

BOARD of SUPERVISORS



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MEMORANDUM

Date: June 28, 2024

To: The Honorable Members, Board of Supervisors

From: *ACB* Angela Calvillo, Clerk of the Board

Subject: Our Children, Our Families Council
Charter Amendment - Accountability for Funding Children and Youth
Services for City Departments and the Unified School District
(File No. 240545)

Board of Supervisors Rules of Order 2.21 establishes certain criteria that must be included in legislation creating and establishing, or reauthorizing, new bodies (boards/commissions/task forces/advisory bodies) and requires the Clerk of the Board to advise the Board on certain matters. To fulfill these requirements, the following is provided:

File No. 240545 Charter Amendment - Accountability for Funding Children and Youth Services for City Departments and the Unified School District (Our Children, Our Families Council)

- Does a current body address the same or similar subject matter?
(Pursuant to Board Rule 2.21, the Clerk of the Board shall advise the Board if there is a current body that addresses the same or similar subject matters.)

There are four other active advisory bodies that have similar duties to the Our Children, Our Families Council; however, each body has a different focus on the needs of children and families within San Francisco.

- 1) Child Care Planning and Advisory Council (CPAC): CPAC focuses on how to maintain, expand, and improve local child care services and acts as San Francisco's Local Planning Council, which is a State mandated body. CPAC advocates for a broad system of quality, affordable and accessible child care and early education services throughout



San Francisco, with a mandate from the State to focus on low-income and at-risk families.

- 2) *Children and Families First Commission (CFFC)*: *CFFC was established to promote, support and improve early development of children from the prenatal state to five years of age and to carry out the provisions of the California Children and Families First Act of 1998.*
 - 3) *Children, Youth, and Their Families Oversight and Advisory Committee (CYF OAC)*: *CYF OAC was established to review the governance and policies of the Department of Children, Youth, and Their Families, to monitor and participate in the administration of the Children and Youth Fund, and to take steps to ensure the Fund is administered in a manner accountable to the community.*
 - 4) *Early Childhood Community Oversight and Advisory Committee (EC COAC)*: *EC COAC was established to make recommendations to the Department of Early Childhood regarding overall strategies, policies, and procedures. They also provide analysis, guide engagement processes, and make recommendations to the Department of Early Childhood, the Mayor, and the Board of Supervisors regarding use of funds for the Early Care and Education for All Initiative.*
- ✓ ***Our Children, Our Families Council***: *This Council was mandated by the Charter, and authorized by the Administrative Code, to advise the City on the unmet needs, services, and basic infrastructure needs of children and families in San Francisco through the creation of a Children and Families Plan. It allows City leaders and departments, the San Francisco Unified School District (SFUSD), and community partners to come together to coordinate their efforts across agencies and develop a strategy for achieving shared goals.*
- **Language requiring the body to meet at least once every four months**
(Pursuant to Board Rule 2.21, the enabling legislation shall include language requiring the subordinate body to meet at least once every four months.)

Yes. Administrative Code, Section 102.5, requires the Council to meet at least three times each fiscal year.



- Language indicating members serve at the pleasure of the appointing authority
(*Past practices have shown the need to ensure the appointing authority may remove an appointee at any time.*)

Administrative Code, Section 102.4(b), currently indicates that all public members shall serve at the pleasure of the Mayor, who is the appointing authority. The City members and SFUSD members serve by virtue of their office. The proposed Charter Amendment will change the membership appointments to allow the Mayor to appoint four members and the Board of Supervisors to appoint three members; the Administrative Code will need to be updated to reflect this change if the measure passes.

- Language establishing attendance requirements
(*Past practices have shown the need to ensure a process is in place to address attendance concerns and quorum issues.*)

Administrative Code, Section 102.4(b), states that Public members who miss three meetings in a year without the permission of the Commission will be deemed to have resigned.

- Number of seats and qualifications:
(*Pursuant to Board Rule 2.21, the enabling legislation shall include a description of the qualifications for each member.*)

Yes. The proposed amendment to Charter Section 16.127-4 reduces the membership from up to 43 voting members to seven seats, as follows:

- *The Mayor shall appoint four seats*
- *The Board of Supervisors shall appoint three seats*

No. The Charter Amendment does not include a description of the qualifications for each member; however, the proposed Charter Amendment indicates the seat qualifications shall be established by the Board of Supervisors by ordinance. A future ordinance shall be introduced if the measure passes.

- Term limits (i.e., commencement date? staggered terms?)
(*Pursuant to Board Rule 2.21, the enabling legislation shall include the commencement date and length of term of appointments.*)

Yes. Charter Section 16.127-4 states Members shall serve four-year terms, commencing on April 1, 2025, provided that the initial term of two of the Mayor's appointees and one of the Board of Supervisors' appointees shall be for a two-year term.



- **Administering department**

(Pursuant to Board Rule 2.21, the enabling legislation shall identify the City Department that will provide administrative services to the subordinate body.)

Administrative Code, Section 102.6, states the Mayor's Office shall provide staff and administrative support for the Council.

- **Reporting requirements**

(Past practices have shown the need to detail and codify the reporting requirements of a body.)

Charter, Section 16.127-5, requires the Council to prepare and adopt a "Children and Families Plan" no later than July 1, 2016, and every fifth year thereafter, to coordinate services provided to children and families by City departments, the San Francisco Unified School District, and community partners, and to maximize support for children and families in San Francisco.

- **Sunset date**

(Pursuant to Board Rule 2.21, the enabling legislation shall include a sunset clause not to exceed three years.)

The Council is mandated by the passage of Proposition C, approved in November 2014, and the proposed Charter Amendment is silent on a sunset date.