or “Department”) is to prevent homelessness when possible and make homelessness  
15 rare, brief, and one-time in the City and County of San Francisco (“the City”) through the  
16 provision of coordinated, compassionate, and high-quality services; and

17 WHEREAS, Permanent supportive housing (PSH) is the most effective evidence-based  
18 solution to chronic homelessness; and

19 WHEREAS, HSH oversees more than 9,000 units of site-based PSH for formerly  
20 unhoused people across the city, including 121 units at the Henry Hotel; and

21 WHEREAS, The nonprofit provider Episcopal Community Services (“ECS”) has  
22 extensive experience operating PSH and is the longtime service provider at the Henry Hotel;  
23 and

24 WHEREAS, When HSH was created in 2016, the Department inherited a grant  
25 agreement from the Human Services Agency with ECS for services at the Henry Hotel; and

1           WHEREAS, HSH entered into a grant agreement (“Agreement”) in 2019 for the term  
2 July 1, 2019, through June 30, 2022, in an amount not to exceed \$8,877,679 with ECS to  
3 continue provide property management and supportive services for adult tenants in 121 units  
4 at the Henry Hotel, a copy of which is on file with the Clerk of the Board of Supervisors in File  
5 No. 230991; and

6           WHEREAS, HSH executed a first amendment to the Agreement in March 2022 that  
7 extended the Agreement term for ECS to continue providing these services by 12 months  
8 through June 30, 2023, and increased the not to exceed amount by \$860,833 for a total  
9 amount not to exceed \$9,738,512, a copy of which is on file with the Clerk of the Board of  
10 Supervisors in File No. 230991; and

11           WHEREAS, Between July 1, 2022, and June 30, 2023, ECS served 138 tenants at the  
12 Henry Hotel, including 27 new move-ins; and

13           WHEREAS, HSH executed a no-cost second amendment to the Agreement in July  
14 2023 that extended the Agreement term for ECS to continue providing these services by four  
15 months to October 31, 2023, a copy of which is on file with the Clerk of the Board of  
16 Supervisors in File No. 230991; and

17           WHEREAS, The proposed third amendment (“Amendment”) to the Agreement would  
18 extend the Agreement for ECS to continue to provide these services by 20 months to June 30,  
19 2025; and

20           WHEREAS, The Amendment would increase the not to exceed amount by \$4,853,433  
21 for a total amount not to exceed \$14,591,945 to cover one-time capital improvements,  
22 additional staff, and the extended term; and

23           WHEREAS, A copy of the Amendment is on file with the Clerk of the Board of  
24 Supervisors in File No.230991, substantially in final form, with all material terms and  
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1 conditions included, and only remains to be executed by the parties upon approval of this  
2 Resolution; and

3 WHEREAS, The Amendment requires Board of Supervisors approval under Section  
4 9.118 of the Charter; now, therefore, be it

5 RESOLVED, That the Board of Supervisors hereby authorizes the Executive Director  
6 of HSH (“Director”) or their designee to execute the Amendment to extend the current term of  
7 July 1, 2019, through October 31, 2023, to July 1, 2019, through June 30, 2025, and to  
8 increase the not-to-exceed amount by \$4,853,433 for a total amount not to exceed  
9 \$14,591,945; and, be it

10 FURTHER RESOLVED, That the Board of Supervisors authorizes the Director or their  
11 designee to enter into any amendments or modifications to the Amendment, prior to its final  
12 execution by all parties, that HSH determines, in consultation with the City Attorney, are in the  
13 best interest of the City, do not otherwise materially increase the obligations or liabilities of the  
14 City, are necessary or advisable to effectuate the purposes of the grant, and are in  
15 compliance with all applicable laws; and, be it

16 FURTHER RESOLVED, That within 30 days of the Amendment being executed by all  
17 parties, HSH shall submit to the Clerk of the Board of Supervisors a completely executed copy  
18 for inclusion in File No. 230991; this requirement and obligation resides with HSH, and is for  
19 the purposes of having a complete file only, and in no manner affects the validity of the  
20 approved agreement.

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