

File No. 220949

Committee Item No. 2

Board Item No. 8

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date February 15, 2023

Board of Supervisors Meeting

Date February 28, 2023

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

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| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>CON Presentation 2/15/2023</u> |
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Completed by: Brent Jalipa

Date February 9, 2023

Completed by: Brent Jalipa

Date February 22, 2023

1 [Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding]

2

3 **Resolution authorizing agents to act on behalf of the City and County of San Francisco**
4 **for all matters pertaining to State and Federal disaster and emergency assistance**
5 **funding and to provide the assurances and agreements required by the Governor's**
6 **Office of Emergency Services.**

7

8 WHEREAS, Following the Mayor's proclamation of a local emergency the City and
9 County of San Francisco (the City) may, from time to time, be eligible for State and Federal
10 disaster assistance funding as provided in (a) the California Disaster Assistance Act and (b)
11 the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended; and

12 WHEREAS, The Governor's Office of Emergency Services has requested the City to
13 designate agents authorized to obtain State and Federal disaster and emergency assistance
14 funding and to provide the assurances and agreements required by the Governor's Office of
15 Emergency Services; and

16 WHEREAS, The Executive Director of the Department of Emergency Management
17 serves as the Executive Secretary of the Disaster Council and manages the Emergency
18 Response Plan for the City; and

19 WHEREAS, The Controller's Office has been designated in the Emergency Response
20 Plan as the lead agency for the City's Finance and Administration function, as per California's
21 Standardized Emergency Management System, and is further designated as responsible for
22 management of the recovery of costs associated with the response to and recovery from
23 declared emergencies in the City; and

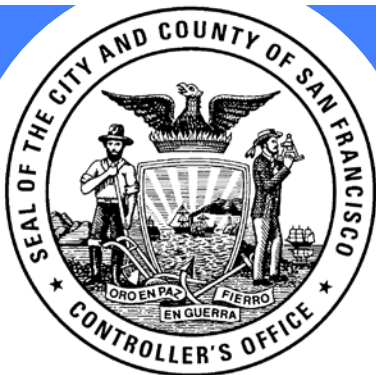
24 WHEREAS, This is a Resolution and is effective for all existing and future disasters up
25 to three years following the date of its enactment; now therefore be it

1 RESOLVED, That the Mayor and Board of Supervisors designate the Executive
2 Director of the Department of Emergency Management, the Controller, and the Deputy
3 Controller, to be the agents authorized to execute agreements for and on behalf of the City for
4 disaster and emergency assistance funding from State and Federal agencies.

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Budget & Finance Committee:

Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding



CITY & COUNTY OF SAN FRANCISCO

Office of the Controller

February 15, 2023

Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding

Cal OES (California Office of Emergency Services) requires any applicant seeking federal financial assistance and/or state financial assistance under the California Disaster Assistance Act (CDAA) to submit a Designation of Applicant's Agent Resolution to be eligible to receive funding.

This proposed resolution has no financial and/or budgetary impact. It only designates and authorizes agents to act of behalf of the City and County of San Francisco (the City) for all matters pertaining to state and federal disaster and emergency assistance funding.

The proposed resolution is a universal resolution that will be effective for all open and future disasters declared up to three (3) years following the date of approval.

Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding

The proposed Resolution designates the following three positions “to be the agents authorized to execute agreements for and on behalf of the City for disaster and emergency assistance funding from State and Federal agencies.”

1. Executive Director of the Department of Emergency Management
2. Controller
3. Deputy Controller

Virtually identical resolutions have previously been unanimously passed by the full Board:

- Resolution 414-19 – passed Sep 24, 2019
- Resolution 400-16 – passed Sep 13, 2016
- Resolution 334-13 – passed Oct 1, 2013

From: [Conine-Nakano, Susanna \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Paulino, Tom \(MYR\)](#); [McLean, Mark \(CON\)](#)
Subject: Mayor -- Resolution -- Designation of Agents Authorized to Obtain Disaster and Emergency Assistance Funding
Date: Tuesday, September 6, 2022 4:25:33 PM
Attachments: [RESO Disaster and Emergency Assistance Funding.docx](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution authorizing agents to act on behalf of the City and County of San Francisco for all matters pertaining to State and Federal Disaster and Emergency Assistance Funding.

Please let me know if you have any questions.

Best,
Susanna

Susanna Conine-Nakano
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