

File No. 100399

Committee Item No. 10

Board Item No. 19

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Sub - Committee: Budget and Finance

Date: April 28, 2010

Board of Supervisors Meeting

Date: May 4, 2010

Cmte Board

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|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Andrea S. Ausberry

Date Thursday, April 23, 2010

Completed by: Andrea S. Ausberry

Date Thursday, April 29, 2010

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

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1 [Contract Modification with Acumen Fiscal Agent LLC for the Jobs Now Program -
2 \$19,995,000]

3
4 **Resolution approving the emergency declaration to modify the contract between the**
5 **City and County of San Francisco and Acumen Fiscal Agent, LLC to provide private**
6 **employer based wage subsidy reimbursements under the City's Jobs Now Program for**
7 **qualified JOBS NOW participants during the period of March 25, 2010 to June 30, 2011,**
8 **in the additional amount of \$10,000,000 for a total modified contract amount of**
9 **\$19,995,000.**

10
11 WHEREAS, The Board of Supervisors of the City and County of San Francisco passed
12 Ordinance 191-09 (file #090820) on July 22, 2009 authorizing the Human Services Agency to
13 accept and expend a grant in the amount of \$26,505,777 for the subsidized employment
14 program known as JOBS NOW for the California Work Opportunity and responsibility to Kids
15 (CalWORKS) program under the expanded Temporary Assistance to Needy Families (TANF)
16 expanded under the American Recovery and Reinvestment Act (ARRA) to include families
17 earning income of less than 200% of the Federal Poverty Level; and

18 WHEREAS, The City and County of San Francisco wishes to continue the subsidized
19 employment program known as JOBS NOW, providing employment for San Francisco
20 Families using ARRA funding; and

21 WHEREAS, A contract was awarded by the Human Services Agency to Acumen Fiscal
22 Agent LLC pursuant to RFQ #354 issued in June 2007 to provide wage subsidies to various
23 employers of JOBS NOW participants; and

24 WHEREAS, Expenditures under this contract have reached the limit of the authority of
25 the Human Services Agency pursuant to Section 9.118 of the Charter; and

1 WHEREAS, The JOBS NOW program has already doubled its original goal of helping
2 1,000 San Francisco families; and

3 WHEREAS, The City and County wishes to continue to provide support to San
4 Francisco families under the JOBS NOW program; and WHEREAS, The President of the
5 Human Services Commission has declared a fiscal emergency to allow for the continued
6 payment of JOBS NOW invoices pending the further necessary approval for these payments
7 from the Board of Supervisors; now, therefore, be it

8 RESOLVED, That the Board of Supervisors hereby approves the declaration of fiscal
9 emergency dated March 25, 2010 by the President of the Human Services Commission to
10 allow continued payment of invoices under the JOBS NOW program; and, be it

11 FURTHER RESOLVED, That the Board of Supervisors hereby approves a modification
12 of an additional \$10,000,000 to the contract with Acumen Fiscal Agent LLC to provide
13 subsidized wage subsidy payment to private employers under the JOBS NOW program for a
14 total amount not too exceed \$19,995,000 for the term of the contract through June 30, 2011.
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**FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)**

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): SF Board of Supervisors	City elective office(s) held: SF Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Acumen Fiscal Agent LLC	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
1) This company is an LLC and is managed by Laurel, Jensen and Von, LLC 2) CEO – Randy Auer, CFO – Kathleen Scharr, COO – Carvin Wilson 3) Laurel, Jensen and Von, LLC 4) N/A 5) N/A	
Contractor address: 1358 W Business Park Drive, Orem, UT 84059	
Date that contract was approved: January 1, 2009 through June 30, 2011	Amount of contract: 19,995,000
Describe the nature of the contract that was approved: Financial Management Services	
Comments:	

This contract was approved by (check applicable):

the City elective officer(s) identified on this form (Mayor, Gavin Newsom)

a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board

the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer:	Contact telephone number: 0
Address:	E-mail:

Signature of City Elective Officer (if submitted by City elective officer) Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk) Date Signed

