

1 [Designation of MuniServices, LLC ("Contractor") as City's Authorized Representative in
2 Sales and Use Tax Records Examination.]

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4 **Resolution Designating MuniServices, LLC ("Contractor") as the City and County of**
5 **San Francisco's Authorized Representative in Sales and Use Tax Records**
6 **Examination.**

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8 WHEREAS, Pursuant to California Revenue and Taxation Code Section 7056, the
9 City, may designate any officer, employee or any other person to examine all of the sales
10 and use tax records of the State Board of Equalization ("Board of Equalization") pertaining
11 to sales and use taxes collected for the City; and,

12 WHEREAS, The City has entered into an agreement for sales and use tax audit and
13 information services with the firm of MuniServices, LLC (formerly MBIA MuniServices
14 Company), to designate MuniServices, LLC ("Contractor") as the authorized Contractor to
15 examine the Board of Equalization's records of sales and use taxes collected for the City;
16 now, therefore, be it

17 RESOLVED, That in all respects as set forth above, the City hereby certifies to the
18 Board of Equalization that the Contractor is the designated representative of the City to
19 examine all of the sales and use tax records of the Board of Equalization pertaining to sales
20 and use taxes collected by the Board of Equalization on behalf of the City; and, be it

21 FURTHER RESOLVED, That pursuant to California Revenue and Taxation Section
22 7056(b), the City certifies that the Contractor meets all of the following conditions:

- 23 a. Contractor has an existing agreement with the City to examine sales and use
24 tax records;

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1 b. Contractor is required to disclose information contained in, or derived from,
2 those sales tax records only to an officer or employee of the City who is authorized by the
3 City to examine the information;

4 c. Contractor is prohibited from performing consulting services for a retailer
5 during the term of the contract; and

6 d. Contractor is prohibited from retaining the information contained in, or derived
7 from, those sales tax records after the contract has expired.

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9 APPROVED:
10 Office of the Controller

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By: _____
Edward Harrington

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